



# BOROUGH OF WATCHUNG

15 MOUNTAIN BOULEVARD  
WATCHUNG, NEW JERSEY 07069

## MAYOR & COUNCIL MEETING AGENDA - **REVISED**

**THURSDAY, JANUARY 18, 2024**

**7:30 P.M.**

### MAYOR

Ronald Jubin, Ph.D.

### COUNCIL

Christine B. Ead, President

Curt S. Dahl

Paul Fischer

Paolo Marano

Sonia Abi-Habib

Robert Gibbs

James J. Damato  
**Business Administrator**

Edith G. Gil  
**Borough Clerk**

Joseph Sordillo, Esq.  
**Borough Attorney**

**THIS MEETING AND ALL BUSINESS SHALL BE CONDUCTED IN-PERSON, INCLUDING THE ACCEPTANCE OF PUBLIC COMMENT.** No public comment shall be allowed to be made virtually or accepted in writing and read into the record. All writings received shall be acknowledged and accepted by the Council as regular correspondence. The Borough may broadcast its meetings virtually for public viewing as a courtesy.

**VIEWING INSTRUCTIONS:** To listen to the meeting via phone, dial 1 (646) 558-8656. It will prompt you for a meeting ID. Type **99501390087#**. You do not need a participating ID, just press # | To view the meeting using a smart phone or computer, download the free **ZOOM** app. Type in the **meeting ID 99501390087** or click on <https://zoom.us/j/99501390087>. **Agenda items can also be requested by emailing [egil@watchungnj.gov](mailto:egil@watchungnj.gov)**

**BOROUGH OF WATCHUNG  
MAYOR & COUNCIL MEETING AGENDA**

**JANUARY 18, 2024- 7:30 P.M.**

**MAYOR’S STATEMENT:** This meeting is being held in compliance with the Open Public Meetings Act. Under the provisions of N.J.S.A.10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice to the Courier News, Echoes Sentinel, the Star Ledger, posted at Borough Hall and on the Borough’s website.

**SALUTE TO THE FLAG and MOMENT OF SILENCE FOR OUR SERVICE MEN AND WOMEN, SERVING HOME AND ABROAD**

**ROLL CALL**

Ead [ ] Dahl [ ] Fischer [ ] Marano [ ] Abi- Habib [ ] Gibbs [ ]

**PROCLAMATION**

❖ Mental Wellness Month

**SPECIAL RESOLUTION**

R1: Authorizing the Appointment of Patrol Officer Timothy Searfoss

**ADMINISTRATION OF OATH OF OFFICE**

**PUBLIC PORTION / AGENDA ITEMS ONLY**

*A public portion is held prior to Council action **for comments of agenda items only**. Individuals commenting are limited to **3 minutes** per person, and will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given 5 minutes to make the presentation for the group.*

**DISCUSSIONS**

**NEW BUSINESS**

**REPORTS & CORRESPONDENCE:**

Acknowledging Receipt of the following Borough Reports:

Animal Control Services	Annual Report 2023
Construction Monthly Report	December 2023
Environmental Commission	Year End Report 2023
Green Team Meeting Minutes	November 29, 2023
Library Advisory Committee Meeting Minutes	July 19, 2023 September 13, 2023

**BOROUGH OF WATCHUNG  
MAYOR & COUNCIL MEETING AGENDA**

**JANUARY 18, 2024- 7:30 P.M.**

Mayor and Council Meeting Minutes	December 21, 2023
Plainfield Area Regional Sewerage Authority Regular and Executive Session Minutes	December 7, 2023
Planning Board Meeting Minutes	November 14, 2023
Police Activity Report	December 2023
Traffic & Beautification Meeting Minutes	November 6, 2023

**#1:** Notice of Retirement from Officer William Stankan, recv'd 1/05/24, cc: M&C, JD, EH

**#2:** Notice of Petition filed from PSE&G with the NJ Board of Public Utilities requesting an increase in the charges for electric and gas service, recv'd 1/08/24, cc: M&C, JD

**CONSENT ITEMS**

*The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.*

R2: Authorizing Redemption of Tax Lien #23-00010

R3: Authorizing Refund for Payment of Dog License Late Fee

R4: Authorizing 2024 Recycling Agreement with Somerset County

R5: Authorizing Submission of a Strategic Plan for the Watchung Hills Regional Municipal Alliance Grant on Alcoholism and Drug Abuse for Fiscal Year 2024-2025

R6: Authorize Clerk to Issue Raffle License #676 to Mercy Guild of Mount Saint Mary Academy

R7: Appointments of Volunteers to Boards, Committees, Commissions

R8: Establishing a Strong Anti-Idling Policy

R9: Establishing a Green Purchasing Policy

R10: Endorsing the Adoption of Green Building Practices for Civic, Commercial and Residential Buildings

R11: Authorizing Bill List

**NON- CONSENT ITEMS**

R13: Authorizing the Contract Expansion of Remington Vernick Engineers to Provide Survey Services to Create & Update GIS As-Built Stormwater System Mapping for NJDEP MS4 Compliance

R14: Authorizing the Appointment of Volunteers to the Fire Department

**BOROUGH OF WATCHUNG  
MAYOR & COUNCIL MEETING AGENDA**

**JANUARY 18, 2024- 7:30 P.M.**

R15: Authorizing the 2023 Stipend for Fire Department Volunteers

**PUBLIC PORTION - GENERAL DISCUSSION**

*Individuals commenting are limited to 3 minutes per person. An Attorney will be given 5 minutes to present on behalf of a group.*

**EXECUTIVE SESSION**

R16: Authorizing an Executive Session to Discuss Attorney-Client Privilege Matters and Contract Execution on 18 Drift Road and North Plainfield Shared Services

*The Borough Council may take official action on those items discussed in executive session upon return to open session.*

**NON- CONSENT ITEMS (CONTINUED)**

R12: Designating the Property Identified as Block 7010/ Lot 5.01, 5.02, and 5.03, 18 Drift Road, as a “Non-Condemnation Area in Need of Redevelopment” Under the NJ Local Redevelopment and Housing Law

**ADJOURNMENT**

The next meeting of the Mayor and Council will be Thursday, February 1, 2024 at 7:30 P.M.

**BOROUGH OF WATCHUNG  
RESOLUTION: R1**

**WHEREAS**, the Borough of Watchung (“Watchung” or “Borough”) has determined, after consultation with the Chief of Police, that there is a need to hire additional patrol officers for the Borough’s Police Department (“PD”); and

**WHEREAS**, the Borough has conducted interviews and reviews of interested applicants for the position of Patrol Officer; and

**WHEREAS**, as authorized by Borough Code, Section 3-2.5, the Police Committee Chair has submitted to the Mayor, his recommendation for the appointment of **Timothy Searfoss** to the position of Patrol Officer for the Police Department; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that:

1. The Mayor and Council hereby authorize a conditional offer of employment to **Timothy Searfoss** as a Patrol Officer with the Borough Police Department effective February 1, 2024.
2. The appointment to a full-time patrol officer is contingent and conditioned upon the successful completion and approval of a background check, successful completion of the Police Academy, along with physical and psychological evaluations.
3. Timothy Searfoss shall be compensated in accordance with the terms and conditions set forth in the Collective Bargaining Agreement between the Borough and PBA Local 193.

\_\_\_\_\_  
Paolo Marano, Council Member

\_\_\_\_\_  
Ronald Jubin, Ph.D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: POLICE, PERSONNEL  
C: FINANCE, POLICE DEPT.

**BOROUGH OF WATCHUNG  
RESOLUTION: R2**

**WHEREAS**, funds have been remitted by Mr. Nathaniel Sustain to redeem tax sale certificate #23-00010 held by Bala Partners, LLC on Block 201 Lot 8, 132 Wildwood Terrace, assessed in the name Nathaniel Sustain, and the Mayor and Council must approve the distribution of these funds.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor & Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Treasurer is authorized to remit payment to the lienholder as follows:

Bala Partners, LLC  
P.O. Box 303  
Pottersville, NJ 07979

Principal	\$ 1,000.27
Interest	\$ 12.49
Fees	\$ 67.00
Premium	\$ 1,200.00

**Total:** \$ 2,279.76

\_\_\_\_\_  
Christine B. Ead, Council President

\_\_\_\_\_  
Ronald Jubin, Ph. D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: FINANCE-MISC,  
C: B. HANCE,

**BOROUGH OF WATCHUNG  
RESOLUTION: R3**

**WHEREAS**, applicant Issak Gorelov applied online for a dog license renewal on January 2, 2024 and was inadvertently charged a late fee and is now due a refund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized to refund \$2.00 to Issak Gorelov, 100 Joan Drive, Watchung NJ for an inadvertent charge of a late fee.

\_\_\_\_\_  
Christine B. Ead, Council President

\_\_\_\_\_  
Ronald Jabin, Ph.D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: FINANCE-MISC.,  
C: B. HANCE,

DRAFT

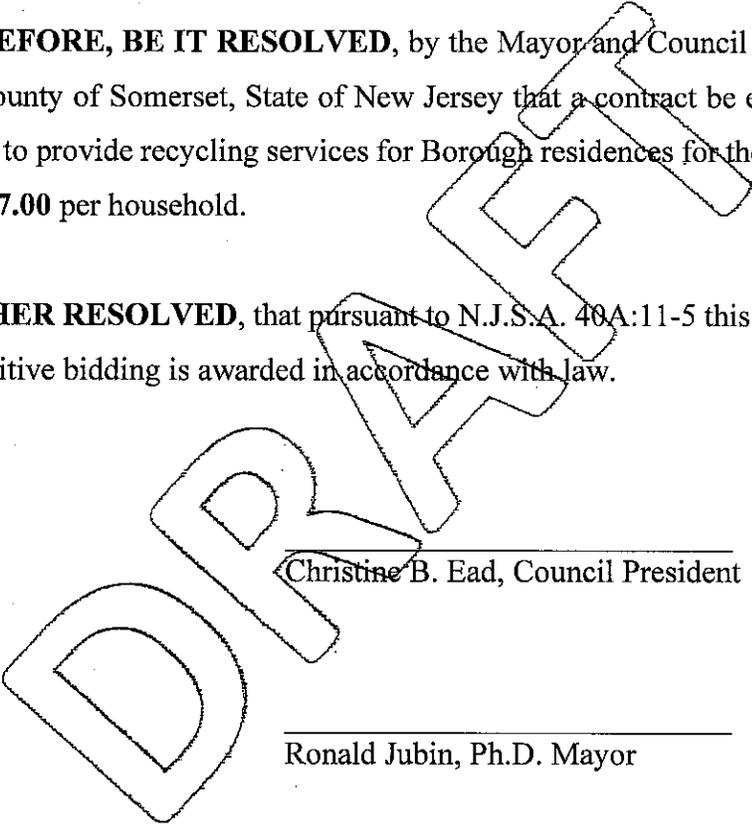
**BOROUGH OF WATCHUNG  
RESOLUTION: R4**

**WHEREAS**, a recycling plan has been enacted by the Borough of Watchung for all recyclable materials as designated by the Somerset County Solid Waste Management Plan and amendments thereto; and

**WHEREAS**, the Borough of Watchung is desirous of retaining the services of Somerset County for said recycling services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that a contract be entered into with Somerset County to provide recycling services for Borough residences for the year 2024 at an annual rate of \$27.00 per household.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 40A:11-5 this contract be issued without competitive bidding is awarded in accordance with law.

  
\_\_\_\_\_  
Christine B. Ead, Council President

\_\_\_\_\_  
Ronald Jubin, Ph.D. Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: AWARDS-CONTRACTS  
C: FIN., ENG., COUNTY DPW

**AGREEMENT BETWEEN SOMERSET COUNTY  
AND ITS MUNICIPALITIES FOR RECYCLING**

**THIS AGREEMENT** by and between the Somerset County Board of Commissioners in the State of New Jersey, a body politic having its offices located at P.O. Box 3000, Somerville, New Jersey, 08876 (hereinafter "County") and BOROUGH OF WATCHUNG, a municipal body politic having its offices at 15 Mountain Boulevard, Watchung, New Jersey, 07060, (hereinafter "Municipality"), is dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**WHEREAS**, Municipality, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Somerset County Solid Waste Management Plan and amendments thereto and:

**WHEREAS**, Municipality is desirous of retaining the services of the County for said recycling program; and

**WHEREAS**, the award of this contract to the County pursuant the N.J.S.A. Section 13:1E-99.14 is an exception to the bidding requirements as set forth in the Local Public Contracts Law pursuant to N.J.S.A. Section 40A:11-5(2), and the Board of Public Utilities Somerset Waste Franchise for Somerset County.

**NOW, THEREFORE**, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Municipality and the County make this agreement.

1. The Borough shall retain the services of the County for the residential curbside pick-up of Recyclable Materials as hereinafter defined on a biweekly basis.

2. County shall conduct residential curbside pick-up services for all Recyclable Materials, as are designated by the County's Solid Waste Management Plan, including but not limited to, glass containers, plastic bottles, newsprint, aluminum cans, steel cans and corrugated paper and such other Recyclable Materials as the County may designate from time to time, within the Municipality (hereinafter "Recyclable Materials").

3. Upon execution of this Agreement, County shall be obligated to provide services for the collection of Recyclable Materials set forth in Paragraph 1 above providing that the Recyclable Materials are set out in the manner as designated below by 6:00 am on the collection day:

- (a) All newsprint is securely tied in bundles of no more than twelve inches in height not to exceed thirty pounds each; and
- (b) All glass bottles and jars will be placed in a recycling bucket. All glass containers will be rinsed with lids removed; and
- (c) Aluminum cans may be placed in the same recycling bucket as the glass and steel cans; and
- (d) All plastic bottles marked #1 - #7: water, soda, milk, juice, soap detergent, bleach, shampoo and cleaning agents. Also included are containers: peanut butter, yogurt, baby wipe containers, margarine tubs and clear plastic clam shell containers from salad bars may be placed in the same recycling bucket as the glass, steel and aluminum. All plastics shall be rinsed with lids removed; and
- (e) All chipboard (cereal, cake, cookie pasta cracker, detergent, gift, shoe, shirt or any retail boxes poster board & backing on writing pads.), corrugated paper boxes and other corrugated paper products will be securely tied in

bundles of no larger than twenty-four inches square; and

- (f) All tin-plated steel and bimetal food and beverage cans will be placed in the same recycling bucket. All steel cans will be rinsed; and
- (g) Junk mail, catalogs, magazines, and school papers will be placed in a brown paper bag; and
- (h) In the alternative the County may provide two (2) recycling totes to the residents of the municipality which are required to be used for all Recyclable Materials

4. The County reserves the right to reject and not pick up Recyclable Materials that are not packaged in conformance with the provisions of Paragraph 3 (a)(b)(c)(d)(e)(f).

5. The County reserves the right to reasonably amend the collection specifications enumerated in Paragraph 3 above by giving thirty- (30) day written notification to the Municipality of any changes thereto.

6. For the period commencing **January 1, 2024 through and including December 31, 2024**, the County shall be responsible for residential curbside pick-up services for all Recyclable Materials from each residential household within the Municipality. The number of households in the Municipality shall be calculated by the Somerset County Planning Board by the end of April 2024 and shall be based on figures obtained from the respective Municipalities and updated with listings of Certificates of Occupancy. Municipality is responsible for providing on a quarterly basis, any updates in the listings of Certificates of Occupancy. If the Municipality disputes this number; the County will continue to bill at the rate as determined by the Somerset County Planning Board until the Municipality provides written documentation of the correct number of households to said office.

7. The County and Municipality shall agree, upon the execution of this agreement, that pick-up dates for residential households with the Municipality shall be every other week in accordance with the recycling calendar attached hereto as a schedule.

The County reserves the right to change the collection schedule at any time during the term of the contract and shall give a minimum of ninety (90) days written notification of same to the Municipality and its residents of any changes thereto.

8. Notwithstanding anything contained within Paragraph 6 above, the County shall not be obligated to perform residential curbside pick-up services on the following 2024 holidays:

- |                  |               |
|------------------|---------------|
| New Year's Day   | Memorial Day  |
| Independence Day | Labor Day     |
| Thanksgiving Day | Christmas Day |

In the event the Municipality's collection schedule falls on any of the aforementioned holidays, the Municipality shall be scheduled for pick-up of recyclables the weekday after such holiday, unless noted on the official collection schedule prepared by the County.

The County reserves the right to alter the holiday schedule and shall give a minimum ninety (90) days written notification to the Municipality of any changes thereto.

9. In the event of inclement weather necessitating the cancellation of residential curbside pick-up, the County shall notify the Municipality and the following radio stations of said event. The radio stations to be notified will be: WCTC 1450 AM, WHWH 1350, WMGQ 98.3 FM, WPST 97.5 FM and NJ 101.5 FM. In the event pick-up is cancelled due to inclement weather, pick-up will be scheduled for the appropriate locations on the next regularly scheduled pick-up day.

10. The County will supply all necessary motor vehicles for residential curbside

pick-up.

11. Said vehicles shall be maintained in good mechanical condition and shall be well painted and be kept in a condition of cleanliness. The County shall be responsible for the cost of all equipment, maintenance, gasoline, oil, parts and service of the vehicles.

12. Any motor vehicle accidents occurring within the Municipality shall be reported to the Municipal Police.

13. The County shall provide all labor for residential curbside pick up.

14. All County personnel engaged in the collection of Recyclable Materials shall maintain a courteous and respectful attitude toward the public at all times. At no time shall there be any soliciting or requesting gratuities of any kind.

15. The County shall have personnel available from 7:00 AM to 3:30 PM on collection days to receive telephone inquiries relative to collection operations. All complaints shall be handled in a responsible manner with attention given to the resolution of the matter. The Municipality shall, however, encourage others that all complaints are to be first submitted to the Municipal Recycling Coordinator.

16. The County shall maintain a bulk drop-off receiving station as identified by the Somerset County Division of Solid Waste Management for Municipal vehicles to deposit Recyclable Materials. Bulk drop-off shall be arranged by specific appointment only through the County Recycling Center.

17. Pursuant to Paragraph 17 herein, the following conditions shall apply to the bulk drop-off receiving station for Municipal vehicles:

(a) The Municipality shall deliver the material to the drop-off center in accordance with the following:

(i) Glass bottles and jars shall be delivered in

- market ready condition, with lids removed;
- (ii) Newspaper shall be delivered in market ready condition;
  - (iii) Plastic bottles shall be delivered in market-ready condition with lids removed;
  - (iv) Office paper shall be delivered dry and color segregated (i.e. high-grade white paper separated from lower grade paper);
  - (v) Aluminum cans shall be delivered in market-ready condition;
  - (vi) Corrugated cardboard and chipboard shall be delivered dry, segregated, flattened, and no longer than 24 inches square;
  - (vii) Tin-plated steel and bimetal food and beverage cans shall be delivered in market-ready condition, with labels removed;
- (b) County shall set the standards for market ready conditions and provide same in writing to municipality; and
  - (c) All deliveries of Recyclable Materials are subject to inspection and acceptance of such materials by the County before the Recyclable Materials may be off-loaded.

18. The Municipality shall enforce anti-scavenging and anti-dumping ordinances, and mandatory source separation as outlined in the Somerset County Solid Waste Management Plan Amendment and Municipal Ordinances related to recycling. Copies of

these Municipal Ordinances shall be supplied to the Somerset County Recycling Division by January 15, 2024.

19. The Municipality shall advise the Somerset County Recycling Division, on an annual basis, of any new residential households within the Municipality when the Municipal Certificate of Occupancy for the residential unit is issued.

20. The Municipality shall supply the County Recycling Center with periodic updated road information and maps (including private roads that may require residential curbside recycling pick-up), on a quarterly basis, at a minimum.

21. The Municipality shall provide the Somerset County Board of Commissioners and the County Recycling Coordinator with any changes in the Municipal recycling coordinator's position.

22. The Municipality shall pay the County a fee for the County's service to the Municipality. The County will send quarterly invoices to the Municipality indicating the gross cost to the Municipality for the preceding quarter. The Municipality will pay all invoices within thirty (30) days. The County fee shall be based upon the number of households within the Municipality as determined by the County Planning Board at the rate of \$27.00 per household per year. The number of households will be adjusted on a quarterly basis, when and if appropriate.

23. All Recyclable Materials picked up curbside by the County or delivered to the County by the Municipality will become the sole property of the County.

24. The County, during the term of this Agreement, shall have and maintain general liability insurance of not less than \$1,000,000 combined single limits; property damage liability insurance of not less than \$500,000 per occurrence covering all motor vehicles used in the performance of said contract; and shall maintain in full force and effect

Worker's Compensation insurance during the term of this contract.

25. Any and all liabilities that arise from the collection of recyclables by the County on behalf of the Municipality will be determined and assessed based upon the facts that may give rise to a particular claim for damage and the respective entities' liability will be determined accordingly.

26. The County shall be responsible for all necessary permits or licenses required by any governmental agency exercising control over the collection, transportation and disposal of Recyclable Materials.

27. In the event the County fails to collect all Recyclable Materials on any regularly scheduled pick-up date for any reason other than inclement weather, or a holiday, the County shall collect the balance of the Recyclable Materials within three (3) business days. If the County fails to collect the balance of the Recyclable Materials within the above time frame, the County shall give the Municipality a credit equal to 1/26 of the total annual Municipal fee as calculated in Paragraph 24 above.

28. The County recognizes the unique nature of high-density housing. Should the Municipality have high density housing, the County agrees to reasonably cooperate with the Municipality, the Municipal Recycling Coordinator and Homeowner's Associations and/or Superintendents within the Municipality to efficiently and properly adjust curbside pick-up to group pick-up in appropriate circumstances. The Municipality agrees to cooperatively work with Somerset County in trying to resolve the problems associated with group pick-up. This includes jointly pursuing alternative dumpsters in existing and proposed high-density housing complexes. In addition, the Municipality agrees to exercise its power as authorized in the Municipal Land Use Law to include provisions during the review of subdivision and site plan applications, to require recycling dumpster areas in

conformance with County recommendation.

29. The County agrees to open the Recycling Center at least one Saturday per month to accept recycling drop offs by individuals or municipalities on those days.

30. The Municipality shall be required to supply the County and permit the County to collect all recyclable materials that are generated by residential users within the Municipality's borders.

31. This agreement is the entire agreement between the County and the Municipality and supersedes all previous agreements and discussions. Any amendments hereto must be in writing and must be duly executed by the County and the Municipality to become effective.

32. The County may assign or transfer its rights and interest in this agreement to any authority or agency established by the County for the purpose of accomplishing the County's Solid Waste obligations.

33. This Agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.

DRAFT

34. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultravires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect.

**IN WITNESS HERETO** the parties hereto have set their hands of the proper public official as of the date and year first above written.

**SOMERSET COUNTY**

\_\_\_\_\_  
Kelly L. Mager, Clerk of the Board

BY: \_\_\_\_\_  
Shanel Y. Robinson, Commissioner Director

**BOROUGH OF WATCHUNG**

\_\_\_\_\_  
Edith G. Gil, Borough Clerk

By: \_\_\_\_\_  
Ronald Jubin, Ph.D., Mayor

DRAFT

**BOROUGH OF WATCHUNG  
RESOLUTION: R5  
FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Watchung, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Somerset;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Watchung, County of Somerset, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Watchung Hills Regional Municipal Alliance grant for fiscal year 7/2024 – 6/2025 in the amount of:

GCADA	\$ 8,066.10
Cash Match	\$ 2,016.52
In-Kind	\$ 6,049.58
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Borough Council accepts subsequent award of this grant.

APPROVED: \_\_\_\_\_  
*RONALD JUBIN, Ph.D., Mayor*

**CERTIFICATION**

I, Edith G. Gil, Municipal Clerk of the Borough of Watchung, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 18<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
*Edith G. Gil, Municipal Clerk*

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle October 2020 - June 2025

**FORM IA**

**STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES**

Grant Year: 2024-2025 Alliance Tier 1

APPLICANT MUNICIPALITY/IES: Warren Township, Green Brook Township, Watchung Borough	COUNTY:
ALLIANCE NAME: Watchung Hills Regional Municipal Alliance	ALLIANCE WEBSITE: <a href="http://www.watchungnj.gov">www.watchungnj.gov</a> Municipal Alliance main
ALLIANCE STREET ADDRESS: 46 Mountain Blvd, Fl. 2 TOWN: Warren      STATE: NJ      ZIP: 07059	
TELEPHONE: (098) 753-8000 Ext. 294	FAX: N/A
ALLIANCE CHAIRPERSON: Iris Alston  STREET ADDRESS: 1012 Robin Court TOWN: Green Brook      STATE: NJ      ZIP: 08812  EMAIL: irisa783gmail.com	ALLIANCE COORDINATOR: Alicia Carman  STREET ADDRESS: 201 Bexley Lane TOWN: Piscataway STATE: NJ      ZIP: 08854  EMAIL: whrma@warrennj.org
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): JANUARY 18, 2024	

A) Alliance GCADA Fund Allocation	\$8,066.10
B) Cash Match (must be 25% of GCADA Fund Allocation)	\$2,016.52
C) In-Kind Match (must be 75% of the GCADA Fund Allocation)	\$6,049.58
<b>TOTAL ALLIANCE BUDGET (add A+ B+C)</b>	<b>\$16,132.20</b>

WATCHUNG	RONALD JUBIN, PH.D.	
*MUNICIPALITY	NAME/ MAYOR/Head of Governing Body	SIGNATURE
WATCHUNG	PAOLO MARANO	
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE
ALLIANCE CHAIRPERSON	SIGNATURE	DATE

*If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.*

**BOROUGH OF WATCHUNG  
RESOLUTON: R6**

**WHEREAS**, Mercy Guild of Mount Saint Mary Academy has made application to the Borough of Watchung, County of Somerset, for a Raffle License; and

**WHEREAS**, said application has been presented as required for Findings and Determinations; and

**WHEREAS**, the Borough Clerk has reported the proper fees have been paid and therefore recommends its approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey that the Borough Clerk is hereby instructed to issue the Raffle License as follows:

**NAME AND ADDRESS  
OF ORGANIZATION**

Mercy Guild of Mount St.  
Mary Academy  
1625 Route 22 & Terrill Road  
Watchung, NJ 07069

**DATE OF RAFFLE**

RL#676-5/16/2024  
Off Premise Raffle

\_\_\_\_\_  
Christine Ead, Council President

\_\_\_\_\_  
Ronald Jubin, Ph. D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: LICENSES  
C: R. ANGELO

**FINDINGS AND DETERMINATION**

APPLICATION NO. RA 676

IDENTIFICATION NO. 528-5-22838  
 (Complete 2 copies)

APPLICATION FOR RAFFLE LICENSE

Insert name of Municipality BOROUGH OF WATCHUNG

Name of Applicant MERCY GUILD OF MOUNT SAINT MARY ACADEMY

(Mark appropriate answers to ALL questions)

1. Applicant (is <input checked="" type="checkbox"/> ) (is not <input type="checkbox"/> ) qualified.	6. There (is <input checked="" type="checkbox"/> ) (is not <input type="checkbox"/> ) satisfactory proof that no payment will be made for conducting the games or assisting therein except to the extent allowed by law.
2. Members designated to conduct games (are <input checked="" type="checkbox"/> ) (are not <input type="checkbox"/> ) bona-fide active members.	7. There (is <input checked="" type="checkbox"/> ) (is not <input type="checkbox"/> ) satisfactory proof that the prizes are of the nature and amount allowed by the Act.
3. Members designated to conduct games (are <input checked="" type="checkbox"/> ) (are not <input type="checkbox"/> ) of good moral character and have never been convicted of a crime.	8. The rental to be paid for raffles equipment (does <input checked="" type="checkbox"/> ) (does not <input type="checkbox"/> ) conform to the schedule of authorized rentals prescribed by the rules of the Control Commission and the raffles equipment leaser (has <input checked="" type="checkbox"/> ) (has not <input type="checkbox"/> ) been approved by the Control Commission.
4. The games (will <input checked="" type="checkbox"/> ) (will not <input type="checkbox"/> ) be conducted according to the Act and the Rules and Regulations.	9. Other.
5. The entire net proceeds (are <input checked="" type="checkbox"/> ) (are not <input type="checkbox"/> ) to be disposed of for a purpose permitted by this Act.	10. License is (granted <input checked="" type="checkbox"/> ) (denied <input type="checkbox"/> )

January 18, 2024  
 (Date)

\_\_\_\_\_  
 (SIGNATURE OF VERIFYING OFFICIAL)

Mayor, Borough of Watchung  
 (TITLE)

(Send one copy to the Control Commission)

**BOROUGH OF WATCHUNG  
RESOLUTION: R7**

**WHEREAS**, Mayor Ronald Jubin has recommended the appointment of the individual for the term as listed below.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointment is hereby confirmed:

**BOARD OF ADJUSTMENT**

Graeme Birrell, Regular Member

**TERM**

Ending on December 31, 2025  
Filling Vacancy

**COUNTY COMMUNITY  
DEVELOPMENT COMMITTEE**

Carolyn Solon, OEM Coordinator

**TERM**

Ending on December 31, 2024

**GREEN TEAM ADVISORY  
COMMITTEE**

Maureen Greenbaum

**TERM**

Ending on December 31, 2024

**OFFICE OF EMERGENCY  
MANAGEMENT**

Sherif Zaiton, Deputy Management Coordinator  
Charles Pivnichny, Deputy Management Coordinator

**TERM**

Ending on December 31, 2024  
Ending on December 31, 2024

**PLANNING BOARD**

Robert Gibbs, Class III

**TERM**

Ending on December 31, 2024

Jackie Bodnar, Alternate #1

Ending on December 31, 2025  
Filling Vacancy

Dustin M. Antonio, Alternate #2

Ending on December 31, 2024

**BOROUGH OF WATCHUNG  
RESOLUTION: R7**

**PLAINFIELD AREA REGIONAL  
SEWERAGE AUTHORITY (PARSA)**

**TERM**

Christine B. Ead, Regular Member  
Steve Black, Alternate #1

Ending 12/31/2028  
Ending 12/31/2028

**TRAFFIC AND  
BEAUTIFICATION COMMISSION**

**TERM**

Daniel Gregoire  
Linda Fedinec

December 31, 2024  
December 31, 2024

**YOUTH SERVICES COMMISSION**

**TERM**

Peter J. Cuevas, Police Dept  
Colleen Lange, Secretary  
Karen Kidd, Principal of Valley View  
Curt S. Dahl, Council Member  
Jennifer Principato, Valley View Teacher  
Denise Fichner, Principal of Bayberry  
Nicole DiTota, Director of Special Needs

Ending on December 31, 2024  
Ending on December 31, 2024

---

Christine B. Ead, Council President

---

Ronald Jubin, Ph.D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: APPOINTMENTS  
C:

**BOROUGH OF WATCHUNG  
RESOLUTION: R8**

**WHEREAS**, emissions from gasoline and diesel-powered vehicles contribute significantly to air pollution, including greenhouse gases, ozone formation, fine particulates; and

**WHEREAS**, numerous scientific studies have found links between exposure to fine particles and health effects including premature death, and increased incidents of asthma, allergies, and other breathing disorders; and

**WHEREAS**, the United States Environmental Protection Agency has classified diesel exhaust as likely to be carcinogenic to humans; and

**WHEREAS**, vehicle idling occurs in locations (e.g. school grounds, parking lots, distribution centers, strip malls, construction sites, business centers, etc.) where residents can be exposed to concentrated sources of air pollutant emissions; and

**WHEREAS**, the reduction of fine particle emissions from diesel engines could prevent 16,000 new asthma cases annually and save \$770 million in health care and related costs in New Jersey; and

**WHEREAS**, idling more than ten seconds uses more fuel and emits more pollutants than turning an engine off and on again and wears engine parts; and

**WHEREAS**, current New Jersey state law prohibits the idling of vehicles for more than three minutes and studies have shown that an anti-idling policy will save fuel, prolong engine life, and improve air quality.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Watchung supports the adoption of a strong anti-idling policy by government agencies, schools, businesses, and other organizations by:

1. Make enforcing New Jersey's existing no-idling law a priority pursuant to C. 39:3-70.2 and C. 26:2C-1.
2. Encouraging any gasoline or diesel-powered motor vehicle to turn off their engines immediately at schools and off-site school related events to minimize exposure of children to vehicle emissions.
3. Maintaining municipal vehicles to eliminate any visible exhaust and complying with the annual inspection requirement for these vehicles.
4. Promote the widespread use of emission controls in construction contracts.
5. Supporting broad education of the public about the health, environmental and economic impacts of idling and ways to reduce idling.

\_\_\_\_\_  
Christine B. Ead, Council President

\_\_\_\_\_  
Ronald Jubin, Ph.D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: MISC.  
C: B. HANCE, GREEN TEAM

**BOROUGH OF WATCHUNG  
RESOLUTON: R9**

**WHEREAS**, the Mayor and Council of the Borough of Watchung strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; and

**WHEREAS**, the Mayor and Council wishes to implement green community initiatives that are easy to replicate and affordable to implement which will benefit our residents now and in the future; and

**WHEREAS**, the Mayor and Council of the Borough of Watchung seeks to improve energy efficiency, reduce health hazards, increase the purchase of recycled paper and recyclable products through the purchase of environmentally preferred products where possible and in accordance with Local Public Contracts Law.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Watchung establishes the following general guidelines when purchasing:

- 1) Aim to use products that have the least negative impact on the environment as possible, both when they are manufactured and when they are used. The entire process from production to consumption to final destruction or disposal must be taken into consideration.
- 2) Aim to use products that are not harmful or toxic to consumers, users, to the environment, or to working environments.
- 3) Aim to use products that are biologically degradable or that can be reused.
- 4) Aim to use products that do not unnecessarily consume energy and natural resources either when they are manufactured, packaged, shipped, or when they are used.
- 5) The Purchasing Agent shall use established best practices to ensure vendor compliance with sustainability guidelines through the contracting process and certification programs.
- 6) The Purchasing Agent is authorized to exempt product categories from this policy in cases when all products contain recycled content, or when health and safety may be jeopardized, or when multiple complex components or the nature of the product make certification of recycled content impracticable.

---

Christine Ead, Council President

---

Ronald Jubin, Ph. D., Mayor

ADOPTED:       JANUARY 18, 2024  
INDEX:         MISC.  
C:              B. HANCE, GREEN TEAM

**BOROUGH OF WATCHUNG  
RESOLUTION: R10**

***A RESOLUTION EDORSING THE ADOPTION OF GREEN BUILDING PRACTICES  
FOR CIVIC, COMMERICAL AND RESIDENTIAL BUILDINGS***

**WHEREAS**, buildings account for 39% of CO2 emissions – more than either the transportation or industrial sectors. In addition, buildings account for nearly 12% of potable water use, 65% of waste output, and 71% of electricity consumption in the U.S. (U.S. Green Building Council).

**WHEREAS**, green building – also referred to as sustainable or high-performance building is a collection of better design, construction, and operating practices that have the potential to reduce or eliminate the negative impacts of development on the environment and on human health. There are many examples of green building programs and guidelines that have been propagated at national, state, and municipal levels. They commonly address energy efficiency and carbon emissions reduction, water conservation, waste reduction, healthy and sustainably produced materials, indoor air quality, occupant productivity and health, and other components of green building and sustainable development.

**WHEREAS**, the purpose of this resolution is to enhance the public welfare and assure that commercial, residential and civic development is consistent with the (identify name of municipality) desire to create a more sustainable community by incorporating green building measures into the design, construction, operation and maintenance of buildings.

**WHEREAS**, the Borough of Watchung desires to set a leadership example in the area of green building through the implementation of energy efficiency audits and upgrades to the

**BOROUGH OF WATCHUNG  
RESOLUTION: R10**

municipal building stock, continued procurement practices...etc. (e.g. improve water conservation, reduce light pollution, increase construction waste recycling).

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey hereby implements a Green Building Policy that will consider opportunities to incorporate green building measures into the design, construction, operation and maintenance of municipal buildings and facilities.

\_\_\_\_\_  
Christine B. Ead, Council President

\_\_\_\_\_  
Ronald Jubin, Ph.D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: MISC.  
C: B. HANCE, GREEN TEAM,  
ENG,

DRAFT



**BOROUGH OF WATCHUNG  
RESOLUTION: R11**

**BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung,**  
that the Borough Treasurer be, and is hereby directed to pay bills in the amount of  
\$6,710,404.86 per the attached bill list. The expenditures can be broken down into  
the following categories:

Affordable Housing Trust	\$	-
Animal Control	\$	1,290.60
Watchung Community Foundation	\$	-
Developer Escrow	\$	26,447.50
Other Escrow	\$	2,699.96
Somerset County Taxes	\$	1,877,293.50
Capital Fund	\$	3,500.00
Grant Fund	\$	-
Watchung Borough Board of Education	\$	2,225,886.00
Watchung Hills Regional High School	\$	1,492,029.00
Current Fund	\$	1,083,258.27
<b>Total:</b>	<b>\$</b>	<b>6,710,404.86</b>

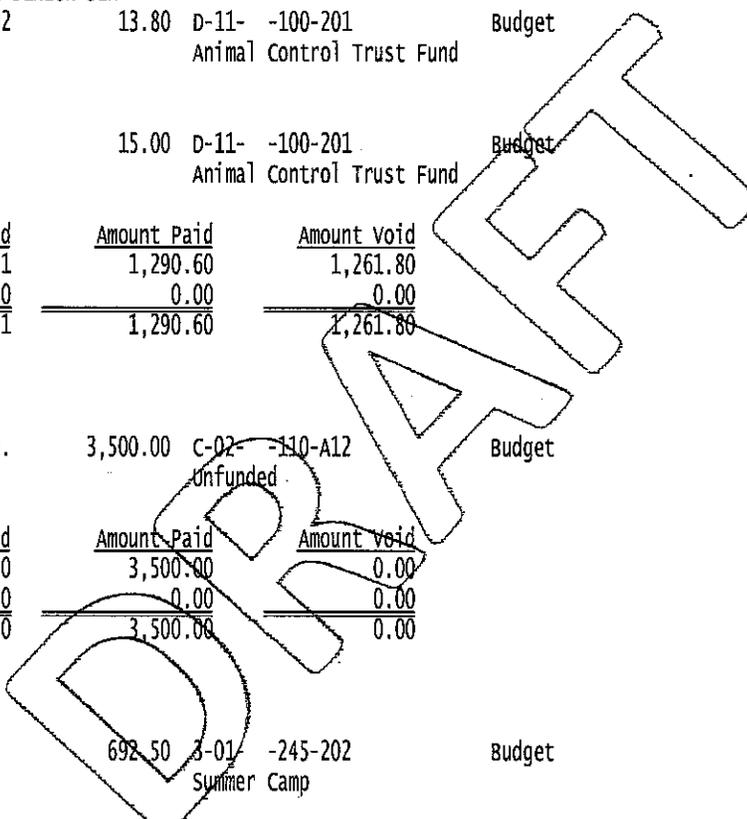
**DRAFT**

_____	Robert Gibbs	_____	Curt Dahl
_____	Paul Fischer	_____	Paolo Marano
_____	Christine Ead, Council President	_____	Sonia Abi Habib
_____	William J. Hance, CFO	_____	Ronald Jubin, Mayor
_____	James Damato, Administrator		

**Date:** January 18, 2024  
**Index:** Finance  
**C:** Finance

Range of Checking Accts: AFFORD HOUSING to WIRE TRANSFER Range of Check Dates: 12/15/23 to 01/12/24  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num																																
PO #	Item	Description				Contract	Ref Seq Acct																																
ANIMAL CONTROL Investors Animal Control Trust																																							
2	12/29/23	WAT03 WATCHUNG BOROUGH CURRENT FUND		(Replacement of: ANIMAL CONTROL 1093)			5792																																
23-01336	1	animal trust	1,261.80	D-11- -100-201 Animal Control Trust Fund	Budget		1 1																																
1093	12/29/23	WAT03 WATCHUNG BOROUGH CURRENT FUND		(Replaced By: ANIMAL CONTROL 2)		12/29/23 VOID	5792																																
23-01336	1	animal trust	1,261.80	D-11- -100-201 Animal Control Trust Fund	Budget		1 1																																
1094	01/12/24	NJDHS NJ DEPT OF HEALTH & SENIOR SER					5795																																
24-00016	1	dog lic report Dec 23 #199-202	13.80	D-11- -100-201 Animal Control Trust Fund	Budget		1 1																																
1095	01/12/24	STEFANYS Diana Stefanyszyn					5795																																
24-00027	1	dog license fee return	15.00	D-11- -100-201 Animal Control Trust Fund	Budget		2 1																																
<table border="0" style="width: 100%;"> <tr> <td>Checking Account Totals</td> <td></td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> <td colspan="2"></td> </tr> <tr> <td>Checks:</td> <td>3</td> <td>1</td> <td></td> <td>1,290.60</td> <td>1,261.80</td> <td colspan="2"></td> </tr> <tr> <td>Direct Deposit:</td> <td>0</td> <td>0</td> <td></td> <td>0.00</td> <td>0.00</td> <td colspan="2"></td> </tr> <tr> <td>Total:</td> <td><u>3</u></td> <td><u>1</u></td> <td></td> <td><u>1,290.60</u></td> <td><u>1,261.80</u></td> <td colspan="2"></td> </tr> </table>								Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			Checks:	3	1		1,290.60	1,261.80			Direct Deposit:	0	0		0.00	0.00			Total:	<u>3</u>	<u>1</u>		<u>1,290.60</u>	<u>1,261.80</u>		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																																		
Checks:	3	1		1,290.60	1,261.80																																		
Direct Deposit:	0	0		0.00	0.00																																		
Total:	<u>3</u>	<u>1</u>		<u>1,290.60</u>	<u>1,261.80</u>																																		
CAPITAL ACCOUNT Investors Savings Capital Fund																																							
2359	01/12/24	PCMCOMP Company					5796																																
23-00429	1	Library Construction Cost Est.	3,500.00	C-02- -110-A12 Unfunded	Budget		1 1																																
<table border="0" style="width: 100%;"> <tr> <td>Checking Account Totals</td> <td></td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> <td colspan="2"></td> </tr> <tr> <td>Checks:</td> <td>1</td> <td>0</td> <td></td> <td>3,500.00</td> <td>0.00</td> <td colspan="2"></td> </tr> <tr> <td>Direct Deposit:</td> <td>0</td> <td>0</td> <td></td> <td>0.00</td> <td>0.00</td> <td colspan="2"></td> </tr> <tr> <td>Total:</td> <td><u>1</u></td> <td><u>0</u></td> <td></td> <td><u>3,500.00</u></td> <td><u>0.00</u></td> <td colspan="2"></td> </tr> </table>								Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			Checks:	1	0		3,500.00	0.00			Direct Deposit:	0	0		0.00	0.00			Total:	<u>1</u>	<u>0</u>		<u>3,500.00</u>	<u>0.00</u>		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																																		
Checks:	1	0		3,500.00	0.00																																		
Direct Deposit:	0	0		0.00	0.00																																		
Total:	<u>1</u>	<u>0</u>		<u>3,500.00</u>	<u>0.00</u>																																		
CURRENT FUND Investors Bank Current Fund																																							
41254	12/22/23	BBC BARKER BUS COMPANY					5785																																
23-00855	2	Bus trip 7/14 dinosaurs	692.50	3-01- -245-202 Summer Camp	Budget		5 1																																
41255	12/22/23	BOLDELEC BOLD ELECTRIC, LLC					5785																																
23-00924	1	Install Quad Outlet- Dispatch	495.00	3-01- -190-282 Specialized Services	Budget		6 1																																
41256	12/22/23	CITIZEN Citizens Bank					5785																																
23-01312	3	Ayers Distributing-plastic egg	745.00	3-01- -245-217 Special Events	Budget		13 1																																
41257	12/22/23	DEER ReadyRefresh by Nestle				12/31/23	5785																																
23-00050	16	Monthly Drinking Water	175.72	3-01- -190-283 Unclassified Expenses	Budget		1 1																																



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
CURRENT FUND		Investors Bank Current Fund		Continued			
41258	12/22/23	DMCA Delaware Municipal Clerks Asso				12/31/23	5785
23-01299	1	IIMC-Region 2 Conference	625.00	3-01- -120-274 Conference Expense	Budget		10 1
41259	12/22/23	ECH ECHOES SENTINEL				12/31/23	5785
23-01280	1	Legal Ads	61.20	3-01- -120-255 Advertising Costs	Budget		9 1
41260	12/22/23	FORT SUN LIFE FINANCIAL				12/31/23	5785
23-01315	1	December payment	273.60	3-01- -175-394 Life Insurance	Budget		16 1
41261	12/22/23	GFG GRAY'S FLORIST & GREENHOUSE					5785
23-00672	2	cabbage plants	35.96	3-01- -110-278 Community Relations	Budget		2 1
23-00672	3	mums	160.00	3-01- -110-278 Community Relations	Budget		3 1
23-00672	4	red/white/blue wreath	250.00	3-01- -110-278 Community Relations	Budget		4 1
23-01146	1	Flowers for Sondra Fechtner	100.00	3-01- -165-255 Advertising & Promotional	Budget		8 1
			<u>545.96</u>				
41262	12/22/23	INTERGLO Interglobe Communications					5785
23-01314	1	December payment	1,245.86	3-01- -283-459 Telephone	Budget		15 1
41263	12/22/23	MICHAEL Edward M Sugalski				12/31/23	5785
23-01313	1	Medicare Part B Reimbursement	659.60	3-01- -175-893 Health Benefits Plan	Budget		14 1
41264	12/22/23	NABI NATIONAL ASSOC. OF BUNCO INVES					5785
23-01302	1	Annual Membership Dues	75.00	3-01- -190-256 Membership Dues	Budget		11 1
41265	12/22/23	POL POLICE PETTY CASH				12/31/23	5785
23-01322	1	Bucket - warrenville HW (134)	6.89	3-01- -190-244 Hardware & Minor Tools	Budget		17 1
23-01322	2	Phone Case for SRO Cell Phone	11.36	3-01- -190-224 Communications Equipment	Budget		18 1
23-01322	3	Union County Meetings	60.00	3-01- -190-274 Conference Expense	Budget		19 1
23-01322	4	Pants Repair for 107	18.63	3-01- -190-239 Uniforms, Clothing Expense	Budget		20 1
23-01322	5	Staple Printing of Map	5.82	3-01- -190-258 Printing & Binding	Budget		21 1
23-01322	6	Coffee and Munchkins Meeting	36.02	3-01- -190-235 Food & Drugs	Budget		22 1
			<u>138.72</u>				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41266	12/22/23	STAPL STAPLES BUSINESS ADVANTAGE				12/31/23	5785
23-01026	7	office supplies	57.58	3-01- -250-227 Office Supplies & Materials	Budget		7 1
41267	12/22/23	TAMMY Tammy Vetusch				12/31/23	5785
23-01324	1	gift basket - Ellis	133.78	3-01- -160-275 Professional Meeting	Budget		23 1
41268	12/22/23	WM OFFICE OF WEIGHTS AND MEASURES					5785
23-01306	1	Tuning Fork Certifications	40.00	3-01- -190-282 Specialized Services	Budget		12 1
41269	12/22/23	FELDMAN Jacob Feldman				12/31/23	5786
23-01325	1	video editing/filming	822.50	3-01- -280-273 Other Contracted Services	Budget		3 1
41270	12/22/23	PRED PREDATOR TREE SERVICE					5786
23-00095	3	Best Lake 10 trees	2,000.00	3-01- -205-273 Other Contractual Services	Budget		1 1
23-00095	4	Mobus tree removal	6,350.00	3-01- -205-273 Other Contractual Services	Budget		2 1
			<u>8,350.00</u>				
41271	12/22/23	LUGO Jose Lugo					5787
23-01327	1	refund BOH permit fee	75.00	3-01- -425-281 Prof. & Cons. Services - Other	Budget		1 1
496	12/29/23	WAT01 WATCHUNG BORO. PAYROLL ACCT.				12/31/23	5789
23-01330	1	Watchung Boro Payroll	271.16	3-01- -200-111 Salary & Wage	Budget		1 1
23-01330	2	Watchung Boro Payroll	741.08	3-01- -255-111 Salary & Wage	Budget		2 1
23-01330	3	Watchung Boro Payroll	875.00	3-01- -110-111 Salary & Wage	Budget		3 1
23-01330	4	Watchung Boro Payroll	9,916.66	3-01- -115-111 Salary & Wage	Budget		4 1
23-01330	5	Watchung Boro Payroll	2,468.04	3-01- -150-111 Salary & Wages	Budget		5 1
23-01330	6	Watchung Boro Payroll	11,994.79	3-01- -205-111 Salary & Wage	Budget		6 1
23-01330	7	Watchung Boro Payroll	191.47	3-01- -205-112 Overtime	Budget		7 1
23-01330	8	Watchung Boro Payroll	154,333.58	3-01- -190-111 Salary & Wage	Budget		8 1
23-01330	9	Watchung Boro Payroll	7,441.30	3-01- -190-112 Overtime	Budget		9 1
23-01330	10	Watchung Boro Payroll	1,550.00	3-01- -190-111 Salary & Wage	Budget		10 1
23-01330	11	Watchung Boro Payroll	13,089.28	3-01- -205-111 Salary & Wage	Budget		11 1
23-01330	12	Watchung Boro Payroll	1,037.83	3-01- -265-111 Salary & Wage	Budget		12 1

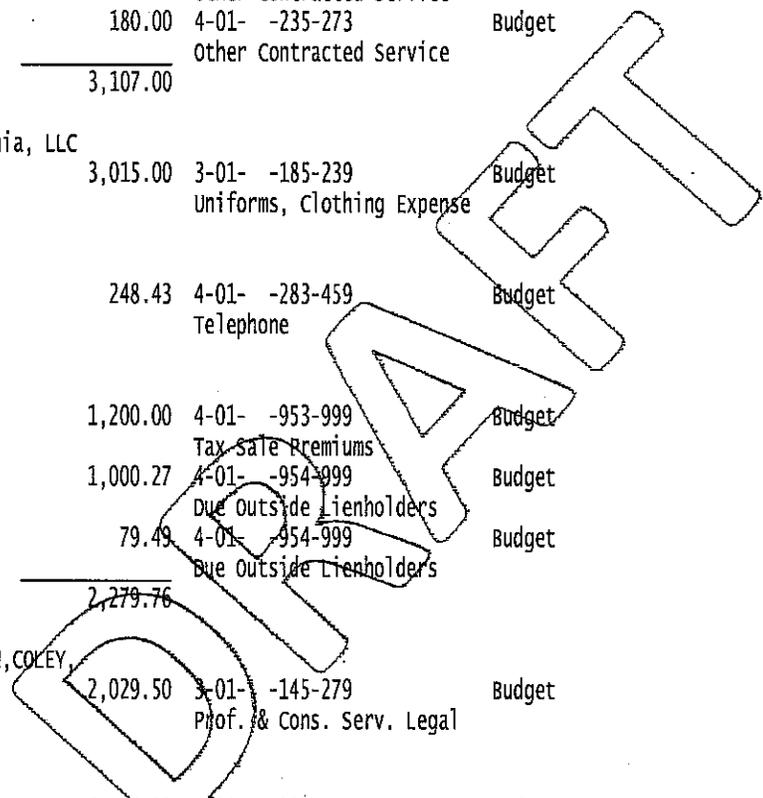
Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
CURRENT FUND		Investors Bank Current Fund	Continued						
496	WATCHUNG BORO. PAYROLL ACCT.	Continued							
23-01330	13	Watchung Boro Payroll	2,751.66	3-01- -405-111 Salary & Wage	Budget		13	1	
23-01330	14	Watchung Boro Payroll	8,382.73	3-01- -310-218 Social Security / Medicare	Budget		14	1	
23-01330	15	Watchung Boro Payroll	106.56	3-01- -307-283 DCRP	Budget		15	1	
23-01330	16	Watchung Boro Payroll	2,416.66	3-01- -160-111 Salary & Wage	Budget		16	1	
23-01330	17	Watchung Boro Payroll	4,666.18	3-01- -115-111 Salary & Wage	Budget		17	1	
23-01330	18	Watchung Boro Payroll	4,136.24	3-01- -130-111 Salary & Wage	Budget		18	1	
23-01330	19	Watchung Boro Payroll	283.71	3-01- -135-111 Salary & Wage	Budget		19	1	
23-01330	20	Watchung Boro Payroll	7,657.12	3-01- -250-111 Salary & Wage	Budget		20	1	
23-01330	21	Watchung Boro Payroll	591.94	3-01- -187-111 Salary & Wage	Budget		21	1	
23-01330	22	Watchung Boro Payroll	1,589.66	3-01- -140-111 Salary & Wage	Budget		22	1	
23-01330	23	Watchung Boro Payroll	8,798.15	3-01- -205-111 Salary & Wage	Budget		23	1	
			<u>245,290.80</u>						
497	12/29/23	ONSTAR Onstar				12/31/23	5790		
23-01333	1	Onstar service for Const code	42.64	3-01- -250-283 Unclassified Expenses	Budget		1	1	
498	12/29/23	TRANSFIR Transfirst				12/31/23	5790		
23-00011	13	court credit card	397.96	3-01- -405-282 Specialized Services	Budget		2	1	
499	12/29/23	BEL VERIZON				12/31/23	5790		
23-01088	4	phone service	299.44	3-01- -283-459 Telephone	Budget		3	1	
23-01088	5	phone service	293.44	3-01- -283-459 Telephone	Budget		4	1	
23-01088	6	phone service	963.99	3-01- -415-459 Telephone	Budget		5	1	
23-01088	7	phone service	1,583.57	3-01- -415-459 Telephone	Budget		6	1	
			<u>3,140.44</u>						
500	12/29/23	WAT01 WATCHUNG BORO. PAYROLL ACCT.				12/31/23	5790		
23-01328	1	Watchung Boro Payroll	271.16	3-01- -200-111 Salary & wage	Budget		10	1	
23-01328	2	Watchung Boro Payroll	741.08	3-01- -255-111 Salary & wage	Budget		11	1	
23-01328	3	Watchung Boro Payroll	875.00	3-01- -110-111 Salary & wage	Budget		12	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
CURRENT FUND		Investors Bank Current Fund	Continued						
500 WATCHUNG BORO. PAYROLL ACCT.		Continued							
23-01328	4	Watchung Boro Payroll	9,916.66	3-01- -115-111 Salary & Wage	Budget		13		1
23-01328	5	Watchung Boro Payroll	9,130.87	3-01- -115-111 Salary & Wage	Budget		14		1
23-01328	6	Watchung Boro Payroll	8,673.79	3-01- -140-111 Salary & Wage	Budget		15		1
23-01328	7	Watchung Boro Payroll	3,247.31	3-01- -175-401 Health Insurance waiver	Budget		16		1
23-01328	8	Watchung Boro Payroll	2,468.04	3-01- -150-111 Salary & Wages	Budget		17		1
23-01328	9	Watchung Boro Payroll	11,994.79	3-01- -205-111 Salary & Wage	Budget		18		1
23-01328	10	Watchung Boro Payroll	255.30	3-01- -205-112 Overtime	Budget		19		1
23-01328	11	Watchung Boro Payroll	3,307.50	3-01- -187-111 Salary & Wage	Budget		20		1
23-01328	12	Watchung Boro Payroll	3,750.00	3-01- -190-111 Salary & Wage	Budget		21		1
23-01328	13	Watchung Boro Payroll	10,118.96	3-01- -190-112 Overtime	Budget		22		1
23-01328	14	Watchung Boro Payroll	3,750.00	3-01- -175-401 Health Insurance waiver	Budget		23		1
23-01328	15	Watchung Boro Payroll	13,089.28	3-01- -205-111 Salary & Wage	Budget		24		1
23-01328	16	Watchung Boro Payroll	580.81	3-01- -205-111 Salary & Wage	Budget		25		1
23-01328	17	Watchung Boro Payroll	810.27	3-01- -175-401 Health Insurance waiver	Budget		26		1
23-01328	18	Watchung Boro Payroll	8,405.65	3-01- -250-111 Salary & Wage	Budget		27		1
23-01328	19	Watchung Boro Payroll	1,037.83	3-01- -265-111 Salary & Wage	Budget		28		1
23-01328	20	Watchung Boro Payroll	2,751.66	3-01- -405-111 Salary & Wage	Budget		29		1
23-01328	21	Watchung Boro Payroll	9,243.45	3-01- -310-218 Social Security / Medicare	Budget		30		1
23-01328	22	Watchung Boro Payroll	128.15	3-01- -307-283 DCRP	Budget		31		1
23-01328	23	Watchung Boro Payroll	5,082.68	3-01- -120-111 Salary & Wage	Budget		32		1
23-01328	24	Watchung Boro Payroll	3,000.00	3-01- -110-111 Salary & Wage	Budget		33		1
23-01328	25	Watchung Boro Payroll	19,000.00	3-01- -260-111 Salary & Wage	Budget		34		1
23-01328	26	Watchung Boro Payroll	125,444.85	3-01- -190-111 Salary & Wage	Budget		35		1
23-01334	1	payroll	8,844.96	3-01- -150-111 Salary & Wages	Budget		7		1
23-01334	2	payroll	15,000.00	3-01- -160-111 Salary & Wage	Budget		8		1

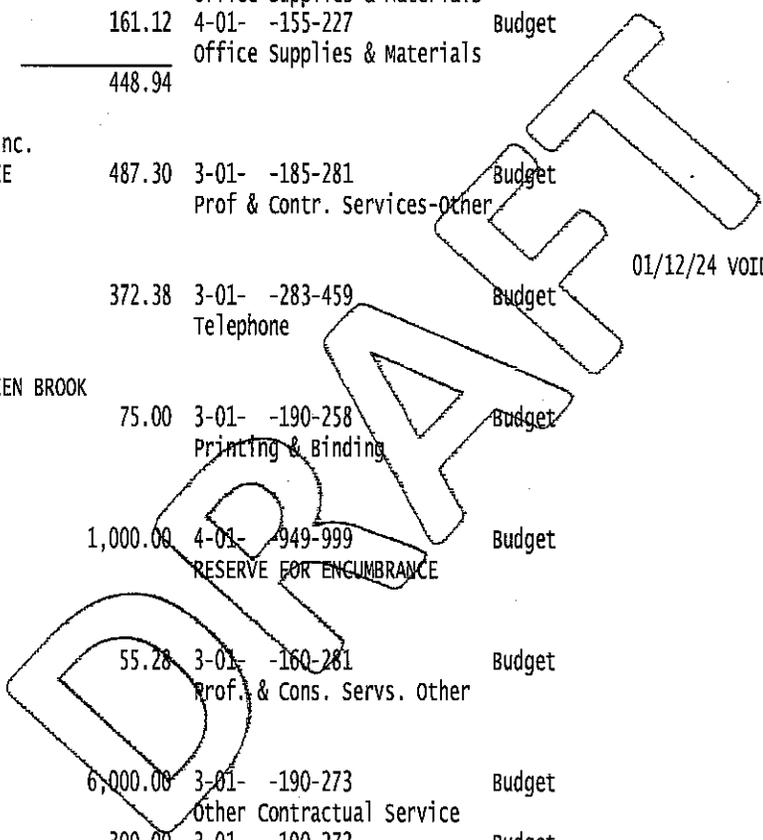
Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CURRENT FUND Investors Bank Current Fund Continued									
500 WATCHUNG BORO. PAYROLL ACCT. Continued									
23-01334	3	payroll	28,668.12	3-01- -190-111	Budget		9	1	
				Salary & Wage					
			<u>309,588.17</u>						
501	12/29/23	WAT04 WATCHUNG BOROUGH GRANT FUND				12/31/23	5791		
23-01335	1	grant interfund	2,111.52	3-01- -924-999	Budget		1	1	
				DUE TO GRANT FUND					
502	12/31/23	WAT01 WATCHUNG BORO. PAYROLL ACCT.				12/31/23	5793		
23-01328	27	Watchung Boro Payroll	2,758.57	3-01- -120-111	Budget		1	1	
				Salary & Wage					
23-01328	28	Watchung Boro Payroll	3,000.00	3-01- -110-111	Budget		2	1	
				Salary & Wage					
23-01328	29	Watchung Boro Payroll	19,241.43	3-01- -190-111	Budget		3	1	
				Salary & Wage					
23-01328	30	Watchung Boro Payroll	13,482.86	3-01- -260-111	Budget		4	1	
				Salary & Wage					
			<u>0.00</u>						
503	12/31/23	WAT01 WATCHUNG BORO. PAYROLL ACCT.				12/31/23	5793		
23-01330	24	Watchung Boro Payroll	50.00	3-01- -190-111	Budget		5	1	
				Salary & Wage					
23-01330	25	Watchung Boro Payroll	2,416.66	3-01- -160-111	Budget		6	1	
				Salary & Wage					
23-01330	26	Watchung Boro Payroll	4,666.18	3-01- -115-111	Budget		7	1	
				Salary & Wage					
23-01330	27	Watchung Boro Payroll	4,136.24	3-01- -130-111	Budget		8	1	
				Salary & Wage					
23-01330	28	Watchung Boro Payroll	283.71	3-01- -135-111	Budget		9	1	
				Salary & Wage					
23-01330	29	Watchung Boro Payroll	7,657.12	3-01- -250-111	Budget		10	1	
				Salary & Wage					
23-01330	30	Watchung Boro Payroll	591.94	3-01- -187-111	Budget		11	1	
				Salary & Wage					
23-01330	31	Watchung Boro Payroll	1,589.66	3-01- -140-111	Budget		12	1	
				Salary & Wage					
23-01330	32	Watchung Boro Payroll	8,798.15	3-01- -205-111	Budget		13	1	
				Salary & Wage					
23-01330	33	Watchung Boro Payroll	1,208.33	3-01- -160-111	Budget		14	1	
				Salary & Wage					
23-01330	34	Watchung Boro Payroll	2,758.57	3-01- -120-111	Budget		15	1	
				Salary & Wage					
23-01330	35	Watchung Boro Payroll	4,666.18	3-01- -115-111	Budget		16	1	
				Salary & Wage					
23-01330	36	Watchung Boro Payroll	1,706.12	3-01- -245-111	Budget		17	1	
				Salary & Wage					
23-01330	37	Watchung Boro Payroll	283.71	3-01- -135-111	Budget		18	1	
				Salary & Wage					
23-01330	38	Watchung Boro Payroll	3,467.26	3-01- -130-111	Budget		19	1	
				Salary & Wage					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
PO #	Item	Description							
CURRENT FUND Investors Bank Current Fund Continued									
503	23-01330	WATCHUNG BORO. PAYROLL ACCT.							
	39	Watchung Boro Payroll	668.98	3-01- -130-111	Budget		20	1	
				Salary & Wage					
	40	Watchung Boro Payroll	1,589.66	3-01- -140-111	Budget		21	1	
				Salary & Wage					
	41	Watchung Boro Payroll	8,764.10	3-01- -245-111	Budget		22	1	
				Salary & Wage					
	42	Watchung Boro Payroll	591.94	3-01- -187-111	Budget		23	1	
				Salary & Wage					
	43	Watchung Boro Payroll	1,343.06	3-01- -260-111	Budget		24	1	
				Salary & Wage					
	44	Watchung Boro Payroll	5,270.00	3-01- -190-111	Budget		25	1	
				Salary & Wage					
	45	Watchung Boro Payroll	8,411.75	3-01- -260-111	Budget		26	1	
				Salary & Wage					
			0.00						
504	01/11/24	TRANSFIR Transfirst					5794		
	24-00010	1 January credit card	498.07	4-01- -405-282	Budget		1	1	
				Specialized Services					
505	01/11/24	USBANKNA NJEIT c/o US Bank Nat. Assoc.					5794		
	24-00051	1 NJEIT Loan 2024	2,962.50	4-01- -686-201	Budget		2	1	
				NJEIT LOAN PRINCIPAL & INTEREST					
	2	NJEIT Loan 2024	7,750.06	4-01- -686-201	Budget		3	1	
				NJEIT LOAN PRINCIPAL & INTEREST					
	3	NJEIT Loan 2024	7,750.05	A-04- -655-283	Budget		4	1	
				Pmt of Bond Principal					
	4	admin fee	450.00	4-01- -150-283	Budget		5	1	
				Unclassified Expenses					
			18,912.61						
506	01/11/24	TREA10 Treasurer, State of NJ/2003 DR					5794		
	24-00052	1 Best Lake loan	23,318.70	4-01- -685-201	Budget		6	1	
				Best Lake Loan Prin & Int					
507	01/11/24	CLEARFLY Clearfly					5794		
	24-00030	1 telephone service	372.22	4-01- -283-459	Budget		7	1	
				Telephone					
508	01/11/24	PERS State of New Jersey					5794		
	24-00040	1 health insurance Jan retired	77,119.97	4-01- -175-393	Budget		8	1	
				Health Benefits Plan					
509	01/11/24	PERS State of New Jersey					5794		
	24-00040	2 health insurance Feb retired	103,096.77	4-01- -175-393	Budget		9	1	
				Health Benefits Plan					
41272	01/12/24	ACCSES NJ ACCSES New Jersey, Inc.					5799		
	23-00262	14 December Cleaning	4,740.62	3-01- -205-273	Budget		4	1	
				Other Contractual Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
CURRENT FUND		Investors Bank Current Fund	Continued					
41273	01/12/24	ADS Action Data Services						5799
24-00024	1	December payroll	352.58	3-01- -110-281	Budget		47	1
				Prof & Cons. Servs. - Other				
24-00024	2	December payroll	522.45	3-01- -110-281	Budget		48	1
				Prof & Cons. Servs. - Other				
			<u>875.03</u>					
41274	01/12/24	ANIMALCO Animal Control Solutions						5799
24-00017	1	January animal control	1,677.00	4-01- -235-273	Budget		39	1
				Other Contracted Service				
24-00017	2	kenneling & medical	1,250.00	4-01- -235-273	Budget		40	1
				Other Contracted Service				
24-00017	3	kenneling & medical	180.00	4-01- -235-273	Budget		41	1
				Other Contracted Service				
			<u>3,107.00</u>					
41275	01/12/24	APS APS Badges & Insignia, LLC						5799
23-01145	1	BADGES & INSIGNIA	3,015.00	3-01- -185-239	Budget		13	1
				Uniforms, Clothing Expense				
41276	01/12/24	ATT A T & T						5799
24-00171	1	January 2024 payment	248.43	4-01- -283-459	Budget		84	1
				Telephone				
41277	01/12/24	BALAPART Bala Partners LLC						5799
24-00114	1	tax lien 23-00010 redeem	1,200.00	4-01- -953-999	Budget		76	1
				Tax Sale Premiums				
24-00114	2	tax lien 23-00010 redeem	1,000.27	4-01- -954-999	Budget		77	1
				Due Outside Lienholders				
24-00114	3	tax lien 23-00010 redeem	79.49	4-01- -954-999	Budget		78	1
				Due Outside Lienholders				
			<u>2,279.76</u>					
41278	01/12/24	BATEM DIFRANCESCO, BATEMAN, COLEY						5799
24-00023	1	legal services tax appeals	2,029.50	3-01- -145-279	Budget		46	1
				Prof. & Cons. Serv. Legal				
41279	01/12/24	BEL VERIZON						5799
24-00178	1	January payment	6,543.32	4-01- -283-459	Budget		96	1
				Telephone				
24-00179	1	Verizon January payment	1,000.00	4-01- -283-459	Budget		97	1
				Telephone				
			<u>7,543.32</u>					
41280	01/12/24	BEYER005 Nielsen of Morristown Inc.						5799
23-00610	1	2023 Dodge Durango Pursuit AWD	42,687.51	3-01- -610-207	Budget		6	1
				Police Department Equipment				
41281	01/12/24	CEAD CHRISTINE EAD						5799
24-00115	1	conference expenses	64.06	3-01- -110-274	Budget		79	1
				Conference Expense				

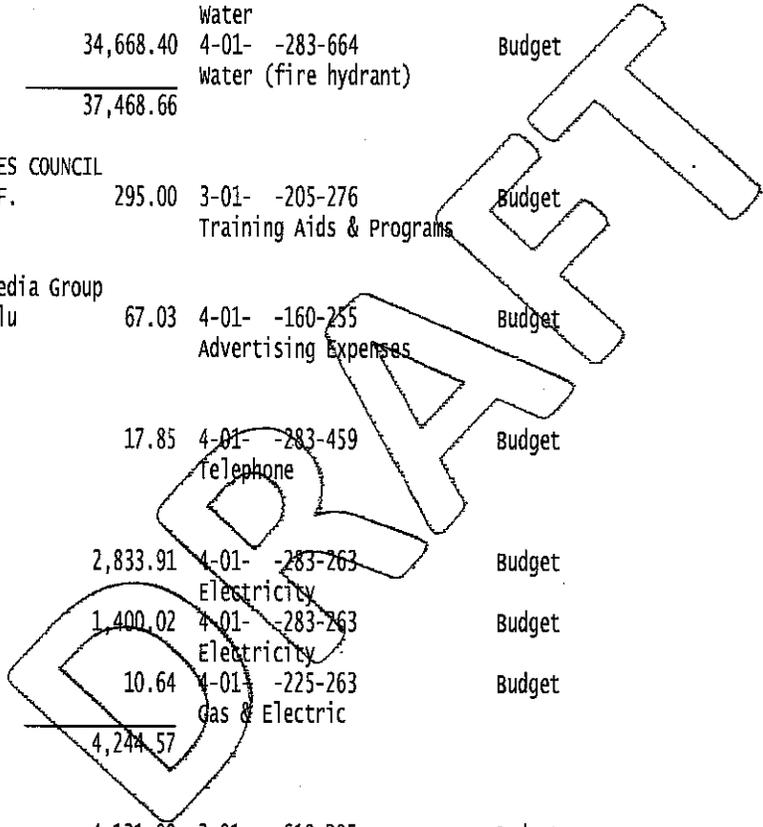


Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
CURRENT FUND		Investors Bank Current Fund	Continued					
41281	CHRISTINE EAD	Continued						
24-00115	2	conference expenses	151.83	3-01- -110-274	Budget		80	1
			<u>215.89</u>	Conference Expense				
41282	01/12/24	CHENGL Joshua Cheng						5799
24-00113	1	Scout birdhouse project	447.62	3-01- -275-276	Budget		75	1
				Training Aids & Programs				
41283	01/12/24	CITIZEN Citizens Bank						5799
24-00034	1	under desk drawer - amazon	287.82	4-01- -155-227	Budget		59	1
				Office Supplies & Materials				
24-00034	2	table base-webstaurant	161.12	4-01- -155-227	Budget		60	1
			<u>448.94</u>	Office Supplies & Materials				
41284	01/12/24	CLEANAIR Clean Air Company Inc.						5799
23-00685	1	PREVENTATIVE MAINTENANCE AGREE	487.30	3-01- -185-281	Budget		7	1
				Prof & Contr. Services-Other				
41285	01/12/24	CLEARFLY Clearfly				01/12/24 VOID		5799
23-00019	13	telephone service	372.38	3-01- -283-459	Budget		3	1
				Telephone				
41286	01/12/24	CROWN CROWN TROPHY OF GREEN BROOK						5799
23-01319	1	Nameplates (Locker Style)	75.00	3-01- -190-258	Budget		24	1
				Printing & Binding				
41287	01/12/24	CSM CSM						5799
22-01052	1	Symantec Endpoint Support	1,000.00	4-01- -949-999	Budget		2	1
				RESERVE FOR ENCUMBRANCE				
41288	01/12/24	FEDEX FEDEX						5799
24-00029	1	mailing	55.28	3-01- -160-281	Budget		52	1
				Prof. & Cons. Servs. Other				
41289	01/12/24	FLOCK005 Flock Group, Inc						5799
23-01149	1	Flock Safety Falcon LPR	6,000.00	3-01- -190-273	Budget		14	1
				Other Contractual Service				
23-01149	2	Implementation Fee	300.00	3-01- -190-273	Budget		15	1
			<u>6,300.00</u>	Other Contractual Service				
41290	01/12/24	GFG GRAY'S FLORIST & GREENHOUSE						5799
22-00632	2	9/11 ceremony flowers	330.00	4-01- -949-999	Budget		1	1
				RESERVE FOR ENCUMBRANCE				
41291	01/12/24	GPU JCP & L						5799
24-00169	1	January payment	39.48	4-01- -283-263	Budget		82	1
				Electricity				



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41292	01/12/24	GREAT Great America Financial Serv.					5799
24-00037	1	folder / stuffer	35.90	4-01- -130-281	Budget	61	1
				Prof. & Contr. Services-Other			
41293	01/12/24	HANCE WILLIAM HANCE					5799
24-00007	1	questblue 12/24/23	27.00	3-01- -283-459	Budget	37	1
				Telephone			
41294	01/12/24	INTERGLO Interglobe Communications					5799
24-00172	1	January 2024 payment	1,245.86	4-01- -283-459	Budget	85	1
				Telephone			
41295	01/12/24	JIF SUBURBAN JOINT INSURANCE FUND					5799
24-00043	1	1st qtr 2024	68,250.00	4-01- -175-187	Budget	67	1
				Commercial Liability Insurance			
24-00043	2	1st qtr 2024 seminar credit	1,250.00	4-01- -175-187	Budget	68	1
				Commercial Liability Insurance			
24-00043	3	1st qtr 2024	34,779.00	4-01- -175-289	Budget	69	1
				Workman's Comp. Insurance			
			<u>101,779.00</u>				
41296	01/12/24	JJARTCON J & J Art Conservation Service					5799
24-00175	1	Mural Storage	450.00	4-01- -110-278	Budget	90	1
				Community Relations			
41297	01/12/24	KERW2 EDWARD KERWIN					5799
24-00028	1	expense reimbursement	644.83	3-01- -135-281	Budget	50	1
				Profess. & Cons. Serv.-Other			
24-00028	2	expense reimbursement	1,300.00	3-01- -110-278	Budget	51	1
				Community Relations			
			<u>1,944.83</u>				
41298	01/12/24	LINNU FRANCIS P LINNUS ESQ					5799
24-00006	1	drift road services	297.00	3-01- -160-279	Budget	35	1
				Prof. & Cons. Servs. Legal			
24-00006	2	PB Meeting 12/19/23	1,250.00	3-01- -160-279	Budget	36	1
				Prof. & Cons. Servs. Legal			
			<u>1,547.00</u>				
41299	01/12/24	MEDEMERG Medemerge, PA					5799
23-01168	1	PHYSICAL - NICHOLAS PETERSEN	130.00	3-01- -185-285	Budget	16	1
				Physical Exams			
23-01169	1	PHYSICAL - DAVID PETERSEN	130.00	3-01- -185-285	Budget	17	1
				Physical Exams			
			<u>260.00</u>				
41300	01/12/24	MOTOR MOTOROLA SOLUTIONS, INC.					5799
23-00735	1	APX 8000 Radios with Dual Ant.	12,117.35	3-01- -610-207	Budget	8	1
				Police Department Equipment			

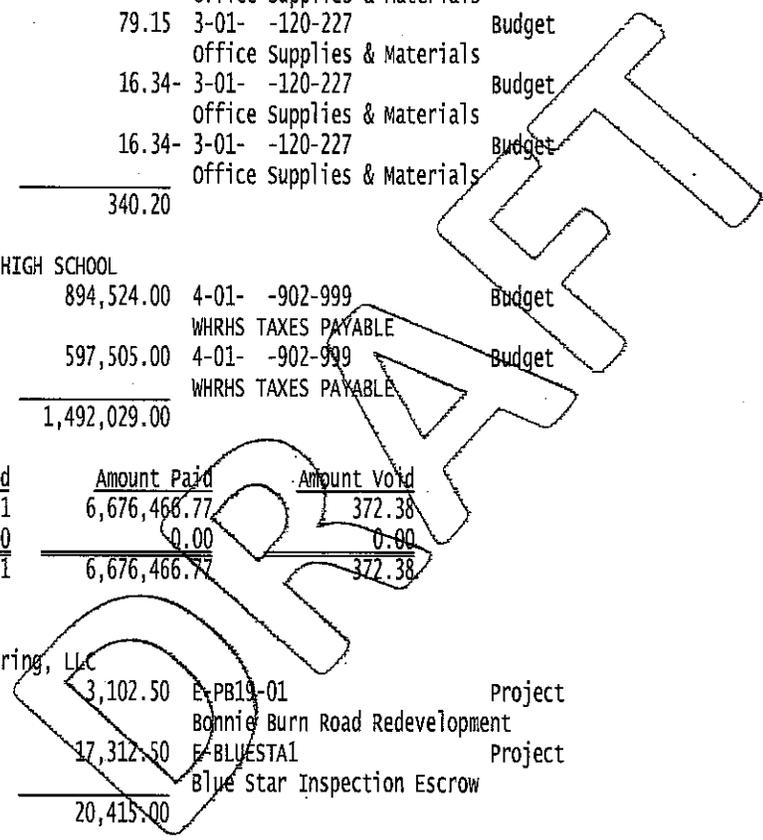
Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
41301	01/12/24	NIXLE everbridge					5799
24-00101	1	Nixle 360 Annual Subscription	2,935.50	4-01- -190-273	Budget		74 1
				Other Contractual Service			
41302	01/12/24	NJAWC NJ AMERICAN WATER					5799
24-00177	1	Library	16.12	4-01- -415-464	Budget		91 1
				Water			
24-00177	2	January payment Municipal Buil	412.30	4-01- -283-664	Budget		92 1
				Water (fire hydrant)			
24-00177	3	PD Fire Sprinklers	433.22	4-01- -283-664	Budget		93 1
				Water (fire hydrant)			
24-00177	4	Other Wsater charges	1,938.62	4-01- -283-564	Budget		94 1
				Water			
24-00177	5	Library	34,668.40	4-01- -283-664	Budget		95 1
				Water (fire hydrant)			
			<u>37,468.66</u>				
41303	01/12/24	NJCLEANC NJ CLEAN COMMUNITIES COUNCIL					5799
23-001270	1	SUSTAINABILITY IN MOTION CONF.	295.00	3-01- -205-276	Budget		21 1
				Training Aids & Programs			
41304	01/12/24	NJHMG005 New Jersey Hills Media Group					5799
24-00065	1	12/19/23 Planning Board Resolu	67.03	4-01- -160-255	Budget		73 1
				Advertising Expenses			
41305	01/12/24	OPTIMUM Optimum					5799
24-00170	1	January payment	17.85	4-01- -283-459	Budget		83 1
				Telephone			
41306	01/12/24	PSEG PSE&G CO.					5799
24-00174	1	January Building Electricity	2,833.91	4-01- -283-263	Budget		87 1
				Electricity			
24-00174	2	January Building Electricity	1,400.02	4-01- -283-263	Budget		88 1
				Electricity			
24-00174	3	January Building	10.64	4-01- -225-263	Budget		89 1
				Gas & Electric			
			<u>4,244.57</u>				
41307	01/12/24	RAYSPAGE Rays Pager Sales					5799
23-01051	1	Unication G5 Dual Band Pager	4,131.00	3-01- -610-205	Budget		11 1
				Fire Department Equipment			
41308	01/12/24	REMINGTO Remington & Vernick Engineers					5799
23-00557	8	2023 Roadway Improvements	2,684.50	3-01- -610-201	Budget		5 1
				Infrastructure Improvements			
24-00003	1	December office services	21,651.35	4-01- -150-281	Budget		30 1
				Prof. & Cons. Serv. Other			
24-00003	10	December services	200.00	3-01- -150-281	Budget		31 1
				Prof. & Cons. Serv. Other			
24-00003	11	December services	150.00	4-01- -150-281	Budget		32 1
				Prof. & Cons. Serv. Other			



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
CURRENT FUND		Investors Bank Current Fund	Continued						
41308	Remington & Vernick Engineers	Continued							
24-00003	13	December services	500.00	4-01- -150-281	Budget		33		1
				Prof. & Cons. Serv. Other					
			<u>25,185.85</u>						
41309	01/12/24	RG Ruderman & Roth LLC					5799		
24-00021	1	labor attorney services	594.00	3-01- -145-211	Budget		42		1
				Labor Attorney					
41310	01/12/24	RPINT RAUL M PINTO					5799		
24-00025	1	court interpreter 12/13 & 12/20	300.00	3-01- -405-282	Budget		49		1
				Specialized Services					
41311	01/12/24	SAVOSCHA Savo, Schaik, Corsini, Warner					5799		
24-00005	1	BA ATTORNEY	175.00	3-01- -165-281	Budget		34		1
				Prof. & Cons. Servs. Other					
41312	01/12/24	SOM10 SOMERSET C'TY TAXES					5799		
24-00044	1	1st qtr county taxes	1,515,334.76	4-01- -907-999	Budget		70		1
				COUNTY TAXES PAYABLE					
41313	01/12/24	SOM13 SOMERSET C'TY LIBRARY TAX					5799		
24-00045	1	county library taxes	210,468.22	4-01- -908-999	Budget		71		1
				COUNTY LIBRARY TAXES PAYABLE					
41314	01/12/24	SOM14 SOMERSET C'TY OPEN SPACE TAX					5799		
24-00046	1	county open space tax	151,490.52	4-01- -909-999	Budget		72		1
				COUNTY OPEN SPACE TAX PAYABLE					
41315	01/12/24	SOM17 SOMERSET COUNTY PARK COMM.					5799		
23-01323	1	Therapeutic Recreation	1,450.00	3-01- -245-273	Budget		25		1
				Other Contracted Services					
41316	01/12/24	SPORT Sportworld					5799		
23-00970	1	Green/white Polo Shirts	110.00	3-01- -110-278	Budget		9		1
				Community Relations					
41317	01/12/24	SSDLLC SIGNS & SAFETY DEVICES, LLC					5799		
23-01119	1	FIRE DEPT. AND SQUAD PATCH	630.00	3-01- -185-239	Budget		12		1
				Uniforms, Clothing Expense					
41318	01/12/24	STAPL STAPLES BUSINESS ADVANTAGE					5799		
24-00022	1	office supplies	80.28	4-01- -130-227	Budget		43		1
				Office Supplies & Materials					
24-00022	2	office supplies	189.97	4-01- -250-227	Budget		44		1
				Office Supplies & Materials					
24-00022	3	office supplies	57.58	4-01- -130-227	Budget		45		1
				Office Supplies & Materials					
			<u>327.83</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
CURRENT FUND Investors Bank Current Fund Continued									
41319	01/12/24	TCTA TAX COLL & TREA ASSOC OF NJ					5799		
24-00116	1	Dues 2024 Hance	100.00	4-01- -140-276 Training Aids & Programs	Budget		81		1
41320	01/12/24	TFSI TECHNICAL FIRE SERVICES, INC.					5799		
23-01020	1	ANNUAL PUMPER SERVICE TEST	810.00	3-01- -185-246 Equip. & Machinery Parts	Budget		10		1
41321	01/12/24	TOSHI TOSHIBA BUSINESS SOLUTIONS					5799		
24-00033	1	copier costs	44.84	4-01- -120-228 Photocopy Expense	Budget		58		1
41322	01/12/24	TOSHIBA Toshiba Financial Services					5799		
24-00031	1	copier lease	80.15	4-01- -120-228 Photocopy Expense	Budget		53		1
24-00031	2	copier lease	1,659.37	4-01- -120-228 Photocopy Expense	Budget		54		1
24-00031	3	copier lease	2,049.75	4-01- -120-228 Photocopy Expense	Budget		55		1
24-00031	4	copier lease	975.00	4-01- -120-228 Photocopy Expense	Budget		56		1
24-00031	5	copier lease	140.00	4-01- -120-228 Photocopy Expense	Budget		57		1
			4,904.27						
41323	01/12/24	TOWN BRIAN TOWNLEY					5799		
23-01255	1	Lenovo Tiny Desktop	230.00	3-01- -190-233 Computer Expense	Budget		18		1
23-01255	2	Dell xps 8960	1,860.00	3-01- -190-233 Computer Expense	Budget		19		1
23-01255	3	Vizio 40" Display for Kiosk	168.00	3-01- -190-233 Computer Expense	Budget		20		1
			2,258.00						
41324	01/12/24	TREA1 TREASURER, ST OF NJ					5799		
24-00015	2	marriage licenses	16.00	3-01- -120-283 Unclassified Expenses	Budget		38		1
41325	01/12/24	TTSI TIMETRACK SYSTEMS INC.					5799		
24-00039	1	time clock service	101.25	4-01- -130-281 Prof. & Contr. Services-Other	Budget		66		1
41326	01/12/24	UGIES UGI Energy Services LLC					5799		
24-00173	1	January payment	2,249.41	4-01- -283-362 Heating/AC	Budget		86		1
41327	01/12/24	VERS V.E. RALPH & SON, INC.					5799		
23-01298	1	Adult Non-Rebreather Masks	67.50	3-01- -190-231 Emergency & Safety Supplies	Budget		23		1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num	
CURRENT FUND Investors Bank Current Fund Continued									
41328	01/12/24	WBBOE WATCHUNG BOROUGH BOARD OF ED						5799	
24-00001	1	school taxes January	1,111,943.00	4-01- -901-999	Budget		26	1	
				WAT BD OF ED TAXES PAYABLE					
24-00001	2	school taxes February	1,111,943.00	4-01- -901-999	Budget		27	1	
				WAT BD OF ED TAXES PAYABLE					
			<u>2,223,886.00</u>						
41329	01/12/24	WBMASON W.B Mason, Co Inc.						5799	
23-01276	3	Office Supplies	177.81	3-01- -120-227	Budget		22	1	
				Office Supplies & Materials					
24-00038	1	office supplies	115.92	3-01- -120-227	Budget		62	1	
				Office Supplies & Materials					
24-00038	2	office supplies	79.15	3-01- -120-227	Budget		63	1	
				Office Supplies & Materials					
24-00038	3	office supplies credit	16.34	3-01- -120-227	Budget		64	1	
				Office Supplies & Materials					
24-00038	4	office supplies credit	16.34	3-01- -120-227	Budget		65	1	
				Office Supplies & Materials					
			<u>340.20</u>						
41330	01/12/24	WHRHS WATCHUNG HILLS REG.HIGH SCHOOL						5799	
24-00002	1	school taxes January	894,524.00	4-01- -902-999	Budget		28	1	
				WHRHS TAXES PAYABLE					
24-00002	2	school taxes February	597,505.00	4-01- -902-999	Budget		29	1	
				WHRHS TAXES PAYABLE					
			<u>1,492,029.00</u>						
Checking Account Totals									
		Paid	Void	Amount Paid	Amount Void				
		Checks: 90	1	6,676,466.77	372.38				
		Direct Deposit: 0	0	0.00	0.00				
		Total: 90	1	6,676,466.77	372.38				
PNC DEV ESCROW Investors Developer Escrow									
15585	01/12/24	BRIGHTVI Bright View Engineering, LLC						5798	
24-00036	1	December services	3,102.50	E-PB19-01	Project		16	1	
				Bonnie Burn Road Redevelopment					
24-00036	2	December services	17,312.50	E-BLUESTAL	Project		17	1	
				Blue Star Inspection Escrow					
			<u>20,415.00</u>						
15586	01/12/24	LINNU FRANCIS P LINNUS ESQ						5798	
24-00006	3	PB ATTORNEY SERVICES	3,300.00	E-PB19-01	Project		15	1	
				Bonnie Burn Road Redevelopment					
15587	01/12/24	REMGINGTO Remington & Vernick Engineers						5798	
24-00003	2	December services	50.00	E-E23-0019	Project		1	1	
				45 Hill Hollow Road Ghinzelli					
24-00003	3	December services	150.00	E-E22-0094	Project		2	1	
				530 Johnston Drive GCP22-00094					
24-00003	4	December services	50.00	E-E20-011	Project		3	1	
				967 Johnston Drive E20-011					



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PNC DEV ESCROW Investors Developer Escrow Continued								
15587	Remington & Vernick Engineers	Continued						
24-00003	5	December services	50.00	E-E22-0147 51 Upper Drive	Project		4	1
24-00003	6	December services	100.00	E-SERITAG1 1640 US Route 22-Theater Const	Project		5	1
24-00003	7	December services	200.00	E-SERITAG1 1640 US Route 22-Theater Const	Project		6	1
24-00003	8	December services	100.00	E-E22-0059 736 Johnston Drive	Project		7	1
24-00003	9	December services	200.00	E-SERITAG1 1640 US Route 22-Theater Const	Project		8	1
24-00003	12	December services	100.00	E-BND23108 213 Hillcrest Road	Project		9	1
			<u>1,000.00</u>					
15588	01/12/24	SAVOSCHA Savo, Schalk, Corsini, Warner						5798
24-00005	2	BA ATTORNEY	87.50	E-BA22-05 20 Stirling Road BA22-05	Project		10	1
24-00005	3	BA ATTORNEY	262.50	E-BA23-02 1601 US Hwy 22 BJs Wholesale	Project		11	1
24-00005	4	BA ATTORNEY	585.00	E-BA22-02A 404 Johnston Drive BA22-02	Project		12	1
24-00005	5	BA ATTORNEY	111.38	E-E13-073 404 Johnston Drive	Project		13	1
24-00005	6	BA ATTORNEY	686.12	E-E13-071 404 Johnston Drive E13-071	Project		14	1
			<u>1,732.50</u>					
Checking Account Totals								
		Paid	Void	Amount Paid	Amount Void			
	Checks:	4	0	26,447.50	0.00			
	Direct Deposit:	0	0	0.00	0.00			
	Total:	4	0	<u>26,447.50</u>	<u>0.00</u>			
PNC OTHER ESC Investors Savings Other Escrow								
160	12/29/23	WAT01 WATCHUNG BORO. PAYROLL ACCT.						5788
23-01331	1	Watchung Boro PD Payroll	0.00	T-93- -100-5ED Extra Duty Solutions Funds	Budget		1	1
23-01331	2	Watchung Boro PD Payroll	900.00	T-93- -100-502 Levin Management (Blue Star)	Budget		2	1
			<u>900.00</u>					
161	12/29/23	WAT01 WATCHUNG BORO. PAYROLL ACCT.						5788
23-01329	1	Watchung Boro PD Payroll	1,360.00	T-93- -100-563 Watchung Chemical Engine.	Budget		3	1
15444	01/12/24	REEFCO Reefco Aquarium Service, LLC						5797
24-00035	1	library aquarium services	115.99	T-93- -100-110 watchung Public Library Advisory Board	Budget		3	1
15445	01/12/24	TREA1 TREASURER, ST OF NJ						5797
24-00015	1	marriage licenses	134.00	T-93- -100-203 Marriage Licenses / Domestic Partnership	Budget		2	1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
PNC OTHER ESC		Investors Savings Other Escrow Continued							
15446	01/12/24	WAT03 WATCHUNG BOROUGH CURRENT FUND					5797		
23-01332	1	Watchung Boro PD Admin Fees	190.00	T-93- -100-502	Budget		1	1	
				Levin Management (Blue Star)					

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	2,699.99	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	2,699.99	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	103	2	6,710,404.86	1,634.18
Direct Deposit:	0	0	0.00	0.00
Total:	103	2	6,710,404.86	1,634.18

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	666,669.68	0.00	0.00	666,669.68
Current Fund	4-01	6,002,047.04	0.00	0.00	6,002,047.04
	A-04	7,750.05	0.00	0.00	7,750.05
Capital Fund	C-02	3,500.00	0.00	0.00	3,500.00
	D-11	1,290.60	0.00	0.00	1,290.60
	T-93	2,699.99	0.00	0.00	2,699.99
Total of All Funds:		<u>6,683,957.36</u>	<u>0.00</u>	<u>0.00</u>	<u>6,683,957.36</u>

DRAFT

Project Description	Project No.	Project Total
404 Johnston Drive BA22-02	E-BA22-02A	585.00
20 Stirling Road BA22-05	E-BA22-05	87.50
1601 US Hwy 22 BJs Wholesale	E-BA23-02	262.50
Blue Star Inspection Escrow	E-BLUESTA1	17,312.50
213 Hillcrest Road	E-BND23108	100.00
404 Johnston Drive E13-071	E-E13-071	686.12
404 Johnston Drive	E-E13-073	111.38
967 Johnston Drive E20-011	E-E20-011	50.00
736 Johnston Drive	E-E22-0059	100.00
530 Johnston Drive GCP22-00094	E-E22-0094	150.00
51 Upper Drive	E-E22-0147	50.00
45 Hill Hollow Road Ghinzelli	E-E23-0019	50.00
Bonnie Burn Road Redevelopment	E-PB19-01	6,402.50
1640 US Route 22-Theater Const	E-SERITAG1	500.00
Total of All Projects:		<u>26,447.50</u>

DRAFT

**BOROUGH OF WATCHUNG  
RESOLUTION: R12**

**A RESOLUTION OF THE BOROUGH OF WATCHUNG DESIGNATING THE PROPERTY IDENTIFIED AS BLOCK 7010, LOTS 5.01, 5.02 AND 5.03, 18 DRIFT ROAD, AS SHOWN ON THE BOROUGH OF WATCHUNG TAX MAP AS A “NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT” UNDER THE NEW JERSEY LOCAL REDEVELOPMENT AND HOUSING LAW (N.J.S.A. 40A:12A-1 ET SEQ.)**

**WHEREAS**, the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “LRHL”) authorizes municipalities to determine whether certain parcels of land within the municipality constitute a “non-condemnation area in need of redevelopment” as described in Section 5 of the Redevelopment Law; and

**WHEREAS**, to determine whether a certain parcel of land constitutes an area in need of redevelopment, the Borough Council of the Borough of Watchung (the “Borough Council”) by way of Resolution #R17, adopted on June 15, 2023, authorized and directed the Watchung Borough Planning Board (the “Board”) to conduct a preliminary investigation to determine whether the properties identified as Block 7010, Lots 5.01, 5.02 and 5.03 as shown on the Tax Map of the Borough of Watchung, located at 18 Drift Road (the “Study Area”), meets the criteria set forth in Section 5 of the LRHL and should be designated as a “non-condemnation area in need of redevelopment;” and

**WHEREAS**, the Board authorized the undertaking of the preliminary investigation as to whether the Study Area, or any portion thereof, constitutes an area in need of redevelopment in accordance with the LRHL; and

**WHEREAS**, the LRHL requires the Board to conduct a public hearing prior to making its determination whether the Study Area should be designated as “an area in need of redevelopment,” at which hearing the Board shall hear all persons who are interested in or would be affected by a determination that the Study Area is a redevelopment area; and

**WHEREAS**, the LRHL requires that the Board, prior to conducting such public hearing, publish notice in a newspaper of general circulation in the Borough once each week for two consecutive weeks, with the last publication made not less than ten (10) days prior to such public hearing; and

**WHEREAS**, the LRHL further requires that such notice be mailed at least ten (10) days prior to such public hearing to the last owner(s) of the relevant properties in accordance with the Borough’s assessment records; and

**WHEREAS**, the Board held a public hearing (the “Public Hearing”) to determine whether the Study Area is a “non-condemnation area in need of redevelopment” under the criteria set forth in Section 5 of the LRHL at a regular meeting of the Board on November 14, 2023; and

**BOROUGH OF WATCHUNG  
RESOLUTION: R12**

**WHEREAS**, notice of the Public Hearing was provided in the official newspaper of the Borough on two consecutive weeks, the last being not less than ten (10) days before the Public Hearing; and

**WHEREAS**, the Board also provided notice to property owners in the Study Area; and

**WHEREAS**, at the Public Hearing, Mark Healey, P.P, A.I.C.P., presented a report dated September 24, 2023 entitled "Area in Need of Redevelopment Study, 18 Drift Road, Block 7010 Lots 5.01, 5.02 and 5.03, Borough of Watchung, Somerset County, New Jersey" (the "Study"); and

**WHEREAS**, at the Public Hearing, the Board reviewed the Report and considered the testimony of Mr. Healey; and

**WHEREAS**, the Board also gave members of the public an opportunity to speak and ask questions related to this matter; and

**WHEREAS**, after the conclusion of the Public Hearing, and in consideration of the Report and the substantial and credible testimony presented, the Board, on November 14, 2023, determined that the Study Area met one or more criteria to designate the Study Area as an "area in need of redevelopment," which was memorialized by way of Resolution No. PB23-R12; which Resolution, along with a copy of the Study, are attached hereto as Exhibit "A" and

**WHEREAS**, the Borough Council agrees with the recommendation of the Board that the Study Area be designated as a "non-condemnation area in need of redevelopment" pursuant to the LRHL; and

**WHEREAS**, the Borough Council now desires to authorize and direct the negotiation and preparation of a redevelopment plan for the Study Area and to present same to the Mayor and Borough Council for its consideration.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The Borough Council hereby designates Block 7010, Lots 5.01, 5.02 and 5.03 as shown on the Tax Map of the Borough of Watchung as a "non-condemnation area in need of redevelopment" (the "Determination") pursuant to the LRHL.
2. The Determination shall authorize the Borough of Watchung to use all of the powers provided by the Legislature for use in a redevelopment area excluding the use of eminent domain, thus designating it a "Non-Condemnation Redevelopment Area."
3. The Borough Clerk is hereby directed to transmit a certified copy of this Resolution by regular and certified mail to the Commissioner of Community Affairs (the "Commissioner") for review. The Determination of the Study Area as a "non-condemnation area in need of development" shall not take effect without first receiving

**BOROUGH OF WATCHUNG  
RESOLUTION: R12**

the review and approval of the Commissioner. If the Commissioner does not issue an approval or disapproval within thirty (30) calendar days of transmittal, the Determination shall be deemed to be approved.

4. Notice of the Determination (the "Notice") shall be served, within ten (10) days of the Determination, upon all record owners of property located within the Study Area, those whose names are listed on the tax assessor's records, and upon each person who filed a written objection thereto and stated, in or upon the written submission, an address to which the notice of Determination may be sent.
5. A property owner who received notice of the Determination as set forth above who does not file a legal challenge to the Determination affecting his or her property within 45 days of receipt of such notice shall thereafter be barred from filing such a challenge.

\_\_\_\_\_  
Robert Gibbs, Council Member

\_\_\_\_\_  
Ronald Jubin, Ph. D., Mayor

ADOPTED: JANUAR 18, 2024  
INDEX: PLANNING  
C: T. VETUSCHI, C. TAYLOR,  
E. KERWIN,

**DRAFT**

**BOROUGH OF WATCHUNG  
RESOLUTION: R12**

**EXHIBIT "A"**

DRAFT

**BOROUGH OF WATCHUNG  
RESOLUTION: R13**

**WHEREAS**, in accordance with the "New Jersey Local Unit Pay to Play" law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4 et seq), the Borough of Watchung solicited proposals for the professional services of an Engineer for the year 2024 and were opened on December 5, 2023; and

**WHEREAS**, the Borough Council previously awarded a contract on January 4, 2024 to Remington & Vernick Engineers, 429 Route 79, Suite 21, Morganville, NJ 07751 to perform the duties of Professional Engineer for the Borough including special assignments that may arise during the course of performing these duties; and

**WHEREAS**, Remington & Vernick Engineers as part of its services to the Borough will provide stormwater mapping compliance including updates to the base map foundation for the new stormwater system mapping to reflect current development, street name changes and other pertinent information, incorporating and digitizing, where needed, any/all existing available Stormwater Utilities data and documents for the FY 2024 Stormwater Outfall Mapping Verification for NJDEP MS4 Compliance; and

**WHEREAS**, the need exists for Remington & Vernick Engineers to provide said services

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available from the following Accounts: \$15,000 from G-03-550-281  
\$40,100 from 3-01-610-201

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Watchung that Remington & Vernick Engineers is hereby authorized to provide engineering, design, bidding specifications/ support, contract administration and construction observation services as listed on the attached proposal, dated December 5, 2023, in an amount not to exceed \$55,100.00 for stormwater mapping services

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise the contract amendment within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) concerning the award of contracts for professional services.

\_\_\_\_\_  
Christine B. Ead, Council President

\_\_\_\_\_  
Ronald Jubin, Ph.D. Mayor

ADOPTED:       JANUARY 18, 2024  
INDEX:         AWARDS, ROADS, FINANCE-BONDS,  
C:              W. HANCE, ENG.,



REMINGTON  
& VERNICK  
ENGINEERS

429 Route 79, Suite 21  
Morganville, NJ 07751  
O: (732) 955-8000  
F: (732) 591-2815

December 5, 2023

**Borough of Watchung**

*James Damato*

Borough Administrator  
15 Mountain Boulevard  
Watchung, New Jersey 07069

**Subj: Proposal to Provide Survey Services to Create and Update GIS As-Built Stormwater System Mapping including Stormwater Outfall Mapping Verification for NJDEP MS4 Compliance for the Borough of Watchung M2023**

Dear Mr. Damato:

REMINGTON & VERNICK ENGINEERS is pleased to submit this proposal to provide stormwater mapping services for the Borough of Watchung in accordance with State guidelines.

**BACKGROUND**

As part of a nationwide update mandated by the Environmental Protection Agency, the New Jersey Department of Environmental Protection (NJDEP) has developed stormwater regulations to address groundwater pollution issues (MS4).

Under these regulations, municipalities must provide maps of all municipally owned or operated outfalls with discharge directly to surface water bodies. The outfalls must be inspected for evidence of bank erosion and illicit connections. Repairs must be prioritized by factors including water classification (i.e., NJDEP published Total Maximum Daily Load (TMDL) limits).

It is also recommended that municipalities have, at a minimum, their current utility systems on a GIS system in order to track maintenance. Outfall mapping and data must be posted using the NJDEP "Electronic Submittal Service", which was originally due no later than **December 21, 2020**.

Stormwater drainage in Watchung Borough is provided through a network of inlet, outfall, and stream locations. For MS4 outfall pipe mapping, it is necessary to show all MS4 outfalls that ultimately empty into a lake, ocean, river, or stream within the jurisdiction of Watchung Borough. The location and name of the surface water bodies receiving the stormwater discharge must be noted on the map. Each outfall pipe must also be given an identifier, which must be included on the map.

Also, the NJDEP is offering \$25,000 grants to Tier A MS4 communities such as the Borough of Watchung. Available is a one-page grant application form for a new grant opportunity for offsetting costs of stormwater mapping (**a condition of the grant is the stormwater digital mapping must be completed by January 1, 2026**) – \$15,000 will be awarded when the grant is approved by NJDEP, and the remaining \$10,000 will be disbursed after stormwater mapping is completed by the Borough.

## SCOPE OF SERVICES

Remington & Vernick Engineers will perform the entire scope of services outlined herein to assist the Borough of Watchung with stormwater mapping compliance.

Remington & Vernick Engineers will utilize any existing information to update the base map foundation for the new Stormwater System Mapping to reflect current development, street name changes and other pertinent information.

Our office will incorporate and digitize, where needed, any/all existing available Stormwater Utilities data and documents, displaying inlets, catch basins, storm manholes and miscellaneous structures including, but not limited to, pipe and outfall locations received from the Borough. We will also reference and utilize any/all of the Borough of Watchung Stormwater Outfall mapping and surveyed information on file with our office, if applicable.

These existing hard copy maps do not meet current NJDEP requirements. Using the digitized map, we will perform any field work, if needed and directed, in an effort to verify the location of all of the outfalls within the limits of the Borough, as needed.

There are a total of approximately 125 outfalls owned and maintained within the Borough. Upon preliminary evaluation of the mapped list of locations provided it appears that the coordinates listed for the outfalls located and displayed are not accurately documented as to the method of field verification and data collection and will need to be verified and relocated on the updated stormwater utility maps. RVE will label the Outfalls (1-125) with the coordinates, sizes, material, and inverts after the GPS data collection phase is complete.

The remaining stormwater features to be displayed on the updated map will include pipe sizes, flow directions (where available), wetlands, horseshoe drains, headwalls, inlets, manholes, easements, and laterals, if applicable.

There are approximately (964)+/- inlets/catch basins, of which (71) need to be field located, (125)+/- outfall structures, of which (3) need to be field located, (482)+/- drainage structures, including manholes, culverts, headwalls, etc., (12)+/- retention/detention basin structures and approximately (481)+/- segments of stormwater pipes within the Watchung Borough service area that will need to be mapped as part of this project.

The following Stormwater system facilities will be mapped based on any existing hardcopy and digital as-built drawings collected:

- Location, number of storm outfall structures (approximately 125 structures, of which (3) need to be field located)
- Location, number of remaining storm structures upstream from outfall structure (approximately 565 structures needed)
- Location, size, material of pipe segments between storm structures and outfall structures (if available)

We will populate the attribute table information from this file, which will meet the requirements for NJDEP electronic submission.

We will apply our surveying and cadastral mapping experience to manipulate and process the point features contained on the maps to ensure an accurate location of these stormwater assets. We will geo-reference these digital point features to the current New Jersey Department of Environmental Protection (NJDEP) GIS Resource Data and color aerial imagery to establish further associations and increase positional accuracy.

All information will be layered for ease of inventory and maintenance. All work will be performed in accordance with the current NJDEP GIS Mapping and Digital Data Standards and the NJDEP GPS Data Collection Standards for GIS Data Development, including FGDC compliant metadata.

The updated Stormwater Utility Mapping will be drafted in color with ink on bond paper utilizing the latest Autodesk AutoCAD and Esri ArcGIS software applications. Corresponding color-coded legend for each asset will also be provided.

### **Review and Comment**

Once the changes to the Stormwater System Mapping have been completed, a preliminary copy will be provided to Watchung Borough for review. Any changes or revisions necessary must be marked on the map at this time. The final draft of the new map will be based upon this review process and will be considered complete and ready for delivery once the requested changes have been made.

We understand that the Borough wishes to only map digitally with attributes the outfalls and remaining stormwater structures for the Borough as all inclusive. We will need to field verify any missing/obscured stormwater outfall assets, if and where directed, utilizing a mapping grade GPS data collector. Our office will only survey the stormwater infrastructure information that cannot be verified and confirmed on any hard copy/digital maps on a location-by-location basis, utilizing GPS technology, as needed, and directed to do so by Watchung Borough. We will also obtain and incorporate the latest Somerset County outfall and stormwater information available for reference on this project.

As required by MS4 regulations: This map must show the location of the end of all MS4 outfall pipes (tidal and non-tidal) owned or operated by Watchung Borough which discharge to a surface water body. The map shall also be current at the end of each year, show the location (and name, where known to the municipality) of all surface water bodies receiving discharges from those outfall pipes, and be included in the Stormwater Pollution Prevention Plan (Part IV.B.6.a).

Our final deliverable will consist of an overall map with the located 125-Borough and also the obtained Somerset County outfalls identified as well as the remaining stormwater assets, if directed by Watchung Borough, in a color-coded legend. This deliverable is in addition to providing the digital file in a GIS format of the outfalls to NJDEP as requested to satisfy their MS4 requirements.

### **Specific Assumptions/Exclusions:**

1. Based on our experience with Somerset County and the State of New Jersey, these map layers will be incorporated provided the map data is made available and in its digital native file format from Local, County, State and/or Federal resources. If information is not available digitally, a separate cost to convert can be discussed and submitted, if requested.

2. The cost of services for any/all mapping work not outlined in this scope of services will be provided as a separate proposal on an as-needed basis and upon Watchung Borough's request only.
3. These costs do not include the new NJDEP \$25,000 grant opportunity to Tier A MS4 communities, which is a one-page grant application form for offsetting costs of stormwater mapping (stormwater digital mapping must be completed by January 1, 2026) – \$15,000 will be awarded when the grant is approved by NJDEP, and the remaining \$10,000 will be disbursed after stormwater mapping is completed by the Borough.

### **NJDEP COMPLIANT GPS DATA COLLECTION & GIS MAPPING**

All survey field collection services and GIS utility mapping work needs to be completed under the auspices of our NJ Professional Licensed Land Surveyor and in accordance with the current State regulations and standards for the "Locations of Existing Utilities" statutes, NJSA 45:8-28(e); NJAC 13:40-1.3; NJAC 13:40-5.1(g)4, as well as the NJ Digital Mapping Computer Aided Drafting (CAD) Standards and comply with any of the Borough applicable standards and requirements.

**Phase 1** of the work is RVE personnel to field locate, data collect and document each stormwater asset utilizing our survey grade GPS equipment. RVE would be responsible for post-processing of all GPS data into a form suitable for including in the Watchung Borough GIS Mapping (see Phase 2 below).

**Phase 2** of the work is to take the processed data from Phase 1 and produce GIS Mapping of the Stormwater system. The mapping would include:

- Location/elevation, number of storm outfall structures
- Location/elevation (grates, rims, invert), number of remaining storm structures upstream from outfall structure
- Location, size, material of pipe segments between storm structures and outfall structures (if available)

### **COST OF SERVICES**

The cost breakdown for the completion of the Surveying Support Services and GIS Mapping Services, as outlined above, is **\$55,100.00**, which will be billed on a time & materials basis and detailed as follows:

#### **1. GPS DATA COLLECTION SERVICES (All stormwater assets including outfalls)**

The estimated completion cost for Land Surveying and GPS Data Collection: **\$34,250.00**

(This Phase includes Land Surveying GPS Data Collection Services - Survey the missing/incomplete infrastructure information for the GIS mapping project on a location-by-location basis, utilizing GPS technology, which will ultimately enable electronic submittal to the NJDEP. Cost estimate and estimated completion time to be determined from written authorization to proceed and contingent on schedules, weather conditions, traffic control measures needed, etc., to be in full compliance with the State requirements)

**2. GIS STORMWATER INFRASTRUCTURE SYSTEM MAPPING (All stormwater assets including outfalls)**

The estimated completion cost for Phase Two services as outlined herein: **\$20,850.00**

(This Phase includes Inventory and Digitizing the Existing Resource Data (Stormwater features) - Scan and vectorize the existing manually generated as built infrastructure mapping using Autodesk AutoCAD software applications)

(This Phase also includes Mapping the GIS Utility Infrastructure Location Data – Utility As-Built Updates and Mapping Layers in an effort to locate any/all known surface utility infrastructure features and the storm sewer structures/outfalls as needed.

(This Phase also includes Numbering Convention - AutoCAD drawing files to be exported and converted into the Esri ArcGIS shapefile format suitable for GIS use.

*Note: Additional field survey work may be required and/or requested by the Borough beyond the scope of services presented herein. Any additional survey crew field work will be performed solely at the direction of the Borough for an additional per diem fee of \$2,160.00, including coordination at start-up, necessary research, office support, set-up, downloads, and computations for this project.*

If additional work is needed after the not to exceed, **\$55,100.00** cap has been reached, Remington & Vernick Engineers will provide notice in writing to the Borough Administrator of the additional costs needed to complete said work. Remington & Vernick Engineers will not proceed with any additional work that will exceed the not to exceed **\$55,100.00** cap without prior written authorization from the Borough Governing Body. All work will be completed on a time & material basis hourly basis at our current Watchung Borough contract rates.

Any portion of the allocated not to exceed, **\$55,100.00** budget that is not used for requested work during the requirements of this project may be applied to future maintenance work, or as otherwise directed by the Borough.

**PROJECT SCHEDULE**

Our estimated completion time is a minimum of three (3) to five (5) months from written authorization to proceed and contingent on schedules, weather conditions, traffic control measures needed, etc.

Remington & Vernick Engineers is aware that Watchung Borough may want to expedite this project.

All work will be invoiced at the current Watchung Borough contract rates.

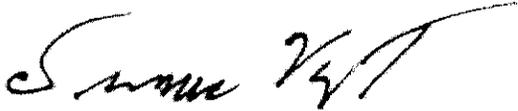
A dedicated project number will be established for billing purposes.

If you have any questions or concerns regarding this project, or if there are budget and timeframe issues based on the scope of work proposed, please contact Mr. Kevin R. Zelinsky, GISP, CMS of our Cherry Hill office at (856) 795-9595, extension 1064, or via e-mail at: [Kevin.Zelinsky@rve.com](mailto:Kevin.Zelinsky@rve.com).

We look forward to working with the Borough on this important project.

Sincerely,

**REMINGTON & VERNICK ENGINEERS**



Terence M. Vogt, PE, PP, CME  
Principal

TV/KRZ/mts

cc: Mayor & Council; William McClave, Public Works Manager

**DRAFT**

**Remington & Vernick Engineers Distribution List**

Edward Vernick  
Craig Remington  
Jason Cline  
James Oris  
Kevin Zelinsky  
Charles Adamson  
Stephen Young  
Jillian Hickey

DRAFT

**BOROUGH OF WATCHUNG  
RESOLUTION: R14**

**WHEREAS**, the Borough of Watchung greatly appreciates the many volunteers who donate their time for the good and well-being of all residents; and

**WHEREAS**, the Governing Body is aware that volunteerism is becoming rarer as people try to juggle many activities in their busy lives; and

**WHEREAS**, this is especially true when the position one is volunteering their time for is a dangerous one, where in a moments' notice their life can be put on the line for the safety of others.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the appointments of **Nector Y. Rosa-Cruz, Nicholas Petersen, and David Petersen**, as Members of the Watchung Fire Department are hereby proudly approved.

**BE IT FURTHER RESOLVED**, that the Governing Body of Watchung hereby commends this and all volunteers for serving our community in this capacity.

\_\_\_\_\_  
Curt S. Dahl, Council Member

\_\_\_\_\_  
Ronald Jubin, Ph.D., Mayor

ADOPTED:      JANUARY 18, 2024  
INDEX:         FIRE COMPANY  
C:                FIRE DEPT., FINANCE,

**BOROUGH OF WATCHUNG  
RESOLUTION: R15**

**WHEREAS**, the Watchung Volunteer Fire Department has submitted the roster of firefighters eligible for a stipend for the year 2023; and

**WHEREAS**, it is necessary to formally approve the stipend amounts; and

**WHEREAS**, the Chief Financial Officer certifies that funds are available in the 2023 budget.

\_\_\_\_\_  
Chief Financial Officer

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized to pay the Volunteer Fire Department stipends per the list below.

Name	Stipend
CARLUCCI, S	\$2,945.66
CARLUCCI SR., T	\$4,100.03
DESANDOLO, A	\$3,169.47
ENGMAN, R	\$1,321.44
GREVES, G	\$4,962.74
KING, M	\$2,378.59
KING, R	\$1,800.41
KLIGE, A	\$5,902.44
MATTAISSI, M	\$763.50
MILDER, D	\$1,673.83
PERALTA, B	\$3,538.52
PICONE, M	\$4,199.25
PIVNICHNY, C	\$2,673.83
SLOYAN, R	\$4,085.35
WERNER, H	\$2,484.94

**Total:           \$46,000.00**

\_\_\_\_\_  
Curt S. Dahl, Council Member

\_\_\_\_\_  
Ronald Jubin, Ph.D., Mayor

ADOPTED: JANUARY 18, 2024  
INDEX: FIRE  
C: B. HANCE, FIRE. DEPT.,

**BOROUGH OF WATCHUNG  
RESOLUTION: R16**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9)) permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Governing Body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the closed session of January 18, 2024.
2. The general nature of the subject matters to be discussed are:
  - a. Attorney-Client Privilege Matters and Contract Execution regarding:
    - 18 Drift Road
    - North Plainfield Shared Services Agreement
3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

\_\_\_\_\_  
Christine B. Ead, Council President

\_\_\_\_\_  
Ronald Jubin, Ph.D., Mayor

ADOPTED: JANUARY 18, 2024

INDEX: MISC.

C: