

**BOROUGH OF WATCHUNG
RESOLUTION: R1**

BE IT RESOLVED that Ordinance **OR:21/09** entitled:

“AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF WATCHUNG CH. 5-12.76 ET SEQ., THEREOF, AN TO FIX AND DETERMINE MINIMUM AND MAXIMUM SALARIES AND COMPENSATION TO BE PAID TO CERTAIN EMPLOYEES.” can now be adopted after public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Clerk is hereby authorized to publish notice of adoption in accordance with law. This ordinance shall become effective after final passage, adoption and publication in accordance with law.

Ronald Jubin, Council Member

Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
INDEX: FINANCE-BUDGET, SALARIES
C: B. HANCE,

**BOROUGH OF WATCHUNG
ORDINANCE # OR: 21/09**

An Ordinance to amend the Code of The Borough of Watchung CH. 5-12.76 et seq., Thereof, and to fix and determine minimum and maximum salaries and compensation to be paid to certain employees.

BE IT RESOLVED, by the Mayor and Council of The Borough of Watchung, that CH. 5-12.76 et seq., the minimum and maximum base salaries and compensations to be paid to certain employees, be approved as follows:

<u>JOB TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Administrator	\$ 75,000.00	\$ 180,000.00
Borough Clerk	\$ 45,000.00	\$ 105,000.00
Deputy Clerk	\$ 40,000.00	\$ 65,000.00
Mayor/Council Member	\$ 3,000.00	\$ 6,000.00
Chief Financial Officer / QPA / Technology Officer	\$ 40,000.00	\$ 125,000.00
Deputy Treasurer / Payroll & Benefits Manager	\$ 38,000.00	\$ 62,000.00
Administrative Assistant	\$ 34,500.00	\$ 62,000.00
Administrative Assistant / Finance	\$ 34,000.00	\$ 62,000.00
Administrative Assistant / Police Dept.	\$ 34,500.00	\$ 62,000.00
Administrative Assistant / TACO	\$ 35,000.00	\$ 70,000.00
Executive Assistant/ IT Coordinator	\$ 50,000.00	\$ 91,500.00
Registrar of Vital Statistics	\$ 400.00	\$ 1,200.00
Deputy/Alternate Registrar of Vital Statistics	\$ 300.00	\$ 1,000.00
Construction Code Official/ Building Subcode Official	\$ 25,000.00	\$ 55,000.00
Zoning Officer	\$ 10,000.00	\$ 20,000.00
Building Inspector	\$ 8,000.00	\$ 56,000.00
Fire Sub-Code Official	\$ 10,000.00	\$ 28,000.00
Plumbing Sub-Code Official	\$ 10,000.00	\$ 26,000.00
Electrical Sub-Code Official	\$ 10,000.00	\$ 26,000.00
Fire Official	\$ 10,000.00	\$ 42,000.00
OEM Coordinator	\$ 1,000.00	\$ 8,000.00
Municipal Court Judge	\$ 32,000.00	\$ 95,000.00
Public Defender	\$ 6,000.00	\$ 25,000.00
Chief of Police	\$ 150,000.00	\$ 200,000.00
Secretary	\$ 30,000.00	\$ 60,000.00
Police Dispatcher	\$ 34,445.00	\$ 85,000.00
Recreation Coordinator	\$ 6,000.00	\$ 20,000.00
Principal Public Works Manager / Borough Engineer	\$ 60,000.00	\$ 130,000.00
Public Works Foreman	\$ 50,000.00	\$ 85,000.00
Public Works Laborer / Operator Year 1	\$ 40,000.00	\$ 51,528.00
Public Works Laborer / Operator Year 2	\$ 40,000.00	\$ 54,808.00
Public Works Laborer / Operator Year 3	\$ 40,000.00	\$ 58,087.00
Public Works Laborer / Operator Year 4	\$ 40,000.00	\$ 61,579.00
Public Works Laborer / Operator Year 5	\$ 40,000.00	\$ 65,071.00
Public Works Laborer / Operator Year 6	\$ 40,000.00	\$ 69,303.00
Public Works Laborer / Operator Year 7	\$ 40,000.00	\$ 72,689.00
Public Works Laborer / Operator Year 8	\$ 40,000.00	\$ 76,499.00
Public Works Laborer / Driver Probationary	\$ 35,000.00	\$ 41,290.00
Public Works Laborer / Driver Year 1	\$ 40,000.00	\$ 45,602.00
Public Works Laborer / Driver Year 2	\$ 40,000.00	\$ 48,406.00
Public Works Laborer / Driver Year 3	\$ 40,000.00	\$ 51,104.00
Public Works Laborer / Driver Year 4	\$ 40,000.00	\$ 54,384.00
Public Works Laborer / Driver Year 5	\$ 40,000.00	\$ 57,558.00
Public Works Laborer / Driver Year 6	\$ 40,000.00	\$ 59,781.00
Public Works Laborer / Driver Year 7	\$ 40,000.00	\$ 64,012.00
Public Works Laborer / Driver Year 8	\$ 40,000.00	\$ 67,398.00
Building Maintenance Worker	\$ 5,200.00	\$ 7,742.00
Custodian	\$ 30,000.00	\$ 40,000.00

