



**RECREATION COMMISSION
MINUTES
October 11, 2023**

CALL TO ORDER

The meeting was called to order at 7:38 pm by Bill Jacques, Chairperson who determined that this meeting was called in accordance with the provisions of N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by way of annual notice to the official newspapers, and posted at Borough Hall.

SALUTE TO THE FLAG

ROLL CALL:

Bill Jacques, Chair Person (✓); Craig Zaikov, Vice-Chair Person (); John Pennett (); Michael Onuska (); Maryann Weber (✓); Suzanne Stiles (✓- via Zoom); Allison Baitel (✓- via Zoom); Curt Dahl, Council Liaison (✓); Pierce Jubin (); Dámaris Gray, Coordinator (✓)

CONSENT AGENDA: Motion to approve the September 6, 2023 meeting minutes was made by Suzanne Stiles and seconded by Allison Baitel

COORDINATOR'S REPORT: Debriefing of past events (see attached)

9/11 Memorial Ceremony – Damaris Gray gave a summary of the well-attended ceremony that was held at Borough Hall in spite of the inclement weather. She thanked Suze Stiles for handing out the programs and others that were present.

Movie Night – Damaris Gray highlighted PBA's donation of Scream Trucks at the beginning of the evening and mentioned the Blue-ray DVD didn't play well at the start of the movie and staff had to switch it out with a standard DVD the movie continued with no further issues.

Fishing Derby – Damaris Gray stated that even though the event was postponed to Sunday (rain date), many families came out and not one child left without a trophy or ribbon.

CORRESPONDENCE: (All attached hereto)

- Elizabeth Nusser – Metanoia Coaching – Wounded Warrior 5k Run, Field and Facility Permit Request
- Watchung Hills Regional Municipal Alliance (WHRMA) – Harvest Festival/ Jack Walsh 5K Run/Walk Materials
- Fun Services – Proposed Contract for Harvest Festival Entertainment

UNFINISHED BUSINESS: Upcoming events

Harvest Festival – Suze Stiles inquired as to volunteers and assignments. A discussion was held and Allison Baitel volunteered to manage the beverages or pizza, Bill Jacques offered to manage the grill (Hotdogs) and Suze Stiles volunteered to operate the popcorn machine. The other members assured Damaris that they will be on hand to assist where needed. Damaris Gray informed that Chick-Fil-A was returning again this year and we are adding Wendy;s to the Festival as well.

Veterans' Day – Damaris Gray informed that the program has been created and she is just waiting on Fire Department to confirm the members that will be placing the wreath on the memorial.

By-Laws: Maryann Weber stated that she could not open the file that Suze Stiles had sent to everyone. Suze Stiles will find another format to re-send it. Discussion was held regarding the updating of the By-laws at a later time.

VOUCHERS SUBMITTED FOR APPROVAL:

Angelo Scarano, Inc. (Portable Restroom - September)	\$125.00
Angelo Scarano, Inc. (Portable Restroom - October)	\$125.00
Gray's Florist (9/11 Ceremony – Wreath & Mums)	\$330.00
Amazon (Movie Night Banners, popcorn, etc.)	\$119.57
Bill Hance (Movie Night – BJ's Juices & Snacks)	\$110.50
Amazon (Fishing Derby Banners)	\$120.96
Crown Trophy (Fishing Derby)	\$90.00
Mariann Weber (Dunkin Donuts – Fishing Derby)	\$123.64
Harry Werner (Ice – Fishing Derby)	\$27.91
NJ Basketball League (Youth Travel Basketball)	\$200.00

NEW BUSINESS:

Upcoming Fire, Police, DPW, Council Game – Curt Dahl mentioned that softball games are scheduled to be held on October 21st (weather permitting) Curt Dahl requested that softballs be ordered. Discussion was held regarding Phillips Field maintenance. Curt Dahl informed that the \$3,500.00 offered at the previous meeting was not received and no longer needed. Damaris Gray offered to check on the status of the request to Finance. Curt Dahl proposed corn hole tournaments to be held in November. Damaris Gray to order 8 sets from Amazon.

REPORTS OF CHAIR PERSONS:

- Recreation Basketball – No report given.
- Boys Traveling Basketball Somerset County Activities – No report given.
- Special Events - – No report given.
- Girls Traveling Basketball – No report given.
- Men's Basketball – No report given.
- Volleyball – No report given.
- Tennis – No report given.

December Meeting Virtual vs. In-person meetings – the committee decided to keep in-person meetings with hybrid option went Zoom is needed.

ADJOURNMENT

A motion to adjourn the meeting was made by Maryann Weber and seconded by Suze Stiles. The meeting was adjourned at 8:20pm. The next regularly scheduled meeting is Wednesday, November 11, 2023, 7:30PM at Borough Hall, 15 Mountain Boulevard.

Respectfully submitted by,

Damaris Quñones-Gray

Recreation Coordinator/Recording Secretary