



BOROUGH OF WATCHUNG

15 MOUNTAIN BOULEVARD
WATCHUNG, NEW JERSEY 07069

MAYOR & COUNCIL MEETING AGENDA

THURSDAY, FEBRUARY 1, 2024

7:30 P.M.

MAYOR

Ronald Jubin, Ph.D.

COUNCIL

Christine B. Ead, President

Curt S. Dahl

Paul Fischer

Paolo Marano

Sonia Abi-Habib

Robert Gibbs

James J. Damato
Business Administrator

Edith G. Gil
Borough Clerk

Joseph Sordillo, Esq.
Borough Attorney

THIS MEETING AND ALL BUSINESS SHALL BE CONDUCTED IN-PERSON, INCLUDING THE ACCEPTANCE OF PUBLIC COMMENT. No public comment shall be allowed to be made virtually or accepted in writing and read into the record. All writings received shall be acknowledged and accepted by the Council as regular correspondence. The Borough may broadcast its meetings virtually for public viewing as a courtesy.

VIEWING INSTRUCTIONS: To listen to the meeting via phone, dial 1 (646) 558-8656. It will prompt you for a meeting ID. Type **99501390087#**. You do not need a participating ID, just press # | To view the meeting using a smart phone or computer, download the free **ZOOM** app. Type in the **meeting ID 99501390087** or click on <https://zoom.us/j/99501390087>. **Agenda items can also be requested by emailing egil@watchungnj.gov**

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

FEBRUARY 1, 2024 - 7:30 P.M.

MAYOR’S STATEMENT: This meeting is being held in compliance with the Open Public Meetings Act. Under the provisions of N.J.S.A.10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice to the Courier News, Echoes Sentinel, the Star Ledger, posted at Borough Hall and on the Borough’s website.

**SALUTE TO THE FLAG and MOMENT OF SILENCE FOR OUR SERVICE MEN AND WOMEN,
SERVING HOME AND ABROAD**

ROLL CALL

Ead [] Dahl [] Fischer [] Marano [] Abi- Habib [] Gibbs []

PROCLAMATION

❖ Recognizing January as Muslim Heritage Month

SPECIAL RESOLUTION

R1: Authorizing the Promotion of Lieutenants and Sergeants of the Police Department

ADMINISTRATION OF OATHS OF OFFICE

REPORTS OF STANDING COMMITTEES

1. Administration & Finance
2. Police
3. Public Works / Buildings and Grounds
4. Public Affairs:
 - Environmental
 - Recreation
 - Historical
 - Board of Health
5. Fire
6. Laws/Ordinances

REPORTS OF BOROUGH OFFICERS

7. Engineer
8. Police Chief
9. Fire Chief
10. Fire Official
11. Rescue Squad
12. Emergency Management
13. Attorney
14. Finance
15. Clerk

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

FEBRUARY 1, 2024 - 7:30 P.M.

- 16. Administrator
- 17. Youth Services
- 18. Planning Board
- 19. Municipal Alliance
- 20. Library Advisory Committee
- 21. Traffic and Beautification

PUBLIC PORTION / AGENDA ITEMS ONLY

*A public portion is held prior to Council action **for comments of agenda items only**. Individuals commenting are limited to **3 minutes** per person, and will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given 5 minutes to make the presentation for the group.*

DISCUSSIONS

NEW BUSINESS

REPORTS & CORRESPONDENCE:

Acknowledging Receipt of the following Borough Reports:

<u>Annual Debt Statement</u>	2023
Fire Prevention Bureau Monthly Report	January 2024
Green Team Advisory Committee Minutes	December 20, 2023
Historical Committee Meeting Minutes	December 13, 2023
Library Advisory Committee Meeting Minutes	November 15, 2023
Mayor and Council Meeting Minutes	January 4, 2024
Plainfield Regional Sewerage Authority Minutes	January 4, 2024
Rescue Squad Monthly Report	January 2024

#3: Notice of Public Hearing/Final Adoption for Zoning Ordinances 2024-5 and 2024-7, Amending Regulations Regarding Garage Requirements and Permitting Signage, recv'd 1/29/24, cc: M&C, JD, TV

CONSENT ITEMS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

R2: Authorizing Pos over Allowed Threshold - Absolute Fire Protection (FD – Equipment)

R3: Authorizing Grant Application to the NJDCA Clean Energy Program for Community Energy Planning

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

FEBRUARY 1, 2024 - 7:30 P.M.

R4: Authorizing Raffle License #677 to Mercy Guild of Mount St. Mary Academy for Activities on March 22, 2024

R5: Authorizing Raffle License #678 to Sisters of Mercy, Mercy Ministry Inc., Mount St. Mary House of Prayer for Calendar Raffle on Multiple Dates

R6: Authorizing a Grant Application to DCA for the FY24 Local Recreation Improvement Grant to Renovate and Update Camp Endeavor

NON- CONSENT ITEMS

R7: Authorizing the Temporary Appointment of Colleen Lange as Board Clerk

ORDINANCE ON FIRST READING

OR 24/01: AN ORDINANCE AMENDING CHAPTER 27A ENTITLED “SHORT-TERM RENTAL PROPERTY” OF THE CODE OF THE BOROUGH OF WATCHUNG, TO UPDATE AND AMEND THE REGULATION OF SHORT-TERM RENTALS THROUGHOUT THE BOROUGH

OR 24/02: AN ORDINANCE AMENDING CHAPTER 20, NOISE, ENTITLED “NOISE” OF THE CODE OF THE BOROUGH OF WATCHUNG, TO UPDATE NOISE REGULATIONS WITH REGARD TO CONSTRUCTION HOURS OF OPERATION.

PUBLIC PORTION - GENERAL DISCUSSION

Individuals commenting are limited to 3 minutes per person. An Attorney will be given 5 minutes to present on behalf of a group.

ADJOURNMENT

The next meeting of the Mayor and Council will be Thursday, February 15, 2024 at 7:30 P.M.

**BOROUGH OF WATCHUNG
RESOLUTION: R1**

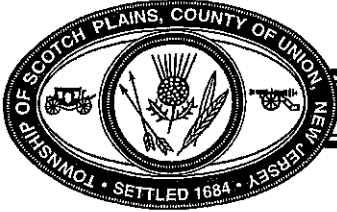
BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointments to the Police Department, are hereby confirmed, effective February 1, 2024 at a salary displayed as follows:

- | | | |
|---------------------------|-------------------------------|-------------------|
| ▪ Peter LaVecchia | Promoted to Lieutenant | \$163, 598 |
| ▪ James Kimock | Promoted to Lieutenant | \$163, 598 |
| ▪ Peter Cuevas | Promoted to Sergeant | \$147,386 |
| ▪ Andrew Pero | Promoted to Sergeant | \$147,386 |
| ▪ Brian McLaughlin | Promoted to Sergeant | \$147,386 |

Paolo Marano, Council Member

Ronald Jubin, Mayor

ADOPTED: FEBRUARY 1, 2024
INDEX: APPOINTMENTS, POLICE
C: FINANCE, POLICE



#3
2/1/24

TOWNSHIP OF SCOTCH PLAINS, NEW JERSEY

BOZENA LACINA, RMC
MUNICIPAL CLERK

EMAIL:
BLACINA@SCOTCHPLAINS.NJ.COM

430 PARK AVENUE
SCOTCH PLAINS, NJ 07076
(908) 322-6700 X211 (OFFICE)
(908) 322-1663 (FAX)

MEMORANDUM

Office of the Municipal Clerk

DATE: January 23, 2023

TO: City of Plainfield
Borough of Watchung
Township of Edison
Borough of Mountainside
Borough of Fanwood
Township of Clark
Township of Berkley Heights
Town of Westfield
Borough of South Plainfield
Union County Planning Board
Middlesex County Planning Board
Somerset County Planning Board

FROM: Bonnie Lacina, RMC

SUBJECT: Ordinances No. 2024-5 and Ord 2024-7

JAN 29 2024

ORD 2024-5 Ordinance amending Chapter 23, Entitled "Zoning" by amending §23-3.1 "Regulations Applicable to All Zones," of the Revised General Ordinances of the Township of Scotch Plains [Garage Regulations].

ORD 2024-7 Ordinance amending Chapter 23, "Zoning" By Amending Section 23-7.3 "General Regulations," of the Revised General Ordinances of the Township of Scotch Plains - [Development and Coming Soon Signage]

Pursuant to N.J.S.A 40:55D-15, the above Proposed Ordinances were passed on first reading by the Township Council at their Regular Meeting of January 23, 2024.

The proposed ordinances amend regulations regarding garage requirements and permit certain signage, respectively.

These Ordinances were introduced at the January 23, 2024 meeting. The Public Hearing/Final Adoption has been scheduled to take place on Tuesday, February 13, 2024 beginning at 7:00 p.m. This meeting will take place at the Township of Scotch Plains Municipal Building, Council Chamber, 430 Park Avenue, Scotch Plains, NJ 07076.

TOWNSHIP OF SCOTCH PLAINS

ORDINANCE NO. 2024-5

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 23, "ZONING" BY AMENDING SECTION 23-2.3 "REGULATIONS APPLICABLE TO ALL ZONES," OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF SCOTCH PLAINS [GARAGES]

WHEREAS, the Township Council of the Township of Scotch Plains (hereinafter referred to as "Township") wished to add regulations to require garages for one and two family dwellings.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Scotch Plains, in the County of Union, State of New Jersey, as follows:

Deletions are noted by ~~strike throughs~~

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

SECTION I

Chapter 23, "Zoning" is hereby amended by amending Section 23-2.3 **REGULATIONS APPLICABLE TO ALL ZONES** by adding/amending the following:

Section 23-2.3 I

4. Construction plans for all one- and two-family dwellings, townhouses and condominiums shall include an enclosed private garage of not less than 12 feet by 20 feet. This section shall not apply to garden apartments, nor second- and third-floor apartments over commercial or professional buildings. All driveways associated with dwelling units shall be capable of parking at least two additional vehicles.

Amend to add:

All existing one- and two-family dwellings shall have at least a one car garage of at least 12 feet by 20 feet. Two-family dwellings shall have at least 2 garages of 12 feet by 20 feet or a garage 24 feet by 20 feet

SECTION II. Each clause, section or subsection of this ordinance shall be deemed a separate provision to the intent that if any such clause, section or subsection should be declared invalid, the remainder of the ordinance shall not be affected.

SECTION III. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed as the extent of such inconsistency.

SECTION IV. This ordinance shall take effect immediately upon adoption and publication according to law.

DRAFT

TOWNSHIP OF SCOTCH PLAINS

ORDINANCE NO. 2024-7

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 23, "ZONING" BY AMENDING SECTION 23-7.3 "GENERAL REGULATIONS," OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF SCOTCH PLAINS – [DEVELOPMENT AND COMING SOON SIGNAGE]

WHEREAS, the Township Council of the Township of Scotch Plains (hereinafter referred to as "Township") wished to add regulations for Development and Coming Soon signs,

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Scotch Plains, in the County of Union, State of New Jersey, as follows:

Deletions are noted by ~~strike throughs~~

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

SECTION I

Chapter 23, "Zoning" is hereby amended by amending Section 23-7.3 **GENERAL REGULATIONS** by adding/amending the following:

§ 23-7.3 General Regulations.

a.

The following provisions apply generally to all signage:

(20) Development and Coming Soon Signs

- (a) **Development and Coming Soon Signs and other types of signs applicable to site development shall be permitted during the construction of the site and shall be removed upon substantial completion of the development of the site. Such signage shall be permitted to be located at the property line and shall be always maintained in good condition and at no times shall be illuminated.**

SECTION II. Each clause, section or subsection of this ordinance shall be deemed a separate provision to the intent that if any such clause, section or subsection should be declared invalid, the remainder of the ordinance shall not be affected.

SECTION III. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed as the extent of such inconsistency.

SECTION IV. This ordinance shall take effect immediately upon adoption and publication according to law.

DRAFT

**BOROUGH OF WATCHUNG
RESOLUTION: R2**

WHEREAS, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than the authorized bid threshold be awarded by a resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: Absolute Fire Protection, 2800 Hamilton Blvd., SO Plainfield, NJ 07080
Item: Fire Equipment
Total Price: \$11,002.19
Charged to: 4-01-185-269

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 1, 2024
INDEX: PURCHASING
C: B. HANCE

BOROUGH OF WATCHUNG

15 Mountain Boulevard

Watchung, NJ 07069

TEL (908)756-0080 FAX (908)757-7027

S H I P T O V E N D O R	WATCHUNG FIRE DEPARTMENT 15 MOUNTAIN BLVD. WATCHUNG, NJ 07069 ATTN: MARIA T. FITTIPALDI
	ABSOLUTE FIRE PROTECTION 2800 HAMILTON BLVD. SO PLAINFIELD, NJ 07080

VENDOR #: AFP

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	24-00211

ORDER DATE: 01/24/24
REQUISITION NO: RR400134
DELIVERY DATE: 01/18/24
STATE CONTRACT:
ACCOUNT NUM:

PAYMENT RECORD	
CHECK NO.	
DATE PAID	

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	APPARATUS SERVICE 2003 PIERCE PUMPER (60-103) APPARATUS SERVICE INVOICE NO. 0086131-IN	4-01- -185-269	11,002.1900	11,002.19
			TOTAL	11,002.19

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>X</p> <p>VENDOR SIGN HERE</p> <p>OFFICIAL POSITION DATE</p> <p>TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>DEPT. HEAD DATE</p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: BOROUGH OF WATCHUNG 15 Mountain Boulevard Watchung, NJ 07069</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.</p> <p><i>William J. Anice</i> CFO/QPA</p> <p>COUNCIL APPROVAL CAN BE SEEN</p> <p>ON BILL LIST RESOLUTION</p>

**BOROUGH OF WATCHUNG
RESOLUTION: R3**

***AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM
COMMUNITY ENERGY PLANNING GRANT PROGRAM***

WHEREAS, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Watchung strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan: Pathway to 2050 ("EMP") established that community-level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

WHEREAS, the Borough of Watchung is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS, the Community Energy Plan Grant program will help the Borough of Watchung to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state's Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

THEREFORE, the Mayor and Council of the Borough of Watchung has determined that Watchung should apply for the aforementioned Community Energy Planning Grant program; and

THEREFORE, the Borough of Watchung will commit to providing staff support for the duration of the Community Energy Planning process, including for gathering of relevant data and for convening at least one public meeting.

THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Watchung, State of New Jersey, authorizes the submission of the aforementioned application to the NJBPU Community Energy Planning Grant program.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 1, 2024
INDEX: APPOINTMENTS, POLICE
C: FINANCE, POLICE

Community Energy Plan Grant Application Form Program Year 3

Program Background

New Jersey Board of Public Utilities (“Board” or BPU”) has created a Community Energy Plan Grant (“CEPG”) program for municipalities to develop a Community Energy Plan to meet the goals of the state’s Energy Master Plan (“CEPG Program”). [New Jersey’s Energy Master Plan: Pathway to 2050](#) (“EMP”) established that community-level action is necessary to achieve the state’s goal of 100% clean energy by 2050.¹

The CEPG Program will help municipalities plan for energy resilience, renewable energy, and efficiency to work toward a better environment for all residents. By using the state’s EMP as a guide, grantees will work to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions. This grant will be available to all municipalities, with additional support and funds provided to overburdened municipalities as defined below.

The goal of the CEPG Program is to enable municipalities to review a list of suggested initiatives that will help the community identify a set of activities that will set them on a trajectory to reduce greenhouse gas emissions. The 12-month CEPG Program process is intended to support a review of potential initiatives and to select those best suited to municipal needs and opportunities. The Community Energy Plan, as defined in the “Program Summary” section below, is expected to be completed and submitted to the BPU within 12 months of the grant award.

Program Summary

Community Energy Planning is the process by which communities collaboratively select emissions-reducing initiatives that fulfill the EMP’s goals (“Planning Process”). The Planning Process includes assembling a planning team of local municipal staff, elected officials, relevant municipal board and commission members, and community volunteers and/or green team members (“Planning Team”). This Planning Team assesses the municipality’s needs to identify the opportunities for energy resiliency,² renewable energy, and energy efficiency. Based on these identified opportunities, the planning team will need to construct a plan to effectuate these opportunities throughout their municipality (“Community Energy Plan”).

¹ New Jersey Board of Public Utilities, [2019 New Jersey Energy Master Plan: Pathway to 2050](https://nj.gov/emp/docs/pdf/2020_NJBPU_EMP.pdf), https://nj.gov/emp/docs/pdf/2020_NJBPU_EMP.pdf.

² “Energy Resilience” is defined by the United States Department of Energy as: “the ability of the grid, buildings, and communities to withstand and rapidly recover from power outages and continue operating with electricity, heating, cooling, ventilation, and other energy-dependent services.” United States Department of Energy, *Energy Resilience*, <https://www.energy.gov/eere/energy-resilience>.

The core activity for each Planning Team is to work through the [Community Energy Plan Workplan Template](#).³ The BPU's Office of Clean Energy Equity, working with partner Sustainable Jersey, has developed the Workplan Template so that it identifies a slate of practical and impactful energy strategies that municipalities can implement. This allows municipal CEPG recipients to focus their efforts on assessing the actions that will contribute to improving local energy performance and achieving statewide energy goals.

Using the Workplan Template as a means of effectuating the Community Energy Plan, the Planning Team will develop and determine the steps that need to be taken and a timeline for the implementation of these steps for each initiative selected as part of its Workplan Template. The Workplan Template will list key department lead and/or partner entities for accomplishing each initiative. The Workplan Template will enable the Planning Team to begin to identify potential sources of funding for implementation of the identified initiatives.

The Planning Team should engage the entire community during the Planning Process through public meetings to determine the targeted initiatives and develop a timeline for implementation. For example, a community might determine how many electric vehicle ("EV") charging stations are currently publicly accessible and set a target for providing more EV charging stations in its community. Alternatively, a community may wish to prioritize energy efficiency for local businesses and plan an outreach campaign to help businesses take advantage of state or utility energy efficiency incentives.

The CEPG Program does not fund implementation of projects identified by the municipality. The CEPG is to be used for creating the municipality's Community Energy Plan itself.

Section A: Application Instructions, Terms and Conditions

The application form in Section B below is intended only for municipalities submitting a CEP proposal for consideration by the BPU for participation in the CEPG Program.

This application form is valid only for the following CEPG Program year and application period:

Program Year 3

Application Period Opening Date: December 19, 2023

Application Period Close Date: February 23, 2024

I. Minimum Qualification Requirements

The purpose of this application is for municipalities to create a Community Energy Plan that aligns local community initiatives with the State's EMP. All municipalities that submit a completed application for a CEPG are eligible to receive a **\$10,000** grant award. Municipalities identified as an overburdened municipality, as more fully described below in Section b. Overburdened Municipalities Defined, are eligible for a **\$25,000** grant award.

³ Sustainable Jersey, [Community Energy Plan Workplan Template: A Sustainable Jersey Guide](https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/Community_Energy_Plan_Workplan_Template10_2021.pdf), https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/Community_Energy_Plan_Workplan_Template10_2021.pdf (hereafter, "Workplan Template Guide")

a. Eligibility and Procedure

The CEPG Program is open to proposals that meet the following minimum requirements. The applicant (“Applicant”), as defined below, must:

1. Be a municipality;
2. Submit a completed CEPG Program application in full (application is in Section B, subsections I and II below);
3. Submit a completed and notarized Applicant Certification form (found in Section C); and
4. Submit a signed, dated, and approved municipal resolution documenting the governing body’s approval of the application and commitment to implement the required Community Energy Plan Planning Process with the completed application form. See Appendix C (“Form of Resolution Evidencing Municipal Support of Application”) for a form of resolution.

b. Overburdened Municipalities Defined

Overburdened Municipalities have been identified based on the below criteria:

1. The municipality has over 50% of its population living in an Overburdened Community (OBC) Census Block as defined by the New Jersey Department of Environmental Protection pursuant to New Jersey’s Environmental Justice Law, N.J.S.A. 13:1D-157; and
2. The municipality meets one or both of the following criteria (either A or B):
 - a) Over 35% of the population is living under 200% of the poverty level according to U.S. Census 2019 ACS data; or
 - b) The municipality has a distress score of 40 or higher according to the New Jersey Department of Community Affairs (DCA) [Municipal Revitalization Index](#) (MRI).⁴

A list of Overburdened Municipalities is in Appendix A.

II. Instructions for Completing the Community Energy Plan Grant Application Form

1. All questions pertaining to the CEPG Program application form should be directed to: community.energy@bpu.nj.gov
2. Each municipality applying to participate in the CEPG Program must complete and submit the application form in full. The application form can be found in Section B (“Community Plan Grant Application Form”) below. Attachments should be placed at the end of the Application package.
3. Original ink/wet signatures on all forms and certifications of this application form are required.
4. **The applicant certifications contained in Section C must be notarized.** Failure to have the Application certification form notarized will cause an application to be deemed administratively incomplete.
5. **Failure to complete all sections of the Application or to submit all required attachments will cause the Application to be deemed administratively incomplete.**

⁴ See DCA, 2020 Municipal Revitalization Index – Alphabetical (2020), https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.nj.gov%2Fdca%2Fhome%2F2020_MRI_Scores_and_Rankings.xlsx&wdOrigin=BROWSELINK.

6. Completed applications must be emailed to: community.energy@bpu.nj.gov no later than 5:00 PM Eastern Time on the Application Period Close Date of **February 23, 2024** to be considered for a Program Year 3 CEPG.

III. Terms and Conditions

A. General Terms and Conditions

1. The “Applicant” is defined as a municipality that submits a CEPG application form located in Section B, subsections I and II herein.
2. All applications must comply with all local, state and federal rules, regulations and laws.
3. By submitting an application, the Applicant acknowledges on behalf of all project participants that the information included in the application is subject to disclosure under the Open Public Records Act (“OPRA”), N.J.S.A. 47:1A-1 et seq. Based on information received, the Board and/or other state, federal, county, regional or local agencies may use aggregated information in reports and evaluations, and the geographic location may be used to update Geographic Information System (“GIS”) mapping. Furthermore, the Applicant understands that the list of approved CEPG projects will be published on the Board’s website, at <https://njcleanenergy.com/commercial-industrial/programs/community-energy-plans>, after such time as Board Staff (“Staff”) has selected all participating Applicants.
4. Amendments or supplements to the CEPG application form will be made available via the New Jersey Clean Energy Program (“NJCEP”) website at www.njcleanenergy.com. This application form may be modified for future application periods at any time without prior notification to Applicants.
5. Only applications that are deemed administratively complete by the Application Period Close Date of February 23, 2024 will be considered for participation in the CEPG Program Year 3. An application will be deemed administratively complete only if:
 - (1) all questions are answered;
 - (2) all required attachments are included; and
 - (3) all required signatures are included (See Section A.II. above).

At Staff’s option, Applicants will be notified if their application is deemed administratively incomplete and, thus, not eligible for consideration for Program Year 3. Please be aware that Staff is not required to provide such notification. Applicants with Applications that are not Administratively Complete may submit a new, Administratively Complete Application for consideration in the next program year (Program Year 4), without advantage or disadvantage.

6. The Applicant may be required to supplement the information provided in the application form upon request from the Board or Staff.

B. Evaluation of Applications and Approval of Projects

1. Following the Application Period Close Date, an evaluation committee will review and evaluate each application.
2. Applications will be evaluated for completeness to be considered for participation in the CEPG Program. Municipalities must complete the Community Energy Plan Application Checklist provided in Appendix B. Municipalities must submit a fully executed Resolution approved by the municipality’s governing body (Town Council, City Council, etc.) in support of the grant application. A form for such Resolution is located at Appendix C (“Form of Resolution Evidencing Municipal Support of Application”).

3. At the Application Period Close Date, Staff may reject applications that are incomplete or that do not meet a minimum standard for selection, as set forth in this Community Energy Plan Grant Application Form.

C. Milestones for Approved Projects

1. By accepting the CEPG, an Applicant receiving such grant (“Grantee”) agrees to complete the following scope of work:
 - i. Each Grantee must establish a team for the purposes of reviewing the Strategies in the Workplan Template (see Section IV. (“Sustainable Jersey Technical Assistance and Resources” under the [“Community Energy Workplan Template”](#) and determine which Initiatives will be incorporated into its Community Energy Plan;⁵
 - a. CEPG planning teams in municipalities that are Overburdened Municipalities must meet with Sustainable Jersey staff within six (6) weeks of the award;
 - b. All other municipalities must meet with Sustainable Jersey staff at least once within the first three (3) months of the award;
 - ii. Within three (3) months of the CEPG award, each Grantee must submit to Sustainable Jersey and the Board a proposed budget based on the budget guidelines listed in Section E (“Use of Funds/Budget Guidelines”);
 - iii. Within six (6) months the Workplan Template must be completed by all municipalities (the Workplan Template is a shared document such as a Google Sheet that all members of the planning team and Sustainable Jersey staff can access.);
 - iv. Within eight (8) months, the municipality must conduct a minimum of one additional public meeting to engage the community in the creation of the Community Energy Plan;
 - v. Within twelve (12) months, the municipality must finalize the Community Energy Plan through **formal** adoption by the municipal governing body through the passage of a municipal resolution and submit a copy of the completed Plan to the Board.
2. If the Grantee would like to change the original budget, the Grantee must submit a formal change request (“Budget Change Request”) to the Board, at community.energy@bpu.nj.gov . The Budget Change Request must outline the original budget line item(s), the change requested, and an explanation for the change.
3. At the end of the Grant Term, the Grantee will be required to submit a copy of the municipal Community Energy Plan to the BPU. The Grantee will also be required to submit a copy of the resolution that their municipal governing body passed, evidencing the adoption of the Community Energy Plan.
4. Reporting requirements for the CEPG are dependent on the amount awarded:
 - i. Recipients of a \$10,000 CEPG are to submit one expenditure report at the end of the twelve (12) month Grant Term; and
 - ii. Recipients of a \$25,000 CEPG are to submit three (3) quarterly reports and one (1) final report on or before the end of the twelve (12) month Grant Term.

⁵ See Workplan Template Guide.

D. Submitting an Application

Completed applications must be emailed to: community.energy@bpu.nj.gov no later than 5:00 PM Eastern Time on the Application Period Close Date of February 23, 2024 in order to be considered for a Program Year 3 CEPG.

E. Use of Funds / Budget Guidelines

Non-Overburdened Municipalities

If accepted, your municipality is eligible to receive a \$10,000 grant award.

Overburdened Municipalities

If accepted, your municipality is eligible to receive a \$25,000 grant award (See Appendix A for a list of overburdened municipalities).

Within 60 days of the completion of the Community Energy Plan, any remaining unused grant funds must be returned to the Board. **The Grantee has 60 days from the Grant Term end date to submit a final expenditure and programmatic report to the Board.**

Funds may be used for any purpose related to the creation - and to the creation only - of the Community Energy Plan. This includes staff salaries, overhead, consultants, supplies, and other direct expenses.

Funds cannot be used for implementation of projects, such as installation of EV charging stations or purchase of alternative fuel vehicles.

Sample Eligible Expenses	Sample Ineligible Expenses
<ul style="list-style-type: none">• Stakeholder engagement costs (venue reservation, flyers to promote meeting to discuss CEPG, etc.)• Time for review of Workplan Template, creation of plan• Consultant costs (see Appendix D ("Use of Consultants" below)<ul style="list-style-type: none">○ Stakeholder engagement process○ Preparation of Community Energy Plan○ Feasibility study for EV charging infrastructure○ Feasibility study for solar siting	<ul style="list-style-type: none">• Purchase of electric vehicles• Purchase of solar panels• Installation of equipment (EV charging equipment, solar panels, etc.)• Food/refreshments for stakeholder meetings

F. Use of Consultants

If the Applicant intends to hire a consultant as a part of its CEPG project, once the grant is awarded and the Grantee identifies the consultant, the Grantee must provide a copy of the written agreement with

the proposed consultant. Awardees are advised to consult with Sustainable Jersey staff prior to engaging a consultant as part of the Milestones element detailed in Section III.C.i.b. above. Municipalities wishing to utilize the services of consultants should review the Sustainable Jersey [Community Energy Plan Guide with Model RFP Template for Consultant Services](#).⁶

Sample specifications for consultants in community energy planning:

- A. Community Energy Plan Community Stakeholder Engagement Process
- B. Community Energy Plan Development
- C. Administrative Support (grant reporting, etc.)
- D. Implementation Plan/Feasibility Study for specific project

IV. Sustainable Jersey Technical Assistance and Resources

Sustainable Jersey is a non-profit that since 2009 has been providing tools, training, and financial incentives to support communities as they pursue sustainability programs. As a partner with the BPU Office of Clean Energy Equity, [Sustainable Jersey](#) will provide technical assistance for both Community Energy Plan Grant Applicants and Grantees with specific commitment to work closely with Overburdened Municipalities.⁷ **To provide this assistance, all Applications and proposed budgets will be shared with Sustainable Jersey.**

Sustainable Jersey provides resources for Community Energy Planning including:

[Guide for Sustainable Energy Communities](#)⁸

Case studies and best practices of energy initiatives

[Sustainable Jersey Data Center](#)⁹

Comprehensive energy data by municipality

[Model Community Energy Plan](#)¹⁰

Sample community energy plan

[Community Energy Plan Workplan Template](#)¹¹

Workbook for selecting and prioritizing energy initiative

⁶ Sustainable Jersey, [Community Energy Planning Guide with Model RFP Template for Consultant Services](#) (August 2022),

[https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/Sustainable Jersey Community Energy Planning Guide_08.2022.pdf](https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/Sustainable_Jersey_Community_Energy_Planning_Guide_08.2022.pdf).

⁷ Sustainable Jersey, <https://www.sustainablejersey.com/>.

⁸ Sustainable Jersey, [Sustainable Jersey Guide for Sustainable Energy Communities](#) (March 2022), [https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/SJ Sustainable Energy Communities Guide10_2021.pdf](https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/SJ_Sustainable_Energy_Communities_Guide10_2021.pdf).

⁹ Sustainable Jersey, Data Center, <https://www.sustainablejersey.com/resources/data-center/>.

¹⁰ Gotham Township, [Community Energy Plan \(April 2023\)](#), [https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/Model Community Energy Plan for GOTHAM TOWNSHIP June 2023.pdf](https://www.sustainablejersey.com/fileadmin/media/Actions_and_Certification/Actions/Energy/Model_Community_Energy_Plan_for_GOTHAM_TOWNSHIP_June_2023.pdf).

¹¹ Workplan Template Guide.

Section B: Community Energy Plan Grant Application Form

This Application form must be completed in its entirety. **Incomplete applications will not be accepted.** Attachments should be placed at the end of the Application package. All questions pertaining to the CEPG Program application form should be directed to: community.energy@bpu.nj.gov

I. Applicant Contact Information

Municipality: Borough of Watchung County: Somerset

Mailing Address: 15 Mountain Boulevard Watchung NJ

Zip Code: 07069

Mayor: Ronald Jubin

Email: RJubin@WatchungNJ.Gov Phone: 908-756-0080

Primary Municipal Contact for the CEPG (Business Administrator, Municipal Clerk, etc.): William Hance

William Hance

Title: CFO / QPA / CTC / Green Team Member

Email: BHance@WatchungNJ.Gov Phone: 908-756-0080 X216

Primary Municipal Fiscal Contact for the CEPG (Municipal Treasurer, Finance Officer, Comptroller, etc.) (please note if same as above):

Title: CFO / QPA / CTC / Green Team Member

First Name: (same as above) William Last Name: Hance

Email: BHance@WatchungNJ.Gov Phone: 908-756-0080 x216

Municipal Vendor ID #: 22-6002382

Section C: Applicant Certification

Instructions: Original ink/wet signatures on all certifications are required.

All municipal applicants must complete the Application Certification that appears on the next page.

The Applicant Certification must be notarized.

Applicant Certification

The undersigned warrants, certifies, and represents that:

I, (Name) William J. Hance am the (Municipal Position) CFO/QPA/CTC of the Applicant, (Name of Municipality) Borough of Watchung, and have been duly authorized to file this Applicant Certification on behalf of my municipality; and

I hereby warrant and certify that the information provided in this application package has been personally examined by me, is true, accurate, complete, and correct to the best of my knowledge based on information personally known to me or upon reasonable inquiry of individuals with such knowledge; and

I, on behalf of the municipality named herein, acknowledge that certain information in this application is subject to disclosure under the Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., and that confidential sensitive and trade secret information should be submitted in accordance with the confidentiality procedures set forth in N.J.A.C. 14:1-12.3; and

I, on behalf of the municipality named herein, acknowledge that **submission of false information may be grounds for denial of this application, and if any of the foregoing statements are willfully false, am subject to punishment to the full extent of the law, including the possibility of fine and imprisonment.**

Signature: _____ Date: 01/25/2024

Print Name: William J. Hance

Title: CFO/QPA/CTC

Municipality: Borough of Watchung

County of: Somerset, State of New Jersey

State of New Jersey)

County of: Somerset) ss.

Borough of: Watchung)

This Applicant Certification was sworn to and subscribed before me on this

 day of , 20

[SEAL]

Notary Signature

[STAMP]

Appendix A: Overburdened Municipalities

Municipality	County	Municipality	County	Municipality	County
Asbury Park City	Monmouth	Gloucester City	Camden	Perth Amboy City	Middlesex
Atlantic City	Atlantic	Guttenberg Town	Hudson	Phillipsburg Town	Warren
Bayonne City	Hudson	Haledon Boro	Passaic	Pine Hill Boro	Camden
Beverly City	Burlington	Hamilton Twp	Atlantic	Plainfield City	Union
Bridgeton City	Cumberland	Hi-nella Boro	Camden	Pleasantville City	Atlantic
Brooklawn Boro	Camden	Irvington Twp	Essex	Prospect Park Boro	Passaic
Burlington City	Burlington	Jersey City	Hudson	Riverside Twp	Burlington
Camden City	Camden	Keansburg Boro	Monmouth	Roselle Boro	Union
Cape May City	Cape May	Kearny Town	Hudson	Salem City	Salem
Chesilhurst Boro	Camden	Lakewood Twp	Ocean	Seaside Heights Boro	Ocean
City of Orange Twp	Essex	Lawnside Boro	Camden	So. Toms River Boro	Ocean
Clayton Boro	Gloucester	Lindenwold Boro	Camden	Sussex Boro	Sussex
Clementon Boro	Camden	Lodi Boro	Bergen	Teterboro Boro	Bergen
Commercial Twp	Cumberland	Long Branch City	Monmouth	Trenton City	Mercer
Deerfield Twp	Cumberland	Maurice River Twp	Cumberland	Union City	Hudson
Dover Town	Morris	Millville City	Cumberland	Upper Deerfield Twp	Cumberland
East Newark Boro	Hudson	Mount Holly Twp	Burlington	Victory Gardens Boro	Morris
East Orange City	Essex	New Brunswick City	Middlesex	Vineland City	Cumberland
Egg Harbor City	Atlantic	Newark City	Essex	West New York Town	Hudson
Elizabeth City	Union	North Bergen Twp	Hudson	West Wildwood Boro	Cape May
Fairfield Twp	Cumberland	Passaic City	Passaic	Westville Boro	Gloucester
Fairview Boro	Bergen	Paterson City	Passaic	Wildwood City	Cape May
Flemington Boro	Hunterdon	Paulsboro Boro	Gloucester	Woodbine Boro	Cape May
Freehold Boro	Monmouth	Pemberton Twp	Burlington	Woodbury City	Gloucester
Garfield City	Bergen	Penns Grove Boro	Salem	Woodlynne Boro	Camden
Glassboro Boro	Gloucester	Pennsauken Twp	Camden	Wrightstown Boro	Burlington

Appendix B: Required Attachments Checklist

Please check one box in the table below for each required attachment and any optional attachments

Required Attachments for all Applications	Attached?
Completed Application (Applicant Contact Information [Section B.i])	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Application Certification (Section C)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Executed Municipal Resolution in support of grant application (Resolution Template provided in Appendix C)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>(list optional attachment here)</i>	
<i>(list optional attachment here)</i>	

Note: Additional attachments not reflected in the table above may be required and are identified throughout this application form.

Appendix C: Form of Resolution Evidencing Municipal Support of Application

Resolution of Support from Local Governing Body Authorizing an Application to the NJCEP Community Energy Planning Grants Program

The purpose of this resolution is to affirm that the governing body approves of the municipality's application for a Community Energy Planning Grant from the New Jersey Board of Public Utilities. A signed and certified resolution must be submitted with the application via email. This is not required language; any standard resolution in support of the application will suffice.

The sample resolution is on the following page.

**BOROUGH OF WATCHUNG
RESOLUTON: R4**

WHEREAS, Mercy Guild of Mount St. Mary Academy has made an application to the Borough of Watchung, County of Somerset, for a Raffle License; and

WHEREAS, said applications have been presented as required for Findings and Determinations; and

WHEREAS, the Borough Clerk has reported that the proper fees have been paid and therefore recommends its approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey that the Borough Clerk is hereby instructed to issue Raffle License #677 as follows:

NAME & ADDRESS OF ORGANIZATION

DATES OF RAFFLE

Mercy Guild of
Mt. St. Mary Academy
1645 US Highway 22 West
Watchung, NJ 07069-6587

RL# 677 – 3/22/2024
Off Premise Raffle

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: FEBRUARY 1, 2024
INDEX: LICENSES
C: R. ANGELO, PD

FINDINGS AND DETERMINATIONAPPLICATION NO. RA 677IDENTIFICATION NO. 528-5-22838
(Complete 2 copies)APPLICATION FOR RAFFLE LICENSEInsert name
of Municipality BOROUGH OF WATCHUNGName of Applicant MERCY GUILD OF
MT. ST. MARY ACADEMY

(Mark appropriate answers to ALL questions)

1. Applicant (is <input checked="" type="checkbox"/>) (is not <input type="checkbox"/>) qualified.	6. There (is <input checked="" type="checkbox"/>) (is not <input type="checkbox"/>) satisfactory proof that no payment will be made for conducting the games or assisting therein except to the extent allowed by law.
2. Members designated to conduct games (are <input checked="" type="checkbox"/>) (are not <input type="checkbox"/>) bona-fide active members.	7. There (is <input checked="" type="checkbox"/>) (is not <input type="checkbox"/>) satisfactory proof that the prizes are of the nature and amount allowed by the Act.
3. Members designated to conduct games (are <input checked="" type="checkbox"/>) (are not <input type="checkbox"/>) of good moral character and have never been convicted of a crime.	8. The rental to be paid for raffles equipment (does <input checked="" type="checkbox"/>) (does not <input type="checkbox"/>) conform to the schedule of authorized rentals prescribed by the rules of the Control Commission and the raffles equipment leaser (has <input checked="" type="checkbox"/>) (has not <input type="checkbox"/>) been approved by the Control Commission.
4. The games (will <input checked="" type="checkbox"/>) (will not <input type="checkbox"/>) be conducted according to the Act and the Rules and Regulations.	9. Other:
5. The entire net proceeds (are <input checked="" type="checkbox"/>) (are not <input type="checkbox"/>) to be disposed of for a purpose permitted by this Act.	10. License is (granted <input checked="" type="checkbox"/>) (denied <input type="checkbox"/>)

February 1, 2024

(Date)

(SIGNATURE OF VERIFYING OFFICIAL)Mayor, Borough of Watchung

(TITLE)

(Send one copy to the Control Commission)

**BOROUGH OF WATCHUNG
RESOLUTON: R5**

WHEREAS, Sisters of Mercy, Mercy Ministry Inc., Mount Saint Mary House of Prayer has made an application to the Borough of Watchung, County of Somerset, for a Raffle License; and

WHEREAS, said applications have been presented as required for Findings and Determinations; and

WHEREAS, the Borough Clerk has reported that the proper fees have been paid and therefore recommends its approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey that the Borough Clerk is hereby instructed to issue Raffle License #678 as follows:

NAME & ADDRESS OF ORGANIZATION

DATES OF RAFFLE

Sisters of Mercy, Mercy Ministry Inc.
Mt. St. Mary House of Prayer
1651 US Highway 22 West
Watchung, NJ 07069-6587

April 4,11,18,25
May 2,9,16,23,30
June 6,13,20,27

Raffle # 678
Off Premise Calendar Raffle

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: FEBRUARY 1, 2024
INDEX: LICENSES
C: R. ANGELO, PD

FINDINGS AND DETERMINATIONAPPLICATION NO. RA 678IDENTIFICATION NO. 528-3-43588
(Complete 2 copies)APPLICATION FOR
RAFFLE LICENSEInsert name
of Municipality BOROUGH OF WATCHUNGName of Applicant SISTERS OF MERCY, MERCY MINISTRY INC. MOUNT ST. MARY
HOUSE OF PRAYER

(Mark appropriate answers to ALL questions)

1. Applicant (is <input checked="" type="checkbox"/>) (is not <input type="checkbox"/>) qualified.	6. There (is <input checked="" type="checkbox"/>) (is not <input type="checkbox"/>) satisfactory proof that no payment will be made for conducting the games or assisting therein except to the extent allowed by law.
2. Members designated to conduct games (are <input checked="" type="checkbox"/>) (are not <input type="checkbox"/>) bona-fide active members.	7. There (is <input checked="" type="checkbox"/>) (is not <input type="checkbox"/>) satisfactory proof that the prizes are of the nature and amount allowed by the Act.
3. Members designated to conduct games (are <input checked="" type="checkbox"/>) (are not <input type="checkbox"/>) of good moral character and have never been convicted of a crime.	8. The rental to be paid for raffles equipment (does <input checked="" type="checkbox"/>) (does not <input type="checkbox"/>) conform to the schedule of authorized rentals prescribed by the rules of the Control Commission and the raffles equipment leaser (has <input checked="" type="checkbox"/>) (has not <input type="checkbox"/>) been approved by the Control Commission.
4. The games (will <input checked="" type="checkbox"/>) (will not <input type="checkbox"/>) be conducted according to the Act and the Rules and Regulations.	9. Other:
5. The entire net proceeds (are <input checked="" type="checkbox"/>) (are not <input type="checkbox"/>) to be disposed of for a purpose permitted by this Act.	10. License is (granted <input checked="" type="checkbox"/>) (denied <input type="checkbox"/>)

February 1, 2024

(Date)

(SIGNATURE OF VERIFYING OFFICIAL)Mayor, Borough of Watchung

(TITLE)

(Send one copy to the Control Commission)

BOROUGH OF WATCHUNG
RESOLUTION: R6

WHEREAS, the Borough of Watchung desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project to renovate and update a recreational facility at Camp Endeavor.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT,

- 1) The Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey does hereby authorize the application for the FY24 Local Recreation Improvement Grant.
- 2) The Borough recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Watchung and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

Ronald Jubin

(type or print name)

Mayor

(title)

(signature)

James J. Damato

(type or print name)

Administrator

(title)

CERTIFICATION:

I, Edith G. Gil, the Municipal Clerk of the Borough of Watchung hereby certify that at a meeting of the Governing Body held on February 1, 2024 the above RESOLUTION was duly adopted.

AFFIX GOV'T,
CORPORATE OR
NOTARY SEAL

(Signature of Municipal Clerk)

(12/03)

INDEX: FINANCE-MISC.
C: FINANCE, ENG.,



Local Recreation Improvement Grant Guidelines

Fiscal Year 2024

State of New Jersey
Philip D. Murphy, Governor

Department of Community Affairs
Jacquelyn A. Suárez, Acting Commissioner

New Jersey Department of Community Affairs
101 S. Broad Street
Trenton, NJ 08625
P.O. Box 803

PROGRAM OVERVIEW

The Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums. Ensuring public access to community facilities is imperative since access to outdoor recreation and community resources is critical for mental and physical health, particularly for those residents with limited or no access to quality outdoor space or private recreational opportunities. The COVID-19 pandemic highlighted this need, and the Local Recreation Improvement Grant aims to address equity considerations by meeting the needs of communities that have been placed under substantial stress due to the lack of quality recreational facilities and spaces. The Local Recreation Improvement Grant will allocate funds to update facilities and recreational spaces to meet this statewide need.

Local Recreation Improvement Grant funds will be allocated to each grant recipient to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

The Local Recreation Improvement Grant (LRIG) exists to:

- Fund improvements to recreational facilities
- Provide quality outdoor recreational space to underserved communities, particularly in this time of heightened need
- Assist local units in achieving unmet recreational obligations

The grant review process will prioritize communities with a demonstrated need and commitment to enhancing recreational services. Communities that rank highest as mostly distressed within their respective county and/or have underserved populations and/or unmet recreational improvement needs will be prioritized.

Funds can support a variety of local government recreational improvement activities including, but not limited to:

- Updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities.
- Professional services costs (example: engineering and architectural costs).
- Equipment (example: cost of playgrounds or bleachers for stadiums or community theatres).
- Remediation costs associated with preparing recreation sites for use.
- Other directly related costs.

All costs must be articulated in the grant budget proposal and approved by DLGS.

APPLICANT ELIGIBILITY

New Jersey counties, municipalities, and school districts are eligible to apply.

PROJECT ELIGIBILITY CRITERIA

To qualify for Local Recreation Improvement Grant funding, each eligible applicant must:

- Describe the intended use of grant funding for improvement or repair of a specific local recreation site and identify any previously encountered obstacles to repair or improve.
- Demonstrate the applicant's capacity to complete the proposed project and provide project management and oversight for all activities and fiscal operations.
- List key personnel and/or the outside consultant that will be managing the grant funds and proposed project.
- Provide a cost breakdown to allow DLGS to prioritize the costs and consider partial funding.
- Submit a governing body resolution acknowledging and approving any grant application and the proposed plan or design for the recreation space or community facility for which funding is sought. A sample resolution can be found on the DLGS website at: <https://www.nj.gov/dca/dlgs/programs/lriggrants.shtml>.
- Certify that the property where improvements will be made is owned by the county, municipality, or school district.

FUNDING AVAILABLE

The State's FY2024 budget appropriated \$25 million for the Local Recreation Improvement Grant to support improvements and repairs to public recreation facilities. The Division of Local Government Services (DLGS) within the Department of Community Affairs (DCA) will administer the Local Recreation Improvement Grant awards, which may be adjusted or capped based upon the number of viable applications submitted. A recommended maximum award of \$100,000 shall govern; however, awards in excess of the cap may be authorized, if warranted, and depending upon program demand. A LRIG may supplement new and existing projects, but funding duplication is not permitted and cannot supplant allocated grant funding from other sources. Priority will be given to unfunded projects and those that include a local match component.

APPLICATION PROCESS

Applicants must submit applications utilizing the NJDCA SAGE Portal. Each application submitted to DLGS shall include a description of the intended use of grant funding for the approved local recreation improvement project; demonstrate the applicant's capacity to complete the proposed project and provide project management and oversight for all activities and fiscal operations; and list key personnel that will be managing the grant funds and/or proposed project, including a grant coordinator, administrator, or other primary contact.

The following forms must be submitted with the Local Recreation Improvement Grant:

- a. Grant application
- b. Governing body resolution
- c. Project narrative
- d. Detailed proposed project budget
- e. Letter certifying that the applicant maintains ownership of property where improvements are being made.

Further information, including any required documents, will be posted at:

<https://www.nj.gov/dca/dlgs/programs/lriggrants.shtml>

NJDCA SAGE PORTAL

All applications must be submitted through the NJDCA SAGE Portal located at:
<https://dcasage.intelligrants.com/portal.asp>.

**All applicants are to ensure that their SAGE Agency information contains up-to-date information including all email contacts of personnel responsible for administering the grant.

NJSTART E-PROCUREMENT SYSTEM

Applicants who do not have a NJ State-issued Vendor ID number are required to register in the NJSTART E-Procurement system located at: <https://www.njstart.gov/bsa/> and provide banking information for electronic receipt of grant funds. For assistance, please contact:
njstartagency.support@treas.nj.gov.

**The NJ State-issued Vendor ID number is required to be on your SAGE Agency Profile.

SUBMISSION DEADLINE

DLGS must be in receipt of one electronic copy of the completed application in SAGE by 5:00 P.M. EST on **February 27, 2024**, for the applicant(s) to be eligible for grant funding.

Incomplete applications will not be considered for funding. Applications not submitted on or before 5:00 P.M. EST on **February 27, 2024**, will be rejected.

GRANT REVIEW AND SELECTION PROCESS

DLGS will evaluate all applications. Grant applications will be ranked by distressed community ranking, financial need, feasibility, local unit match commitment, and scope of impact.

Grant application decisions are final and not subject to appeal.

APPLICATION SCORING CRITERIA

Applications will be scored based on the following criteria, on a scale of 100 points:

1. Scope of Community Impact (up to 30 points).

- a. Demonstrated need for project
 - b. Degree of transformation
 - c. Projected attendance/use of facility
2. Quality and Feasibility of Work Plan (up to 20 points).
 - a. Quality
 - b. Feasibility
 - c. Expense eligibility
3. Demonstration of Applicant Commitment to Recreation (up to 20 points).
 - a. Local Match
 - b. Existing and forward-looking plan for recreational opportunity creation and maintenance
4. Ranking Within County (up to 30 points)
 - a. Distressed City Ranking within County
 - Applications for LRIG funding must be consistent with the policies and priorities of any relevant State agency which has jurisdiction or supervisory responsibility over the project site or function (e.g. Department of Environmental Protection, Department of Education). Applications for grants may be reviewed in part by, and are subject to the comments of, such agencies.
 - Funds will be awarded to grantees only if they are in good standing and in compliance with all programs, statutory, and regulatory requirements.
 - Recipients must use funds awarded to support costs associated with the authorized project activities.

GRANT FUNDING PROCESS

All awards are subject to the continuing availability of appropriated funds.

Upon completion of grant review and award notification, DLGS will enter into an agreement with applicants approved for funding. Following execution of the agreement, the grantee can seek reimbursement of eligible costs, provided that all award conditions have been satisfied.

Grantees shall maintain and retain accounting and other grant-related records and information for the duration of the project funded by the grant, as required by applicable state and local laws and regulations, for no less than two (2) calendar years.

Such records shall be subject to examination, audit, and inspection by DLGS and/or any other federal, state, or local agency that has jurisdictional authority.

DLGS reserves the right to rescind or reclaim funds, withhold future grant funding and/or disqualify a grantee from participating in future grant awards if any condition of the grant program is unmet, including if grant funds received by the grantee are not properly accounted for, or if the grantee fails to meet reporting or certification requirements.

Following execution of the agreement, the grantee is permitted to move funds between authorized categories within these guidelines for eligible items without requesting prior approval from the Division.

REIMBURSEMENT PROCESS

Local Recreation Improvement Grants are reimbursement based. There will be no advance payment of grant funds. Reimbursements may be made semi-annually when semi-annually progress reports are due. Eligible costs are reimbursed to the grantee upon submission of evidence of payment by the grantee.

Requests for payment must be made through NJDCA SAGE portal by submitting a Financial Status Report (FSR), Expense Report, Payment Voucher, and Project Progress Report. The recipient must also attach copies of fully executed purchase orders and copies of cancelled checks

(both sides) documenting the expenditure of funds for which reimbursement is sought. Requests for reimbursement can be submitted at any time but cannot be more than once every six months.

Funding for reimbursement requests received more than two (2) months after the close of the fiscal year during which the costs were incurred cannot be guaranteed.

Payment will be made via electronic transfer of funds to the account and financial institution identified by the grantee. Grant applications require the applicant's state Vendor ID number.

GRANT CLOSEOUT PROCESS

At the conclusion of the approved project period, which may coincide with the date upon which the grantee requests final payment but shall not be before the completion of the recreation improvement project for which funding was provided, except as otherwise provided in writing by DLGS, the recipients must submit a final report documenting that all administrative responsibilities and required activities under the grant agreement have been satisfactorily completed.

ASSISTANCE

Applicants may contact Stacey Taylor-Burnell at Stacey.Taylor-Burnell@dca.nj.gov to discuss program and project needs up to submission of the application.

**BOROUGH OF WATCHUNG
ORDINANCE NO: 24/01**

AN ORDINANCE AMENDING CHAPTER 27A ENTITLED “SHORT-TERM RENTAL PROPERTY” OF THE CODE OF THE BOROUGH OF WATCHUNG, TO UPDATE AND AMEND THE REGULATION OF SHORT-TERM RENTALS THROUGHOUT THE BOROUGH

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Chapter 27A entitled “Short-Term Rental Property” of the Code of the Borough of Watchung is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Chapter 27A. Short-Term Rental Property

§27A-1. Findings.

The presence of short-term rentals in the Borough has negatively impacted the Borough of Watchung. These negative impacts include, but are not limited to, excessive noise, on-street parking, accumulation of trash and diminished public safety. Consequently, the Borough has decided to regulate short term rentals pursuant to its statutory authority under N.J.S.A. 40:48-2.12a.

~~**§27A-2. Rental for 90 Days or Less Prohibited.**~~

- ~~a. Notwithstanding anything to the contrary contained in the Revised General Ordinances of the Borough of Watchung, it shall be unlawful for an owner, lessor, sublessor, any other person(s) or entity(ies) with possessory or use right(s) in a dwelling unit, their principals, partner or shareholders, or their agents, employees, representatives and other person(s) or entity(ies), acting in concert or a combination thereof, to receive or obtain actual or anticipated consideration for soliciting, advertising, offering, and/or permitting, allowing, or to fail to discontinue the use or occupancy of any dwelling unit, as defined herein, for a period of 90 days or less.~~
- ~~b. Nothing in Chapter 27A of the Revised General Ordinances of the Borough of Watchung will prevent formation of an otherwise lawful occupancy of a dwelling unit for a rental period of more than 90 days.~~

§27A-23. Definitions.

As used in this Chapter, the following terms shall have the meanings indicated:

BOROUGH OF WATCHUNG
ORDINANCE NO: 24/01

ADVERTISE or ADVERTISING

Any form of solicitation, promotion, and communication for marketing, used to solicit, encourage, persuade, or manipulate viewers, readers, or listeners into contracting for goods and/or services in violation of this chapter, as same may be viewed through various media, including, but not limited to, newspapers, magazines, flyers, handbills, pamphlets, commercials, radio, direct mail, internet websites, or text or other electronic messages for the purpose of establishing occupancies or uses of rental property, for consideration, which are prohibited by this chapter.

CONSIDERATION

Soliciting, charging, demanding, receiving or accepting any form of consideration, including a promise or benefit, rent, fees, other form of payment, including home exchanges, or thing of value.

DWELLING UNIT

Any structure, or portion thereof, whether furnished or unfurnished, which is occupied, in whole or in part, or intended, arranged or designed to be occupied for sleeping, dwelling, cooking, gathering and/or entertaining, as a residential occupancy, by one or more persons. This definition includes an apartment, condominium, building, cooperative, converted space, or portions thereof, that are offered to use, made available for use, or are used for accommodations, lodging, cooking, sleeping, gathering and/or entertaining of occupants and/or guest(s).

HOUSEKEEPING UNIT

Constitutes a situation involving one or more persons living together that exhibit the kind of stability, permanency and functional lifestyle equivalent to that of a family unit, as further described by applicable law.

OCCUPANT

Any individual using, inhabiting, living, gathering, entertaining, being entertained as a guest, or sleeping in a dwelling unit, or portion thereof, or having other permission or possessory right(s) within a dwelling unit.

OWNER

Any person(s) or entity(ies), association, limited liability company, corporation, or partnership, or any combination, who legally use, possess, own, lease, sublease or license (including an operator, principal, shareholder, director, agent, or employee, individually or collectively) that has charge, care, control, or participates in the expenses and/or profit of a dwelling unit pursuant to a written or unwritten agreement, rental, lease, license, use, occupancy agreement or any other agreement.

PERSON

An individual, firm, corporation, association, partnership, limited liability company, association, entity, and any person(s) and/or entity(ies) acting in concert or any combination thereof.

**BOROUGH OF WATCHUNG
ORDINANCE NO: 24/01**

RESIDENTIAL OCCUPANCY

The use of a dwelling unit by an occupant(s).

§27A-3. Residential Rentals for 90 Days or Less Prohibited.

- A. Notwithstanding any other Borough Ordinance to the contrary, it shall be unlawful for an owner, lessor, sublessor, any other person(s) or entity(ies) with possessory or use right(s) in a dwelling unit, their principals, partner or shareholders, or their agents, employees, representatives and other person(s) or entity(ies), acting in concert or a combination thereof, to receive or obtain actual or anticipated consideration for soliciting, advertising, offering, and/or permitting, allowing, or to fail to discontinue the use or occupancy of any dwelling unit, as defined herein, for a period of ninety (90) days or less.**
- B. Nothing in this Chapter will prevent formation of an otherwise lawful occupancy of a dwelling unit for a rental period of more than ninety (90) days.**
- C. The residential occupancy of an otherwise lawful and lawfully occupied dwelling unit for a period of ninety (90) days or less by any person who is a member of the housekeeping unit of the owner, without consideration, such as house guests, is permitted.**

~~**§27A-4. Permitted Rentals.**~~

~~The residential occupancy of an otherwise lawful and lawfully occupied dwelling unit for a period of 90 days or less by any person who is a member of the housekeeping unit of the owner, without consideration, such as house guests, is permitted.~~

§27A-4. Room Rentals Prohibited.

- A. The lease or rental of multiple rooms within a dwelling to a single tenant or separate tenants is prohibited.**
- B. The lease or rental of a single room within a dwelling is permitted provided the following conditions are satisfied:**
- (1) The dwelling has been inspected, issued a rental certificate of occupancy, and complied with all the requirements set forth in Chapters 12 and 27 of the Borough Code.**
 - (2) The property owner/landlord has filed the appropriate registration with the Borough pursuant to N.J.S.A. 46:8-28 and Chapters 12 and 27 of the Borough Code.**
 - (3) The dwelling complies with all applicable health, safety, construction, zoning and fire codes.**

**BOROUGH OF WATCHUNG
ORDINANCE NO: 24/01**

- (4) The dwelling has a minimum of two (2) bedrooms.**
- (5) The addition of the tenant does not result in a violation of occupancy limitations.**
- (6) The dwelling is owner-occupied year-round.**
- (7) A minimum tenancy of ninety (90) days, and a maximum of one tenant is permitted.**
- (8) The tenant has unrestricted access to the dwelling's common areas and amenities, including, but not limited to kitchens, basements, garages, laundry facilities, patios/porches, pools, assigned closets, assigned bathrooms, and living and dining areas.**
- (9) Bedroom doors may have privacy look, but not key locks.**
- (10) There is sufficient space on the subject property to lawfully provided one (1) on-premises parking space for the tenant's vehicle.**

§27A-5. Commercial Rentals Prohibited.

The lease or rental of any dwelling for commercial or corporate purposes is prohibited.

§27A-6. Rentals of Amenities Prohibited.

The lease or rental, for any purpose, of any amenity, feature, accessory, or appurtenance to or associated with a dwelling, including, but not limited to, sheds and swimming pools, are prohibited.

§27A-7. Advertising Prohibited.

It shall be unlawful to advertise, solicit or promote by any means actions in violation of this Chapter.

§27A-8. Enforcement; Violations and Penalties.

- A. The provisions of this Chapter shall be enforced by the Building Code Official, Fire Official, Health Department, other Subcode or Code Official, as their jurisdiction may arise, including other persons designated by the Borough Council to issue Municipal Court Summons to alleged violators of this Chapter to appear in Municipal Court.
- B. A violation of this Chapter is hereby declared to be a public nuisance, and is hereby further found and declared to be offensive to the public health, safety and welfare.
- C. Any person, **entity or organization** found to have violated any provisions of this Chapter shall, **upon conviction**, be subject to ~~one or more of the following punishments: 1) imprisonment for 90 days; 2) a fine of \$2,000; and 3) 90 days of community service.~~ **the general penalty provisions of the Borough as set forth in Section 1-5, General Penalty.** Each day of such violation shall be a new and separate violation of this Chapter.

BOROUGH OF WATCHUNG
ORDINANCE NO: 24/01

~~§27A-6. Effect on Other Provisions.~~

~~This chapter of the Revised General Ordinances of the Borough of Watchung shall supersede and replace any other provisions of the Code of the Borough of Watchung, now or later enacted, which have or may be construed to have differing or contrary terms or conditions relating to the subject of this chapter. This chapter is not intended to alter the current or later enacted amendments to the Borough's Land Development Ordinance.~~

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BOROUGH OF WATCHUNG
ORDINANCE NO: 24/01

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: GIBBS

PASSED:

PUBLISHED:

ADOPTED:

CC: ZONING, POLICE,
COURTS, GEN. CODE,

ATTEST:

BOROUGH OF WATCHUNG

Edith G. Gil, Borough Clerk

By: _____
Ronald Jubin, Ph.D., Mayor

**BOROUGH OF WATCHUNG
ORDINANCE NO. 24/02**

**AN ORDINANCE AMENDING CHAPTER 20, NOISE, ENTITLED “NOISE”
OF THE CODE OF THE BOROUGH OF WATCHUNG, TO UPDATE NOISE
REGULATIONS WITH REGARD TO CONSTRUCTION HOURS OF
OPERATION.**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Section 20-9 entitled “Restricted Uses and Activities” of Chapter 20 entitled “Noise” of the Code of the Borough of Watchung is hereby supplemented and amended to read as follows: [New language **bold and underlined**, and deleted language ~~double-strikethrough~~.]

§ 20-9. Restricted Uses and Activities

The following standards shall apply to the activities or sources of sound set forth below:

- A. Excluding emergency work, power tools, home maintenance tools, landscaping and/or yard maintenance equipment used by a residential property owner or tenant shall not be operated between the hours of 8:00 p.m. and 8:00 a.m., unless such activities can meet the applicable limits set forth in Tables I, II or III. At all other times the limits set forth in Tables I, II or III do not apply. All motorized equipment used in these activities shall be operated with a muffler and/or sound reduction device.
- B. Excluding emergency work, power tools, landscaping and/or yard maintenance equipment used by nonresidential operators (e.g. commercial operators, public employees) shall not be operated on a residential, commercial, industrial or public (e.g. golf course, parks, athletic fields) property between the hours of 6:00 p.m. and 8:00 a.m. on weekdays, or between the hours of 6:00 p.m. and 9:00 a.m. on weekends or Federal **and State** holidays, unless such activities can meet the limits set forth in Tables I, II or III. At all other times the limits set forth in Tables I, II or III do not apply. All motorized equipment used in these activities shall be operated with a muffler and/or sound reduction device.
- C. All construction and demolition activity, excluding emergency work, shall not be performed between the hours of 6:00 p.m. and 7:00 a.m. on weekdays, or between the hours of 6:00 p.m. and 9:00 a.m. on ~~weekends~~ **Saturdays, or anytime on Sundays** and Federal **and State** holidays, unless such activities can meet the limits set forth in Tables I, II or III. At all other times the limits set forth in Tables I, II or III do not apply. All motorized equipment used in construction and demolition activity shall be operated with a muffler and/or sound reduction device.

**BOROUGH OF WATCHUNG
ORDINANCE NO. 24/02**

- D. Motorized snow removal equipment shall be operated with a muffler and/or a sound reduction device when being used for snow removal. At all other times the limits set forth in Tables I, II or III do not apply.
- E. All interior and exterior burglar alarms of a building or motor vehicle must be activated in such a manner that the burglar alarm terminates its operation within five (5) minutes for continuous airborne sound and fifteen (15) minutes for intermittent sound after it has been activated. At all other times the limits set forth in Tables I, II or III do not apply.
- F. Self-contained, portable, non-vehicular music or sound production devices shall not be operated on a public space or public right-of-way in such a manner as to be plainly audible at a distance of 50 feet in any direction from the operator between the hours of 8:00 a.m. and 10:00 p.m. Between the hours of 10:00 p.m. and 8:00 a.m., sound, operated on a public space or public right-of-way, from such equipment shall not be plainly audible at a distance of 25 feet in any direction from the operator.
- G. It shall be unlawful for any property owner or tenant to allow any domesticated or caged animal to create a sound across a real property line which unreasonably disturbs or interferes with the peace, comfort, and repose of any resident, or to refuse or intentionally fail to cease the unreasonable noise when ordered to do so by a Noise Control Officer or Noise Control Investigator. Prima facie evidence of a violation of this section shall include but not be limited to:
- (1) Vocalizing (howling, yelping, barking, squawking etc.) for five (5) minutes without interruption, defined as an average of four or more vocalizations per minute in that period; or,
 - (2) Vocalizing for twenty (20) minutes intermittently, defined as an average of two vocalizations or more per minute in that period.

It is an affirmative defense under this subsection that the dog or other animal was intentionally provoked to bark or make any other noise.

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that it hereby authorizes all Borough officials and employees to take any and all action necessary to implement and enforce the within Ordinance.

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of

**BOROUGH OF WATCHUNG
ORDINANCE NO. 24/02**

the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: GIBBS

PASSED:

PUBLISHED:

ADOPTED:

C:

BUILDING, POLICE,
COURTS, GEN. CODE,

ATTEST:

BOROUGH OF WATCHUNG

Edith G. Gil, Borough Clerk

By: _____
Ronald Jubin, Ph.D., Mayor

**BOROUGH OF WATCHUNG
RESOLUTION: R7**

BE IT HEREBY RESOLVED, that the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey authorize the temporary appointment of **Colleen Lange** as **Part-Time Board Clerk** to the Board of Adjustment and Planning Board at an hourly rate of \$40/hour for all hours worked with a retroactive starting date of January 31, 2024.

Paul Fischer, Council Member

Ronald Jubin, Ph.D., Mayor

ADOPTED: FEBRUARY 1, 2024
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C: FINANCE