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ORDINANCE # OR: 21/09**

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BE IT RESOLVED, by the Mayor and Council of The Borough of Watchung, that CH. 5-12.76 et seq., the minimum and maximum base salaries and compensations to be paid to certain employees, be approved as follows:

<u>JOB TITLE</u>		<u>MINIMUM</u>	<u>MAXIMUM</u>
Tax Assessor		\$ 35,000.00	\$ 68,000.00
Tax Collector		\$ 10,000.00	\$ 50,000.00
Tax Clerk		\$ 25,000.00	\$ 62,000.00
Seasonal/Temporary/Part Time Hourly Rate	Hourly Wage	\$ 12.00	\$ 42.00
Board/Commission Clerk	Hourly Wage	\$ 12.00	\$ 35.00
Temporary Sub-Code Official	Hourly Wage	\$ 20.00	\$ 70.00
Temporary Inspector	Hourly Wage	\$ 20.00	\$ 45.00
Night Subcode Inspection			\$ 300.00
Pesticide Applicator	Stipend		\$ 1,000.00

ATTEST:

APPROVED:

Municipal Clerk

Keith Balla, Mayor

Introduced by: Jubin
 Passed: August 12, 2021
 Published: September 9, 2021
 Adopted:

DRAFT

**BOROUGH OF WATCHUNG
RESOLUTION: R2**

WHEREAS, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than two thousand dollars be awarded by a resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: Pinto Brothers, PO Box 528, South Plainfield, NJ 07080
Item: 2021 Bulk Pick-Up
Total Price: \$8,430.11
Charged to: 1-01-155-381

Vendor: Communications Specialists, 11c Hart Lane, East Brunswick, NJ 08816
Item: Yearly Maintenance Contract for Police Dept.,
Radio Maintenance 9/1/2021-8/31/2022
Total Price: \$9,844.80
Charged to: 1-01-190-268

Vendor: Cooper Technology Group, 210 3rd Avenue, Alpha, NJ 08865
Item: Ballot Drop Box Camera System
Total Price: \$2,450.00
Charged to: 1-01-155-273

Vendor: Emergency Reporting, 2200 Rimland Drive, Suite 305, Bellingham, WA 98226
Item: Recurring Subscription Fee, (FD software)
Total Price: \$2,566.80
Charged to: 1-01-185-248

Vendor: J. Guerriero, LLC, 196 Meyersville Road, Chatham, NJ 07928
Item: Excavation for ballot box
Total Price: \$3,800.00
Charged to: 1-01-155-273

Vendor: Always Safe Sidewalks, 821 North Bethlehem Pike, Springhouse, PA 19477
Item: Sidewalk Repairs
Total Price: \$12,782.00
Charged to: T-93-100-204

Vendor: Westchester Environmental, 1248 Wrights Lane, West Chester, PA 19380
Item: Asbestos Survey on Ness Property
Total Price: \$5,000.00
Charged to: 1-01-155-273

Wendy Robinson, Council President

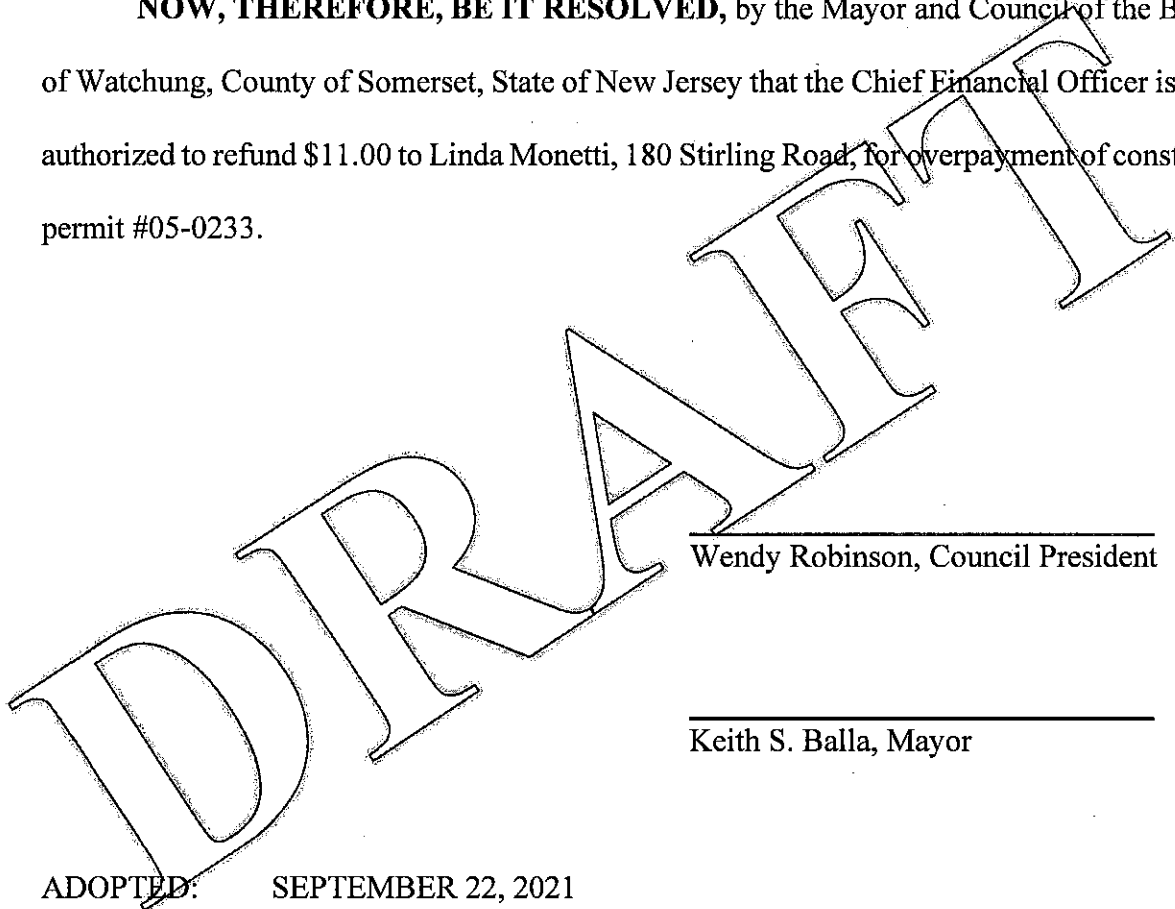
Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
INDEX: PURCHASING
C: B. HANCE

**BOROUGH OF WATCHUNG
RESOLUTION: R3**

WHEREAS, resident Linda Monetti applied for a construction permit (Permit #05-02333) and overpaid an additional \$11.00 for said permit and is now due a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized to refund \$11.00 to Linda Monetti, 180 Stirling Road, for overpayment of construction permit #05-0233.



Wendy Robinson, Council President

Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
INDEX: FINANCE-MISC., MISC.
C: B HANCE

**BOROUGH OF WATCHUNG
RESOLUTION: R4**

***APPROVING PARTICIPATION WITH THE STATE OF NJ IN THE SFY21 BODY-WORN
CAMERA GRANT PROGRAM ADMINISTERED BY THE DEPT OF LAW AND PUBLIC SAFETY***

WHEREAS, the Borough of Watchung was awarded funding for a project under the SFY21 Body-Worn Camera Grant Program, and

WHEREAS, the Mayor and Council have reviewed the accompanying application and wish to approve said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Watchung for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that:

1. As a matter of public policy, the Borough of Watchung wishes to participate to the fullest extent possible with the Department of Law and Public Safety and accepts this Body-Worn Camera Grant.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Department of Law and Public Safety shall be responsible for the receipt and review of the applications for said funds.
4. The Department of Law and Public Safety shall initiate allocations to each applicant as authorized.
5. The amount of the award is \$50,950
6. The Award Number is 21-BWC-457 and the period is from January 1, 2021 – December 31, 2025.

Wendy Robinson, Council President

Keith S. Balla, Mayor

CERTIFICATION OF RECORDING OFFICER

This is to certify that the foregoing Resolution is a true and correct copy of a resolution finally adopted at the meeting of the Mayor and Council of the Borough of Watchung held on August 12, 2021 and duly recorded in my office; that all requirements of law pertaining to the conduct of said meeting and the passage of this resolution were observed; and that I am duly authorized to execute this certificate.

Signature of Certifying Officer
Edith G. Gil, Municipal Clerk

ADOPTED: SEPTEMBER 22, 2021
INDEX: FINANCE-MISC.
C: A. HART, B. HANCE

**BOROUGH OF WATCHUNG
RESOLUTION: R5**

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2021 which is now available as a revenue from:

Miscellaneous Revenues: Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with
Appropriations:

SFY21 Body-Worn Camera Grant \$50,950.00

BE IT FURTHER RESOLVED that a like sum be and the same is hereby appropriated under the caption of:

General Appropriations: (A) Operations - Excluded from "CAPS": Public and Private Programs
Offset by Revenues:

SFY21 Body-Worn Camera Grant \$50,950.00

Adopted: _____
Keith S. Balla, Mayor Date
Clerk

Attest: _____
Edith G. Gil, Borough

ADOPTED: SEPTEMBER 22, 2021
INDEX: FINANCE-BUDGET
C: B. HANCE

**BOROUGH OF WATCHUNG
RESOLUTION: R6**

WHEREAS, the Governing Body of the Borough of Watchung authorized the execution of a stipulation of settlement relative to tax appeal PSE&G Tax Dept. T6B v Watchung Borough, Docket # 012795-2018 authorized via R7 on September 9, 2021; and

WHEREAS, the Borough of Watchung needs to refund the amount of \$3,404.61 to Zipp & Tannenbaum, LLC, Tax Payers Attorney, representing owner(s) of parcel on Route 22, Block 6403/ Lot 1, Qualifier C-TOW.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the refund of said payment be made per the details listed below:

Block 6403 / Lot 1
Zipp & Tannenbaum, LLC
280 Raritan Center Parkway
Edison, NJ 08837

Amount: \$3,404.61

Wendy Robinson, Council President

Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
INDEX: FINANCE MISC.
C: B HANCE, ED KERWIN,
D GAEBELE

**BOROUGH OF WATCHUNG
RESOLUTION :R7**

BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung,
that the Borough Treasurer be, and is hereby directed to pay bills in the amount of
\$361,088.42 per the attached bill list. The expenditures can be broken down into
the following categories:

Animal Control	\$	6.60
Developer Escrow	\$	2,340.75
Other Escrow	\$	99.99
Grant Fund	\$	11,245.36
Current Fund	\$	347,395.72
Total:	\$	361,088.42

Wendy Robinson

Daryl Eisenberg Knegten

Lindsay Goodloe

Ronald Jubin

Pietro Martino

Freddie Hayeck

William J. Hance, CFO

Keith Balla, Mayor

James Damato, Administrator

Date: September 22, 2021

Index: Finance

**BOROUGH OF WATCHUNG
RESOLUTION: R8**

AUTHORIZING THE AWARD OF CONTRACT TO APPRAISAL SYSTEMS, INC. TO PERFORM APPRAISAL INSPECTIONS AND RELATED SERVICES IN CONNECTION WITH THE 2022 BOROUGH WIDE REASSESSMENT PROGRAM

WHEREAS, the Borough of Watchung desires to engage a Certified Appraiser to furnish professional appraisal inspections and related services in connection with the 2022 Borough wide reassessment program; and

WHEREAS, the Tax Assessor of the Borough of Watchung solicited proposals from three (3) companies for the provision of appraisal inspections and related services in connection with the 2022 Borough wide reassessment program and received only one (1) proposal from Appraisal Systems, Inc. 264 South Street Building 2, Suite 1B, Morristown, NJ 07960 in the amount of \$24.50 per inspection and \$50.00 per inspection for any required added assessments; and

WHEREAS, the Tax Assessor has reviewed the proposal and based upon 450 proposed inspections and the possible inspections required for added assessments determined the costs associated therewith to be reasonable and appropriate, and has recommended and requested an award of contract to Appraisal Systems, Inc. in a total amount not to exceed \$11,500.00; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Account

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by Council of the Borough of Watchung that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement, in a form acceptable to the Mayor, Borough Administrator, Assessor and Borough Legal Counsel with:

Award to: Appraisal Systems, Inc. 264 South Street Building 2, Suite 1B, Morristown, NJ 07960
Amount: Not to exceed \$11,500.00

BE IT FURTHER RESOLVED by the Council of the Borough of Watchung that it hereby authorizes all Borough officials and employees to take all necessary action to effectuate the within Resolution; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the award of this contract within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

Ronald Jubin, Council Member

Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
INDEX: AWARDS
C: B. HANCE, E. KERWIN

**BOROUGH OF WATCHUNG
RESOLUTION: R9**

WHEREAS, the Governing Body of the Borough of Watchung originally adopted Resolution R10 at its June 4, 2020 municipal council meeting which temporarily relaxed the prohibition of outdoor dining until July 17, 2020 in order to provide assistance to local retail businesses during the current public health pandemic; and

WHEREAS, the Governing Body also adopted various resolutions further extending the original resolution until September 24, 2021, unless again extended further by way of formal resolution; and

WHEREAS, the Mayor and Council wish to continue temporarily allowing outdoor dining under the current social distancing restrictions to its local retail businesses and wishes to allow such extension until October 22, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that Resolution R10 originally adopted on June 4, 2020 is hereby further extended until October 22, 2021, unless once again further extended by formal resolution; and

BE IT FURTHER RESOLVED THAT all other sections of Resolution R10 adopted on June 4, 2020 remain unchanged and in effect, including but not limited to the required compliance with all Federal, State and local rules and regulations and further including but not limited to N.J.A.C. 5:23-2.14 et seq.

Daryl Eisenberg Knegten, Council Member

Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
C: BOH, ZONING, POLICE
INDEX: MISC.

**BOROUGH OF WATCHUNG
RESOLUTION: R11**

**RESOLUTION AUTHORIZING EMERGENCY CONTRACT PROCEDURES
FOR THE ELSINORE CULVERT REPAIR AND REPLACEMENT PROJECT**

WHEREAS, portions of the Borough of Watchung experienced severe flooding during Tropical Storm Ida (“Storm”); and

WHEREAS, the Borough Engineer, as well as its outside consulting engineering firm have inspected the Elsinore Drive culvert and damage sustained during the Storm and advised that the Storm caused extreme flooding on the East Branch of the Stony Brook that washed out the culvert under Elsinore Drive; and

WHEREAS, the Borough Engineer also advised that there are exposed and unsupported utilities (gas, electric, cable, water, and telephone) within the right-of-way, the pavement is missing in some areas and severely undermined, resulting in a fifteen (15) feet deep open exposure; and

WHEREAS, the Borough Engineer has recommended to the Borough’s Purchasing Agent and the Mayor and Council an emergency declaration and authorization to proceed with an emergent contract for the repair and replacement of the Elsinore Drive Culvert and Roadway and the need for the performance of a contract and delivery of goods and services and the need to invoke *N.J.S.A. 40A:11-6*.

NOW THEREFORE BE IT RESOLVED that due to severe flooding and the damage the Storm caused to the Elsinore Drive Culvert and Roadway and the specific conditions expressed by the Borough Engineer, the Council of the Borough of Watchung, County of Somerset, State of New Jersey hereby declares an emergency and authorizes the use of the emergency contract procedures of *N.J.S.A. 40A:11-6* for the repair and replacement of the Elsinore Drive Culvert and Roadway; and

BE IT FURTHER RESOLVED by the Council of the Borough of Watchung that it hereby authorizes the Borough Administrator, Chief Financial Officer/Purchasing Agent, Borough Clerk, CME Engineering and legal counsel to take all action necessary to procure an emergency contract for the repair and replacement of the Elsinore Drive Culvert and Roadway in an expeditious fashion.

Daryl Eisenberg Knegten, Council Member

Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
INDEX: MISC., ROADS, AWARDS
C: FINANCE, ENG,

**BOROUGH OF WATCHUNG
RESOLUTION: R10**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Governing Body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the closed session of September 22, 2021.
2. The general nature of the subject matter to be discussed is as follows:

Contract Negotiations
Litigation Matters and Attorney-Client Privilege Matters:
*Bonnie Burn Redeveloper Urban Renewal, LLC Application for
Approval of Financial Agreement and Valley Furniture Sidewalk*

3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

Wendy Robinson, Council President

Keith S. Balla, Mayor

ADOPTED: SEPTEMBER 22, 2021
INDEX: MISC.
C: