

Meeting Start date and time:

August 16, 2021

3:12 pm

Attendees:

Charlie Neiss (chair)
Denise Soppas
Wendy Robinson
Joan Tak

Agenda

1. Prior meeting minutes
2. Review fall newsletter article
3. Green Fair
4. Revisions to bronze submission action items
5. Action items for silver submission
6. Farmers Market
7. Follow-ups from prior meeting

Prior meeting minutes

Approved - to be posted on website

Review fall newsletter article

Green Fair

- Promotion
 - Sign image largely complete, awaiting link to web page
 - We will have a page on the Boro site, awaiting content
 - Flyer in the works
- Need for volunteers
 - Green team to work table
 - EC team to work table - reusable bags
 - CERT for table
 - Someone (CERT?) to assist with styrofoam recycling
- COVID Plan needs to go to OEM

Revisions to bronze submission action items

Action	Points	Point Person	Status	Revisions
Create Green Team (MANDATORY)	10	Wendy	Approved	
Community Education & Outreach		Kim	Must Revise	Correct checklist Improve image quality in upload One answer missing
Hold a Green Fair		Joan	Must Revise	Awaiting fair on 9/25
"Green" Your Green Fair		Joan	Must Revise	Awaiting fair on 9/25
Extreme Temperature Event Plan		Denise	Must Revise	Convene committee
Emergency Communications Planning	15	Denise	Approved	
Vulnerable Populations Identification for Emergencies	10	Denise	Approved	
Energy Tracking & Management (PRIORITY)		Bill	Must Revise	Copy data to online system for additional 10 points
Farmers Markets		Wendy	Must Revise	Costs and income data
Green Building Policy/Resolution		Charlie	Must Revise	Circulate policy
Green Building Education	5	Bill	Approved	
Anti-Idling Education & Enforcement Program		Charlie	Must Revise	Re-adopt resolution (complete) Circulate policy
Environmental Commission	10	Rachel	Approved	
Environmental Commission Site Plan Review	10	Rachel	Approved	
Tree Protection Ordinance	10	Rachel	Approved	
Adopt a Green Purchasing Policy by Resolution	5	Bill	Approved	
Recycled Paper	10	Bill	Approved	
Municipal Communications Strategy		Kim	Must Revise	Minor changes
Digitizing Public Information	10	Charlie	Approved	
Prescription Drug Safety and Disposal (PRIORITY)		Wendy	Must Revise	Detailed data required
Grass - Cut It and Leave It Program	5	Rachel	Approved	

Action items for silver submission

The following items are proposed for silver submission

Action	Possible Points	Assignee
Companion Animal Management Pledge	5	Charlie
Energy Tracking & Management (PRIORITY)	10 to 20	Bill
Public Electric Vehicle Charging Infrastructure	15	Wendy
Smoke-Free and Tobacco-Free Public Places	10	Charlie
Improve Public Engagement in Municipal Government	10 to 15	Wendy
Improve Public Engagement in Planning and Zoning	10 to 15	Bill
Online Municipal Public Service Systems	10 to 15	Wendy
Commercial and Institutional Recycling	10	Charlie
Community Paper Shredding Day	5	
Construction and Demolition Waste Recycling	5 to 15	Charlie
Non-Mandated Materials Recycling	5 to 60	
Materials Reuse Program	10	
Reusable Bag Education Program	5	Env Comm

Generally speaking, work has not begun on the above items yet as we are still awaiting feedback on the bronze submission.

Points required for Silver: 350
Submitted for Bronze: 200
Approved: 20
Target for Fall submission: 160
Submitted: 0
At risk: 0

Farmers Market

Follow-ups from prior meeting

- Bill to send Public Engagement information to Planning Board - Bill not present at meeting
- Watchung Green Team members to participate in the August Warren Green Team meeting to finalize plans for the Green Fair. - Complete

Follow up actions:

- Bill to send Public Engagement information to Planning Board - carried forward from prior meeting

- Charlie to engage Carolyn regarding the committee & plan for extreme temperature events.
- Address Bronze submission feedback items.
 - Bill
 - Charlie
 - Wendy
 - Denise
 - Kim

Next meeting:

- Monday, September 20, 2021 3:00 pm

Meeting End time:

3:55 pm