



Borough of Watchung

15 Mountain Boulevard
Watchung, New Jersey 07069

MAYOR & COUNCIL MEETING AGENDA

Thursday, January 20, 2022

7:30 P.M.

MAYOR

Keith S. Balla

COUNCIL

Ronald Jubin, Ph.D.

Wendy Robinson

Pietro Martino

Freddie Hayeck

Curt S. Dahl

Christine B. Ead

James J. Damato
Business Administrator

Edith G. Gil
Borough Clerk

Joseph Sordillo, Esq.
Borough Attorney

THIS MEETING WILL BE HELD IN-PERSON AND BROADCASTED LIVE VIA ZOOM. PUBLIC COMMENTS MAY BE SUBMITTED IN-PERSON, THROUGH ZOOM OR VIA EMAIL TO THE BOROUGH CLERK. BELOW ARE INSTRUCTIONS:

To call into the meeting, dial 1 (646) 558-8656. It will prompt you for a meeting ID. Type **99501390087#**. You do not need a participating ID, just press # | To access the meeting using a smart phone or computer, download the free **ZOOM** app. Type in the **meeting ID 99501390087** or click on <https://zoom.us/j/99501390087> Please enter your full name. To submit your public comments in writing, please mail them in or send an email before 6:00 P.M. by the meeting date to the Borough Clerk at publiccomment@watchungnj.gov

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

JANUARY 20, 2022 - 7:30 P.M.

MAYOR’S STATEMENT: This meeting is being held in compliance with the Open Public Meetings Act. Under the provisions of N.J.S.A.10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice to the Courier News, Echoes Sentinel, the Star Ledger, posted at Borough Hall and on the Borough’s website. Public Comments will be accepted in-person, through zoom or by email to the Borough Clerk. For those joining through Zoom, please note that upon arrival you are automatically muted. If you wish to speak during the public portion, you will need to click on the “raise your hand” feature. For those joining us through the conference call line, you will need to press *6 to unmute yourself.

**SALUTE TO THE FLAG and MOMENT OF SILENCE FOR OUR SERVICE MEN AND WOMEN,
SERVING HOME AND ABROAD**

ROLL CALL

Jubin [] Robinson [] Martino [] Hayeck [] Dahl [] Ead []

PUBLIC PORTION / AGENDA ITEMS ONLY

A public portion is held prior to Council action for comments of agenda items only; another public portion is held at the end of the meeting for general discussion.

*Individuals commenting are limited to **3 minutes** per person, and will not be permitted to speak again until everyone has had an opportunity to speak. For those joining us through Zoom, please note that upon arrival you are automatically muted. If you wish to speak during a public portion, you will need to click on the “Raise your hand” feature. For those joining us through the conference call line, you will need to press *6 to unmute yourself. If a group is represented by an attorney, the attorney will be given 5 minutes to make the presentation for the group.*

DISCUSSION

- ❖ Borough newsletter: Partnering with Home Town Press
- ❖ Safety crossing light on Stirling Road

UNFINISHED BUSINESS

NEW BUSINESS

REPORTS & CORRESPONDENCE: Matters listed within this section have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, any item may be removed from the Consent Agenda by Council action.

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

JANUARY 20, 2022 - 7:30 P.M.

Acknowledging Receipt of the following Borough Reports:

Building Department Monthly Report	December 2021
Fire Prevention Bureau Report	November 2021 December 2021
Green Team Advisory Committee Minutes & Year-End Report	November 15, 2021 2021
PARSA Meeting Minutes	December 2, 2021
Police Activity Monthly Activity Report	December 2021

Acknowledging Receipt of the following Correspondence:

- #1- Office of Youth Service, Somerset County: Notice of Award Y2021 Annual Grant \$5,000.
Received 1/10/22, c: M&C, JD, LM
- #2- Board of County Commissioners, Somerset County: SC Recreational Grant Program Guidelines.
Received 1/18/22, c: M&C, JD, LM

CONSENT AGENDA RESOLUTIONS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

- R1: Authorizing Purchase Orders over \$2,000 – ACE Tech Pest (DPW-yearly pest control)
OSI Technology (PD-Avaya IP maintenance)
Coban Technologies, Inc. (PD-flashback 3 dvr)
Applied Concepts, Inc. (PD-Stalker Radar units)
CSM (PD-Panasonic toughbooks & docks)
Integrated Systems & Services (PD-6tb dvr hardware)
- R2: Authorizing Clerk to Issue Raffle License #659 – St. Mary's Church Stony Hill
- R3: Authorizing a Refund for Overpayment of Construction Permit #21-0288+A
- R4: Authorizing a Refund for Overpayment of Pet License Fee #7
- R5: Authorizing Bill List
- R6: Appointments of Volunteers to Boards, Committees, Commissions

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

JANUARY 20, 2022 - 7:30 P.M.

NON-CONSENT RESOLUTIONS

R7: Authorizing Non-Fair and Open Contract - CME Associates

PUBLIC PORTION - GENERAL DISCUSSION

*Individuals commenting virtually or from comments submitted in writing will be limited to 3 minutes per person, and will not be permitted to speak again until everyone has had an opportunity to speak. For those joining us through Zoom, please note that upon arrival you are automatically muted. If you wish to speak during a public portion, you will need to click on the "Raise your hand" feature. For those joining us through the conference call line, you will need to press *6 to unmute yourself. If a group is represented by an attorney, the attorney will be given 5 minutes to make the presentation for the group*

EXECUTIVE SESSION

R8: Authorizing Executive Session: Attorney-Client Privilege Matters and
Anticipated Litigation

The Borough Council may take official action on those items discussed in executive session upon return to open session.

ADJOURNMENT

The next meeting of the Mayor and Council will be held on Thursday, February 3, 2022 at 7:30 P.M.

**BOROUGH OF WATCHUNG
RESOLUTION: R1**

WHEREAS, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than two thousand dollars be awarded by a resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: ACE Tech Pest, 16 Rachel Court, Clinton, NJ 08809
Item: DPW-Yearly Pest Control
Total Price: \$3,042.00
Charged to: 1-01-155-273

Vendor: OSI Technology, 217 Mount Horeb Road, Warren, NJ 07059
Item: PD-Avaya IP Office Maintenance 12/29/21-12/30/22
Total Price: \$2,957.00
Charged to: 1-01-190-259

Vendor: Coban Technologies, Inc., 11375 W. Sam Houston Pkwy, Houston, TX
Item: PD-Flashback 3 DVR
Total Price: \$5,050.00
Charged to: C-02-111-001

Vendor: Applied Concepts, Inc., 855 East Collins Boulevard, Richardson, TX
Item: PD-Stalker Radar Units
Total Price: \$6,783.00
Charged to: C-02-111-001

Vendor: CSM, 111 Wood Avenue South, Iselin, NJ 08830
Item: PD-Panasonic ToughBooks FZ-55 and Docks
Total Price: \$9,178.00
Charged to: C-02-111-001

Vendor: Integrated Systems & Services, 541 Industrial Way West, Eatontown, NJ
Item: PD-Hardware 6TB DVR, installation and programming
Total Price: \$5,600.00
Charged to: 1-01-190-233

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED: JANUARY 20, 2022
INDEX: PURCHASING
C: B. HANCE

**BOROUGH OF WATCHUNG
RESOLUTION: R2**

WHEREAS, St. Mary's Church Stony Hill has made an application to the Borough of Watchung, County of Somerset, for a Raffle License; and

WHEREAS, said application has been presented as required for Findings and Determinations; and

WHEREAS, the Borough Clerk has reported that the proper fees have been paid and therefore recommends its approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey that the Borough Clerk is hereby instructed to issue **Raffle License #659** as follows:

NAME & ADDRESS OF ORGANIZATION

St. Mary's Church Stony Hill
225 Mountain Blvd
Watchung, NJ 07069

DATE OF RAFFLE

May 22, 2022

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED: JANUARY 20, 2022
INDEX: LICENSES
C: R. ANGELO

**BOROUGH OF WATCHUNG
RESOLUTION: R3**

WHEREAS, residents Daniel and Rachel Crum applied for a construction permit (Permit #21-0288+A) and overpaid an additional \$258.00 for said permit and is now due a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized to refund \$258.00 to Daniel and Rachel Crum, 205 Stirling Road, for overpayment of construction permit #21-0288+A.

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED: JANUARY 20, 2022
INDEX: FINANCE-MISC., MISC.
C: B HANCE

**BOROUGH OF WATCHUNG
RESOLUTION: R4**

WHEREAS, resident Kathleen Germaine applied for 2022 Dog License #7 and overpaid an additional \$3.00 for said license and is now due a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized to refund \$3.00 to Kathleen Germaine, 58 Fawn Lane, for overpayment of dog license #7.

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED: JANUARY 20, 2022
INDEX: FINANCE-MISC., MISC.
C: B HANCE

BOROUGH OF WATCHUNG
RESOLUTION : R5

BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung,
that the Borough Treasurer be, and is hereby directed to pay bills in the amount of
\$6,850,358.21 per the attached bill list. The expenditures can be broken down into
the following categories:

Affordable Housing Trust	\$	777.50
Animal Control	\$	250.00
Assessment Trust Fund	\$	957,599.82
Capital Fund	\$	17,697.48
Developer's Escrow	\$	10,944.93
Other Escrow	\$	68,466.74
Somerset County Taxes	\$	1,461,579.18
Somerset County Open Space Taxes	\$	138,251.07
Somerset County Library Taxes	\$	213,292.12
Watchung Board of Education Taxes	\$	1,024,193.00
Watchung Hills Regional High School Taxes	\$	950,666.00
Current Fund	\$	1,985,186.07
Grant Fund	\$	21,454.30
Total Expenditures:	\$	6,850,358.21

Ronald Jubin

Wendy Robinson

Pietro Martino

Freddie Hayeck

Christina Ead

Curt Dahl



William J. Hance, CFO

Keith Balla, Mayor

James Damato, Administrator

Date: January 20, 2022
Index: Finance
C: Finance

**BOROUGH OF WATCHUNG
RESOLUTION: R6**

WHEREAS, Mayor Keith S. Balla has recommended the appointment of certain individuals for various terms as listed below

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointments are hereby confirmed:

**WATCHUNG HILLS
MUNICIPAL ALLIANCE**

(1 Year Terms ending on 12/31/2022)

Kimberly DiDonato

**SOMERSET COUNTY
COMMUNITY ANIMAL RESPONSE TEAM LIAISON**

TBD

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED: JANUARY 20, 2022
INDEX: APPOINTMENTS
C: ALL BOARDS,

BOROUGH OF WATCHUNG
RESOLUTION: R7

WHEREAS, it is necessary to retain the services of Professional Engineer from CME Associates for assistance with transitioning certain projects to Remington & Vernick Engineers; and

WHEREAS, the Chief Finance Officer has determined and certified that funds for these authorized contracts are provided for in the operating budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for the services of the following Professional for the purpose of providing assistance relating to the transitioning of projects to Remington & Vernick Engineers:

Award to: CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859
Amount: Not to exceed \$10,000.00

BE IT FUTHER RESOLVED that this contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. but has been awarded based on the merits and ability of CME Associates to provide the services describe herein. As herewith attached, CME Associates attests that their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during their term of the contract to any State, County, or Municipal Committee of a political party; any legislative leadership Committee; any continuing political Committee; and candidate committee of a candidate for, or holder of, an elective office, when the contract is awarded; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the award of this contract within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

Christine B. Ead, Council Member

Keith S. Balla, Mayor

ADOPTED: JANUARY 20, 2022
INDEX: AWARDS,
C: W. HANCE, ENG.,

**BOROUGH OF WATCHUNG
RESOLUTION: R8**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Governing Body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the closed session of January 20, 2022.
2. The general nature of the subject matter to be discussed is as follows:

Attorney-Client Privilege Matters and Anticipated Litigation

3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED: JANUARY 20, 2022

INDEX: MISC.

C: