

## RESOLUTION

**BE IT RESOLVED** that Ordinance **OR: 20/05** entitled: "**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF WATCHUNG CH. 5-12-12.76 ET. SEQ., THEREOF AND TO FIX AND DETERMINE MINIMUM AND MAXIMUM SALARIES AND COMPENSATION TO BE PAID TO CERTAIN EMPLOYEES**" can now be adopted after public hearing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Clerk is hereby authorized to publish notice of adoption in accordance with law. This ordinance shall become effective after final passage, adoption and publication in accordance with law.



Ronald Jubin, Council Member



Keith S. Balla, Mayor

Date: October 15, 2020  
Index: Finance Misc., Salaries  
C: Finance

## ORDINANCE# OR: 20-05

An Ordinance to amend the Code of The Borough of Watchung CH. 5-12.76 et seq., Thereof, and to fix and determine minimum and maximum salaries and compensation to be paid to certain employees.

**BE IT ORDAINED**, by the Mayor and Council of The Borough of Watchung, that CH. 5-12.76 et seq., the minimum and maximum base salaries and compensations to be paid to certain employees, be approved as follows:

<b><u>JOB TITLE</u></b>	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>
Administrator	\$75,000.00	\$180,000.00
Borough Clerk	\$45,000.00	\$105,000.00
Deputy Clerk	\$40,000.00	\$65,000.00
Mayor/Council Member	\$3,000.00	\$6,000.00
Chief Financial Officer / QPA / Technology Officer	\$40,000.00	\$125,000.00
Deputy Treasurer / Payroll & Benefits Manager	\$38,000.00	\$62,000.00
Administrative Assistant	\$34,500.00	\$62,000.00
Administrative Assistant / Finance	\$34,000.00	\$62,000.00
Administrative Assistant / Police Dept.	\$34,500.00	\$62,000.00
Administrative Assistant / TACO	\$35,000.00	\$70,000.00
Administrative Assistant / IT Specialist	\$50,000.00	\$80,000.00
Registrar of Vital Statistics	\$400.00	\$1,200.00
Deputy/Alternate Registrar of Vital Statistics	\$300.00	\$1,000.00
Construction Code Official/ Building Subcode Official	\$25,000.00	\$55,000.00
Zoning Officer	\$10,000.00	\$20,000.00
Building Inspector	\$8,000.00	\$56,000.00
Fire Sub-Code Official	\$10,000.00	\$28,000.00
Plumbing Sub-Code Official	\$10,000.00	\$26,000.00
Electrical Sub-Code Official	\$10,000.00	\$26,000.00
Fire Official	\$10,000.00	\$42,000.00
OEM Coordinator	\$1,000.00	\$8,000.00
Assistant Engineer	\$55,000.00	\$98,000.00
Municipal Court Judge	\$32,000.00	\$95,000.00
Public Defender	\$6,000.00	\$25,000.00
Chief of Police	\$150,000.00	\$200,000.00
Secretary	\$30,000.00	\$60,000.00
Police Dispatcher	\$34,445.00	\$85,000.00
Recreation Coordinator	\$6,000.00	\$20,000.00
Public Works Manager	\$60,000.00	\$120,000.00
Public Works Foreman	\$50,000.00	\$80,294.00
Public Works Driver / Operator Step A	\$40,000.00	\$50,717.00
Public Works Driver / Operator Step B	\$40,000.00	\$53,945.00

## ORDINANCE# OR: 20-05

Public Works Driver / Operator Step C		\$40,000.00	\$57,172.00
Public Works Driver / Operator Step D		\$40,000.00	\$60,609.00
Public Works Driver / Operator Step E		\$40,000.00	\$64,046.00
Public Works Driver / Operator Step F		\$40,000.00	\$68,212.00
Public Works Driver / Operator Step G		\$40,000.00	\$71,544.00
Public Works Driver / Operator Step H		\$40,000.00	\$75,294.00
Public Works Laborer / Driver Probationary		\$35,000.00	\$40,640.00
Public Works Laborer / Driver Step A		\$40,000.00	\$44,884.00
Public Works Laborer / Driver Step B		\$40,000.00	\$47,644.00
Public Works Laborer / Driver Step C		\$40,000.00	\$50,299.00
Public Works Laborer / Driver Step D		\$40,000.00	\$53,528.00
Public Works Laborer / Driver Step E		\$40,000.00	\$56,652.00
Public Works Laborer / Driver Step F		\$40,000.00	\$58,840.00
Public Works Laborer / Driver Step G		\$40,000.00	\$63,004.00
Public Works Laborer / Driver Step H		\$40,000.00	\$66,337.00
Building Maintenance Worker		\$5,200.00	\$7,620.00
Tax Assessor		\$35,000.00	\$68,000.00
Tax Collector		\$10,000.00	\$50,000.00
Tax Clerk		\$25,000.00	\$62,000.00
Seasonal/Temporary/Part Time Hourly Rate	Hourly	\$11.00	\$42.00
Board/Commission Clerk	Hourly	\$11.00	\$30.00
Temporary Sub-Code Official	Hourly	\$20.00	\$70.00
Temporary Inspector	Hourly	\$20.00	\$45.00



Edith G. Gil, Borough Clerk



Keith Balla, Mayor

Introduced by: Jubin

Passed: October 1, 2020

Published: October 8, 2020

Adopted: October 15, 2020



## RESOLUTION

**WHEREAS**, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than two thousand dollars be awarded by a resolution of the Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: Institute for Forensic Psych, Suite 2, Oakland, NJ 07437  
Item: PD - Fitness for Duty Evaluation  
Total Price: \$2,000.00  
Charged to: 0-01-190-282

Vendor: MD Radio Services, PO Box 969, Bound Brook, NJ 08805  
Item: FD- Removal and Installation of Radio Equipment at New Tower  
Total Price: \$5,800.00  
Charged to: C-02-309B11 - \$ 1,177.32  
C-02-815-B01 -\$ 4,622.68

Vendor: Lawsoft, Inc. 15 Hamburg Turnpike, Suite 2, Bloomingdale, NJ 07403  
Item: PD – Lawsoft Software  
Total Price: \$5,000.00  
Charged to: 0-01-190-273

Vendor: Amazon c/o Synchrony Bank, PO Box 530958, Atlanta, GA 30353  
Item: PD-Computers  
Total Price: \$3,549.80  
Charged to: 0-01-190-233

Vendor: Winner Ford, 250 Haddonfield- Berlin Rd, Cherry Hill, NJ 08034  
Item: PD - Vehicle  
Total Price: \$31,763.00  
Charged to: 0-01-190-223

  
Wendy Robinson, Council President

  
Keith S. Balla, Mayor

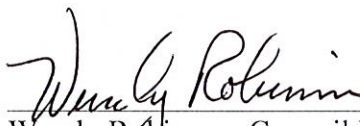
Date: October 15, 2020  
INDEX: Purchases  
C: Finance


## RESOLUTION

**WHEREAS**, funds have been remitted by the family of Paul Moon to redeem tax sale certificate #17-00002 held by Violet Potter on Block 803 Lot 9.02, 333 Mountain Boulevard, assessed in the name Moon, Paul H & Aekyeong Hong, and the Mayor and Council must approve the distribution of these funds.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Treasurer is authorized to remit payment to the lienholders as follows:

Principal	\$47,724.90
Interest & Penalties	\$16,117.20
Premium	\$61,000.00
Total:	\$124,842.10

  
Wendy Robinson, Council President

  
Keith S. Balla, Mayor

Date: October 15, 2020  
Index: Finance Misc.  
C: B Hance.

## RESOLUTION

*Resolution authorizing the Sale of Surplus Property No Longer Needed for Public Use on an Online Auction Website*

**WHEREAS**, the Borough of Watchung and the Watchung Police Department have five vehicles that are no longer needed for public use; and

**WHEREAS**, the Borough of Watchung in the State of New Jersey permits the sale of surplus property no longer needed for public use through the use on an online auction services; and

**WHEREAS**, Municibid was awarded State Contract # T2581 for Internet Auctioneering Services; and

**WHEREAS**, the Borough of Watchung has the property listed in schedule A, and desires to sell this property online;

**WHEREAS**, the vendor will charge the buyer a 9% fee and additional terms and conditions of the vendor are available on the vendor's website [www.municibid.com](http://www.municibid.com).

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that is hereby authorized to post an offer to sell the items listed on schedule A, on an auction website as follows:

### Schedule A

Online auction site:	<b>municibid.com</b>
Length of Auction:	<b>14 days</b>
Account:	<b>Watchung</b>
Auction fees:	<b>Nine percent (9.0%) of the winning bid</b>
Method of Payment:	<b>Cash, Certified Check or Money Order</b>
Shipping:	<b>To be picked up at the Watchung Police Department 840 Somerset Street Watchung, NJ 07069</b>

Possession: **Upon receipt of funds**

Other Terms: **Sold "As-is", with no warranty or guarantee**

Item Description: **2006 Fabrique Par Single Axle Trailer (\$5 minimum bid)**  
**2000 Ford Crown Victoria (\$500 minimum bid)**  
**2014 Ford Interceptor SUV (\$500 minimum bid)**  
**2013 Dodge Charger (\$500 minimum bid)**  
**2009 Dodge Durango (\$750 minimum bid)**

  
Wendy Robinson, Council Member

  
Keith S. Balla, Mayor

Date: October 15, 2020  
Index: Finance Misc.  
C: B. Hance



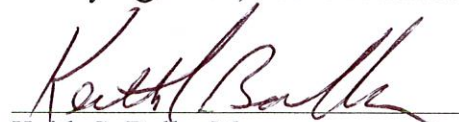
## RESOLUTION

**WHEREAS** the items listed below are no longer of practical use for the Borough of Watchung, and are hereby declared surplus property, with no salvageable value.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset that the Purchasing Agent is authorized to dispose of the surplus property and the Chief Financial Officer is directed to delete any appropriate items from the fixed asset list:

1. HP Pro 6305 Desktop Computer (2013) X 2
2. HP DC7900 Desktop Computer (2009) X 2
3. Dell Optiplex GX260 Desktop Computer (2005)
4. HP DX2400 Desktop Computer (2008)
5. Dell Dimension 4100 Desktop / Server (2001)
6. AOC LCD Monitor asset tag# 1062
7. HP Pro 3500 Desktop Computer (2013)
8. HP Pro Desktop Computer (2009)
9. HP Pro 3420 AIO PC asset tag# 2645 (2011)
10. HP Pro 3420 AIO PC (2011)
11. Hyundai LCD Monitor
12. HP Pro 3420 AIO PC asset tag# 2653 (2011)
13. HP Deskjet F380AIO Printer (2006)
14. HP Laserjet P2055d Printer (2009)

  
Wendy Robinson, Council Member

  
Keith S. Balla, Mayor

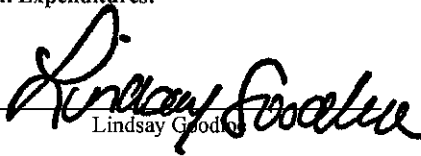
Date: October 15, 2020  
Index: Finance Misc.  
C: Finance

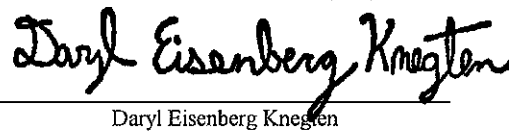


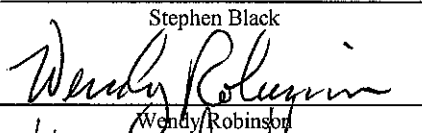
## RESOLUTION

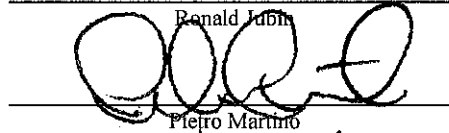
**BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung,  
that the Borough Treasurer be, and is hereby directed to pay bills in the amount of  
\$4,401,832.80 per the attached bill list. The expenditures can be broken down into  
the following categories:

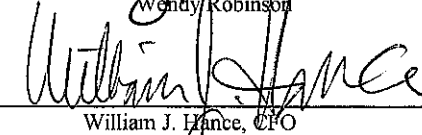
Affordable Housing Trust	\$	-
Animal Control	\$	-
Capital Fund	\$	3,052.50
Developer's Escrow	\$	15,975.44
Other Escrow	\$	49,656.37
Somerset County Taxes	\$	1,413,543.43
Somerset County Open Space Taxes	\$	135,501.75
Somerset County Library Taxes	\$	205,164.68
Watchung Board of Education Taxes	\$	1,129,505.00
Watchung Hills Regional High School Taxes	\$	674,719.00
Current Fund	\$	774,410.17
Grant Fund	\$	304.46
Watchung Community Foundation	\$	-
<b>Total Expenditures:</b>	<b>\$</b>	<b>4,401,832.80</b>

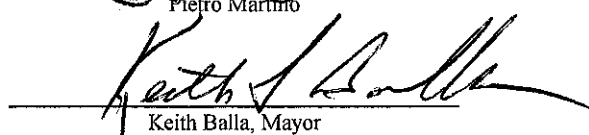
  
Lindsay Goodwin

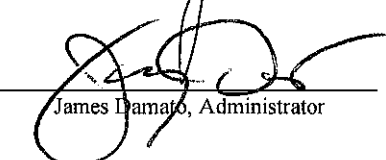
  
Daryl Eisenberg Knechten

Stephen Black  
  
Wendy Robinson

Ronald Rubin  
  
Pietro Martino

  
William J. Hance, CFO

  
Keith Balla, Mayor

  
James Damato, Administrator

Date: October 15, 2020  
Index: Finance  
C: Finance

## RESOLUTION

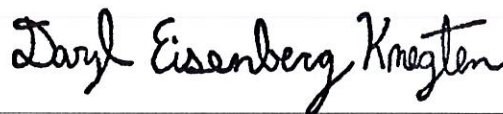
**WHEREAS**, the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey previously approved a Field and Permit application for Blackadar Field on September 17, 2020; and

**WHEREAS**, the applicant, B-Active, LLC known as "Mr. B's Volleyball Sports Camp" previously received a field permit for several dates originally from September 28<sup>th</sup> through October 30<sup>th</sup> and is now requesting an extension of the field permit until November 6<sup>th</sup>.

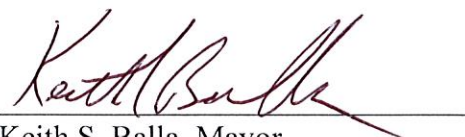
**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung that the use of Blackadar Field is further extended and authorized for the intended use listed on the application on file with the Borough and as noted below:

1. Mr. B's Volleyball Sports Camp / B-Active, LLC from 3:00 PM to 6:00 PM, Mondays, Thursdays, and Fridays from September 28<sup>th</sup> until November 6<sup>th</sup>.
2. All approvals are subject to having a complete application on file and after having been approved by the Office of Emergency Management and the Board of Health

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Watchung that the Field and Permit application for the use of Blackadar Field is authorized to be extended until November 6<sup>th</sup>.



Daryl Eisenberg Knegten, Council Member



Keith S. Balla, Mayor

Date: October 15, 2020  
INDEX: Recreation, Permits  
C: LM

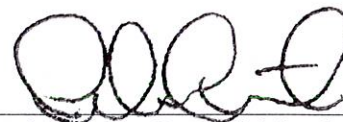
## RESOLUTION

**WHEREAS**, the Borough of Watchung, County of Somerset, State of New Jersey has received a Field and Permit application for the use of Phillips Field by the Watchung PTO who wishes to hold a food truck event in partnership with the Boroughs Pumpkin Decorating Contest on October 24<sup>th</sup>; and

**WHEREAS**, the application on file is deemed a complete application and has been reviewed by the Recreation Coordinator for use on the dates noted below and is therefore being recommended to Council for approval.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung that the use of Phillips Field is authorized for the intended use listed on the application on file with the Borough and as noted below:

1. Watchung PTO, food truck event from 8:00 AM to 3:00 PM on October 24<sup>th</sup>
2. All approvals are subject to having a complete application on file and after having been approved by the Office of Emergency Management and the Board of Health



Pietro Martino, Council Member



Keith S. Balla, Mayor

Date: October 15, 2020  
INDEX: Recreation, Permits  
C: LM



## RESOLUTION

**WHEREAS**, the Governing Body of the Borough of Watchung originally adopted Resolution R10 at its June 4, 2020 municipal council meeting which temporarily relaxed the prohibition of outdoor dining until July 17, 2020 in order to provide assistance to local retail businesses during the current public health pandemic; and

**WHEREAS**, the Governing Body also adopted Resolution R10 on July 16<sup>th</sup>, R11 on August 20<sup>th</sup>, and R10 on September 17<sup>th</sup>, further extending the original resolution until October 16, 2020, unless extended further by way of formal resolution; and

**WHEREAS**, the Mayor and Council wish to continue to temporarily allow outdoor dining under the current social distancing restrictions to its local retail businesses and wish to allow such extension until November 24, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that Resolution R10 originally adopted on June 4, 2020 is hereby further extended until November 24, 2020, unless again further extended by formal resolution.

**BE IT FURTHER RESOLVED THAT** all other sections of Resolution R10 adopted on June 4, 2020 remain unchanged and in effect.



Daryl Eisenberg Knegten, Council Member



Keith S. Balla, Mayor

DATE: October 15, 2020  
C: BOH, Zoning, Police  
INDEX: Misc.

**RESOLUTION**

**WHEREAS**, Police Chief Joseph R. Cina retired effective September 30, 2020;  
and

**WHEREAS**, accumulated benefits must be determined and paid as a result; and

**WHEREAS**, Chief Cina has accumulated 471 hours of vacation and 480 hours of sick time to be paid at his current hourly rate of pay.

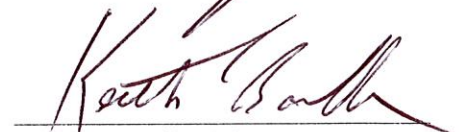
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that Police Chief Joseph R. Cina receive payment for accumulated employee benefits as follows:

Vacation Time 471 hours x \$92.61	\$43,619.31
Sick Time 480 hours x \$92.61	\$44,452.80

Total:	\$88,072.11
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Ronald Jubin, Council Member



Keith S. Balla, Mayor

Date: October 15, 2020  
Index: Finance Misc.  
C: BH, EH

**RESOLUTION**

**WHEREAS**, Officer Benjamin Nir resigned effective October 1, 2020; and

**WHEREAS**, accumulated benefits must be determined and paid as a result; and

**WHEREAS**, Benjamin has accumulated 104 hours of vacation time to be paid at his current hourly rate of pay.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that Benjamin Nir receive payment for accumulated employee benefits as follows:

Vacation Time 104 hours x \$24.03	\$2,499.12
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Total:	\$2,499.12
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Ronald Jubin, Council Member  
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Keith S. Ball, Mayor

Date: October 15, 2020  
Index: Finance Misc.  
C: BH, EH



**RESOLUTION**

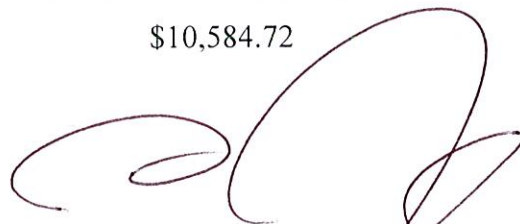
**WHEREAS**, Arlene McCoy resigned effective September 10, 2020; and

**WHEREAS**, accumulated benefits must be determined and paid as a result; and

**WHEREAS**, Arlene has accumulated 676 hours of sick time to be paid at 25% of her current hourly rate and 72 hours of vacation time to be paid at her current hourly rate of pay.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that Arlene McCoy receive payment for accumulated employee benefits as follows:

Vacation Time 72 hours x \$43.92	\$3,162.24
Sick Time 676 hours x \$10.98	\$7,422.48
Total:	\$10,584.72



Ronald Jubin, Council Member



Keith S. Balla, Mayor

Date: October 15, 2020  
Index: Finance Misc.  
C: BH, EH

## RESOLUTION

**WHEREAS**, the Borough of Watchung, County of Somerset, State of New Jersey has received a Field and Permit application for the use of Mobus Field; and

**WHEREAS**, the application on file has all the necessary information, pending only an approved covid plan and has been reviewed by the Recreation Coordinator for use on the dates noted below and is being recommended to Council for approval, subject to.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung that the use of Mobus Field is authorized for the intended use listed on the application on file with the Borough and as noted below:

1. Cub Scouts Pack 32, use of Mobus Field Pavilion, November 1, 2020; rain date of November 8<sup>th</sup> from 12 PM to 3 PM
2. All approvals are subject to having a complete application on file and after having been approved by the Office of Emergency Management and the Board of Health



Pietro Martino, Council Member



Keith S. Balla, Mayor

Date: October 15, 2020  
INDEX: Recreation, Permits  
C: LM

## RESOLUTION

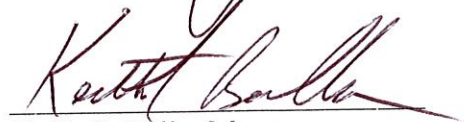
**WHEREAS**, a property located at 18 Drift Road, also known as Block 7010, Lot 5.01 was assessed sewer charges for 2019 and 2020, during which time the facility was closed and no sewer capacity was being used; and

**WHEREAS**, the owners have agreed to pay the Borough all outstanding sewer principal, in the amount of \$7,360 immediately, if the interest could be waived.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Tax Collector is authorized to waive the delinquent interest in the amount of \$844.59 on the sewer bill for 18 Drift Road, also known as Block 7010, Lot 5.01.



Ronald Jubin, Council Member



Keith S. Balla, Mayor

Date: October 15, 2020  
Index: Finance Misc.

C: B. Hance  
D. Gaebele



## RESOLUTION

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9)) permits the exclusion of the public from a meeting in certain circumstances; and

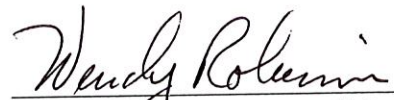
**WHEREAS**, the Governing Body is of the opinion that such circumstances presently exist.


**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the closed session of October 15, 2020.
2. The general nature of the subject matter to be discussed is as follows:

Litigation Matters, and  
Attorney-Client Privilege Matters

3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

  
Wendy Robinson, Council President

  
Keith S. Balla, Mayor

Date: October 15, 2020  
Index: Misc.