



BOROUGH OF WATCHUNG

15 MOUNTAIN BOULEVARD
WATCHUNG, NEW JERSEY 07069

MAYOR & COUNCIL MEETING AGENDA - **REVISED**

THURSDAY, MARCH 7, 2024

7:30 P.M.

MAYOR

Ronald Jubin, Ph.D.

COUNCIL

Christine B. Ead, President

Curt S. Dahl

Paul Fischer

Paolo Marano

Sonia Abi-Habib

Robert Gibbs

James J. Damato
Business Administrator

Edith G. Gil
Borough Clerk

Joseph Sordillo, Esq.
Borough Attorney

THIS MEETING AND ALL BUSINESS SHALL BE CONDUCTED IN-PERSON, INCLUDING THE ACCEPTANCE OF PUBLIC COMMENT. No public comment shall be allowed to be made virtually or accepted in writing and read into the record. All writings received shall be acknowledged and accepted by the Council as regular correspondence. The Borough may broadcast its meetings virtually for public viewing as a courtesy.

VIEWING INSTRUCTIONS: To listen to the meeting via phone, dial 1 (646) 558-8656. It will prompt you for a meeting ID. Type **99501390087#**. You do not need a participating ID, just press # | To view the meeting using a smart phone or computer, download the free **ZOOM** app. Type in the **meeting ID 99501390087** or click on <https://zoom.us/j/99501390087>. **Agenda items can also be requested by emailing egil@watchungnj.gov**

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

MARCH 7, 2024 - 7:30 P.M.

MAYOR'S STATEMENT: This meeting is being held in compliance with the Open Public Meetings Act. Under the provisions of N.J.S.A.10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice to the Courier News, Echoes Sentinel, the Star Ledger, posted at Borough Hall and on the Borough's website.

**SALUTE TO THE FLAG and MOMENT OF SILENCE FOR OUR SERVICE MEN AND WOMEN,
SERVING HOME AND ABROAD**

ROLL CALL

PROCLAMATION

❖ Woman's History Month

REPORTS OF STANDING COMMITTEES

1. Administration & Finance
2. Police
3. Public Works / Buildings and Grounds
4. Public Affairs:
 - Environmental
 - Recreation
 - Historical
 - Board of Health
5. Fire
6. Laws/Ordinances

REPORTS OF BOROUGH OFFICERS

7. Engineer
8. Police Chief
9. Fire Chief
10. Fire Official
11. Rescue Squad
12. Emergency Management
13. Attorney
14. Finance
15. Clerk
16. Administrator
17. Youth Services
18. Planning Board
19. Municipal Alliance
20. Library Advisory Committee
21. Traffic and Beautification

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

MARCH 7, 2024 - 7:30 P.M.

PUBLIC PORTION / AGENDA ITEMS ONLY

A public portion is held prior to Council action for comments of agenda items only. Individuals commenting are limited to 3 minutes per person, and will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given 5 minutes to make the presentation for the group.

DISCUSSIONS

- ❖ Our House Generator Installation

UNFINISHED BUSINESS

ORDINANCE ON PUBLIC HEARING & FINAL ADOPTION

OR 24/03: BOND ORDINANCE PROVIDING FOR VARIOUS 2024 CAPITAL IMPROVEMENTS BY AND IN THE BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY; APPROPRIATING \$7,429,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,379,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

NEW BUSINESS

REPORTS & CORRESPONDENCE:

Acknowledging Receipt of the following Borough Reports:

Board of Adjustment Meeting Minutes	November 9, 2023
Board of Health Meeting Minutes	July 19, 2023 October 18, 2023
Construction Department Monthly Report	February 2024
Environmental Commission Meeting Minutes	December 4, 2023
Fire Prevention Bureau Monthly Report	February 2024
Green Team Meeting Minutes	January 29, 2024
Mayor and Council Meeting Minutes	January 18, 2024 February 1, 2024
M&C Executive Session Minutes	January 18, 2024
Police Department Monthly Activity	February 2024
Recreation Commission Meeting Minutes	December 6, 2023

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

MARCH 7, 2024 - 7:30 P.M.

Rescue Squad Monthly Report

February 2024

#5: New Jersey American Water, Notice of Public Hearing scheduled for 3/13/2024, Petition of NJ-American Water Company Inc. for Recovery of Regulatory Asset Established for Incremental Covid-19 Related Expenses , recv'd 2/26/24, cc: M&C, JD

CONSENT ITEMS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

R1: Authorizing Purchases over Allowed Threshold - Axon Enterprise, Inc., (PD – year one axon fleet)
Glenwood Office Furniture (PD improvements)

R2: Authorizing Bill List

R3: Authorizing use of Gazebo for Wedding Ceremony on June 22, 2024

R4: Authorizing Tax Lien Redemption of Tax Certificate #23-00016

NON- CONSENT ITEMS

R5: Awarding Professional Services Contract for Municipal Advisor to Phoenix Advisors, LLC

R6: Authorizing the Submission of a 2024 CDBG Grant Application by Our House, Inc. to Install a Whole-House Generator

R7: Authorizing Person to Person Transfer of Liquor License – Tocci Restaurant Inc. to Stirling Hospitality Group LLC

R8: Authorizing Participation in the Update of the Somerset County Multi-Jurisdictional Hazard Mitigation Plan

R9: Authorizing a Contract to Remington & Vernick Engineers for Design, Inspection and Construction Administration Services for the FY 2024 NJDOT Municipal Aid Program Grant for Road Improvements

R10: Authorizing a Contract to Remington & Vernick Engineers for Test Pit, Geotechnical Investigations, and Civil/Site Design for the Proposed Watchung Library Additions

R11: Authorizing a Contract to Remington & Vernick Engineers for Environmental Permitting Services Associated with the Phillips Field Bridge Abutment and Stream Bank Stabilization Project

R12: Awarding a contract to Westchester Environmental, LLC for Environmental Consulting Services for the Watchung Library Branch

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

MARCH 7, 2024 - 7:30 P.M.

PUBLIC PORTION - GENERAL DISCUSSION

Individuals commenting are limited to 3 minutes per person. An Attorney will be given 5 minutes to present on behalf of a group.

EXECUTIVE SESSION

R13: Authorizing an Executive Session to Discuss Pending or Anticipated Litigation on a Tax Appeal

The Borough Council may take official action on those items discussed in executive session upon return to open session.

ADJOURNMENT

The next meeting of the Mayor and Council will be Thursday, March 21, 2024 at 7:30 P.M.

**BOROUGH OF WATCHUNG
ORDINANCE NO. 24/03**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2024
CAPITAL IMPROVEMENTS BY AND IN THE BOROUGH OF
WATCHUNG, IN THE COUNTY OF SOMERSET, STATE OF
NEW JERSEY; APPROPRIATING \$7,429,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$5,379,000
BONDS OR NOTES OF THE BOROUGH TO FINANCE
PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE
BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, STATE OF NEW
JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS
FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of Watchung, in the County of Somerset, State of New Jersey (the "Borough"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$7,429,000, which sum includes \$2,050,000 as the aggregate amount of down payments for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payments are now available therefor by virtue of appropriations in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$7,429,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$5,379,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said

improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$5,379,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued include, but are not limited to, the following:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) <u>Improvements To The Watchung Borough Free Public Library</u> – Improvements And Renovation To, And Construction Of An Addition On, The Watchung Borough Free Public Library And Also Including, But Not Limited To, Furniture, Fixtures And Equipment In Connection Therewith;	\$6,579,000	\$4,579,000	\$2,000,000	15.00 years
(ii) <u>Acquisition Of Equipment for Public Works</u> – Acquisition Of Various Equipment For Public Works Including, But Not Limited To, Dump Trucks (2) And A Backhoe (1);	\$500,000	\$470,000	\$30,000	10.00 years
(iii) <u>Paving And Concrete Improvements</u> – Improvements To Roadways And Parking Lots In And Throughout The Borough, Which Improvements Shall Include, But Not Be Limited To, As Applicable, Excavation, Milling, Paving, Reconstruction And Boxing Out And Resurfacing Or Full Depth Pavement Replacement, And Where Necessary, The Sealing Of Pavement Cracks, And Associated Repairing And/Or Installation Of Curbs, Curb Ramps, Sidewalks, Driveway Aprons, Resetting Of Utility Castings And Drainage Improvements, Roadway Painting, And Aesthetic Improvements; And	\$250,000	\$235,000	\$15,000	20.00 years
(iv) <u>Improvements to Ness Farm</u> – Various Improvements To Ness Farm Including, But Not Limited To, Environmental Remediation.	\$100,000	\$95,000	\$5,000	15.00 years
TOTALS	<u>\$7,429,000</u>	<u>\$5,379,000</u>	<u>\$2,050,000</u>	

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering, architectural and design work, title searches, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

(c) The aggregate estimated maximum amount of bonds or notes to be issued for said purposes is \$5,379,000.

(d) The estimated cost of said improvement or purpose is \$7,429,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor, being the amount of \$2,050,000, as the down payment for said improvement or purpose.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Somerset and/or a private entity make a contribution or grant in aid to the Borough for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Somerset and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Somerset and/or a private entity shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant

in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget or Budgets of the Borough are hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital

Budget or Budgets and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 14.78 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$5,379,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$1,350,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough

fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: February 15, 2024**

**EDITH G. GIL,
Clerk of the Borough of Watchung**

**ADOPTED ON SECOND READING
DATED: March 7, 2024**

**EDITH G. GIL,
Clerk of the Borough of Watchung**

APPROVAL BY THE MAYOR ON THIS 7TH DAY OF MARCH, 2024

**RONALD JUBIN, PH.D.,
Mayor**

**BOROUGH OF WATCHUNG
PUBLIC NOTICE
NOTICE OF PENDING BOND ORDINANCE AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Borough of Watchung, in the County of Somerset, State of New Jersey, on February 15, 2024. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Borough Municipal Building, 15 Mountain Boulevard, Watchung, New Jersey 07069, in said County, on March 7, 2024 at 7:30 p. m. Please see the Borough's website for information on live streaming the Borough Council Meeting. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS 2024 CAPITAL IMPROVEMENTS BY AND IN THE BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY; APPROPRIATING \$7,429,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,379,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Purpose(s): Various 2024 Capital Improvements Including, But Not Limited To, Improvements and Renovation To, And Construction Of An Addition, On The Watchung Free Public Library And Also Including, But Not Limited To, Furniture, Fixtures And Equipment In Connection Therewith; Paving And Concrete Improvements To Roadways and Parking Lots Throughout the Borough; The Acquisition Of Various Equipment For Public Works; And Improvements To Ness Farm

Appropriation: \$7,429,000

Bonds/Notes Authorized: \$5,379,000

Grants Appropriated: N/A

Section 20 Costs: \$1,350,000

Useful Life: 14.78 years

EDITH G. GIL
Clerk of the Borough of Watchung

**BOROUGH OF WATCHUNG
PUBLIC NOTICE
BOND ORDINANCE STATEMENT AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Borough of Watchung, in the County of Somerset, State of New Jersey on March 7, 2024, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS 2024 CAPITAL IMPROVEMENTS BY AND IN THE BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY; APPROPRIATING \$7,429,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,379,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

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Appropriation: \$7,429,000

Bonds/Notes Authorized: \$5,379,000

Grants Appropriated: N/A

Section 20 Costs: \$1,350,000

Useful Life: 14.78 years

EDITH G. GIL
Clerk of the Borough of Watchung

DOWN PAYMENT CERTIFICATE

I, the undersigned Chief Financial Officer of the Borough of Watchung, in the County of Somerset, State of New Jersey, DO HEREBY CERTIFY that prior to final adoption of the ordinance entitled,

“BOND ORDINANCE PROVIDING FOR VARIOUS 2024 CAPITAL IMPROVEMENTS BY AND IN THE BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY; APPROPRIATING \$7,429,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,379,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF”

there was available as an aggregate down payment for the purposes authorized by said bond ordinance \$2,050,000 by virtue of provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

IN WITNESS WHEREOF, I have hereunto set my hand as of this _____ day of

MARCH, 2024.

WILLIAM J. HANCE,
Chief Financial Officer

2nd Reading Hearing
Public Hearing

CERTIFICATE OF INTRODUCTION

I, the undersigned Clerk of the Borough of Watchung, in the County of Somerset, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Borough duly called and held at the Borough Municipal Building, 15 Mountain Boulevard, Watchung, New Jersey 07069, in said County, on February 15, 2024 at 7:30 p.m. and that the following was the roll call:

Present: Ead, Dahl, Fischer, Marano, Abi-Habib, Gibbs

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough as of this ____ day of _____, 2024.

(SEAL)

EDITH G. GIL,
Clerk of the Borough of Watchung

CERTIFICATE OF FINAL ADOPTION

I, the undersigned Clerk of the Borough of Watchung, in the County of Somerset, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Borough duly called and held at the Borough Municipal Building, 15 Mountain Boulevard, Watchung, New Jersey 07069, in said County, on March 7, 2024, at 7:30 p.m. and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough as of this ____ day of _____, 2024.

(SEAL)

EDITH G. GIL,
Clerk of the Borough of Watchung

CLERK'S CERTIFICATE

I, EDITH G. GIL, DO HEREBY CERTIFY that I am the Clerk of the Borough of Watchung, in the County of Somerset (the "Borough"), a municipal corporation organized and existing under the laws of the State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the Borough. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Borough and the records relative to all resolutions and ordinances of the Borough. The representations made herein are based upon the records of the Borough. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on February 15, 2024 and finally adopted on March 7, 2024.

2. After introduction, the bond ordinance was published as required by law on February 22, 2024 in The Echoes Sentinel (the name of the newspaper).

3. Following the passage of the ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the Borough at the place where public notices are customarily posted, a copy of said ordinance or a summary thereof and a notice that copies of the ordinance would be made available to the members of the general public of the Borough who requested copies, up to and including the time of further consideration of the ordinance by the governing body. Copies of the ordinance were made available to all who requested same.

4. After final passage, the ordinance was duly approved by the Mayor on _____ and was duly published as required by law on _____ in _____ (the name of the newspaper). No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the ordinance has

been presented to the governing body or to me or filed in my office within twenty (20) days after said publication or at any other time after the final passage thereof.

5. The ordinance has not been amended, added to, altered or repealed and said ordinance is now in full force and effect.

6. A certified copy of this ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services, as applicable.

7. The official seal of the Borough is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough as of this _____ day of _____, 2024.

(SEAL)

EDITH G. GIL,
Clerk of the Borough of Watchung

2nd Reading Hearing
Public Hearing

CERTIFICATE OF SUPPLEMENTAL DEBT STATEMENT

I, the undersigned, Clerk of the Borough of Watchung, in the County of Somerset, State of New Jersey, DO HEREBY CERTIFY, that the attached Supplemental Debt Statement was prepared, executed and sworn to by William J. Hance, the Chief Financial Officer as of February 15, 2024, that such Supplemental Debt Statement was filed in my office on or by February 15, 2024 and with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs on or before March 7, 2024.

EDITH G. GIL,
Clerk of the Borough of Watchung

2nd Reading Hearing
Public Hearing

#5
3/7/24



February 22, 2024

VIA REGULAR MAIL

TO ALL: MUNICIPAL CLERKS, CLERKS OF THE BOARDS OF CHOSEN FREEHOLDERS, COUNTY EXECUTIVE OFFICERS, COUNTY ADMINISTRATORS AND SALE FOR RESALE CUSTOMERS

Re: **In The Matter of the Petition of New Jersey-American Water Company, Inc. for Recovery of Regulatory Asset Established for Incremental Covid-19 Related Expenses, and for Establishment of an Uncollectible Adjustment Clause BPU Docket No. WR23050275**

Dear Sir/Madam:

Pursuant to N.J.S.A. 48:2-32.2 and N.J.A.C. 14:1-5.12 (b), (c) and (d), enclosed herewith for service upon you is the Notice of Filing of Proposed Rate Change and of Public Hearing.

Please note the following date and times of the virtual public hearings at which members of the public are invited to attend and express their views on the Company's petition:

March 13, 2024 – 4:30 PM and 5:30 PM

Call in number: 1-862-294-2638

Meeting ID: 927 752 28#

Or join by video conference at <https://bit.ly/3SKVnds>

Additional details and instructions for dialing in to the meeting are also included in the enclosed Public Notice, and posted on the Company's website at <https://amwater.com/njaw/customer-service-billing/your-water-and-wastewater-rates>.

Very truly yours,



Jamie D. Hawn
Director, Rates and Regulatory

JDH:d/c

cc: Hon. Sherri L. Golden, Secretary of the BPU (w/enc., via regular mail)
Pamela Owen, DAG, Department of Law & Public Safety (w/enc., via regular mail)
Brian O. Lipman, Director, Division of Rate Counsel (w/enc., via regular mail)

WE KEEP LIFE FLOWING®

Jamie D. Hawn
Sr. Manager, Rates & Regulatory
1 Water Street
Camden, NJ 08102

NOTICE TO NEW JERSEY-AMERICAN WATER COMPANY, INC. CUSTOMERS

IN THE MATTER OF THE PETITION OF NEW JERSEY-AMERICAN WATER COMPANY, INC. FOR RECOVERY OF REGULATORY ASSET ESTABLISHED FOR INCREMENTAL COVID-19 RELATED EXPENSES, AND FOR ESTABLISHMENT OF AN UNCOLLECTIBLE ADJUSTMENT CLAUSE

BPU Docket No. WR23050275

DRAFT

PLEASE TAKE NOTICE that on April 28, 2023, New Jersey-American Water Company, Inc. ("New Jersey-American Water" or "Company") filed with the New Jersey Board of Public Utilities ("Board"), pursuant to N.J.S.A. §§ 48:2-21, 48:2-21.1, N.J.A.C. § 14:1-5.12, and such statutes, regulations and Board Orders that may be deemed by the Board to be applicable, for approval to recover regulatory assets which have been deferred for recovery pursuant to the Board's July 2, 2020 Order Establishing COVID-19 Regulatory Asset and December 21, 2022 Order Denying, in part, PSE&G's Motion to Extend the COVID Deferral Period in Docket No. AO20060471. On June 21, 2023, the Company filed an amended and restated petition to comply with the mandatory filing requirements established by the Board by Order dated June 7, 2023, in Docket No. AO20060471 ("Amended and Restated Petition"). The Amended and Restated Petition also requests the establishment of an uncollectible adjustment clause to recover or credit future bad debt costs.

The proposed rates would increase annual revenues by \$5,406,028 or 0.56% for a period of three (3) years. The proposed changes in rates provide no profits to the Company. The proposed Special Program Charge ("SPC") permits the recovery of the Company's COVID-19 incremental costs incurred during the pandemic and Board's approved deferral period.

New Jersey-American Water's Amended and Restated Petition seeks to recover the total net amount of the COVID-19 costs incurred from March of 2020 through February of 2023. As

proposed, the total amount to be recovered through the SPC will apply to customer's bills monthly over the next three (3) years starting on the effective date of Board approval.

The proposed monthly surcharge rate to be collected from all water customers, including private and public fire, and all eligible wastewater customers through a volumetric charge for General Metered Service ("GMS") customers is \$0.0673 per thousand gallons and a fixed per-customer charge for non-GMS customers of \$1.23, which will be reconciled annually. The average GMS customer using 5,520 gallons per month will see their bill increase by \$0.37 per month and an average non-GMS customer will see their bill increase by \$1.23 per month. The monthly SPC will be applicable to the following rate schedules: GMS Rate Schedules A-1 through A-18; Rate Schedules C and D – Commodity Demand; Rate Schedule F – O/W; Rate Schedules E, H, I, J; Rate Schedule G - SOS; Rate Schedules L-1 through L-13 – Private Fire Service; Rate Schedules M-1 through M-12 – Public Fire Service and Rate Schedules 1-A through 19-A – Wastewater Service (collectively "non-GMS").

Any relief determined by the Board of Public Utilities to be just and reasonable may be applied by the Board in such a manner as it may deem appropriate.

Copies of the Amended and Restated Petition are available for inspection at the offices of New Jersey-American Water located at 1 Water Street, Camden, New Jersey 08102, or on New Jersey-American Water's website at www.newjerseyamwater.com by first selecting Customer Service and Billing and then Your Water and Wastewater Rates. Copies may also be obtained by calling Denise Free, Sr. Director of Communications and External Affairs, New Jersey-American Water, 856-955-4874. Further information and copies of the Amended and Restated Petition may also be obtained at the Board's Offices located at 44 South Clinton Avenue, 1st Floor, Trenton, NJ 08625. Any members of the public who wish to inspect the Amended and Restated Petition at the

Board should contact the Board's Division of Case Management at 609-292-0806 or board.secretary@bpu.nj.gov.

PLEASE TAKE FURTHER NOTICE virtual public hearings will be conducted on the following date and times so that members of the public may present their views on the Company's filing:

VIRTUAL PUBLIC HEARINGS
Date: March 13, 2024
Hearing Times: 4:30 pm and 5:30 pm
Link: <https://bit.ly/3SKVnds>
Dial-In: 1-862-294-2638
Conference ID: 927 752 28#

Notice of the Amended and Restated Petition was served on the clerk, executive or administrator of each municipality and county within the Company's service area. Such notice has also been served, together with the Amended and Restated Petition and all exhibits, upon the Director of the New Jersey Division of Rate Counsel.

Representatives of the Company, Board Staff, and the New Jersey Division of Rate Counsel will participate in the virtual public hearings. Members of the public are invited to participate utilizing the link or dial-in information above to express their views on the Amended and Restated Petition. All comments will become part of the final record in this proceeding to be considered by the Board. To encourage full participation in this opportunity for public comment, please submit any requests for accommodations, such as interpreters or listening assistance, 48 hours prior to the above hearing to the Board Secretary at board.secretary@bpu.nj.gov.

Comments may be submitted directly to the specific docket number listed above using the "Post Comments" button on the Board's Public Document Search tool, <https://publicaccess.bpu.state.nj.us>. Comments are considered public documents for purposes of

the State's Open Public Records Act. Only documents that are intended to be public should be submitted using the "Post Comments" button on the Board's Public Document Search tool. Any confidential information should be submitted in accordance with the procedures set forth in N.J.A.C. 14:1-12.3. In addition to hard copy submissions, confidential information may also be filed electronically via the Board's e-filing system or by email to the Secretary of the Board, Sherri L. Golden, RMC. Please include "Confidential Information" in the subject line of any email. Instructions for confidential e-filing are found on the Board's webpage at <https://www.nj.gov/bpu/agenda/efiling/>.

BY: MARK K. McDONOUGH
President
NEW JERSEY-AMERICAN WATER COMPANY, INC.
1 Water Street
Camden, NJ 08102

BOROUGH OF WATCHUNG



ADMINISTRATION AND FINANCE COMMITTEE

Chair: Fischer

Gibbs

Abi-Habib

The Committee met with the Borough Administrator, Chief Financial Officer, and the Borough Clerk on Wednesday, February 28th and discussed the following:

- I. Introduction of the Borough's budget and discussions on the school's budget
- II. Summer Camp pricing
- III. Middle-Brook Regional Health Commission agreement
- IV. Temporary lease for 20 Stirling Road

BOROUGH OF WATCHUNG



Public Works Committee

Chair: Ead
Abi-Habib
Dahl

The Committee met with the Administrator, Borough Engineer, and Public Works Manager on February 6th and discussed the following:

Continued post storm cleanup/trees, branches, and debris

Removal of snowflakes and change to welcome banners And flag banners

Work to Police Headquarters slated for upcoming months

- upgrade improvements to holding area for safety
- HVAC vent/duct cleaning

Plans for Operation Pride in works

Mobus Field:

- working to add motion lights to Pavilion for safety
- Gaga court slated for spring 2024

T-Mobile Grant opportunities in discussion

NJBPU Grant for EV Charger in discussion

PSE&G Updates as March 4- March 15

- Meadowlark work completed
- Meadowlark paving slated for spring/summer 2024
- Signs up for new gas construction work continuing
Valley Road, Hillcrest and Knightsbridge
- Future gas line replacement will be announced as project continues

2023 Road Project: Completed except for final paving on Meadowlark

2024 Road Project: going out to bid

- Vail Lane, Wolford Court, and Drift Road (3)-for DOT grant

Gazebos Mountain Blvd. and Village Green:

- new roof and shingles complete

-power wash, wood repair and stain slated for spring 2024

Endeavor:

-grant application submitted for continued improvements

Sidewalk/Valley Furniture across parking lot to Best Lake

-plans complete, start date spring 2024

Culvert Repair Work:

-continuous work to clear, clean-out and repair where needed

Library Bridge

-Contractor Bid Accepted, start date to follow

Phillips Bridge:

-next steps on phase one design with engineering

-FEMA grant dates extended

-Continued efforts to additional grants and funding

I & I Study

-I-Bank funds & American Rescue funds in plans for repairs

Ness Farm:

-Plans for next steps on clean-up in works

-Plans for grant application in works

Watchung Lake and Best Lake Dredge

-new technology under consideration for perimeter clean-up

-Pursuing all grant opportunities

NJ DEP MS4 Permit Requirements:

- up to code, grant proposal in for funds

Phase One Sidewalk Project: Completed

-Valley Road from Best Lake to Bayberry

-Phase two in planning slated for 2024, in progress

Signs:

-new dedication sign for Philips under construction

-new sign under construction "Gods Acre"

Landscape Improvements:

-New trees scheduled for Spring 2024 and include:

Cherry Trees, lake area, Somerset Street and other locations

BOROUGH OF WATCHUNG



RECREATION COMMISSION

Council Member Dahl

The Commission met on February 7th and discussed the following:

- I. The Commission was asked by the Watchung Educational Fund (WEF) to reconsider moving the date of the Harvest festival to not overlap with the Trunk-O-Treat at Bayberry, which was agreed upon.
- II. Discussed multiple bands for our music in the park.
- III. Discussed possible events with corn hole.
- IV. Discussed second annual softball game with first responders.
- V. Discussed international feast and Mayor's regatta events.

BOROUGH OF WATCHUNG



YOUTH SERVICES COMMISSION

Council Member Dahl

The Commission met on February 27th and the following is a summary of the discussions:

- I. Commission approved to utilize the carryover grant funds from previous years to expand current programs.
- II. Carryover grant funds - Pursuit of Excellence funding, in both Bayberry and Valley View will now be able to provide more teacher support
- III. Carryover grant funds - TREPS funding, will be able to provide more teacher support and order t-shirts for the program
- IV. May 8th will be the TREPS Market Place where students will be launching the businesses they have created through the program. Details of location and time are yet to be determined.

BOROUGH OF WATCHUNG



FIRE DEPARTMENT

- I. 27 calls for the month of February
- II. The new Motorola County trucking radios were received and programming is being scheduled
- III. Fire Members participated in a honor guard ceremony for neighboring Berkley Heights Fire Department on passing of Chief Amodeo
- IV. The Fire Chief and Capt. Werner participated in a pre-plan walkthrough of the new construction along rt78 exit 36 in warren
- V. Fire took delivery of two new gas meters and have placed them in service.
- VI. The department continues to investigate grant opportunities to apply for as well as a possible grant writer to work with.

**BOROUGH OF WATCHUNG
RESOLUTION: R1**

WHEREAS, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than the authorized bid threshold be awarded by a resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: Axon Enterprise, Inc., 17800 N 85th Street, Scottsdale, AZ 85255
Item: PD – Year one Axon Fleet 3, 16 units
Total Price: \$45,674.39
Charged to: 4-01-190-271

Vendor: Glenwood Office Furniture, 561 Route 22 West, Hillside, NJ 07205
Item: Police Dept. Improvements
Total Price: \$8,220.48
Charged to: 4-01-610-202

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: PURCHASING
C: B. HANCE

BOROUGH OF WATCHUNG
 15 Mountain Boulevard
 Watchung, NJ 07069
 TEL (908)756-0080 FAX (908)757-7027

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	24-00319

S H I P T O	WATCHUNG POLICE DEPARTMENT 840 SOMERSET STREET WATCHUNG, NJ 07069-4952 ATTN: SERVICE DIVISION
	V E N D O R

ORDER DATE: 02/27/24
 REQUISITION NO:
 DELIVERY DATE:
 STATE CONTRACT:
 ACCOUNT NUM:

PAYMENT RECORD	
CHECK NO.	
DATE PAID	

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

DRAFT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Police Dept Improvements per OMNIA Partners Contract R191801 NCPA contract NCPA 07-74	4-01- -610-202	8,220.4800	8,220.48
			TOTAL	8,220.48

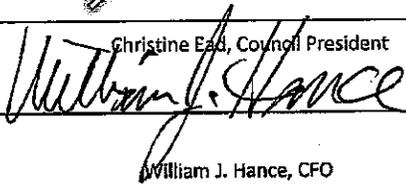
CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>X</p> <p>_____</p> <p>VENDOR SIGN HERE</p> <p>_____</p> <p>OFFICIAL POSITION DATE</p> <p>_____</p> <p>TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>_____</p> <p>DEPT. HEAD DATE</p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:</p> <p>BOROUGH OF WATCHUNG 15 Mountain Boulevard Watchung, NJ 07069</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.</p> <p><i>William J. Hance</i></p> <p>_____</p> <p>CFO/QPA</p> <p>_____</p> <p>COUNCIL APPROVAL CAN BE SEEN</p> <p>_____</p> <p>ON BILL LIST RESOLUTION</p>

**BOROUGH OF WATCHUNG
RESOLUTION: R2**

BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung,
that the Borough Treasurer be, and is hereby directed to pay bills in the amount of **\$5,523,802.97**
per the attached bill list. The expenditures can be broken down into the following categories:

Affordable Housing Trust	\$	663.00
Developer Escrow	\$	28,954.50
Other Escrow	\$	30,760.49
Capital Fund	\$	15,236.95
Grant Fund	\$	2,111.52
Watchung Borough Board of Education	\$	1,111,943.00
Watchung Hills Regional High School	\$	597,505.00
Current Fund	\$	3,736,628.51
Total:	\$	5,523,802.97

DRAFT

_____	_____
Robert Gibbs	Curt Dahl
_____	_____
Paul Fischer	Paolo Marano
_____	_____
Christine Ego, Council President	Sonia Abi Habib
	_____
William J. Hance, CFO	Ronald Jubin, Mayor

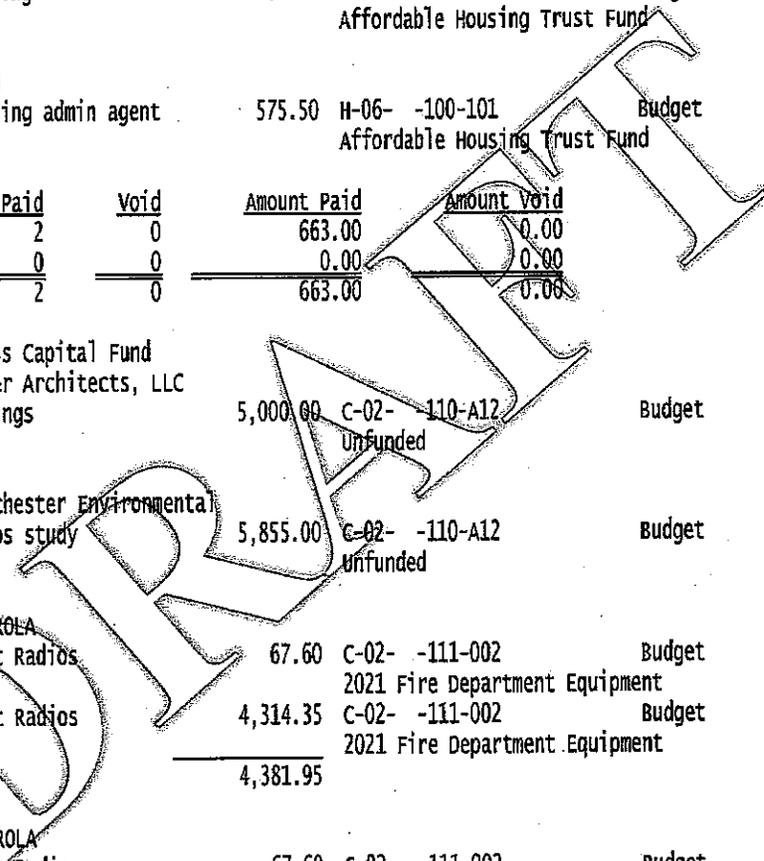
James Damato, Administrator	

Date: 03/07/2024

Index: Finance

Range of Checking Accts: AFFORD HOUSING to WIRE TRANSFER Range of Check Dates: 02/10/24 to 03/01/24
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
AFFORD HOUSING AFFORDABLE HOUSING TRUST FUND							
702	03/01/24	BATEM DIFRANCESCO, BATEMAN, COLEY,					5814
24-00023	14	affordable housing	87.50	H-06- -100-101	Budget		2 1
				Affordable Housing Trust Fund			
703	03/01/24	CGPH CGP&H					5814
22-00826	16	affordable housing admin agent	575.50	H-06- -100-101	Budget		1 1
				Affordable Housing Trust Fund			
Checking Account Totals							
			<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	2	0	663.00	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	2	0	663.00	0.00	
CAPITAL ACCOUNT Investors Savings Capital Fund							
2360	03/01/24	POTTERAR Potter Architects, LLC					5812
24-00197	1	Library Renderings	5,000.00	C-02- -110-A12	Budget		2 1
				Unfunded			
2361	03/01/24	WESTCHES Westchester Environmental					5812
24-00203	1	Library asbestos study	5,855.00	C-02- -110-A12	Budget		3 1
				Unfunded			
2362	03/01/24	MOTO1 MOTOROLA				03/01/24 VOID	5817
23-00628	2	Fire Department Radios	67.60	C-02- -111-002	Budget		1 1
				2021 Fire Department Equipment			
23-00628	3	Fire Department Radios	4,314.35	C-02- -111-002	Budget		2 1
				2021 Fire Department Equipment			
			<u>4,381.95</u>				
2363	03/01/24	MOTO1 MOTOROLA					5818
23-00628	2	Fire Department Radios	67.60	C-02- -111-002	Budget		1 1
				2021 Fire Department Equipment			
23-00628	3	Fire Department Radios	4,314.35	C-02- -111-002	Budget		2 1
				2021 Fire Department Equipment			
			<u>4,381.95</u>				
Checking Account Totals							
			<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	3	1	15,236.95	4,381.95	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	3	1	15,236.95	4,381.95	
CURRENT FUND Investors Bank Current Fund							
514	02/29/24	USBANK US Bank					5808
24-00047	1	Debt payments	121,875.00	4-01- -660-201	Budget		1 1
				Interest On Bonds			
515	02/29/24	CITIZEN Citizens Bank					5808
24-00034	17	credit card charges	1,067.58	4-01- -110-278	Budget		2 1
				Community Relations			

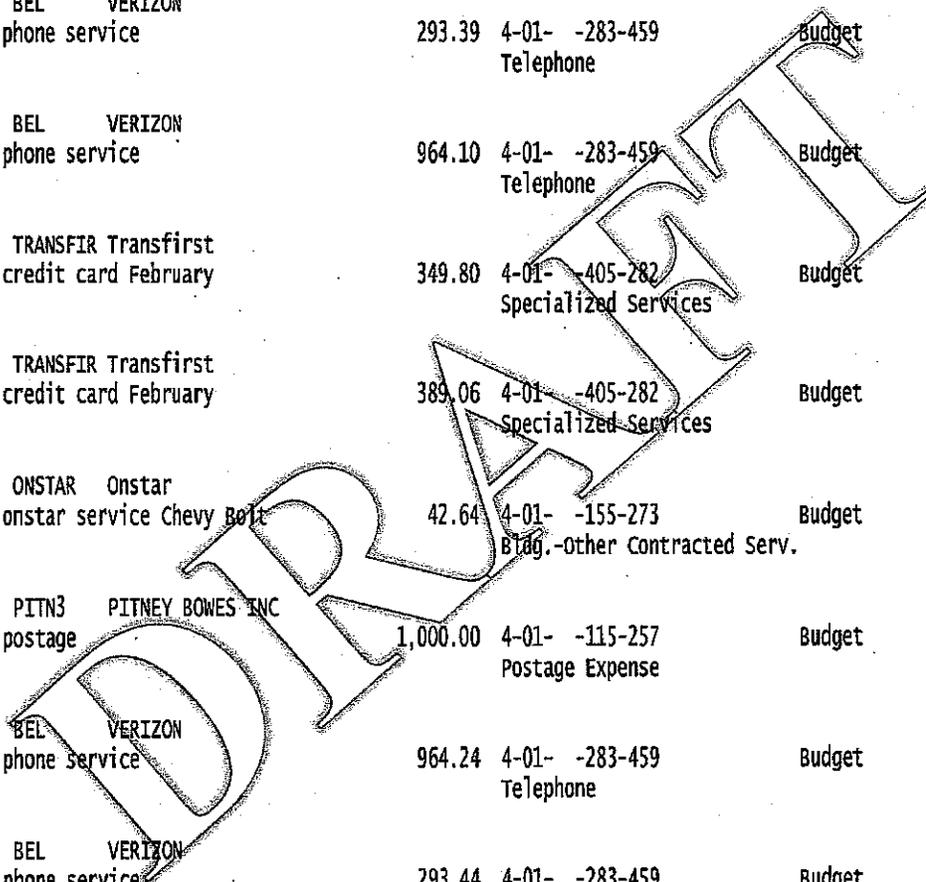


March 1, 2024
11:59 AM

BOROUGH OF WATCHUNG
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND		Investors Bank Current Fund		Continued			
516	02/29/24	BEL VERIZON					5808
24-00011	1	phone service	299.36	4-01- -283-459 Telephone	Budget		3 1
517	02/29/24	BEL VERIZON					5808
24-00011	2	phone service	293.39	4-01- -283-459 Telephone	Budget		4 1
518	02/29/24	BEL VERIZON					5808
24-00011	3	phone service	964.10	4-01- -283-459 Telephone	Budget		5 1
519	02/29/24	TRANSFIR Transfirst					5808
24-00010	2	credit card February	349.80	4-01- -405-282 Specialized Services	Budget		6 1
520	02/29/24	TRANSFIR Transfirst					5808
24-00010	3	credit card February	389.06	4-01- -405-282 Specialized Services	Budget		7 1
521	02/29/24	ONSTAR Onstar					5808
24-00012	1	onstar service Chevy Bolt	42.64	4-01- -155-273 Bldg.-Other Contracted Serv.	Budget		8 1
522	02/29/24	PITN3 PITNEY BOWES INC					5808
24-00049	3	postage	1,000.00	4-01- -115-257 Postage Expense	Budget		9 1
523	02/29/24	BEL VERIZON					5808
24-00011	4	phone service	964.24	4-01- -283-459 Telephone	Budget		10 1
524	02/29/24	BEL VERIZON					5808
24-00011	5	phone service	293.44	4-01- -283-459 Telephone	Budget		11 1
525	02/29/24	BEL VERIZON					5808
24-00011	6	phone service	299.36	4-01- -283-459 Telephone	Budget		12 1
526	02/29/24	ONSTAR Onstar					5808
24-00012	2	onstar service Chevy Bolt	42.64	4-01- -155-273 Bldg.-Other Contracted Serv.	Budget		13 1
527	02/29/24	CMB CHASE MANHATTAN BANK					5808
24-00013	1	Bond Principal	510,000.00	4-01- -655-201 Payment Of Bond Principal	Budget		14 1
528	02/29/24	CMB CHASE MANHATTAN BANK					5808
24-00013	2	Bond Interest	133,987.50	4-01- -660-201 Interest On Bonds	Budget		15 1



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
529	02/29/24	WAT05 WATCHUNG BOROUGH CAPITAL ACCT.					5808
24-00340	1	2024 capital impr fund budget	2,000,000.00	4-01- -605-201	Budget		16 1
				Capital Impr. Fund Expense			
530	02/29/24	PERS State of New Jersey					5808
24-00040	3	health insurance Feb retired	77,119.97	4-01- -175-393	Budget		17 1
				Health Benefits Plan			
531	02/29/24	PERS State of New Jersey					5808
24-00040	4	health insurance Feb active	103,104.61	4-01- -175-393	Budget		18 1
				Health Benefits Plan			
532	02/29/24	WAT01 WATCHUNG BORO. PAYROLL ACCT.					5809
24-00313	1	Watchung Boro Payroll	1,458.33	4-01- -190-111	Budget		1 1
				Salary & Wage			
24-00313	2	Watchung Boro Payroll	271.16	4-01- -200-111	Budget		2 1
				Salary & Wage			
24-00313	3	Watchung Boro Payroll	741.08	4-01- -255-111	Budget		3 1
				Salary & Wage			
24-00313	4	Watchung Boro Payroll	875.00	4-01- -110-111	Budget		4 1
				Salary & Wage			
24-00313	5	Watchung Boro Payroll	10,106.66	4-01- -115-111	Budget		5 1
				Salary & Wage			
24-00313	6	Watchung Boro Payroll	9,130.87	4-01- -120-111	Budget		6 1
				Salary & Wage			
24-00313	7	Watchung Boro Payroll	8,673.79	4-01- -130-111	Budget		7 1
				Salary & Wage			
24-00313	8	Watchung Boro Payroll	3,723.78	4-01- -135-111	Budget		8 1
				Salary & Wage			
24-00313	9	Watchung Boro Payroll	2,348.95	4-01- -140-111	Budget		9 1
				Salary & Wage			
24-00313	10	Watchung Boro Payroll	2,468.04	4-01- -150-111	Budget		10 1
				Salary & Wages			
24-00313	11	Watchung Boro Payroll	11,994.79	4-01- -205-111	Budget		11 1
				Salary & Wage			
24-00313	12	Watchung Boro Payroll	2,182.50	4-01- -187-111	Budget		12 1
				Salary & Wage			
24-00313	13	Watchung Boro Payroll	147,765.51	4-01- -190-111	Budget		13 1
				Salary & Wage			
24-00313	14	Watchung Boro Payroll	2,136.38	4-01- -190-112	Budget		14 1
				Overtime			
24-00313	15	Watchung Boro Payroll	13,089.28	4-01- -205-111	Budget		15 1
				Salary & Wage			
24-00313	16	Watchung Boro Payroll	8,405.65	4-01- -250-111	Budget		16 1
				Salary & Wage			
24-00313	17	Watchung Boro Payroll	1,037.83	4-01- -265-111	Budget		17 1
				Salary & Wage			
24-00313	18	Watchung Boro Payroll	2,751.66	4-01- -405-111	Budget		18 1
				Salary & Wage			
24-00313	19	Watchung Boro Payroll	8,887.07	4-01- -310-218	Budget		19 1
				Social Security / Medicare			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
CURRENT FUND Investors Bank Current Fund Continued									
532	WATCHUNG BORO. PAYROLL ACCT. Continued								
24-00313	20	Watchung Boro Payroll	36.14	4-01- -307-283 DCRP	Budget		20	1	
			<u>238,084.47</u>						
533	02/29/24	WAT01 WATCHUNG BORO. PAYROLL ACCT.							5809
24-00348	1	Watchung Boro Payroll	1,041.08	4-01- -165-111 Salary & wage	Budget		21	1	
24-00348	2	Watchung Boro Payroll	1,458.33	4-01- -190-111 Salary & wage	Budget		22	1	
24-00348	3	Watchung Boro Payroll	271.16	4-01- -200-111 Salary & Wage	Budget		23	1	
24-00348	4	Watchung Boro Payroll	741.08	4-01- -255-111 Salary & Wage	Budget		24	1	
24-00348	5	Watchung Boro Payroll	875.00	4-01- -110-111 Salary & wage	Budget		25	1	
24-00348	6	Watchung Boro Payroll	9,916.66	4-01- -115-111 Salary & Wage	Budget		26	1	
24-00348	7	Watchung Boro Payroll	9,130.87	4-01- -120-111 Salary & wage	Budget		27	1	
24-00348	8	Watchung Boro Payroll	8,673.79	4-01- -130-111 Salary & Wage	Budget		28	1	
24-00348	9	Watchung Boro Payroll	3,903.67	4-01- -135-111 Salary & Wage	Budget		29	1	
24-00348	10	Watchung Boro Payroll	2,348.95	4-01- -140-111 Salary & Wage	Budget		30	1	
24-00348	11	Watchung Boro Payroll	11,994.79	4-01- -205-111 Salary & Wage	Budget		31	1	
24-00348	12	Watchung Boro Payroll	153,295.59	4-01- -190-111 Salary & wage	Budget		32	1	
24-00348	13	Watchung Boro Payroll	4,217.95	4-01- -190-112 Overtime	Budget		33	1	
24-00348	14	Watchung Boro Payroll	50,001.00	4-01- -190-111 Salary & wage	Budget		34	1	
24-00348	15	Watchung Boro Payroll	13,089.28	4-01- -205-111 Salary & Wage	Budget		35	1	
24-00348	16	Watchung Boro Payroll	2,608.70	4-01- -205-112 Overtime	Budget		36	1	
24-00348	17	Watchung Boro Payroll	8,210.37	4-01- -250-111 Salary & Wage	Budget		37	1	
24-00348	18	Watchung Boro Payroll	1,037.83	4-01- -265-111 Salary & Wage	Budget		38	1	
24-00348	19	Watchung Boro Payroll	2,751.66	4-01- -405-111 Salary & wage	Budget		39	1	
24-00348	20	Watchung Boro Payroll	10,532.43	4-01- -310-218 Social Security / Medicare	Budget		40	1	
24-00348	21	Watchung Boro Payroll	105.98	4-01- -307-283 DCRP	Budget		41	1	
24-00348	22	Watchung Boro Payroll	2,468.04	4-01- -150-111 Salary & Wages	Budget		42	1	
24-00348	23	Watchung Boro Payroll	2,257.12	4-01- -205-112 Overtime	Budget		43	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
CURRENT FUND		Investors Bank Current Fund	Continued						
533	WATCHUNG BORO. PAYROLL ACCT.	Continued							
24-00348	24	Watchung Boro Payroll	2,205.00	4-01- -187-111	Budget		44	1	
				Salary & Wage					
24-00348	25	Watchung Boro Payroll	0.00	4-01- -190-112	Budget		45	1	
				Overtime					
24-00348	26	Watchung Boro Payroll	5,530.08	4-01- -190-111	Budget		46	1	
				Salary & Wage					
			<u>308,666.41</u>						
41470	03/01/24	ADS Action Data Services							5816
24-00024	4	January payroll services	540.54	4-01- -130-281	Budget		20	1	
				Prof. & Contr. Services-Other					
24-00024	5	February payroll	342.26	4-01- -130-281	Budget		21	1	
				Prof. & Contr. Services-Other					
24-00024	6	December payroll	1,313.75	3-01- -110-281	Budget		22	1	
				Prof & Cons. Servs. - Other					
24-00024	7	December payroll	1,860.50	3-01- -110-281	Budget		23	1	
				Prof & Cons. Servs. - Other					
			<u>4,057.05</u>						
41471	03/01/24	AFP ABSOLUTE FIRE PROTECTION							5816
24-00238	1	APPARATUS SERVICE	3,662.40	4-01- -185-269	Budget		61	1	
				Vehicle Repairs & Maint.					
41472	03/01/24	AFP01 APPROVED FIRE PROTECTION CO.							5816
24-00298	1	5lb Extinguisher Refills	284.64	4-01- -190-231	Budget		86	1	
				Emergency & Safety Supplies					
24-00298	2	10lb Extinguisher Refills	79.05	4-01- -190-231	Budget		87	1	
				Emergency & Safety Supplies					
24-00298	3	O Ring Gasket	23.59	4-01- -190-231	Budget		88	1	
				Emergency & Safety Supplies					
24-00298	4	Check Stem	33.48	4-01- -190-231	Budget		89	1	
				Emergency & Safety Supplies					
			<u>420.76</u>						
41473	03/01/24	AIRGASSA AIRGAS USA, LLC							5816
24-00066	1	2024 DPW PURCHASES/SUPPLIES	180.00	4-01- -205-234	Budget		44	1	
				Garage Expense					
41474	03/01/24	ANGELO1 Regina Angelo							5816
24-00320	1	Notary Supplies	68.82	4-01- -120-227	Budget		108	1	
				Office Supplies & Materials					
41475	03/01/24	AQUACLEA Aquaclear, LLC							5816
24-00326	2	2024 SEASONAL CONTRACT	2,200.00	4-01- -155-381	Budget		113	1	
				Other Contracted Services					
41476	03/01/24	ASCARANO Angelo Scarano Inc.							5816
24-00247	2	Portable Toilet January	125.00	4-01- -245-265	Budget		66	1	
				Misc. Rental Costs					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
CURRENT FUND		Investors Bank Current Fund		Continued					
41476	Angelo Scarano Inc.	Continued							
24-00322	1	Portable Toilet Rental Service	125.00	4-01- -245-265	Budget		109	1	
				Misc. Rental Costs					
			<u>250.00</u>						
41477	03/01/24	ATLAN ATLANTIC TACTICAL							5816
23-01316	1	Safariland Level II Vest	910.00	3-01- -190-239	Budget		4	1	
				Uniforms, Clothing Expense					
23-01316	2	Concealable Carrier Navy	109.20	3-01- -190-239	Budget		5	1	
				Uniforms, Clothing Expense					
23-01316	3	5x8 Impac MT Panel	112.00	3-01- -190-239	Budget		6	1	
				Uniforms, Clothing Expense					
23-01316	4	Safariland Bothel Outer Vest	268.80	3-01- -190-239	Budget		7	1	
				Uniforms, Clothing Expense					
23-01316	5	Safariland ID Patch POLICE	7.00	3-01- -190-239	Budget		8	1	
				Uniforms, Clothing Expense					
23-01316	6	Nametag: Navy, Goldenrod	3.99	3-01- -190-239	Budget		9	1	
				Uniforms, Clothing Expense					
24-00102	2	Balance of Vest Expense	1,282.08	4-01- -610-207	Budget		47	1	
				Police Department Equipment					
24-00103	1	Safariland Level II Vest	1,131.20	4-01- -610-207	Budget		48	1	
				Police Department Equipment					
			<u>3,824.27</u>						
41478	03/01/24	ATT A-T & T							5816
24-00334	1	2nd February paayment	4.06	4-01- -283-459	Budget		122	1	
				Telephone					
41479	03/01/24	BATEM DIFRANCESCO, BATEMAN, COLEY,							5816
24-00023	10	legal services tax appeals	717.50	4-01- -145-279	Budget		16	1	
				Prof. & Cons. Serv. Legal					
24-00023	11	January general legal	4,330.50	4-01- -145-279	Budget		17	1	
				Prof. & Cons. Serv. Legal					
24-00023	12	Capodagli/Meridia	507.50	3-01- -145-279	Budget		18	1	
				Prof. & Cons. Serv. Legal					
24-00023	13	Martino / Rose	140.00	4-01- -145-279	Budget		19	1	
				Prof. & Cons. Serv. Legal					
			<u>5,695.50</u>						
41480	03/01/24	BEL VERIZON							5816
24-00342	1	Verizon February 2nd Payment	840.21	4-01- -283-459	Budget		133	1	
				Telephone					
24-00344	1	Verizon March 7TH paymnet	8,503.46	4-01- -283-459	Budget		134	1	
				Telephone					
			<u>9,343.67</u>						
41481	03/01/24	BRTTECHN BRT Technologies, LLC							5816
24-00053	1	PD5 forms	30.00	4-01- -140-258	Budget		43	1	
				Printing & Binding					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND		Investors Bank Current Fund	Continued				
41482	03/01/24	CHRISTIE Christiana T C/F CE1/Firsttrust					5816
24-00345	1	lien 23-00016 redemption	31,915.09	4-01- -954-999	Budget		135 1
				Due Outside Lienholders			
24-00345	2	lien 23-00016 redemption int	2,390.66	4-01- -954-999	Budget		136 1
				Due Outside Lienholders			
24-00345	3	lien 23-00016 redemption fees	67.00	4-01- -954-999	Budget		137 1
				Due Outside Lienholders			
24-00345	4	lien 23-00016 redemption	30,400.00	4-01- -953-999	Budget		138 1
				Tax Sale Premiums			
			<u>64,772.75</u>				
41483	03/01/24	CITIZEN Citizens Bank					5816
24-00034	14	charity registration	140.00	4-01- -130-278	Budget		38 1
				Community Relations			
24-00034	15	pdf filler	144.00	4-01- -130-227	Budget		39 1
				Office Supplies & Materials			
24-00034	16	webstaurant	114.07	4-01- -155-222	Budget		40 1
				Equipment For Building			
24-00341	1	toner	485.78	4-01- -205-222	Budget		126 1
				Equipment For Buildings			
24-00341	2	bowls	26.99	4-01- -110-235	Budget		127 1
				Food & Drugs			
24-00341	3	tea bags	17.85	4-01- -110-235	Budget		128 1
				Food & Drugs			
24-00341	4	envelopes	38.99	4-01- -140-227	Budget		129 1
				Office Supplies & Materials			
24-00341	5	envelopes	16.99	4-01- -140-227	Budget		130 1
				Office Supplies & Materials			
24-00341	6	antenna	237.00	4-01- -185-248	Budget		131 1
				Communications Equip. Parts			
24-00341	7		51.58	4-01- -205-222	Budget		132 1
				Equipment For Buildings			
			<u>1,273.25</u>				
41484	03/01/24	COUR COURIER NEWS					5816
24-00253	1	Board of Health Notice	54.22	4-01- -425-255	Budget		72 1
				Advertising Expense			
41485	03/01/24	DAMARISQ DAMARIS QUINONES-GRAY					5816
24-00314	1	Easter 2 Banners Egg hunt	41.99	4-01- -120-278	Budget		100 1
				Community Relations			
41486	03/01/24	DAMATO James Damato					5816
24-00315	1	Foam Boards, Internet Photos	119.33	4-01- -110-278	Budget		101 1
				Community Relations			
24-00315	2	Foam Boards, Internet Photos	34.11	4-01- -110-278	Budget		102 1
				Community Relations			
24-00315	3	Foam Boards, Internet Photos	29.83	4-01- -110-278	Budget		103 1
				Community Relations			

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CURRENT FUND		Investors Bank Current Fund		Continued					
41486	James Damato	Continued							
24-00315	4	library posters Walgreens	40.92	4-01- -110-278	Budget		104	1	
			<u>224.19</u>	Community Relations					
41487	03/01/24	DEER ReadyRefresh by Nestle					5816		
24-00093	2	PD Drinking Water Delivery	346.26	4-01- -190-283	Budget		45	1	
				Unclassified Expenses					
41488	03/01/24	DSP DEBLYN SCREEN PRINTERS					5816		
24-00296	1	volleyball T-shirts	432.50	4-01- -245-213	Budget		85	1	
				volleyball/Men's Softball					
41489	03/01/24	ESIE ESI EQUIPMENT, INC.					5816		
24-00252	1	ANNUAL PREVENTIVE MAINTENANCE	590.00	4-01- -185-233	Budget		71	1	
				Computer Expenses					
41490	03/01/24	ESMCI EMERGENCY SERVICES					5816		
24-00310	1	YEAR 3 OF 5 YEAR SUBSCRIPTION	660.00	4-01- -185-224	Budget		98	1	
				Communications Equip.					
41491	03/01/24	EVOQUA EVOQUA WATER TECHNOLOGIES, LLC					5816		
24-00105	1	2024 DPW MATERIAL & SUPPLIES	2,270.52	4-01- -225-254	Budget		50	1	
				other Material & Supplies					
24-00105	2	2024 DPW MATERIAL & SUPPLIES	3,965.46	4-01- -225-254	Budget		51	1	
			<u>6,235.98</u>	Other Material & Supplies					
41492	03/01/24	FEDEX FEDEX					5816		
24-00029	6	mailing	12.04	3-01- -160-281	Budget		25	1	
				Prof. & Cons. Servs. Other					
24-00029	7	mailing	104.01	4-01- -160-281	Budget		26	1	
				Prof. & Cons. Servs. Other					
24-00029	8	mailing	93.10	4-01- -165-281	Budget		27	1	
			<u>209.15</u>	Prof. & Cons. Servs. Other					
41493	03/01/24	FELDMAN Jacob Feldman					5816		
24-00026	1	council portraits	750.00	4-01- -110-278	Budget		24	1	
				Community Relations					
41494	03/01/24	FORT SUN LIFE FINANCIAL					5816		
24-00335	1	2nd February payment	273.60	4-01- -175-394	Budget		123	1	
				Life Insurance					
41495	03/01/24	FUN FUN SERVICES					5816		
24-00294	1	Easter Egg Hunt	600.00	4-01- -245-217	Budget		83	1	
				Special Events					
41496	03/01/24	GIL EDITH G. GIL					5816		
24-00289	1	Reimbur. for IINC-Conf Hotel	300.00	4-01- -120-261	Budget		80	1	
				Travel Allowance					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41497	03/01/24	GPU JCP & L					5816
24-00333	1	February payment	39.48	4-01- -283-263 Electricity	Budget		121 1
41498	03/01/24	GREAT Great America Financial Serv.					5816
24-00037	3	folder / stuffer	753.90	4-01- -130-281 Prof. & Contr. Services-Other	Budget		41 1
41499	03/01/24	HORSFALL Elvia Horsfall					5816
24-00316	1	Post Office	8.73	4-01- -115-257 Postage Expense	Budget		105 1
41500	03/01/24	HRH HARD ROCK HOTEL & CASINO					5816
24-00305	1	2024 MCANJ Conf-Hotel Stay	393.00	4-01- -120-276 Training Aids & Programs	Budget		95 1
41501	03/01/24	INTERGLO Interglobe Communications					5816
24-00336	1	2nd February payment	4.75	4-01- -283-459 Telephone	Budget		124 1
41502	03/01/24	IPD INSTITUTE FOR PROF-DEVELOPMENT					5816
24-00327	1	Webinar registration B Hance	750.00	4-01- -130-276 Training Aids & Programs	Budget		114 1
41503	03/01/24	LANGU LANGUAGE LINE SERVICES					5816
24-00325	1	court interpreter	88.40	4-01- -405-282 Specialized Services	Budget		112 1
41504	03/01/24	LINNU FRANCIS P LINNUS ESO					5816
24-00006	8	February planning board	255.75	4-01- -160-279 Prof. & Cons. Servs. Legal	Budget		14 1
24-00006	10	litigation	684.75	4-01- -160-279 Prof. & Cons. Servs. Legal	Budget		15 1
			940.50				
41505	03/01/24	MCANJ MCANJ Treasurer					5816
24-00304	1	2024 Annual MCANJ Conference	425.00	4-01- -120-276 Training Aids & Programs	Budget		94 1
41506	03/01/24	MCASC MUNICIPAL CLERKS ASSC NJ					5816
24-00287	1	Membership Dues	40.00	4-01- -120-274 Conference Expense	Budget		77 1
24-00287	2	Membership Dues	40.00	4-01- -120-274 Conference Expense	Budget		78 1
24-00288	1	Spring Meeting 2024	50.00	4-01- -120-274 Conference Expense	Budget		79 1
			130.00				
41507	03/01/24	MCCLAVE WILLIAM MCCLAVE					5816
24-00311	1	CONTINUING EDUCATION LICENSE	244.00	4-01- -205-276 Training Aids & Programs	Budget		99 1

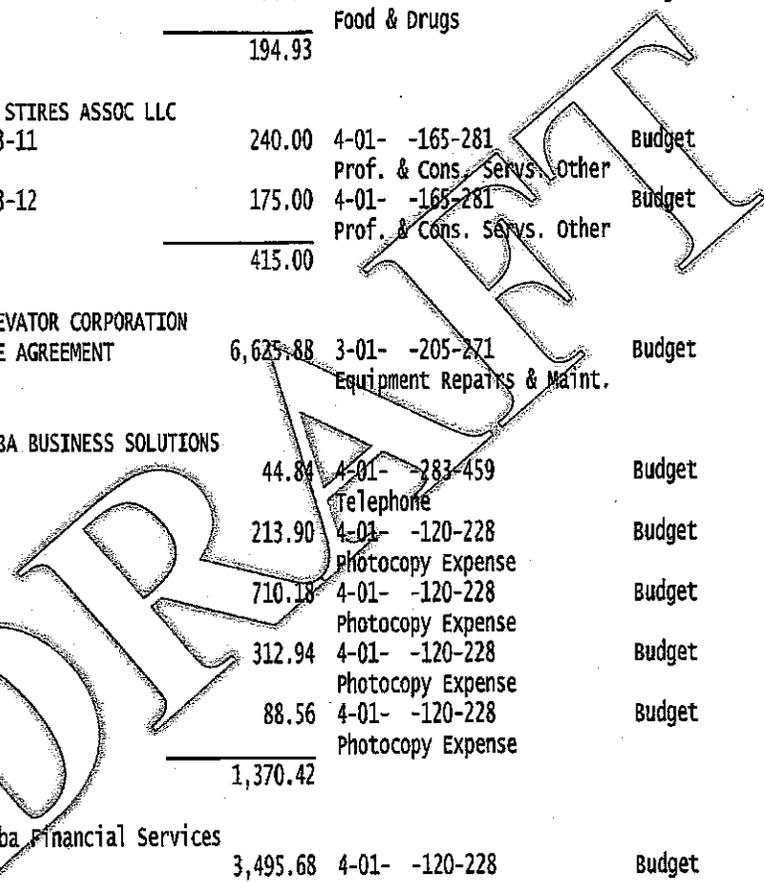
Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41508	03/01/24	MGL MGL PRINTING SOLUTIONS					5816
24-00130	2	1099 NEC	159.00	4-01- -130-258 Printing & Binding	Budget		52 1
24-00290	1	Dog Flat Links	49.00	4-01- -120-227 Office Supplies & Materials	Budget		81 1
			<u>208.00</u>				
41509	03/01/24	NJCOP N.J.S.A.C.O.P.					5816
24-00242	1	Background Invest Training	299.00	4-01- -190-276 Training Aids & Program	Budget		63 1
24-00243	1	2024 Membership Dues	275.00	4-01- -190-256 Membership Dues	Budget		64 1
			<u>574.00</u>				
41510	03/01/24	NJFE NJ FIRE EQUIPMENT CO.					5816
24-00181	2	2024 SAFETY SUPPLIES	98.06	4-01- -185-231 Emergency & Safety Supplies	Budget		55 1
24-00181	3	2024 SAFETY SUPPLIES	214.20	4-01- -185-231 Emergency & Safety Supplies	Budget		56 1
24-00181	4	2024 SAFETY SUPPLIES	588.00	4-01- -185-231 Emergency & Safety Supplies	Budget		57 1
24-00181	5	2024 SAFETY SUPPLIES	105.20	4-01- -185-231 Emergency & Safety Supplies	Budget		58 1
24-00181	6	2024 SAFETY SUPPLIES	588.00	4-01- -185-231 Emergency & Safety Supplies	Budget		59 1
			<u>1,593.52</u>				
41511	03/01/24	NJHMG005 New Jersey Hills Media Group					5816
24-00246	1	PP Jan 31 Meeting Notice	95.59	4-01- -160-255 Advertising Expenses	Budget		65 1
24-00302	1	2/15 Sunshine Ntc Planning	19.89	4-01- -160-255 Advertising Expenses	Budget		91 1
24-00323	1	BOA REORG MEETING 346594-1494	83.35	4-01- -165-255 Advertising & Promotional	Budget		110 1
24-00324	1	BA24-R1	68.05	4-01- -165-255 Advertising & Promotional	Budget		111 1
			<u>266.88</u>				
41512	03/01/24	NJLL NJ LABOR LAW POSTER SERVICE					5816
24-00332	1	labor posters	314.50	4-01- -130-258 Printing & Binding	Budget		120 1
41513	03/01/24	NJLM NJ LEAGUE OF MUNICIPALITIES					5816
24-00317	1	Board clerk advertisement	160.00	4-01- -160-255 Advertising Expenses	Budget		106 1
41514	03/01/24	NJPO NEW JERSEY PLANNING OFFICIALS					5816
24-00307	1	Lange - Training	131.00	4-01- -160-276 Training Aids & Program	Budget		97 1

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PO #	Item	Description					Ref Seq Acct
CURRENT FUND		Investors Bank Current Fund	Continued				5816
41515	03/01/24	NJRA New Jersey Registrars' Associa					82 1
24-00293	1	2024 NJRA Conference	150.00	4-01- -120-274 Conference Expense	Budget		
41516	03/01/24	NORTHEA2 Northeast Cabling Group					5816
24-00318	1	wiring services admin office	800.00	4-01- -155-273 Bldg.-Other Contracted Serv	Budget		107 1
41517	03/01/24	OPTIMUM Optimum					5816
24-00329	1	February Payment	105.00	4-01- -283-459 Telephone	Budget		117 1
41518	03/01/24	PSEG PSE&G CO.					5816
24-00346	1	Street Traffic Lighting	9.71	4-01- -283-263 Electricity	Budget		139 1
24-00346	2	Street Traffic Lighting	64.78	4-01- -283-163 Electricity	Budget		140 1
24-00346	3	Street Traffic Lighting	64.78	4-01- -283-163 Electricity	Budget		141 1
24-00346	4	Street Traffic Lighting	1,933.23	4-01- -283-362 Heating/AC	Budget		142 1
24-00346	5	Street Traffic Lighting	6.48	4-01- -225-263 Gas & Electric	Budget		143 1
			2,078.98				
41519	03/01/24	RAP READ AUTO PARTS					5816
24-00144	1	2024 FIRE DEPT. REPAIRS/PARTS	803.96	4-01- -185-247 Vehicular Parts & Acces.	Budget		53 1
41520	03/01/24	REMINGTO Remington & Vernick Engineers					5816
24-00003	27	January engineering services	650.00	4-01- -150-281 Prof. & Cons. Serv. Other	Budget		12 1
41521	03/01/24	RUT RUTGERS UNIVERSITY					5816
24-00306	1	Beyond Fight-Flight Conf Resol	120.00	4-01- -115-276 Training Aids & Programs	Budget		96 1
41522	03/01/24	SAVOSCHA Savo, Schalk, Corsini, Warner					5816
24-00005	7	BA ATTORNEY	0.00	4-01- -165-281 Prof. & Cons. Servs. Other	Budget		13 1
41523	03/01/24	SOM05 SOMERSET C'TY TREASURER					5816
24-00328	1	1st quarter recycling	15,511.50	4-01- -465-283 Unclassified Expenses	Budget		115 1
24-00328	2	4th quarter recycling	15,299.10	3-01- -465-283 Unclassified Expenses	Budget		116 1
			30,810.60				
41524	03/01/24	SOM09 SOMERSET COUNTY ROAD DIVISION					5816
24-00156	1	Drift Road salting	702.11	4-01- -205-241 Salt and Sand	Budget		54 1

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BOROUGH OF WATCHUNG
Check Register By Check Date

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41525	03/01/24	STAPL STAPLES BUSINESS ADVANTAGE					5816
24-00303	1	46.00 dpw 42.42 construction	88.42	4-01- -250-227	Budget		92 1
				Office Supplies & Materials			
24-00303	2	office supplies	106.51	4-01- -110-235	Budget		93 1
				Food & Drugs			
			<u>194.93</u>				
41526	03/01/24	STIRE DAVID STIRES ASSOC LLC					5816
24-00331	5	planner BOA BA23-11	240.00	4-01- -165-281	Budget		118 1
				Prof. & Cons. Servs. Other			
24-00331	6	planner BOA BA23-12	175.00	4-01- -165-281	Budget		119 1
				Prof. & Cons. Servs. Other			
			<u>415.00</u>				
41527	03/01/24	TKELEVAT TK ELEVATOR CORPORATION					5816
23-01272	1	FULL MAINTENANCE AGREEMENT	6,625.88	3-01- -205-271	Budget		3 1
				Equipment Repairs & Maint.			
41528	03/01/24	TOSHI TOSHIBA BUSINESS SOLUTIONS					5816
24-00033	4	fax service	44.84	4-01- -283-459	Budget		33 1
				Telephone			
24-00033	5	copier costs	213.90	4-01- -120-228	Budget		34 1
				Photocopy Expense			
24-00033	6	copier costs	710.18	4-01- -120-228	Budget		35 1
				Photocopy Expense			
24-00033	7	copier costs	312.94	4-01- -120-228	Budget		36 1
				Photocopy Expense			
24-00033	8	copier costs	88.56	4-01- -120-228	Budget		37 1
				Photocopy Expense			
			<u>1,370.42</u>				
41529	03/01/24	TOSHIBA Toshiba Financial Services					5816
24-00031	6	copier lease	3,495.68	4-01- -120-228	Budget		28 1
				Photocopy Expense			
24-00031	7	copier lease	978.54	4-01- -120-228	Budget		29 1
				Photocopy Expense			
24-00031	8	copier lease	975.00	4-01- -120-228	Budget		30 1
				Photocopy Expense			
24-00031	9	copier lease	140.00	4-01- -120-228	Budget		31 1
				Photocopy Expense			
24-00031	10	copier lease	1,924.00	4-01- -120-228	Budget		32 1
				Photocopy Expense			
			<u>7,513.22</u>				
41530	03/01/24	TOWN BRIAN TOWNLEY					5816
24-00219	2	Rackspace service	529.44	4-01- -190-273	Budget		60 1
				Other Contractual Service			
41531	03/01/24	TROPIC Tropic Tint					5816
23-01249	1	Tint Rear 2018 Ford F-150	285.00	3-01- -190-282	Budget		2 1
				Specialized Services			



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41532	03/01/24	TTSI TIMETRACK SYSTEMS INC.					5816
24-00039	3	time clock service	101.25	4-01- -130-281	Budget		42 1
				Prof. & Contr. Services-Other			
41533	03/01/24	UGIES UGI Energy Services LLC					5816
24-00339	1	2nd February Payment	2,720.60	4-01- -283-362	Budget		125 1
				Heating/AC			
41534	03/01/24	VERFLEET Verizon - Connect NWF, Inc.					5816
24-00094	2	Monthly GPS for PD Vehicles	307.04	4-01- -190-268	Budget		46 1
				Communications Equip. Serv.			
41535	03/01/24	WAI WITNER PUBLIC SAFETY GROUP					5816
24-00250	1	MISCELLANEOUS INVOICES	30.00	4-01- -185-239	Budget		67 1
				Uniforms, Clothing Expense			
24-00250	2	MISCELLANEOUS INVOICES	365.36	4-01- -185-239	Budget		68 1
				Uniforms, Clothing Expense			
24-00250	3	MISCELLANEOUS INVOICES	1,117.76	4-01- -185-239	Budget		69 1
				Uniforms, Clothing Expense			
24-00250	4	MISCELLANEOUS INVOICES	283.90	4-01- -185-239	Budget		70 1
				Uniforms, Clothing Expense			
			1,797.02				
41536	03/01/24	WBBOE WATCHUNG BOROUGH BOARD OF ED					5816
24-00001	4	school taxes April	1,111,943.00	4-01- -901-999	Budget		10 1
				WAT BD OF ED TAXES PAYABLE			
41537	03/01/24	WBMASON W.B Mason, Co Inc.					5816
24-00240	1	Office Supplies	60.40	4-01- -120-227	Budget		62 1
				Office Supplies & Materials			
24-00295	1	Office Supplies - Highlighters	13.73	4-01- -120-227	Budget		84 1
				Office Supplies & Materials			
24-00300	1	Blue Pens	11.45	4-01- -120-227	Budget		90 1
				Office Supplies & Materials			
			85.58				
41538	03/01/24	WHRHS WATCHUNG HILLS REG.HIGH SCHOOL					5816
24-00002	4	school taxes April	597,505.00	4-01- -902-999	Budget		11 1
				WHRHS TAXES PAYABLE			
41539	03/01/24	WIRECOM WIRELESS COM					5816
24-00104	2	Installation of NextGen 911	8,000.00	4-01- -610-207	Budget		49 1
				Police Department Equipment			
41540	03/01/24	WWJ GANNETT NJ NEWSPAPERS					5816
24-00264	1	Legal Ads Planning Bd	55.46	4-01- -160-255	Budget		73 1
				Advertising Expenses			
24-00264	2	Legal Ads Planning Bd	75.92	4-01- -160-255	Budget		74 1
				Advertising Expenses			
24-00264	3	Legal Ads Planning Bd	302.10	4-01- -160-255	Budget		75 1
				Advertising Expenses			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num	
						Contract	Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41540		GANNETT NJ NEWSPAPERS Continued					
24-00264	4	Legal Ads Planning Bd	78.74	4-01- -160-255	Budget		76 1
			<u>512.22</u>	Advertising Expenses			
41541	03/01/24	BEL VERIZON					5819
24-00353	1	Verizon	646.86	4-01- -283-459	Budget		4 1
				Telephone			
41542	03/01/24	MOT01 MOTOROLA					5819
23-00628	1	Fire Department Radios	39,158.80	4-01- -949-999	Budget		1 1
				RESERVE FOR ENCUMBRANCE			
41543	03/01/24	NJAWC NJ AMERICAN WATER					5819
24-00347	2	Library	440.75	4-01- -283-564	Budget		2 1
				Water			
24-00347	3	Library	17,334.20	4-01- -283-664	Budget		3 1
			<u>17,774.95</u>	Water (fire hydrant)			
Checking Account Totals							
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	94	0	5,446,076.51	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	94	0	5,446,076.51	0.00	
GRANT FUND Investors Savings Grant Fund							
3120	03/01/24	ATLAN ATLANTIC TACTICAL					5813
24-00102	1	Grant Money towards Vests	2,111.52	G-03- -545-209	Budget		1 1
				St of NJ Body Armor Grant 2023			
Checking Account Totals							
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	1	0	2,111.52	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	1	0	2,111.52	0.00	
PNC DEV ESCROW Investors Developer Escrow							
15595	03/01/24	BRIGHTVI Bright View Engineering, LLC					5811
24-00036	3	January Services	19,370.00	E-BLUESTA1	Project		9 1
				Blue Star Inspection Escrow			
24-00036	4	January services	3,736.25	E-PB19-01	Project		10 1
			<u>23,106.25</u>	Bonnie Burn Road Redevelopment			
15596	03/01/24	HEALEY Mark Healey					5811
24-00009	3	Bonnie Burn Road	180.00	E-PB19-01	Project		8 1
				Bonnie Burn Road Redevelopment			
15597	03/01/24	LINNU FRANCIS P LINNUS ESQ					5811
24-00006	9	Bonnie Burn Road	585.75	E-PB19-01	Project		7 1
				Bonnie Burn Road Redevelopment			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/ Void Contract	Ref Num
PO #	Item	Description					Seq Acct
PNC DEV ESCROW Investors Developer Escrow Continued							
15598	03/01/24	REMINGTON Remington & Vernick Engineers					5811
24-00003	24	January engineering	150.00	E-E13-058 856 Johnston Dr E13-058	Project		1 1
24-00003	25	January engineering	400.00	E-PB21-02 744 Mountain Boulevard PB21-02	Project		2 1
24-00003	26	January engineering	400.00	E-E24-0003 89 Orchard Road	Project		3 1
			<u>950.00</u>				
15599	03/01/24	SAVOSCHA Savo, Schalk, Corsini, Warner					5811
24-00005	8	BA ATTORNEY	490.00	E-BA23-12 BA23-12 Brandywine	Project		4 1
24-00005	9	BA ATTORNEY	140.00	E-BA22-04 Starbucks 1666 Rt 22	Project		5 1
24-00005	10	BA ATTORNEY	262.50	E-BOND1373 404 Johnston Drive E13-073	Project		6 1
			<u>892.50</u>				
15600	03/01/24	STIRE DAVID STIRES ASSOC LLC					5811
24-00331	1	planner BOA	305.00	E-BA23-12 BA23-12 Brandywine	Project		11 1
24-00331	2	planner BOA	160.00	E-BA23-02 1601 US Hwy 22 BJs Wholesale	Project		12 1
24-00331	3	planner BOA	400.00	E-BA22-05 20 Stirling Road BA22-05	Project		13 1
24-00331	4	planner BOA	1,200.00	E-BA22-04 Starbucks 1666 Rt 22	Project		14 1
			<u>2,065.00</u>				
15601	03/01/24	TITANPLU Titan Plumbing Sewer Drain LLC					5811
24-00337	1	escrow return	1,050.00	E-BOND2294 530 Johnston Drive GCP22-00094	Project		15 1
15602	03/01/24	WAT03 WATCHUNG BOROUGH CURRENT FUND					5811
24-00338	1	engineering review fee	100.00	E-BOND2294 530 Johnston Drive GCP22-00094	Project		16 1
24-00338	2	road opening	25.00	E-BOND2294 530 Johnston Drive GCP22-00094	Project		17 1
			<u>125.00</u>				
Checking Account Totals							
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	8	0	28,954.50	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	<u>8</u>	<u>0</u>	<u>28,954.50</u>	<u>0.00</u>	
PNC OTHER ESC Investors Savings Other Escrow							
164	02/29/24	WAT01 WATCHUNG BORO. PAYROLL ACCT.					5810
24-00351	1	Watchung Boro PD Payroll	3,825.00	T-93- -100-5ED Extra Duty Solutions Funds	Budget		1 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
PNC OTHER ESC Investors Savings Other Escrow Continued							
165	02/29/24	WAT01 WATCHUNG BORO. PAYROLL ACCT.					5810
24-00349	1	Watchung Boro PD Payroll	17,297.50	T-93- -100-5ED	Budget		2 1
				Extra Duty Solutions Funds			
24-00349	2	Watchung Boro PD Payroll	630.00	T-93- -100-502	Budget		3 1
				Levin Management (Blue Star)			
			<u>17,927.50</u>				
15449 03/01/24 GRI GENERAL RECREATION, INC. 5815							
23-01326	1	6' Cast Benches	2,910.00	T-93- -100-101	Budget		1 1
				General Donations			
23-01326	2	freight	187.62	T-93- -100-101	Budget		2 1
				General Donations			
23-01326	3		94.38	T-93- -100-103	Budget		3 1
				T & B Donations			
			<u>3,192.00</u>				
15450 03/01/24 REEFECO Reefco Aquarium Service, LLC 5815							
24-00035	3	Library aquarium services	215.99	T-93- -100-110	Budget		4 1
				Watchung Public Library Advisory Board			
15451 03/01/24 WAT03 WATCHUNG BOROUGH CURRENT FUND 5815							
24-00350	1	Watchung Boro PD Admin Fees	133.00	T-93- -100-502	Budget		5 1
				Levin Management (Blue Star)			
24-00350	3		4,477.00	T-93- -100-5ED	Budget		6 1
				Extra Duty Solutions Funds			
24-00352	1	Watchung Boro PD Admin Fees	990.00	T-93- -100-5ED	Budget		7 1
				Extra Duty Solutions Funds			
			<u>5,600.00</u>				
Checking Account Totals							
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	5	0	30,760.49	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	5	0	30,760.49	0.00	
Report Totals							
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	113	1	5,523,802.97	4,381.95	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	113	1	5,523,802.97	4,381.95	

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	27,314.76	0.00	0.00	27,314.76
Current Fund	4-01	5,418,761.75	0.00	0.00	5,418,761.75
Capital Fund	C-02	15,236.95	0.00	0.00	15,236.95
Grant Fund	G-03	2,111.52	0.00	0.00	2,111.52
	H-06	663.00	0.00	0.00	663.00
	T-93	30,760.49	0.00	0.00	30,760.49
Total of All Funds:		<u>5,494,848.47</u>	<u>0.00</u>	<u>0.00</u>	<u>5,494,848.47</u>

DRAFT

Project Description	Project No.	Project Total
Starbucks 1666 Rt 22	E-BA22-04	1,340.00
20 Stirling Road BA22-05	E-BA22-05	400.00
1601 US Hwy 22 BJs Wholesale	E-BA23-02	160.00
BA23-12 Brandywine	E-BA23-12	795.00
Blue Star Inspection Escrow	E-BLUESTA1	19,370.00
404 Johnston Drive E13-073	E-BOND1373	262.50
530 Johnston Drive GCP22-00094	E-BOND2294	1,175.00
856 Johnston Dr E13-058	E-E13-058	150.00
89 Orchard Road	E-E24-0003	400.00
Bonnie Burn Road Redevelopment	E-PB19-01	4,502.00
744 Mountain Boulevard PB21-02	E-PB21-02	400.00
Total of All Projects		<u>28,954.50</u>

DRAFT

**BOROUGH OF WATCHUNG
RESOLUTION: R3**

WHEREAS, the Borough has received a Field and Facility Permit application and the Borough's Recreation Coordinator has reviewed the application as submitted and hereby recommends its approval; and

WHEREAS, the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey wishes to authorize the request to use the Watchung Lake Gazebo.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset that the use of the Watchung Lake Gazebo is hereby authorized for the intended use as noted below:

1. Christina Zarrello, use of Watchung Lake Gazebo for a wedding ceremony, from 2 PM to 4 PM, on Saturday, June 22, 2024.

Christien B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: RECREATION
C: PD, DG



FIELD AND FACILITY PERMIT APPLICATION

GOVERNMENT BODY APPROVAL REQUIRED - PLEASE SUBMIT ONE MONTH BEFORE EVENT

Applicant Name: Christina Zarrello

Address: [Redacted] Court Somerset, NJ 08873

Phone: [Redacted] Email: [Redacted]

Name of Organization, Team, Club, etc. Profit Entity X Non-Profit Entity

FACILITY USE

FEES

*Pavilion Rental at Mobus Field

- Resident
 X Non-Resident / Commercial

\$50.00 Per Event
\$100.00 Per Event

*Port-A-John Rental

\$150.00 (Includes Delivery)

*Mobus Field Phillips Field Best Lake

- Sport and Organized Programs
 Events (Non-Profit) - Resident
 Events (Non-Profit) - Non-Resident

\$15.00 Per Person/Week
\$50.00 Per Event
\$150.00 Per Event

*Gazebo at Watchung Lake

- Resident
 X Non-Resident

\$50.00 Per Event
\$100.00 Per Event

*Seniors Room

- Residents/Non-Profit
 Profit Organizations

No Charge
\$25.00 Per Hour / \$100.00 Minimum

*Police Security

\$107/hour per Officer

All Watchung Based Non-Profit Sports Programs, Government or School Based Events and Non-Profit Fund-Raising Events: Free of Charge except as required by the Borough Administrator to cover out-of-pocket costs for any applicable expenses. All fees include removal of bagged garbage and access to electricity, if needed.

Location Requested and Detailed Description of Event: We are requesting the Gazebo for the day of our wedding reception. The event will have approx 20 people total. I am planning to hire a vendor to provide chairs that day.

Dates: June 22, 2024 Times: 2:30-4:00 pm

Rain Date: x



**THE FOLLOWING ITEMS MUST BE RECEIVED PRIOR TO AN APPROVAL
OF A FIELD AND FACILITY PERMIT:**

1. Signed Facility/Field Use Policies and Lease Agreement
2. Signed Hold-Harmless Agreement
3. Signed AED and Lightning Detection Form (On Phillip's Field)
4. Insurance Certificate (see checklist for requirements below)
5. Corporate or LLC Acknowledgment (When applicable)
6. A copy of the Rutgers's Certification Card(s) for coaches and assistant coaches.
7. A check made out to the Borough of Watchung when applicable.
8. A complete description of all activities being conducted including the number of participants

The Borough is requesting that all applications are received with **sufficient adequate notice** prior to a Council Meeting for processing. Meetings of the Governing Body are held twice a month. Please check the council meeting calendar online for the schedule. Thank you in advance for your cooperation during this process. Please contact the Clerk's Office or Linda Monetti, Recreation Coordinator (908) 756-0080 Ext. 210 or via lmonetti@watchungnj.gov with any additional questions.

Please Fax To (908) 757-7027 Or Mail To:

Borough of Watchung
Recreation Coordinator
15 Mountain Blvd.
Watchung, NJ 07069

CHECKLIST FOR CERTIFICATE OF INSURANCE

- The "Insured" must read the same on **ALL** forms.
- The Insurance Company must be listed under "Insurer Affording Coverage".
- Type of insurance must be "Commercial or Business Liability". In the event of an individual, a home owner's insurance policy and/or umbrella policy is acceptable.
- The policy number and effective and expiration dates must be listed.
- The event or program must fall within the effective and expiration dates.
- The minimum limit of liability is \$1,000,000 listed next to "Each Occurrence".
- Under "Description of Operations" The Borough of Watchung should be listed as additionally insured with respect to the event or program and the date(s).
- The event or program and dates must also be listed.
- The "Certificate Holder" should show "The Borough of Watchung 15 Mountain Blvd., Watchung, NJ 07069".



**FIELD AND FACILITY PERMIT APPLICATION
USE POLICIES AND LEASE AGREEMENT**

General Information

To rent a facility or field, community organizations are required to complete a rental application and pay the appropriate fee (if applicable). No "Sub-leasing" of any kind from one sports group to another is permitted. All dates, times and fields must be approved by the Borough.

The Borough reserves the right to consider all rental requests and allocate rental time based on the number of requests and overall time requested. The Borough reserves the right to disapprove permits if it is determined that fields are deteriorating because of overuse.

Community members must be 21 years of age to sign a Field Use agreement or rent a field or facility. All applicants are required to provide one adult chaperone for each group of 10 youth in attendance under the age of 21 for all planned activities.

The Borough reserves the right to require the renter to provide police security, porta-johns and other requirements, as the specific situation may dictate.

All fees are to be paid in full two weeks prior to an approval unless other arrangements have been made with the Recreation Coordinator.

The Borough reserves the right to cancel practices/games due to weather conditions and/or field conditions.

Failure to abide by this policy can result in cancellation of your rental agreement.

Renter Responsibilities

Applicants requesting use of Watchung fields or facilities must observe the following guidelines and requirements:

1. The renter must leave the area, facility or equipment in a clean and orderly condition. All trash must be properly disposed.
2. **Prohibited Items:** Beer, wine, alcoholic beverages, firearms, tobacco and illegal drugs.
3. **Liability:** The Watchung Recreation Commission and the Borough of Watchung assume no liability for the renter's use of the equipment, field or facility. The applicant shall hold the Borough harmless from any claim or liability arising out of any activity or conduct of the renter while using the equipment, field or facility in question. Applicants are required to supply general liability insurance that covers the Borough with limits of \$1,000,000.00 combined single limit with an aggregate of \$2,000,000.00. A certificate of insurance, must be filed with the Borough at least 5 (five) days prior to the use of the Boroughs field or facility.
4. **Governmental Boards and Agencies:** Facilities are available at no charge to official government boards and agencies for events in the public interest when not otherwise in conflict with this policy.

BOROUGH OF WATCHUNG



RECREATION COMMISSION

- 5. **Damages/ Security:** An additional security deposit **may** be required for certain types of activities for the purpose of additional cleaning, security, and/or other costs of the Borough caused by the use. Any and all damages to the facilities, equipment, and other Borough property, while being used by the renter, will be the responsibility of the renter and payable in full to the Borough of Watchung. Payment will include the costs of all labor, materials, and supplies to repair or replace the damage to facilities. The Recreation Commission reserves the right to decline renting to patrons who have incurred damages to Borough property in previous rentals.
- 6. **Policy of Non-Discrimination:** The Borough of Watchung facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, or marital status. The Borough of Watchung does not discriminate based on disability in admission, access, treatment or employment in its programs or activities.
- 7. **ADA Statement:** Although specific programs for persons with disabilities are limited, the Borough of Watchung is committed to providing equal access to programs and facilities for these individuals. Reasonable accommodation and support can be requested to provide access to desired programs and activities. Requests should be made at least 10 (ten) days in advance. In addition, where a need is demonstrated and resources are available every reasonable effort will be made to establish specific programs for persons with disabilities.

The individual signing this lease agreement is responsible for ensuring that all policies included in this agreement are followed. The individual signing this agreement hereby represents that he/she is authorized to sign on behalf of the entity/organization. The representative should notify us immediately if there are any maintenance or safety issues or damage to the fields that need to be addressed. Please sign below to confirm that you have received a copy of the Facility/Field Use Policy and Lease Agreement and agree to abide by these policies.

Christina Zarrello
Print Name

January 29, 2024
Date

Christina Zarrello

Signature



HOLD-HARMLESS AGREEMENT

1. "I / WE" "ME / MY / OUR" shall mean one of the following:

- a. AN INDIVIDUAL: Name: Christina Zarrello
- OR**
- b. ORGANIZATION: Name: _____ **OR**
- c. CORPORATION or LLC: Name: _____

2. "YOU/YOUR/YOURSELF" shall mean the municipal corporation known as the **Borough of Watchung** and the **Borough of Watchung Recreation Commission**, its public officials, members, agents, servants, employees, or contractors.

3. **General Information: Per Field and Facility Permit Application Attached**

4. I sign this Hold-Harmless as MY voluntary act and by this act agree to hold YOU harmless and indemnify YOU from any claims, suits, or other actions arising from, caused by, or which are the alleged result of any act or omission of any organization, corporation, guest, invitee, licensee, visitor or other person present on the premises listed above in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity I will be holding as described in the Field and Facility Permit Application, on the date(s) listed.

5. I state that the activity listed in the Field and Facility Permit Application will not include the consumption of alcoholic beverages, but should any person described in Paragraph 4 consume alcohol or allow or permit others to consume alcohol then I agree to be bound by the terms of paragraph 6 below.

6. I state that the activity listed in the Field and Facility Permit Application will include the consumption of alcoholic beverages, if previously approved by the Borough, and that because of such consumption I have the following additional duties to perform for YOU related to the use of the site listed above:

- a. That I am solely responsible for the dispensing and consuming of alcohol, including the prudent and responsible dispensing and consuming of alcohol by all persons involved in the activity described above, including but not limited to those persons described in paragraph 4 above; (b) to acknowledge by the signing of this Hold-Harmless that you have no authority, control, or participation in the dispensing or consuming of alcohol on the site and date listed above and that I will take no step(s), action(s), or measure(s) to convey the idea that YOU in any way have promoted, assisted, or participated in the dispensing and consuming of alcoholic beverages on the site and date listed above; (c) that I will not allow persons under the age of 21 to dispense or consume alcohol at the site during the activity to be held on your

BOROUGH OF WATCHUNG



RECREATION COMMISSION

property;(d) to comply with all municipal Ordinances relating to the consumption of alcoholic beverages, including but not limited to obtaining any necessary permits.

- 7. I also shall provide you with a Certificate of Insurance and that I shall provide same as soon as practicable and not less than 5 (five) business days before the date of the planned activity. Said Insurance shall be written with a company maintaining a rating of at least "A-" according to A.M. Bests. Said policy shall be in an amount of not less than one million dollars (\$1,000,000) per occurrence (\$3,000,000 per occurrence if liquor is being served or consumed). It is understood YOU will be listed as an additional insured on that policy and Certificate of Insurance. If I, as an Individual, am holding a private, personal event, I shall provide YOU with a copy of My Homeowners or Condo or Renters or Personal Excess Liability policy declarations page with personal liability coverage of not less than one million dollars (\$1,000,000) each occurrence.
- 8. (Applicable to Corporation/Entities/Organizations Only) I also agree that I am obligated to reimburse YOU for all reasonable attorney's fees incurred by YOU to enforce the terms of this Hold-Harmless or to defend YOURSELF against any claim, suit, demand for subrogation, or other action which a court of competent jurisdiction later determines by final order or judgment should have been defended by ME or at MY sole cost and expense pursuant to this Hold-harmless.

9. LEGAL SIGNATURES:

Signature on behalf of "I/WE/ME/MY/OUR":

Individual Christina Zarrello Date: 1/29/24

on behalf of _____
Organization or Corporation or LLC or other entity

And

(IF REPRESENTING AN ORGANIZATION, CORPORATION, LLC, ETC.)

I hereby certify that I am an Authorized Agent of this Organization and fully qualified to sign this Hold-Harmless Agreement on behalf of said Organization.

Print Name and Title: Christina Zarrello Date: 1/29/24

Signature: Christina Zarrello



LIGHTNING PREDICTION SYSTEM
(THORGUARDIAN)
APPLICABLE FOR PHILLIPS FIELD ONLY

The Borough of Watchung has an automatic lightning prediction and warning system in continuous use referred to as the Thorguardian. This unit is located at the top of the Snack Shack at Phillip's field. The sensor monitors energy as far as 15 miles and evaluates the potential for lightning within an area of approximately 2 miles in radius. When the unit senses a hazardous condition, the system automatically provides both audible and visual alerts. When a dangerous condition exists a warning blast will occur and the amber light will flash.

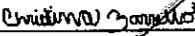
THE FIELDS MUST BE CLEARED IMMEDIATELY WHEN THE SOUND ALARMS

The light will continue to flash until the dangerous condition no longer exists.

Please review the following safety points with your organization leaders and participant:

1. Do Not seek shelter under a tree
2. Do Not seek shelter on the snack shack deck
3. Do Not seek shelter in a dugout by a metal fence

The Thorguardian prediction system is only a supplementary source of guidance. Should thunderstorm conditions develop, and the system is not activated, use good judgment and seek shelter.

 Christina Zarrello 1/29/2024
 Sign Print Date

Organization/Entity: _____

I have read and understand the above information; I will explain the function of lightning prediction system and review the safety points with all coaches, supervisors, parents and participants involved in my program, event or activity.

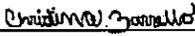
AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The Borough of Watchung has an Automated External Defibrillator (AED) on site at Phillips Field.

The AED is located on the south side of the snack shack at Phillips Field Sports Complex.

The Borough of Watchung and the Watchung Recreation Commission recommends that the use of the AED be administered by a certified individual.

Each youth sports organization will ensure that the AED status indicator is Green prior to field use. If the status indicator is RED, call TEAM LIFE, INC @ (732) 946-4243 or (888) 466-8686 (phone numbers are listed on the AED unit).

 Christina Zarrello 1/29/2024
 Sign Print Date

I have read and understand the above information. I will explain the function of the AED system and review the Safety points with all coaches, supervisors, parents and participants involved in my program, event or activity.



**PANDEMIC ACKNOWLEDGMENT AND WAIVER OF LIABILITY
FIELD AND FACILITY PERMIT APPLICATION**

Background and Purpose

The Borough of Watchung and the Borough of Watchung Recreation Commission (hereinafter jointly and separately referred to herein as the "Borough of Watchung") offer use of its fields, parks and facilities to the public for a variety of indoor and outdoor physical, social and educational programs and activities, including competitive and non-competitive sports and sporting events, organized leagues, day camps, games, and instructional/training programs and camps (collectively referred to hereinafter as the "Field and Facility Use"). The Borough of Watchung fields, parks and facilities are public and semi-public places that are accessible to large numbers of people on a daily basis.

Due to the ongoing COVID-19 pandemic, and until further notice, any individual or entity wishing to rent or otherwise utilize the fields, parks and facilities of the Borough of Watchung (the "Applicant") is required to complete, sign and return this PANDEMIC ACKNOWLEDGEMENT AND WAIVER OF LIABILITY. It shall be the sole responsibility of the Applicant for use of the Borough field, park and/or facility for any Field and Facility Use to obtain the required insurance policies as set forth in the Field and Facility Permit Application. Permission to access/rent any Borough of Watchung field, park or facility for a Field and Facility Use is expressly conditioned on such individual or entity completing this Pandemic Acknowledgment and Waiver of Liability. The individual or entity shall not permit any individual's participation or attendance in the Field and Facility Use without being included in this Pandemic Acknowledgement and Waiver of Liability.

Acknowledgement and Waiver

"I / WE" "ME / MY / OUR" shall mean one of the following:

- a. AN INDIVIDUAL: Name: Christina Zarrello **OR**
- b. ORGANIZATION: Name: _____ **OR**
- c. CORPORATION or LLC: Name: _____

I/WE acknowledge and agree that I/WE have been provided with, read and fully understand: (i) the Center for Disease Control's ("CDC") and the New Jersey Department of Health's ("NJDOH") information and guidelines for preventing/protecting against, and recognizing the signs and symptoms of, infection for SARS-CoV-2 (the virus that causes COVID-19) and the related illnesses and medical conditions called COVID-19 and Multisystem Inflammatory Syndrome in Children ("MIS-C") (collectively the "PANDEMIC ILLNESSES"); and the Borough of Watchung "COVID-19 Operational Plan."

I/WE further acknowledge that the Pandemic Illnesses: (1) are highly contagious and may cause serious permanent bodily injury, including death, of healthy persons of all ages; (2) are subject to changing recommendations on limiting risk of exposure and spread; (3) remain prevalent throughout New Jersey; (4) are highly likely to spread to persons

BOROUGH OF WATCHUNG



RECREATION COMMISSION

in direct contact with or in close proximity to (within about 6 feet) an infected person; (5) believed by the CDC/NJDOH to spread by droplets produced into the air when an infected person coughs, sneezes, talks or otherwise moves air out through their nose and mouth, and from touching surfaces on which droplets containing the virus exist.

I/WE further acknowledge that attending or participating in any Facility and Field Use on a Borough field, park or facility poses an inherent and heightened risk of exposure, infection and bodily injury from the PANDEMIC ILLNESSES regardless of preventative measures taken by the Borough of Watchung.

I/WE acknowledge and agree to voluntarily assume all risks that I/WE, and our participant(s) may be exposed to or infected by these PANDEMIC ILLNESSES by attending or participating in any Facility and Field Use; and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I/WE understand that the risk of becoming exposed to or infected by these PANDEMIC ILLNESSES at a Borough of Watchung field, park or facility may result from the actions, omissions or negligence of myself and others, including, but not limited to the Borough of Watchung's officials, officers, employees, and volunteers; and other participants/attendees of the Facility and Field Use.

I/WE, on behalf of ourselves, and our participant(s) the Facility and Field Use, voluntarily agree to assume all of the foregoing risks, and do accept sole and complete responsibility for any and all injuries, damage(s) and other losses, including for all bodily injuries, disabilities, permanent disabilities, deaths, illnesses, damages, losses, claims, demands, liabilities, medical treatment and expenses, attorney fees, costs of suit and/or expenses of any kind that is incurred in connection with attending or participating in any Facility and Field Use at a Borough of Watchung field, park or facility.

I/WE, on behalf of myself/ourselves, and the Facility and Field Use participant(s), HEREBY RELEASE, COVENANT NOT TO SUE, DISCHARGE, WAIVE AND HOLD HARMLESS THE BOROUGH OF WATCHUNG, THE BOROUGH OF WATCHUNG RECREATION COMMISSION, AND EACH OF THE BOROUGH OF WATCHUNG'S OFFICIALS, OFFICERS, EMPLOYEES AGENTS, VOLUNTEERS AND REPRESENTATIVES FOR AND FROM ANY AND ALL CLAIMS, DAMAGES, DEMANDS, LOSSES, LIABILITIES, ACTIONS, COSTS AND EXPENSES OF ANY KIND ARISING OUT OF OR IN ANY WAY RELATING TO THE ACCIDENTAL AND/OR NEGLIGENT EXPOSURE TO THESE PANDEMIC ILLNESSES FROM ATTENDING OR PARTICIPATING IN ANY FACILITY AND FIELD USE AT A BOROUGH OF WATCHUNG FIELD, PARK OR FACILITY.

By signing this agreement, I/WE further acknowledge that I/WE have read and discussed with the FACILITY AND FIELD USE PARTICIPANT(S) the provisions of this ACKNOWLEDGMENT AND WAIVER OF LIABILITY and the dangers and risks associated with attending and/or participating in any Facility and Field Use at a Borough of Watchung field, park or facility; the PARTICIPANT(S) fully understand(s) and appreciate(s) these dangers and risks;

BOROUGH OF WATCHUNG



RECREATION COMMISSION

and the PARTICIPANT(S) voluntarily wishes to participate and otherwise attend the Facility and Field Use at a Borough of Watchung field, park or facility.

This ACKNOWLEDGMENT AND WAIVER OF LIABILITY does not supersede, circumvent, or cancel Borough of Watchung Recreation Department's Main Participation Agreement or Rules and Regulations.

If any part of this ACKNOWLEDGMENT AND WAIVER OF LIABILITY is found by a court of competent jurisdiction to be invalid, the remainder of this ACKNOWLEDGMENT AND WAIVER OF LIABILITY shall nevertheless remain in full force and effect and the offending provision or provisions severed here from.

I/WE, have read and accept the terms and conditions of this ACKNOWLEDGMENT AND WAIVER OF LIABILITY, and acknowledge and agree that it shall, to the fullest extent allowed by law, be effective upon me and the PARTICIPANT(S) of the Facility and Field Use at a Borough of Watchung field, park or facility.

Christina Gonzalez

Authorized Signature

1/29/2024

Date

Name of Organization, Corporation or other Entity

DRAFT

**BOROUGH OF WATCHUNG
RESOLUTION: R4**

WHEREAS, funds have been remitted by the property owner to redeem tax sale certificate #23-00016 held by Christiana T C/F CE1/Firsttrust on Block 5603 Lot 10, 89 East Drive, assessed in the name Messercola, B. & E. & F., and the Mayor and Council must approve the distribution of these funds.

NOW, THEREFORE BE IT RESOLVED, by the Mayor & Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Treasurer is authorized to remit payment to the lienholder as follows:

Christiana T C/F CE1/Firsttrust
P.O. Box 5021
Philadelphia, PA 19111-5021

Principal	\$31,915.09
Interest & Penalties	\$ 2,390.66
Fees	\$ 67.00
Premium	\$ 30,400.00
Total:	\$ 64,772.75

Christine B. Ead, Council President

Ronald Jubin, Ph. D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: MISC-FINANCE
C: B. HANCE,

**BOROUGH OF WATCHUNG
RESOLUTION: R5**

WHEREAS, it is necessary to retain the services of a Municipal Advisor for assistance in connection with bond anticipated notes, series 2024; and

WHEREAS, the Borough of Watchung solicited a proposal from Phoenix Advisors, LLC and this proposal was reviewed by the Borough Administrator and Chief Financial Officer and is being recommended for award; and

WHEREAS, the Chief Finance Officer has determined and certified that funds for these authorized contracts are provided for in Capital Ordinance 2001/10.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for the services of the following Professional for the purpose of providing Municipal Advisor services in connection with bond anticipation notes, Series 2024, in accordance with the proposal dated February 1, 2024, copy attached:

Award to: Phoenix Advisors, LLC, 625 Farnsworth Ave., Bordentown, NJ 08505
Amount: Not to exceed \$5,000.00

BE IT FUTHER RESOLVED that this contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. but has been awarded based on the merits and ability of Phoenix Advisors to provide the services describe herein. As herewith attached, Phoenix Advisors attests that their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 1944A-8 or 19:44A-16; in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during their term of the contract to any State, County, or Municipal Committee of a political party; any legislative leadership Committee; any continuing political Committee; and candidate committee of a candidate for, or holder of, an elective office, when the contract is awarded; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the award of this contract within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

Paul Fischer, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: AWARDS – PROF. CONT,
BOROUGH PROPERTIES
C: W. HANCE



VIA ELECTRONIC MAIL

February 1, 2024

Mr. William Hance, Chief Financial Officer
Watchung Borough
15 Mountain Boulevard
Watchung, NJ 07060-6399

Municipal Advisor Services in Connection With:
Bond Anticipation Notes, Series 2024

Dear Mr. Hance:

Under our existing agreement, Phoenix Advisors serves as Municipal Advisor to Watchung Borough (the "Client"). Now that we are performing professional services relating to the above-captioned engagement(s), we are providing the appropriate scope of services, MSRB required disclosures and the compensation arrangement for our services.

Regarding this/these engagement(s), Phoenix Advisors will perform the tasks as described in the attached scope of services. The Client will compensate Phoenix Advisors for services provided in accordance with our existing agreement, as more particularly set forth below:

- \$1,000 plus \$0.25 per \$1,000 issued (an additional fee of \$2,000 applies when sold with a Preliminary Official Statement.)

The terms of this letter will remain in force until the completion of this/these engagement(s). Should it become necessary to amend these terms for any reason, you will be notified in writing.

Our relationship shall be construed in accordance with and governed by the laws of the State of New Jersey.

Please acknowledge receipt of this letter via email.

Sincerely,

By: *Anthony P. Inverso*
Anthony P. Inverso
Senior Managing Director

**BOROUGH OF WATCHUNG
RESOLUTION: R6**

**ENDORISING THE SUBMISSION OF A 2024 CDBG GRANT APPLICATION BY OUR
HOUSE, INC., FOR THE INSTALLATION OF A GENERATOR**

WHEREAS, Our House, Inc., has need for and intends to install, a whole house generator at 103 High Tor Drive, and

WHEREAS, Our House, Inc. intends to request grant assistance for this project by submitting a grant application to the Somerset County Community Development Committee for funding under the 2024 Community Development Block Grant Program; and

WHEREAS, the Borough of Watchung is required to certify that said application has been discussed at a local public meeting in full compliance with all applicable State and local public notice requirements; and

WHEREAS, the Governing Body of the Borough of Watchung, County of Somerset, wishes to endorse Our House's 2024 grant application to the Somerset County Community Development Committee.

NOW THEREFORE, BE IT HEREBY RESOLVED, THAT the Governing Body of the Borough of Watchung, County of Somerset, does hereby endorse the grant submission by Our House, Inc. to the Somerset County Community Development Committee for the installation of a whole house generator at 103 High Tor Drive.

Curt S. Dahl, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: PERMITS-SPECIAL, ZONING
C: BUILDING, POLICE, FIRE OFFICIAL,

MUNICIPALITY TO COMPLETE

C. Municipal Certification

The Mayor of the sponsoring municipality certifies the following:

1. The Governing Body of the municipality has been notified of the submission of an application entitled High Tor Group Home – Generator Installation for consideration by the Somerset County Community Development Committee for funding under the 2024 Community Development Block Grant Program.
2. This application was discussed at a local public meeting held in full compliance with all State and local public notice requirements on _____, 20____, and all public comments received are noted below for the public record.

All Applications must have the signature of the Mayor and Clerk of the municipal sponsor provided in the space below.

Mayor's Signature

Date

Borough of Watchung
(Typed/Print Name and Municipality)

Clerk's Attest and Seal

Date

D. Public Comments (check one)

None Received

Comments summarized and attached

--END 2024 PUBLIC FACILITIES/IMPROVEMENTS APPLICATION--

**2024 CDBG PUBLIC FACILITIES AND IMPROVEMENTS
APPLICATION COVER PAGE**

Organization Name & Address Our House, Inc. 76 Floral Avenue Murray Hill, NJ 07974	Project Title High Tor Group Home – Generator Installation	Project Category Public Facilities Public Improvements
Contact Person Name & Title (cannot be an elected official) Tom Scherr, Director of Housing	Contact Address (if different from above)	Contact Phone, Fax and E-mail Address Phone: (908) 858-6200 Fax: (908) 516-8882 tscherr@ourhousenj.org
Consolidated Plan Need Addressed Permanent Special Needs Housing	Consolidated Plan Priority (circle or boldface one below) Low Medium High	Project Type (circle or boldface one below) Limited Clientele Categorically Eligible Low/Mod Income Area (LMA)
Municipal Sponsor Borough of Watchung	Project Ranking This project ranks priority 1 of 1 submitted applications.	HUD Matrix Code (to be completed by CD Staff)

PROJECT FUNDING REQUEST

CDBG Funds Requested (Limit of <i>three</i> applications with a maximum aggregate request of \$150,000)	\$17,500
Total of other funding sources	\$2,850
Total Project Cost	\$17,500
CDBG Funds Awarded (to be completed by CD Staff)	\$20,350

**BOROUGH OF WATCHUNG
RESOLUTION: R7**

***APPROVING AN APPLICATION FOR A PERSON-TO-PERSON TRANSFER OF
LIQUOR LICENSE 1821-33-001-007***

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1821-33-001-007, heretofore issued to **TOCCI RESTAURANT INCORPORATED** with a mailing address of 141 Stirling Road, Watchung, NJ 07069; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the license business and all additional financing obtained in connection with the license business.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Watchung, County of Somerset, does hereby approve, effective March 7, 2024 the transfer of the aforesaid Plenary Retail Consumption License to **STERLING HOSPITALITY GROUP LLC**, with a mailing address of 141 Stirling Road, Watchung, NJ 07069 and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to **STERLING HOSPITALITY GROUP LLC** effective March 7, 2024.

Paul Fischer, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: LICENSES
C: NJ ABC

I, Edith G. Gil, Municipal Clerk of the Borough of Watchung, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on March 7, 2024.

Edith G. Gil, RMC



BOROUGH OF WATCHUNG POLICE DEPARTMENT

An Accredited Agency

840 Somerset Street | Watchung, NJ 07069 | (908) 756-3663 | www.watchungpd.com

SCOTT ANDERLE
Chief of Police

02/29/2024 Watchung Police Department Case Number 23-16632

Chief Anderle,

On September 27, 2023, I began a liquor license background investigation on behalf of the Borough of Watchung. The investigation was initiated for the transfer of a retail alcoholic beverage license application which was submitted to the Borough of Watchung on 9/27/23. The application was submitted on behalf of Stirling Hospitality Group LLC 141 Stirling Road Watchung NJ 07069 (Tax #93-2521878). Stirling Hospitality Group LLC was requesting a person to person transfer of a plenary retail consumption class "C" license #1821-33-001-007 from Tocci Restaurant Inc, doing business as Water and Wine Ristorante 141 Stirling Road Watchung NJ 07069.

I have reviewed the application, bank records and tax returns from Mr. and Mrs. Cuomo, doing business as Stirling Hospitality Group LLC. I did not find anything that would disqualify Stirling Hospitality Group LLC from ascertaining their Plenary Retail Consumption Liquor License #1821-33-001-007 through the person to person transfer from Tocci Restaurant Inc.

Respectfully Submitted,

Lt. Peter A. LaVecchia #101

Lt. Peter A LaVecchia #101



State of New Jersey
DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
January 16, 2024

STIRLING HOSPITALITY GROUP LLC
THEODORE E. SCHILLER
1771 FRONT STREET
SCOTCH PLAINS NJ 07076

ALCOHOLIC BEVERAGE RETAIL LICENSEE
CLEARANCE CERTIFICATE
(TRANSFER)

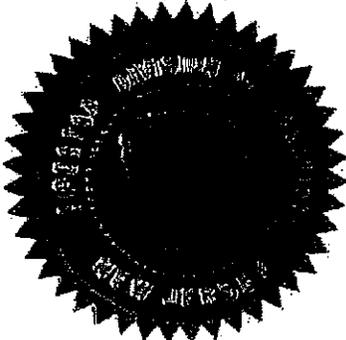
LIQUOR LICENSE NUMBER : 1821-33-001-007
SALES TAX REGISTRATION NUMBER : B 201-205-771/000

The Director of the Division of Taxation, in accordance with Chapter 161 Laws of N.J. 1995 and other laws regarding the transfer of liquor licenses as related to the tax statutes of the State of New Jersey, has reviewed the records of the above holder of a retail alcoholic beverage license. This review shows that the licensee is eligible to have the above listed license transferred, hence this certificate for the transfer of the liquor license from **TOCCI RESTAURANT INCORPORATED** to **STIRLING HOSPITALITY GROUP LLC** is issued.

This certificate does not constitute a waiver of authority to demand resolution of any deficiencies and delinquencies and shall not prevent further audit or the assessment of additional taxes, penalties, interest or fees as may be provided by law.

NOT TO BE USED FOR RENEWAL

Municipal Clerk: **STIRLING HOSPITALITY GROUP LLC** must match line 2.1 of application.



Marita R. Sciarrotta
Acting Director

2810005757201205771000007011 ABC-7

ABC-7 (7/02)

New Jersey is an Equal Opportunity Employer

**BOROUGH OF WATCHUNG
RESOLUTION: R8**

***A RESOLUTION ADVISING THE SOMERSET COUNTY COMMISSIONERS OF MUNICIPAL PARTICIATION
IN THE UPDATE OF THE SOMERSET COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN***

WHEREAS, the current Somerset County All-Hazards Mitigation Plan approved by the Federal Emergency Management Agency (FEMA) includes a Jurisdictional Annex for the Borough of Watchung, through which the municipality is eligible for potential pre- and post-hazard mitigation planning and mitigation funding; and

WHEREAS, in order to continue to reduce hazard risks, strengthen community resiliency, and remain eligible for potential FEMA funding, the Borough of Watchung hereby commits to participating in the development of second update of the Somerset County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, at the end of the project, when FEMA deems the updated plan approvable, Borough of Watchung is required to pass a resolution formally adopting the final updated Somerset County Multi-Jurisdictional Hazard Mitigation Plan, which will include an updated municipal annex. This resolution will be provided immediately to the Somerset County Office of Emergency Management for submittal to FEMA, who requires the resolution on file.

NOW, THEREFORE, BE IT RESOLVED on this 7th day of March, 2024, by the governing body of the Borough of Watchung, County of Somerset that:

1. The Borough of Watchung agrees to participate in the update of the Somerset County Multi-Jurisdictional Hazard Mitigation Plan.
2. The following two municipal representatives Carolyn Solon, Municipal Hazard Mitigation Officer, and [NAME TBD: ALTERNATE MUNICIPAL HAZARD MITIGATION OFFICER] are hereby authorized to serve on the Multi-Jurisdictional HMP Planning Committee; actively participate as requested throughout the process, and lead a Municipal Hazard Mitigation Planning (HMP) Committee tasked with carrying out local participation requirements.
3. The following additional members are hereby named to the Municipal HMP Committee [NAME: ELECTED OFFICIAL TBD, William McClave, Public Works Manager, James J. Damato, Borough Administrator, and Jason Cline, Municipal Engineer.

BE IT FUTRHER RESOLVED that an electronic copy of this Resolution will be provided to the Somerset County Office of Emergency Management

Curt S. Dahl, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: MISC
C: OEM, DPW, ENG,
PD

I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A
RESOLUTION PASSED BY THE BOROUGH OF WATCHUNG AT A MEETING
DULY HELD ON THIS 7TH DAY OF MARCH, 2024.

EDITH G. GIL, RMC

**BOROUGH OF WATCHUNG
RESOLUTION: R9**

WHEREAS, in accordance with the “New Jersey Local Unit Pay to Play” law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4 et seq), the Borough of Watchung solicited proposals for the professional services of an Engineer for the year 2024 and were opened on December 5, 2023; and

WHEREAS, the Borough Council previously awarded a contract on January 4, 2024 to Remington & Vernick Engineers, 429 Route 79, Suite 21, Morganville, NJ 07751 to perform the duties of Professional Engineer for the Borough including special assignments that may arise during the course of performing these duties; and

WHEREAS, Remington & Vernick Engineers as part of its services to the Borough during 2024 can provide engineering, design, inspection and contract administration services for the FY 2024 NJDOT Municipal Aid Program Grant for road improvements along Vail Lane, Wolford Court, and Drift Road; and

WHEREAS, the need exists for Remington & Vernick Engineers to provide said services; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available from the following Account: 4-01-610-201

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung that Remington & Vernick Engineers is hereby authorized to provide engineering, design, inspection and construction administration services as listed on the attached proposal, dated February 29, 2024, in an amount not to exceed \$77,500.00 for the road improvements along Vaile Lane, Wolford Court and Drift Road.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the contract amendment within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) concerning the award of contracts for professional services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: MARCH 7, 2024
INDEX: AWARDS, ROADS,
C: W. HANCE, ENG.,



**REMINGTON
& VERNICK
ENGINEERS**

429 Route 79, Suite 21
Morganville, NJ 07751
O: (732) 955-8000
F: (732) 591-2815

February 29, 2024

Mr. James Damato, Borough Administrator
Borough of Watchung
15 Mountain Boulevard
Watchung, New Jersey 07069

**Re: Watchung Borough
Proposal for Design, Inspection and Construction Administration Services
2024 NJDOT Municipal Aid Program Grant
Vail Lane, Wolford Court, & Drift Road**

Dear Mr. Damato:

Watchung Borough received notification from the NJDOT that it received a **\$337,210 grant** under the NJDOT's 2024 Municipal Aid Program to fund eligible road improvements for road improvements along Vail Lane, Wolford Court, & Drift Road.

These funds can be used for applicable services under the Municipal Aid Program Rules, including but not limited to construction (i.e. paving, curbing and eligible appurtenant improvements), inspection fees and material testing services fees (grant reimbursable up to 15% of the project construction costs).

Additionally, please note that based on current NJDOT policy, contract administration services **are not** reimbursable under the NJDOT grant. We will require up to \$5,000 for necessary contract administration services for this project.

We respectfully request authorization to proceed with design, bid and inspection of road improvements fundable by this grant. Once authorized, we will meet with Borough and public works officials to determine what areas are prioritized for construction prior to completing necessary design plans, specifications and bid documents.

Our time and material, not to exceed design/contract administration and inspection/materials testing fees are proposed as follows based upon 30-day construction time:

Vail Lane, Wolford Court & Drift Road - Mill & Pave

Estimated Construction Cost:	\$ 425,032.00
Design (Including Pavement Coring)	\$ 42,503.20 (10% of estimated construction)
Inspection/Testing:	\$ 29,752.24 (7% of estimated construction)
Contract Administration Services:	\$ 5,000.00

Total: \$502,287.44

Page 2
February 29, 2024
Watchung Borough
2024 NJDOT Municipal Aid Program Grant
Vail Lane, Wolford Court, & Drift Road

Total Project Costs:	\$502,287.44
NJDOT Grant Amount:	\$337,210.00
Total Borough Funded Cost:	\$165,077.44

The NJDOT does NOT participate in the payment for police officers and vehicle services. This cost is to be paid by the Borough and is NOT NJDOT grant reimbursable.

Design services will include preparation of construction plans and bid specifications, preparation of Somerset-Union Soil Conservation District (SUSCD) Soil Erosion and Sediment Control application, RFA application, bidding, attendance of the receipt of bids, and recommendation of award to low responsive bidder. **Permit application fees are not included in the above referenced figures but are anticipated to be less than \$2,000.00.**

Exceptions and Notations:

Per the Borough's request, the guiderails located on Drift Road have been removed from the Engineer's Estimate. If the NJDOT requires these guiderails to be replaced, a proposal under separate cover will be provided to the Borough for consideration.

Please contact me at 732-955-8000 if you have any questions or require further information. Thank you for the opportunity to assist the Borough with this important project.

Sincerely,

REMINGTON & VERNICK ENGINEERS

By


Terence Vogt, P.E., P.P., C.M.E.
Principal, Regional Manager

cc: Mayor Ronald Jubin, PhD
Edith Gil, Clerk
William Hance, CFO
William McClave, DPW Director



CONSTRUCTION COST ESTIMATE

PROJECT NAME: NJDOT Road Improvements FY24 - Vail Ln, Wolford Ct, Drift Rd Mill & Pave

PROJECT NUMBER:

CLIENT: Borough of Watchung

DATE: 2/29/2024

PREPARED BY:

BASE BID

#	DESCRIPTION	UNITS	Vail Lane	Wolford Court	Drift Road	BID QUANTITY	ESTIMATED UNIT PRICE	AMOUNT
1	Inlet Filter, Type 2, 4' x 4'	UN	9	5	0	14	\$25.00	\$350.00
2	Silt Fence	LF	4000	1000	1500	6500	\$1.00	\$6,500.00
3	Traffic Cones	UN	40	20	20	80	\$5.00	\$400.00
4	Drums	UN	40	20	20	80	\$10.00	\$800.00
5	Construction Signs	SF	16	16	16	48	\$0.25	\$12.00
6	Traffic Directors, Flaggers	HR	32	32	64	128	\$60.00	\$7,680.00
7	Police Officers and Vehicles	Allowance	8000	8000	16000	32000	\$1.00	\$32,000.00
8	Asphalt Adjustment	Dollar	3000	1000	2500	6500	\$1.00	\$6,500.00
9	Fuel Adjustment	Dollar	3000	1000	2500	6500	\$1.00	\$6,500.00
10	Clearing Site	LS	\$14,000.00	\$6,000.00	\$20,000.00	1	\$40,000.00	\$40,000.00
11	HMA Milling, 3" Average Depth	SY	6250	1850	2500	10600	\$5.00	\$53,000.00
12	Hot Mix Asphalt, Mix 12.5M64 Surface Course, 3" Thick	TNS	1100	325	450	1875	\$86.00	\$161,250.00
13	Base Repair (As Directed)	SY	950	275	500	1725	\$50.00	\$86,250.00
14	Tack Coat	GAL	625	185	250	1060	\$3.00	\$3,180.00
15	Polymerized Joint Adhesive	LF	100	75	75	250	\$1.00	\$250.00
16	Driveway Repair (As Directed)	SY	20	20	20	60	\$60.00	\$3,600.00

#	DESCRIPTION	UNITS	Vail Lane	Wolford Court	Drift Road	BID QUANTITY	ESTIMATED UNIT PRICE	AMOUNT
17	Replace Existing inlet grates with Bicycle Safe Grates	UN	10	5	0	15	\$400.00	\$6,000.00
18	Replace Existing Type 'B' inlet head piece with Type 'N' Eco headpiece	UN	8	5	0	13	\$450.00	\$5,850.00
19	Extension Ring for Existing Manhole, 4' Diameter	UN	10	2	0	12	\$150.00	\$1,800.00
20	Reset Water Valve Box	UN	1	0	0	1	\$50.00	\$50.00
21	Traffic Markings, Thermoplastic	SF	30	30	40	100	\$8.00	\$800.00
22	Traffic Stripes 4" Wide, Reflective Epoxy	LF	0	0	100	100	\$5.00	\$500.00
23	Regulatory Warning Signs	SF	16	16	48	80	\$22.00	\$1,760.00
CONSTRUCTION COST ESTIMATE TOTAL:								\$425,032.00
DESIGN ENGINEERING COST:								\$42,503.20
INSPECTION COSTS:								\$29,752.24
BASE BID - TOTAL ESTIMATED PROJECT COST :								\$497,287.44

Prepared by: Terence M. Vogt, PE, PP, CME
Remington & Vernick Engineers

DRAFT

**BOROUGH OF WATCHUNG
RESOLUTION: R10**

WHEREAS, in accordance with the "New Jersey Local Unit Pay to Play" law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4 et seq), the Borough of Watchung solicited proposals for the professional services of an Engineer for the year 2024 and were opened on December 5, 2023; and

WHEREAS, the Borough Council previously awarded a contract on January 4, 2024 to Remington & Vernick Engineers, 429 Route 79, Suite 21, Morganville, NJ 07751 to perform the duties of Professional Engineer for the Borough including special assignments that may arise during the course of performing these duties; and

WHEREAS, Remington & Vernick Engineers as part of its services to the Borough during 2024 can provide engineering, geotechnical investigation, test pits, and civil/ site design for the proposed construction of multiple additions to the existing library at 12 Stirling Road; and

WHEREAS, the need exists for Remington & Vernick Engineers to provide said services; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available from the following: Capital Ordinance 2001/10

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung that Remington & Vernick Engineers is hereby authorized to provide engineering, geotechnical investigation, test pits, and civil/ site design as listed on the attached proposal, dated February 29, 2024, in an amount not to exceed \$91,500.00 for the proposed construction of multiple additions to the existing library at 12 Stirling Road.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the contract amendment within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) concerning the award of contracts for professional services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: MARCH 7, 2024
INDEX: AWARDS, ROADS,
C: W. HANCE, ENG.,



**REMINGTON
& VERNICK
ENGINEERS**

429 Route 79, Suite 21
Morganville, NJ 07751
O: (732) 955-8000
F: (732) 591-2815

February 29, 2024

**Mr. James Damato, Borough Administrator
Borough of Watchung
15 Mountain Boulevard
Watchung, New Jersey 07069**

**Re: Borough of Watchung
Scope of Service and Cost Proposal for the Borough of Watchung Library Additions**

Dear Mr. Damato:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for test pits, geotechnical investigation, and civil / site design, for the proposed construction of multiple additions to the existing library at 12 Stirling Road in the Borough.

Our office is in receipt of conceptual plans for the library that have been prepared by Potter Architects (PA). It is our understanding that PA has been contracted by the Borough to perform architectural design services for the proposed library additions.

Working in tandem with PA, Remington & Vernick Engineers will provide the above referenced professional services utilizing the following three (3) phased approach (described below):

PHASE I: TEST PIT INVESTIGATION SERVICES

This phase of the project will consist of the test pit investigation at the locations and depths requested by the architect.

RVE personnel will subcontract and perform the excavation of test pits TP-1, TP-2 and TP-3 using a mini-tracked excavator, including shoring of TP-1 as needed. The existing concrete and asphalt pavement will be saw cut to permit the excavation to expose the existing foundation. The foundation type and depth to the bottom of the foundation will be observed and recorded with photos, field dimensions and sketches and the foundation bearing material will be noted. The test pit will be backfilled with the excavated material and the removed concrete and asphalt pavement will remain on site adjacent to the test pit. Test pit TP-1 shall be properly shored or protected to allow RVE personnel, if necessary to enter the excavation to observe the foundation type and depth to the bottom of the foundation and recorded the foundation with photos, field dimensions and sketches and note the foundation bearing material. A single percolation test will also be performed.

Upon completion of the field investigation, RVE will prepare a geotechnical investigation letter report presenting our findings with photos and sketches.

We have assumed that Subcontractor personnel will not require New Jersey prevailing wage rates. It is understood that the site will be accessible to a mini-tracked excavator, that the right-of-entry exists, and that all available underground utility information will be provided prior to mobilization. Prior to test pit excavation, the excavation subcontractor will call in for the buried utility mark out, as required by NJ State law (NJ-One Call system).

Borough of Watchung
Scope of Service and Cost Proposal for the Borough of Watchung Library Additions
February 29, 2024
Page 2

Representatives from Remington & Vernick Engineers and the drilling subcontractor will also meet with representatives of the Library and/or Watchung Borough to review the location of the borings, as well as obtain the location of any buried utilities not marked out prior to the drilling operations. It is assumed information will be provided to us to allow for the layout of the test boring in the field from existing permanent features.

Test Pit Total \$14,100.00

PHASE II: GEOTECHNICAL INVESTIGATION SERVICES

A review of available geological information for the site shows the site is underlain by a thin mantel of glacial ground moraine consisting of silty sands and sandy silts further underlain by basalt bedrock. Therefore, it is anticipated bedrock could be encountered at a depth less than 30 feet below the existing ground surface. This geological information was obtained from the Rutgers Engineering Soil Survey of New Jersey, Report Number 7, Somerset County.

Based on a review of the limited information provided, we propose the subsurface investigation will consist of three (3) standard penetration test (SPT), drilled to a maximum depth of 30 to 40 feet below existing grade, or to "refusal," whichever occurs first. Normal sampling in the soil overburden in the test borings will be done in accordance with ASTM D 1586 and at intervals of 2 ft for the first 12 ft and at 5 ft intervals thereafter with a 2-inch O.D. split-spoon sampler. Intact, "undisturbed" samples of any soft or cohesive strata using a 3-inch O.D. thin-walled tube sampler have been excluded. If refusal is encountered prior to the termination depth of the borings, a 5-ft rock core will be performed using an NX size core barrel in a maximum of two (2) test borings. Observations for water level will be made during drilling and after completion of the borings; however, we have excluded the use of water observations pipes. Additionally, a water source will need to be provided near the site of the test borings in order to facilitate any rock coring operation as may be required.

Upon completion of the field investigation, we will conduct the necessary laboratory tests on the recovered samples, evaluate the engineering characteristics of the soils encountered, carry out geotechnical engineering analyses, and prepare a geotechnical engineering letter report presenting our findings.

We have assumed that this work will not require New Jersey prevailing wage rates or union labor and will be done using Level D PPE. It is understood that the site will be accessible to a track mounted drill rig, that the right-of-entry exists, and that all available underground utility information will be provided prior to mobilization. Prior to drilling, the drilling subcontractor will call in for the buried utility mark out, as required by NJ State law (NJ-One Call system). Representatives from Remington & Vernick Engineers and the drilling subcontractor will also meet with representatives of the Library and Watchung Borough to review the location of the borings, as well as obtain the location of any buried utilities not marked out prior to the drilling operations. It is assumed information will be provided to us to allow for the layout of the test boring in the field from existing permanent features.

Geotechnical Total \$19,118.00

PHASE III: CIVIL / SITE ENGINEERING & DESIGN SERVICES

This phase of the project will consist of the preparation and development of the proposed site improvements, plans, specifications, bid documents, and engineer's estimate of cost, including the following services:

Utility Organization/Agency Coordination

RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below ground utilities within the project limits.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

Stormwater Management

Our office does not anticipate that the proposed site improvements will trigger this project as Major Development as defined per per NJDEP regulations (NJAC 7:8). However, a conventional stormwater design including collection and discharge of post-development stormwater (excluding water quality and green infrastructure improvements) will be provided in accordance with Somerset-Union Soil Conservation District design and construction requirements.

Permitting

Our office anticipates a Somerset-Union County Soil Conservation District will be required because the area of disturbance exceeds 5,000 SF. RVE will perform all reasonable work and coordination services required to obtain the permit.

Bid Documents & Specifications

Using base plans provided by the Borough, RVE will provide all documents necessary for bidding in accordance with the standards of the Borough, utilizing the current NJDOT Standard Specifications for Road and Bridge Construction (with current supplemental specifications), and "Master Spec" Specifications.

A detailed Engineer's Construction Cost Estimate (CCE) for the Civil/Site portion of this project will be prepared and provided.

Plan Format/Layout

The Civil/Site plans for the project will consist of the following plan sheets:

- Title Page with Project Location Map.
- Standard Legend, General Notes & Estimate of Quantities.
- Construction Plan Sheet(s).
- Traffic Control Plan and Details.
- Construction Details.

Project Coordination with the Borough

RVE anticipates up to six (6) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments.

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid disturbance of the site after construction.

Upon receipt of all comments from the Borough, RVE will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and/or required to finalizing bid documents.

Advertising and Bidding Support

The following tasks will be performed:

- Provide fifteen (15) sets of contract documents for bid purposes.
- Provide one (1) copy of contract documents on CD-ROM.
- Perform all work necessary to coordinate advertisement and bid receipt date with the Borough.
- Answer and respond to all perspective bidder questions during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.
- Attendance at bid opening, review bid submissions, prepare bid tabulation, and prepare recommendation of award.

Civil/Site Total \$58,270.00

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Surveying of any kind.
- Preparation of applications for review/regulatory agencies not specifically indicated.
- Application fees for review and/or permits from regulatory agencies.
- Contract Administration & Construction Observation/Management services.
- Personnel protective equipment/OSHA hazmat protection.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the Borough.

COST OF SERVICES

The following is a summary of our time & material, not to exceed cost(s):

Phase I: Test Pit Investigation	:	\$ 14,100.00
Phase II: Geotechnical Investigation:		\$ 19,118.00
Phase III: Civil/Site Engineering & Design (including bid support):		\$ 58,270.00
Total Professional Services Cost(s), Phases I through III:		\$ 91,480.00

Please contact Jason Cline PE, Senior Associate at 732-955-8000, ext. 1703 if you have any questions or require further information. Thank you for the opportunity to assist the Borough with this important project.

Sincerely,

REMINGTON & VERNICK ENGINEERS
By

Terence Vogt
Terence Vogt, P.E., P.P., C.M.E.
Principal, Regional Manager

cc: Mayor Ronald Jubin, PhD
Edith Gil, Clerk
William Hance, CFO
William McClave, DPW Director

**BOROUGH OF WATCHUNG
RESOLUTION: R11**

WHEREAS, in accordance with the "New Jersey Local Unit Pay to Play" law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4 et seq), the Borough of Watchung solicited proposals for the professional services of an Engineer for the year 2024 and were opened on December 5, 2023; and

WHEREAS, the Borough Council previously awarded a contract on January 4, 2024 to Remington & Vernick Engineers, 429 Route 79, Suite 21, Morganville, NJ 07751 to perform the duties of Professional Engineer for the Borough including special assignments that may arise during the course of performing these duties; and

WHEREAS, Remington & Vernick Engineers as part of its services to the Borough during 2024 can provide environmental permitting work required for construction of the needed stabilization and mitigation measures at Phillips Field bridge; and

WHEREAS, the need exists for Remington & Vernick Engineers to provide said services; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available from the following: 4-01-610-201

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung that Remington & Vernick Engineers is hereby authorized to provide environmental permitting work required for the construction of the needed stabilization and mitigation measures at Phillips Field as listed on the attached proposal, dated December 4, 2023, in an amount not to exceed \$25,540.00.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the contract amendment within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) concerning the award of contracts for professional services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: MARCH 7, 2024
INDEX: AWARDS, ROADS,
C: W. HANCE, ENG.,



REMINGTON
& VERNICK
ENGINEERS

429 Route 79, Suite 21
Morganville, NJ 07751
O: (732) 955-8000
F: (732) 591-2815

December 4, 2023

Mr. James Damato, Borough Administrator
Borough of Watchung
15 Mountain Boulevard
Watchung, NJ 07069

Re: Borough of Watchung
Scope of Services & Cost Proposal for Environmental Permitting Services
associated with the Phillips Field Bridge Abutment and Stream Bank Stabilization
Project

Dear Mr. Damato:

Remington & Vernick Engineers, Inc. (RVE) is pleased to submit the following scope of services and cost proposal for the anticipated environmental permitting work required for construction of the needed stabilization and mitigation measures at the Phillips Field bridge located between Brookdale Road and Phillips Field. In accordance with the Boroughs request, the proposal for the engineering and construction phase services will be submitted under separate cover.

The following approach will be utilized for the environmental permitting services associated with the project:

ENVIRONMENTAL PERMITTING

Wetlands Delineation

Trained personnel will identify and properly document the location of wetlands in the project area. Locations will be marked for capture by surveyors. The location of wetlands will be required to quantify the impacts of the proposed construction as part of the permit applications to be submitted to the New Jersey Department of Environmental Protection (NJDEP).

Permitting Plans

RVE will develop plans reflecting the preliminary design of the stabilization and mitigation measures. The plans and details will show and quantify applicable environmental impacts and will be sufficiently developed for use in permit applications to be submitted to the NJDEP.

Permit Application Preparation

RVE anticipates that the following environmental permits will be required:

- NJDEP Freshwater Wetlands General Permit
- NJDEP Flood Hazard Area Permit-by-Rule
- NJDEP Flood Hazard Area General Permit

RVE will perform all reasonable work and coordination to obtain the permits. This proposal is prepared assuming that a Hydraulic & Hydrologic (H&H) analysis report will not be required by the NJDEP.

Permit application fees will be the responsibility of the Borough.

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Surveying beyond that needed for the engineering services.
- Hydraulic & Hydrologic (H&H) analyses report.
- Freshwater Wetlands or Flood Hazard Area Individual Permits.
- Permit application/review fees
- Engineering, bidding, construction inspection, and contract administration. A proposal for these services has been provided as a separate proposal.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services and cost proposal for consideration and approval by the Borough.

COST OF SERVICES

Our fee for these efforts shall not exceed \$25,540.00, which will be billed on a time and material basis, detailed as follows:

Wetlands Delineation:	\$ 4,800.00
Permitting Plans:	\$ 4,770.00
Permit Application Preparation:	<u>\$ 15,970.00</u>
Total Professional Services Costs:	\$ 25,540.00

We are prepared to begin work on this project immediately upon receipt of formal authorization to commence work and look forward to working with the Borough on this important project.

Should you have any questions, please do not hesitate to contact Mr. Jason Cline of our offices at (732) 955-8000.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



K. Wendell Bibbs, P.E., C.M.E.
Executive Vice President

cc: Jason Cline, RVE
Dustin Schopen, RVE
K. Charles Westen, RVE

DRAFT

**BOROUGH OF WATCHUNG
RESOLUTION: R12**

WHEREAS, the Borough of Watchung requires professional environmental consulting services as related to the rehabilitation of the Watchung Public Library located at 12 Stirling Road; and

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

WHEREAS, Westchester Environmental, 1248 Wrights Lane, West Chester, PA has submitted a proposal dated March 5, 2024 outlining environmental consulting services as related to the rehabilitation of the Watchung Public Library; and

WHEREAS, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following: Capital Ordinance 2001/10

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute individual contracts for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: Westchester Environmental, 1248 Wrights Lane, West Chester, PA 19380
Amount: Not to exceed \$29,700.00

BE IT FURTHER RESOLVED that these contracts have been awarded after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: AWARDS,
C: W. HANCE, ENG,



Westchester Environmental

PROPOSAL – ASBESTOS SURVEY

March 5, 2024

Proposal # WEP24-018

Mr. James Damato
Administrator
Borough of Watchung
15 Mountain Blvd.
Watchung, NJ 07069

Project Monitoring Services during the Removal of Asbestos Containing Materials from the Watchung Public Library; 12 Stirling Road, Watchung, NJ 07069

Dear Mr. Damato,

Westchester Environmental appreciates the opportunity to present this proposal for a limited Asbestos Safety Control Monitoring (ASCM) services during the removal of Asbestos Containing Materials in the Library building.

The Borough is required by law to hire an authorized Asbestos Safety Control Monitor (ASCM) that is separate from the asbestos abatement contractor. An Asbestos Safety Technician (AST) from the ASCM firm must be present during all NJ Subchapter 8 abatement work.

Air monitoring and project supervision are required to ensure contractor compliance with the abatement specifications as well as Federal, State and Local regulations. All Asbestos Safety Control Monitoring services shall be conducted by a certified Asbestos Safety Technician experienced in project monitoring. The AST will keep a continual check on the performance of the abatement contractor. All air samples will be taken and analyzed in accordance with federal and state guidelines. Phase Contrast Microscopy (PCM) samples are required during abatement to monitor asbestos contaminant concentrations on a daily basis. TEM air samples are required for final clearance. Air samples will be analyzed by fully accredited laboratories.

There are a number of variables many of which are determined by the abatement contractor. New Jersey Subchapter 8, regulations governing the removal of asbestos in public buildings along with the contractor's plan of action will determine the final air monitoring costs. Estimated costs for the work are provided below. The job is expected to take 15 working regular weekdays to complete with the building unoccupied. The Borough of Watchung will only be charged for work actually performed.



Westchester Environmental

Estimated Project Costs

Watchung Public Library

Approx. 15 days NJ Subchapter 8 unoccupied

AST per regular shift: 15 shifts@\$656/shift	\$ 9,840.00
NJDCA fee 6% of \$ 9,840.00	\$ 590.00
PCM samples 180@\$ 25.00/sample	\$ 4,500.00
TEM samples rush 6-hour turnaround 20 x \$ 192.00/sample	\$ 3,840.00
Project Management per day 5 days@\$650/day	\$ 3,250.00
Final report	\$ 950.00
Subchapter 8 – Abatement Specification Preparation Fee	\$ 2,600.00
NJDCA Variance Fee	\$ 1,071.00
Mobilization, travel and all other associated costs: 15 days @\$200/day	\$ 3,000.00

Estimated total for the above ASCM Services

\$ 29,641.00

These fees include:

- Labor and all associated costs,
- Materials,
- All required sample collection and analyses, including PLM samples and TEM samples required as per New Jersey Regulations,
- Final report.

Total invoice will be based only on the actual amount of work performed and number of samples collected.

Payment Terms: Net 30 days and standard Westchester Environmental Terms & Conditions are applicable and attached.

If you need any further information, please contact me at 610-431-7545 or 610-996-3515 or email me at mabraham@westchesterenvironmental.com.

Respectfully submitted,
Westchester Environmental LLC

Matthew Abraham
Principal Engineer



Westchester Environmental

WESTCHESTER ENVIRONMENTAL LLC.

STANDARD TERMS AND CONDITIONS

- ENTIRE AGREEMENT.** Westchester Environmental LLC's ("Consultant") services are limited to those specifically noted in the attached agreement, proposal or purchase order ("Proposal"). The Proposal, these Standard Terms and Conditions, which are an integral part of the Proposal, and any other documents incorporated into the Proposal by specific reference, constitute the entire agreement ("Agreement") between Consultant and the undersigned customer ("Customer"), and supersede all prior agreements, arrangements and communications, whether oral or written, with respect to the subject matter of the Agreement.
- RELATIONSHIP OF THE PARTIES.** In providing services to Customer, Consultant will act in the capacity of an independent contractor, and nothing in the Agreement shall be construed to create a partnership, agency, joint venture, or any other relationship between the parties.
- WARRANTIES AND GUARANTEES.** Consultant makes no warranty or guarantee, either expressed or implied, with respect to the services provided pursuant to the Agreement. Consultant will provide the services using the same standard of care as that of any similar services provider doing similar work in the same area at the same time under similar conditions for the same purpose.
- LIMITATION OF LIABILITY.** Consultant's maximum liability relating to any services rendered pursuant to the Agreement (regardless of the form of action, whether in contract, negligence or otherwise) shall be limited to the charges paid to Consultant for the portion of its services giving rise to liability. In no event shall Consultant be liable for consequential, special, incidental or punitive loss, damage or expense (including, without limitation, lost profits, opportunity costs, etc.) even if Consultant has been advised of their possible existence.
- INDEMNIFICATION.** Customer shall defend, indemnify and hold harmless Consultant (including its past, present or future personnel) from liability for claims, demands, and suits for damages for personal injuries or death and property loss or damage caused solely by the negligent acts or omissions or willful misconduct of Customer or Customer's agents, representatives or employees.
- CHANGES AND CONFLICTS.** Customer may, upon written notice to Consultant, ask Consultant to change the scope of the services described in the Proposal. If Consultant agrees to such change, Consultant will provide Customer with a written amendment to the Proposal describing the change and any effect of the change on the project schedule or cost. If Customer accepts the amendment, it will automatically become a part of this Agreement. In the event of any conflict between the Proposal and these Standard Terms and Conditions, these Standard Terms and Conditions shall govern and control.
- FORCE MAJEURE.** Consultant will not be responsible for delays attributable to: acts of God, Customer, or third parties; weather; intervention of governmental authorities; work stoppages; changes in applicable laws and regulations after the effective date of the Agreement; or any other acts, omissions or events beyond the reasonable control of Consultant.
- CITATION AND REFERENCE.** Customer agrees to allow Consultant to use Customer's name and a brief description of the services provided in advertisements, marketing materials, and statements of Consultant's qualifications and experience. Consultant will not provide detailed information or the name of a contact person for use as a reference without first obtaining Customer's approval.
- COMPENSATION AND PAYMENT.** Customer will pay Consultant for services rendered in the amount specified in the Proposal. Unless otherwise indicated, payments are due within 30 calendar days after the date of the invoice.
- GOVERNING LAW.** The Agreement between the parties and their rights and obligations there under shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

**BOROUGH OF WATCHUNG
RESOLUTION: R13**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9)) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Governing Body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the closed session of March 7, 2024.
2. The general nature of the subject matter to be discussed:
 - a. Pending or Anticipated Litigation on a Tax Appeal
3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: MARCH 7, 2024
INDEX: MISC.
C: