

Meeting Start date and time:

May 21, 2021

11:05 am

Attendees:

Charlie Neiss (chair)
Wendy Robinson
Bill Hance
Susan Zeitels

Agenda

1. Prior meeting minutes
2. Finalize meeting day/time June through year end
3. Follow-ups from prior meeting
4. Status on action items

Prior meeting minutes

Approved - to be posted on website

Regular Meeting Dates After June 4th

3rd Monday - time TBD

Follow-ups from prior meeting

- Charlie was able to access the document Kim sent. The two met and walked through open action items.

Status on Action Items

Action (must be in 6 of 18 categories)	Status
Create Green Team (MANDATORY)	Complete
Community Education & Outreach	In Progress
Hold a Green Fair	In Progress

"Green" Your Green Fair	In Progress
Extreme Temperature Event Plan	In Progress
Emergency Communications Planning	In Progress
Vulnerable Populations Identification for Emergencies	In Progress
Energy Tracking & Management (PRIORITY)	In Progress
Farmers Markets	In Progress
Green Building Policy/Resolution	In Progress
Green Building Education	In Progress
Anti-Idling Education & Enforcement Program	In Progress
Smoke-Free and Tobacco-Free Public Places	In Progress
Environmental Commission	In Progress
Tree Protection Ordinance	Approved
Adopt a Green Purchasing Policy by Resolution	In Progress
Recycled Paper	In Progress
Municipal Communications Strategy	In progress
Digitizing Public Information	Complete
Prescription Drug Safety and Disposal (PRIORITY)	Compete
Community Paper Shredding Day	In Progress
Non-Mandated Materials Recycling	In Progress
Grass - Cut It and Leave It Program	In Progress

Many of the In Progress items are close to completion. The Farmers' Market is set and will open on June 1. There is an item for the Emergency Communications Planning action that may be difficult to document so we will consider this action at risk.

Although we are collecting current documentation for the Tree Protection Ordinance action item, the submission from 2014 is non-expiring so this one is considered Approved

Points required for Bronze: 150
Target for June submission: 215
Submitted: 45
At risk: 10

Follow up actions:

- Charlie to confirm future meeting time with members

Meeting End time:

11:31 am