

RECREATION COMMISSION
MINUTES
January 8th
(Dec. 4th, 2019 Cancelled)

CALL TO ORDER

The meeting of the Watchung Recreation Commission was called to order at 7:45 pm by Bill Jacques, Chairman of the Recreation Commission who determined the meeting had been called in accordance with the N.J.S.A. 20:4-6 et seq. Notice of this meeting was given by annual notice to the official newspapers, and posted at Borough Hall.

SALUTE TO THE FLAG

ROLL CALL:

L. Monetti (P); B. Jacques (P); C. Zaikov (A); S. Black (A); J. Pennett (P); M. Onuska (P);
M. Weber (P);

CONSENT AGENDA: The minutes of the October 23, 2019 meeting were approved by J. Pennett, seconded by M. Weber. All were in favor.

COORDINATOR'S REPORT: See Attached

CORRESPONDENCE:

Budget Account Status Sheets
US Sports – Tennis Program Information

UNFINISHED BUSINESS:

L. Monetti mentioned that the Building and Grounds Committee will be discussing the Messina's Goose Stoppers product and hopes for the approval for Mobus Field and the walking paths around Watchung Lake before March 1st.

NEW BUSINESS:

The Commission discussed allowing US Sports and WHRHS to run programs on the Mobus Tennis Courts this spring according to their Field and Facility Use Application. J. Pennett made a motion to approve the field requests, B. Jacques second the motion. All were in favor.

The Commission discussed the reorganization of Chairman & Vice Chairman. M. Onuska made a motion to re-appoint B. Jacques for Chair and re-appointed C. Zaikov for Vice Chairman. J. Pennett 2nd the motion. All were in favor.

The Commission discussed the 2020 Event Dates. The following Borough and Recreation events locations and dates were set as follows;

2020 Event	Date	Rain Date	Time	Location
Easter Egg Hunt	April 11	N/A	11am - 12:30pm	Phillip's Field
Community Picnic	May 16	May 17	Noon - 3:00pm	Mobus Field
Memorial Day Ceremony	May 25	NA	9:30am	Texier House
Music in the Park	June 6	June 7	4:30 - 7:30pm	Phillip's Field
Summer Camp	June 29 - Aug. 14		9:00am - 4pm	Round Top Warren
9/11 Ceremony	Sept. 11	NA	5:30pm	Village Green
Fishing Derby	Sept. 12	Sept. 13	9am - Noon	Watchung Lake
Movie / Ice Cream Social	Sept. 25	NA	6:00pm - 9pm	Phillip's Field
Harvest Festival	Oct. 24	Oct. 25	1 - 4pm	Mobus Field
Veterans Day Ceremony	Nov. 11	NA	9:30am	V.V. or Texier House

The Commission discussed the details of the Easter Egg Hunt. L. Monetti mentioned the Lion's Club showed interest in supporting the event again this year. All were in favor of allowing the Girl Scouts to sell cookies at the event.

As the Commission set a date for the "Music in the Park" event for June 6th and since the food trucks did not have the support they had hoped for at last year's event, J. Pennett suggested inviting Little League to open the Snack Shake to raise funds and ask the Boy Scouts if they would like to sell hot dogs during the event as a fund raiser for their troops. All were in favor.

REPORTS OF CHAIRPEOPLE:

Recreation Basketball	Special Events	Volleyball
Boys Traveling Basketball	Girls Traveling Basketball	Tennis
Somerset County Activities	Adult Basketball	

M. Onuska mentioned that some areas of the sidewalks around Watchung Lake are uneven causing a trip hazard and so several people are walking in the street to avoid falling. Also mentioned was the walkway is never shoveled during a snow storm in front of the house at the corner of Stirling Road at the beginning of Brookdale Road. L. Monetti mentioned it is a rental property and wasn't sure who was responsible to clear those walkways, the owner or the tenant.

VOUCHERS SUBMITTED FOR APPROVAL:

Harvest Festival;

Marino's Pizza \$540.00

Travel Basketball;

Darrow's Sporting Edge - Team Jerseys \$1848.50
 Sports Engine, Inc. - Background Checks \$200.00
 C. Zaikov - Program Supplies \$512.42

VOUCHERS SUBMITTED FOR APPROVAL: (Continued)

Referee Reimbursements;

M. Checchio	\$500.00
J. Mazzuca	\$500.00
S. Shiffman	\$500.00
T. Sims	\$500.00
P. Hockmeyer	\$500.00
J. Griffith	\$500.00
J. Williams	\$500.00
Messina's Goose Stoppers – Mobus Field	\$350.00
ARF Rental – Temporary Restroom Nov. & Dec.	\$93.66

ADJOURNMENT

As there was no further business J. Pennett made a motion to adjourn the meeting at 9:15, M. Onuska second the motion. The next regularly scheduled meeting is Wednesday, Feb. 5, 2020, 7:30PM at Borough Hall, at 15 Mountain Boulevard.

Respectfully Submitted By;

Linda Monetti

Recreation Coordinator
Recording Secretary

WATCHUNG RECREATION
COORDINATOR'S REPORT

January 8th, 2020

Field / Facility Use; WHRHS has requested the use of our tennis courts for the Boy's High School tennis team from March 9th through May 15th, 2020 Monday through Friday from 2:30pm – 5:00pm. Only 2 courts will be reserved to allow residents to use the additional court during that time.

US Sports has submitted an application for the use of Mobus Field for a youth soccer program for various dates in June, July and August of 2020. They have also put in a request to run two 8 week youth tennis program from March 19th to June 14, 2020 as well as two week long summer tennis camps.

Little League Opening Day is scheduled for April 18th.

Event Date Options;

Easter Egg Hunt – April 11th

Community Picnic – May 16th (Rain Date May 17th)

Music in the Park – June 6th (Rain Date June 7th)

Movie Night/Ice Cream Social – Sept. 18th

Fishing Derby – Sept. 26th (Rain Date Sept. 27th)

Harvest Festival – Oct. 17th (Rain Date Oct. 18th)

Operating Budget;

An additional \$13,000 will be requested for the 2020 budget to cover the extra costs of the summer camp program. As the 2019 program required an additional \$13,500 above the original budget requested. I am anticipating that the enrollment may be higher in 2020 as this will be the 2nd year of the program at Round Top in Warren and there were good reviews by the staff and students. A higher enrollment will increase the costs for trips and supplies. Although the enrollment covers most of the cost of the program a set budget must be requested in anticipation of the projected cost of each line item. A total of \$35,000 will be requested for the camp operations and \$40,000 will be requested for the camp staff which also includes a portion of the Recreation Coordinator's salary. With all other budgeted items the total Recreation budget requested was \$111,000. an increase of \$13,040 from the 2019 budget.

Outline of the 2019 Camp Income & Expenses;

Camp revenue	\$59,350
Camp expenses	\$33,352.78 (trips and supplies)
Camp Staff wages	<u>\$29,595.99</u>
Total Cost	\$62,948.77

Budgeted Funds Allocated for the 2019 Camp was \$30,000 for Camp Staff & \$20,000 for trips and supplies or \$50,000.00 total, a difference of \$12,948.77.

The Travel and Recreation Basketball Program; The enrollment fee was increased this year to help cover the cost of the referees and the custodial fees for the use of the schools when a custodian was not scheduled for another school program. Close to \$10,000 had been collected from registration fees for both Travel and Recreation basketball programs to date.

Custodial fees for the 2018/19 basketball programs came to a total of \$6187.50.

Referee costs for the 2018/19 basketball programs came to a total of \$5320.00

Jersey Basketball Association for Travel Basketball was \$1050.00

Background Checks for coaches costs \$200.00

Supplies, Balls, Nets, Scoreboards, Jersey's etc. totaled \$5116.95

Watchung Hoops Website Fees \$300.00

Total program costs comes to approximately \$18,200. \$4500. has been added to the budget for each program or a total of \$9,000. and with the \$10,000. in registration fees the total cost would be covered the to run these programs.

A total of \$2660 was collected in field and facility use fees for 2019 and a total of \$7272. was donated to the Borough for events. With the Summer Camp registration fees collected in the amount of \$59,350. the Borough collected a total of \$78,652 in proceeds vs. the \$93,053 expended for Recreation's programs and events for 2019. Funds were also utilized from the trust account to cover costs of the referee reimbursements. The Borough was able to offer six (6) community events, a full time summer camp program with before and after care options, Travel and Recreation Basketball, a tennis program, a Women's Volleyball Program, and a Men's Basketball Program all for less than \$14,400 as a department of the Borough.

Respectfully Submitted By,

Linda Monetti

Recreation Coordinator/Secretary