

**CONSENT AGENDA
ORDINANCES
AND
RESOLUTIONS**

R1:06/06/19

RESOLUTION

NOTE:

RESOLUTION IN PROCESS

DRAFT

Council

Keith S. Balla, Mayor

Date: June 6, 2019

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Watchung that the appointment of Dan Peltack as a probationary Police Officer at an annual salary of \$50,000.00 effective June 15, 2019, be and is hereby confirmed.

DRAFT

Council

Keith S. Balla, Mayor

Date: June 6, 2019

INDEX: Appointments, Police

C: J. Cina
B. Hance
E. Horsfall

RESOLUTION

BE IT RESOLVED that Ordinance OR:19/08 entitled: "AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF WATCHUNG CH. 5-12-12.76 ET. SEQ., THEREOF AND TO FIX AND DETERMINE MINIMUM AND MAXIMUM SALARIES AND COMPENSATION TO BE PAID TO CERTAIN EMPLOYEES." has been adopted after public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, that the Borough Clerk is hereby authorized to publish notice of adoption, according to law. This ordinance shall become effective after final passage, adoption and publication, according to law.

DRAFT

Council

Keith S. Balla, Mayor

Date: June 6, 2019

Index: Code

C: B. Hance

E. Horsfall

ORDINANCE # OR: 19-08

An Ordinance to amend the Code of The Borough of Watchung CH. 5-12.76 et seq., Thereof, and to fix and determine minimum and maximum salaries and compensation to be paid to certain employees.

BE IT RESOLVED, by the Mayor and Council of The Borough of Watchung, that CH. 5-12.76 et seq., the minimum and maximum base salaries and compensations to be paid to certain employees, be approved as follows:

JOB TITLE	MINIMUM	MAXIMUM	
Administrator	\$75,000.00	\$180,000.00	
Borough Clerk	\$45,000.00	\$105,000.00	
Deputy Clerk / Recycling Coordinator	\$40,000.00	\$65,000.00	
Assistant Municipal Clerk	\$35,000.00	\$65,000.00	
Mayor/Council Member	\$3,000.00	\$6,000.00	
Chief Financial Officer / QPA / Tech Officer	\$40,000.00	\$125,000.00	
Deputy Treasurer / Payroll & Benefits Mgr.	\$38,000.00	\$60,000.00	
Executive Assistant	\$38,000.00	\$62,000.00	
Administrative Assistant	\$34,500.00	\$55,000.00	
Administrative Assistant / Finance	\$34,000.00	\$55,000.00	
Administrative Assistant / Police Dept.	\$34,500.00	\$55,000.00	
Administrative Assistant / TACO	\$35,000.00	\$55,000.00	
Administrative Assistant / IT Specialist	\$50,000.00	\$80,000.00	
Registrar of Vital Statistics	\$400.00	\$1,000.00	
Deputy/Alternate Registrar of Vital Statistics	\$300.00	\$800.00	
Construction Code Official/ Building Subcode Official	\$25,000.00	\$55,000.00	
Zoning Officer	\$10,000.00	\$20,000.00	
Building Inspector	\$8,000.00	\$55,000.00	
Fire Sub-Code Official	\$10,000.00	\$28,000.00	
Plumbing Sub-Code Official	\$10,000.00	\$28,000.00	
Electrical Sub-Code Official	\$10,000.00	\$26,000.00	
Fire Official	\$10,000.00	\$42,000.00	
OEM Coordinator	\$1,000.00	\$8,000.00	
Assistant Engineer	\$55,000.00	\$98,000.00	
Municipal Court Judge	\$32,000.00	\$95,000.00	
Public Defender	\$6,000.00	\$20,000.00	
Chief of Police	\$150,000.00	\$190,000.00	
Secretary	\$30,000.00	\$58,000.00	
Police Dispatcher	\$34,445.00	\$75,000.00	
Recreation Coordinator	\$6,000.00	\$15,000.00	
Public Works Manager	\$60,000.00	\$115,000.00	
Public Works Assistant Foreman	\$50,000.00	\$80,000.00	
Public Works Driver / Operator Step A	\$40,000.00	\$49,918.00	
Public Works Driver / Operator Step B	\$40,000.00	\$53,095.00	
Public Works Driver / Operator Step C	\$40,000.00	\$56,272.00	
Public Works Driver / Operator Step D	\$40,000.00	\$59,655.00	
Public Works Driver / Operator Step E	\$40,000.00	\$63,037.00	
Public Works Driver / Operator Step F	\$40,000.00	\$67,138.00	
Public Works Driver / Operator Step G	\$40,000.00	\$70,417.00	
Public Works Driver / Operator Step H	\$40,000.00	\$74,108.00	
Public Works Laborer / Driver Probationary	\$35,000.00	\$40,000.00	
Public Works Laborer / Driver Step A	\$40,000.00	\$44,177.00	
Public Works Laborer / Driver Step B	\$40,000.00	\$46,894.00	
Public Works Laborer / Driver Step C	\$40,000.00	\$49,507.00	
Public Works Laborer / Driver Step D	\$40,000.00	\$52,685.00	
Public Works Laborer / Driver Step E	\$40,000.00	\$55,760.00	
Public Works Laborer / Driver Step F	\$40,000.00	\$57,913.00	
Public Works Laborer / Driver Step G	\$40,000.00	\$62,012.00	
Public Works Laborer / Driver Step H	\$40,000.00	\$65,292.00	
Building Maintenance Worker	\$5,200.00	\$7,500.00	
Tax Assessor	\$35,000.00	\$65,000.00	
Tax Collector	\$10,000.00	\$50,000.00	
Tax Clerk	\$25,000.00	\$52,000.00	
Tax Clerk	Hourly Wage	\$25.00	\$28.00
Dog Census Taker	Hourly Wage	\$8.00	\$15.00
Seasonal/Temporary/Part Time Hourly Rate	Hourly Wage	\$7.00	\$40.00
Board/Commission Clerk	Hourly Wage	\$7.00	\$28.00
Temporary Sub-Code Official	Hourly Wage	\$20.00	\$70.00
Temporary Inspector	Hourly Wage	\$20.00	\$45.00

Municipal Clerk

Keith Balla, Mayor

Introduced by: Black
 Passed: 5/16/19
 Published:
 Adopted: 5/23/19

RESOLUTION

R4:06/06/19

WHEREAS, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than two thousand dollars be awarded by a resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034

Item: PD- Police Vehicles / Two (2) Ford Interceptors

Total Price: \$66,224.00 (State Contract # A87527)

Charged to: 9-01-190-223

Vendor: Gentilini Chevrolet, 500 John S Penn Blvd, Woodbine, NJ 08270

Item: PD- Police Vehicles / One (1) Chevy Tahoe

Total Price: \$37,353.10 (State Contract # 89938)

Charged to: 9-01-190-223

Vendor: Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset NJ, 08873

Item: Public Works- Work Order Software

Total Price: \$4,000.00

Charged to: C-02-812-A-12

Council

Keith S. Balla, Mayor

Date: June 6, 2019

INDEX: Purchases

C: BH

BOROUGH OF WATCHUNG

AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT FOR EMERGENCY MANAGEMENT SERVICES WITH THE COUNTY OF SOMERSET

WHEREAS, the Borough of Watchung is desirous of contracting with the County of Somerset for the provision of OEM (Office of Emergency Management) Services for a three (3) year period beginning May 16, 2019 through May 15, 2022; and

WHEREAS, an agreement to enter into a shared service for municipalities is permitted under N.J.S.A. 40A:65-1 et seq., the "Uniform Shared Services and Consolidation Act"; and

WHEREAS, the Borough Administrator reviewed and is recommending that the Mayor be authorized to sign an agreement to share Emergency Management Services with the County of Somerset, under terms and conditions as outlined on the attached Agreement and pursuant to N.J.S.A. 26:3A2-1 et seq.

BE IT RESOLVED that this Resolution shall take effect immediately.

Council

Date: June 6, 2019

Index: Misc.

C: A. Cruz, E

C. Solan

Keith S. Balla, Mayor

CERTIFICATION

I, Michelle DeRocco, Municipal Clerk of the Borough of Watchung, County of Somerset and State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution duly adopted by the Mayor and Council on May 16, 2019.

Michelle DeRocco, RMC
Clerk

RESOLUTION

WHEREAS, the Borough Office of Emergency Management (OEM) Coordinator has recommended and requested that certain staff be appointed to participate on the OEM Team and to be authorized to work in the Emergency Operations Center when the Center must be activated; and

WHEREAS, these Borough OEM Staff members will assist the local OEM Coordinator in all phases of emergency management when requested.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the following Borough employees are hereby designated as Staff for the Borough OEM Team and will serve in this capacity with no additional compensation.

1. Joseph Cina, Police Chief / 1st Deputy Coordinator
2. Andrew Hart, Police Lieutenant / 2nd Deputy Coordinator
3. Michelle DeRocco, Borough Clerk
4. Bob Burns, Public Works Manager; or a Public Works Employee Designated by Mr. Burns
5. Bill Hance, CFO and Technology Officer
6. Maria Fittipaldi, Administrative Assistant
7. Brian Townley, Administrative Assistant Police Department / IT Specialist

Council

Keith S. Balla, Mayor

Date: June 6, 2019

INDEX: Appointments. Personnel, Misc.

C: C. Solan
J. Cina
M. DeRocco
M. Hance

RESOLUTION

WHEREAS, the Borough has a continuing need for an Interim Construction/Building Subcode Official; and

WHEREAS, Vincent Geraldini was hired as Interim Construction Official/Building Subcode Official for the Borough, effective May 6, 2019 for a period of thirty (30) days, appointment expiring on June 4, 2019; and

WHEREAS, the Mayor and Council hereby extends the term of Vincent Geraldini as Interim Official for an additional 30 days, effective June 5, 2019 and expiring on July 4, 2019; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Vincent Geraldini, TACCO Carolyn Taylor, and the NJDCA, Uniform Construction Code Division.

DRAFT

Council

Keith S. Balla, Mayor

Date: May 16, 2019
INDEX: Appointments. Personnel
C: M. DeRocco
E. Horsfall
M. Hance
C. Taylor

RESOLUTION

WHEREAS, the Borough is able to secure the services of a volunteer student intern this summer to supplement office staff during vacation periods and assist with records management; and

WHEREAS, resident Christina Tillinghast, as student at Mt. Saint Mary's Academy in her Junior year has been interviewed and approved by the Administrator, Clerk and TACO (Technical Assistant to the Construction Official) to assist in this volunteer capacity during this summer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, that Christina Tillinghast is authorized to work in this volunteer tern capacity under the direction of Borough Administrator Tom Jenkins, Clerk Michelle DeRocco, and TACO Carolyn Taylor.

DRAFT

Council

Keith S. Balla, Mayor

Date: June 6, 2019
Index: Misc., Appointments
C: B. Hance
E. Horsfall

RESOLUTION

WHEREAS, pursuant to Chapter VIII of the Code of the Borough entitled "Towing", the Watchung Police Department received and reviewed applications from licensed wreckers desiring to engage in business as a wrecker in the Borough at the request of the Police Department; and

WHEREAS, the following applications have been submitted and after review, have been found to meet the requirements and have been recommended to be placed on the towing list for standard and heavy duty towing:

Majestic Towing & Transport Inc.
South Plainfield, NJ 07080

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Clerk of the Borough of Watchung are hereby authorized to execute a three (3) year license for Towing services with the firms listed above, upon receipt of the completed agreement and required \$750.00 Licensing Fee.

Council

Keith S. Balla, Mayor

Date: 06/06/19
Index: Police, Permits - Special
C: J. Cina, T. Hale, W. Hance,
M. DeRocco, M. Hance

**NON- CONSENT AGENDA
ORDINANCES
AND
RESOLUTIONS**

RESOLUTION

BE IT RESOLVED that the Ordinance **OR:19/14** entitled: **"AN ORDINANCE PROVIDING FOR LANDSCAPING IMPROVEMENTS, SIGNS, AND OTHER PROPERTY BEAUTIFICATION IMPROVEMENTS IN THE BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, NEW JERSEY AND APPROPRIATING \$50,000.00 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND."** having been adopted on first reading.

NOW, THEREFORE, **BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung that the Borough Clerk is hereby directed to publish notice of said ordinance, along with notice of Public Hearing to be held on June 20, 2019 at a meeting beginning at 7:30 P.M. in the Municipal Building, 15 Mountain Boulevard, Watchung, New Jersey.

DRAFT

Council

Keith S. Balla, Mayor

Date: June 6, 2019
Index: Misc., Borough Properties

C: W. Hance, B. Burns

BOROUGH OF WATCHUNG
Ordinance No. OR:19/14

AN ORDINANCE PROVIDING FOR LANDSCAPING IMPROVEMENTS, SIGNS, AND OTHER PROPERTY BEAUTIFICATION IMPROVEMENTS IN THE BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, NEW JERSEY AND APPROPRIATING \$50,000.00 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF WATCHUNG, IN THE COUNTY OF SOMERSET, NEW JERSEY AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized to be undertaken by the Borough of Watchung, New Jersey, as a general improvement. For the improvement or purpose described in Section 2 there is hereby appropriated the sum of \$50,000 from the capital improvement fund.

Section 2. The improvement hereby authorized is for landscaping improvements, signs and other property beautification improvements in the amount of \$50,000.00.

Section 3. The said improvements or purposes described in Section 2 of this ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof shall be assessed on property specially benefited thereby.

Section 4. There is no debt authorized for these improvements or purposes.

Section 5. This ordinance shall take effect immediately upon final passage according to law.

ATTEST:

Michelle DeRocco, Clerk

Keith Balla, Mayor

Introduced By: _____

First Reading: _____

Published: _____

Final Reading: _____

I, Michelle DeRocco, Municipal Clerk of the Borough of Watchung, County of Somerset, State of New Jersey, certify the foregoing to be a true copy of an ordinance duly adopted at a meeting of the Mayor and Council held on _____, 2019.

Michelle DeRocco, RMC

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action on the closed session of the Special Meeting held on June 6, 2019.
2. The general nature of the subject matter to be discussed is as follows:

Executive Session:
Contract Negotiations - Crown Castle Consent to Sublease
3. Minutes of said discussion will be made available as soon as it is deemed in the public interest to do so.
4. The Borough Council may take official action on those items discussed in Executive Session upon completion of the executive session.
5. This resolution shall take effect immediately.

Council

Keith S. Balla, Mayor

Date: June 6, 2019
Index: Misc.