

Meeting Start date and time:

September 20, 2021

3:03 pm

Attendees:

Charlie Neiss (chair)
Denise Soppas
Wendy Robinson
Bill Hance
Joan Tak (3:07)
Susan (3:40)

Agenda

1. Prior meeting minutes
2. Green Fair
3. Resubmission of bronze application
4. Action items for silver submission
5. 2022 priorities
6. Follow-ups from prior meeting

Prior meeting minutes

Approved - to be posted on website

Green Fair

- Promotion
 - Awaiting signs
 - Banner near circle (the green?)
 - Lawn signs where farmers market signs are
 - Is already on electronic sign in front of borough hall
 - Can we use portable electronic sign? - Wendy to speak with chief
 - We have a page on the Boro site, awaiting content
 - Flyers printed and distributed - Charlie to send flyer image
 - Needs to be on social media, web page, and email - Charlie to send text for announcement
- Need for volunteers
 - Need to confirm location of volunteers
 - EC team to work table - reusable bags

- CERT for table - Denise
- Someone to assist with styrofoam recycling
 - Can someone get a count of Watchung vs Warren for future collections?
- Someone to speak with middle school volunteers
 - Environmental issues
 - Beekeeping - Joan
- Watchung Borough has electronics for recycling need to arrange to get to collection point
- Watchung Farmers Market banner to Warren

Resubmission of bronze application

Action	Points	Point Person	Status	Revisions
Create Green Team (MANDATORY)	10	Wendy	Approved	
Community Education & Outreach		Kim	Revised	Correct checklist Improve image quality in upload One answer missing
Hold a Green Fair		Joan	Must Revise	Awaiting fair on 9/25
"Green" Your Green Fair		Joan	Must Revise	Awaiting fair on 9/25
Extreme Temperature Event Plan		Denise	Must Revise	Convene committee
Emergency Communications Planning	15	Denise	Approved	
Vulnerable Populations Identification for Emergencies	10	Denise	Approved	
Energy Tracking & Management (PRIORITY)		Bill	Revised	Copy data to online system for additional 10 points
Farmers Markets		Wendy	Revised	Costs and income data
Green Building Policy/Resolution		Charlie	Revised	Circulate policy
Green Building Education	5	Bill	Approved	
Anti-Idling Education & Enforcement Program		Charlie	Revised	Re-adopt resolution Circulate policy
Environmental Commission	10	Rachel	Approved	
Environmental Commission Site Plan Review	10	Rachel	Approved	
Tree Protection Ordinance	10	Rachel	Approved	
Adopt a Green Purchasing Policy by Resolution	5	Bill	Approved	
Recycled Paper	10	Bill	Approved	
Municipal Communications Strategy		Kim	Revised	Minor changes
Digitizing Public Information	10	Charlie	Approved	
Prescription Drug Safety and Disposal (PRIORITY)		Wendy	Revised	Detailed data required

Grass - Cut It and Leave It Program	5	Rachel	Approved
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Action items for silver submission

The following items are proposed for silver submission

Action	Possible Points	Assignee	Status
Companion Animal Management Pledge	5	Wendy	
Energy Tracking & Management (PRIORITY)	20	Bill	Complete
Public Electric Vehicle Charging Infrastructure	15	Wendy	In Progress
Smoke-Free and Tobacco-Free Public Places	10	Charlie	
Improve Public Engagement in Municipal Government	10 to 15	Wendy	In Progress
Improve Public Engagement in Planning and Zoning	10 to 15	Wendy	In Progress
Online Municipal Public Service Systems	10 to 15	Wendy	In Progress
Commercial and Institutional Recycling	10	Charlie	
Community Paper Shredding Day	5	Joan	Green Fair
Construction and Demolition Waste Recycling	5 to 15	Wendy	
Non-Mandated Materials Recycling	5 to 60	Joan	Green Fair
Materials Reuse Program	10	Wendy	
Reusable Bag Education Program	5	Env Comm	In Progress

Generally speaking, work has not begun on the above items yet as we are still awaiting feedback on the bronze submission.

Points required for Silver: 350
 Submitted for Bronze: 200
 Approved: 20
 Target for Fall submission: 160
 Submitted: 0
 At risk: 0

2022 Priorities

- EV readiness
- Solar

Follow-ups from prior meeting

- Bill to send Public Engagement information to Planning Board - carried forward from prior meeting
- Charlie to engage Carolyn regarding the committee & plan for extreme temperature events.
- Address Bronze submission feedback items. - COMPLETE

Follow up actions:

- Bill to send Public Engagement information to Planning Board - carried forward from prior meeting
- Charlie to engage Carolyn regarding the committee & plan for extreme temperature events.
- Green Fair
 - Charlie to send flyer image to Wendy
 - Charlie to send social media text and image to Edith
 - Denise to contact CERT re volunteers
- Silver submission - complete items

Next meeting:

- Monday, October 18, 2021 3:00 pm

Meeting End time:

3: 55 pm