

Agenda
3/21/19

**Watchung Library Advisory Board Minutes
Wednesday, February 6, 2019**

Mission Statement

The mission of the Watchung Library Advisory Board is to advise, support and promote the interests of the Watchung Borough Public Library.

A meeting of the Library Advisory Board was held this day in the Bicentennial Room of the Watchung Library, 12 Stirling Road, Watchung, NJ 07069.

Call to Order

President Amy Fiorilla opened the meeting and called the meeting to order at 3:36 PM.

In Attendance

Amy Fiorilla, President
Margaret (Peggy) Ellis, Vice President
Eileen Dicken, Treasurer
Maureen Greenbaum, Member
Tamara Benc, Member
Annette von Brandis, Secretary
Daryl Eisenberg Knechten, Council Liaison
Hannah Kerwin, Branch Manager, Watchung Library

Visitors

Marcia Walsh, Maria Dahl, Marianne Candiloros, Catherine Leigh,
Lauren Ryan (SCLS), George Sopko, Cori Haveson, Virginia Hartmann, Amber Murad

Introduction

This is a meeting of the Library Advisory Board of the Borough of Watchung. This and all other meetings are conducted in accordance with the Open Public Meetings Act.

Review of Minutes of the January 9, 2019 Meeting

The minutes of the January 9 meeting were approved.

Treasurer's Report

Treasurer Dicken informed the Board of the finances:

December Ending Balance	\$10,617.90	
January Deposits	\$234.66	finer income
	\$6.11	fish can donations

Debits	\$75.00	Aqua Service Professionals, fish tank maintenance
New Total	\$10,783.67	

Update on the NJ construction bond grant: Borough of Watchung Council plans to submit all paperwork for a construction grant with support from Chris Korenowsky of SCLS; bonding for the project will be secured by council after the application is approved and the construction budget confirmed, taking into account the amount awarded by the state grant.

Library Manager's Report

The need for more space for tutoring was discussed; often more tutoring pairs ask for space at the library than can be accommodated on the first floor. Manager Kerwin will ask public works for some help in rearranging furniture in the office on the second floor for tutors' usage. This would consist of moving some bookcases into storage and moving some tables into the space for patrons, and removing and storing the room door—probably an hour's work for a couple of workers. It was suggested DPW be apprised of the project right away so that they might fit it in when they have a gap in their work projects.

Council Liason Report

The site location for the library has not yet been determined. Regarding the state grant money, in the past approved applications garnered 80% of the amount requested, which would be a conservative estimate; under the current guidelines that would amount to 40% of the project cost. The application would be for 50% of the total project cost, including site prep.

Subcommittee Appointment

Amy Fiorilla asked if a subcommittee should be formed to organize the research and data that is available to quantify the functional requirements of the library. Fiorilla appointed Ellis and Benc to serve alongside herself on the subcommittee. The group will offer the information to Council.

Adjournment

On motion and unanimous agreement, the meeting was adjourned at 3:50 PM.

The next meetings of the Watchung Library Advisory Board are scheduled for 3:30 pm
Wednesdays: March 6, May 1, July 10, September 18, November 6 and January 8 (2020)

Respectfully submitted,
Annette von Brandis
Secretary