

**Library Advisory Committee of the Borough of Watchung**

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Mission Statement

The mission of the Watchung Library Advisory Committee is to advise, support and promote the interests of the Watchung Borough Public Library.

Meeting Minutes - September 16, 2013

A meeting of the Library Advisory Committee was held this day in the Bicentennial Room of the Watchung Library, 12 Stirling Road, Watchung, NJ 07069

Call to Order

Acting President John Malchow called the meeting to order at 4:38 p.m.

Present

John Malchow, President  
Colleen Mehegan, Treasurer  
Carolyn Telesmanich, Secretary  
Engy Gadelmawsk  
Doug Poswencyk, Director

Also Present

Keith McCoy, Assistant Director, SCLC  
Michael Vignola, Amy Fiorilla, Vincent Russo,  
Peggy Ellis, Maureen Greenbaum, Emily Wexler

Absent

Stephen K. Pote, Mayor, Tom Franklin, Council Liaison

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Introduction

This is a meeting of the Library Advisory Committee of the Borough of Watchung. This and all other meetings are conducted in accordance with the Open Public Meetings Act.

Minutes

Mr. Malchow moved that the Committee adopt the minutes of the meeting of June 26, 2013. The motion was seconded and adopted by unanimous voice vote.

Mr. Malchow informed the Committee that a copy of the bylaws and minutes of previous meetings had been submitted to the Borough Clerk.

President's Report

Mr. Malchow reported that the Mayor has been made aware of the need to appoint 2 (two) additional members to the Committee per Borough Ordinance.

Future Meetings

President Malchow scheduled the committee to reconvene on  
November 20, 2013 at 3:00 p.m.  
and on  
December 18, 2013 at 3:00 p.m.

Discussion: Website

The Committee discussed plans to request that the Borough Council revise the updated website to incorporate the Committee schedule.

A discussion of possible improvements to the Library website followed.

Treasurer's Report

Mr. Malchow informed the Committee of a meeting with Borough C.F.O. Bill Hance regarding the administration of library funds. Mr. Malchow outlined three possible options for management of these monies.

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1. The Borough of Watchung could be made superintendent of these funds through establishment of an escrow account. The Committee would then direct the offices at Borough Hall to issue such funds as needed.

2. The Committee could register with the Internal Revenue Service for an Employee Identification Number and establish a non-profit account with a local bank.

3. The Committee could also request the County Library to issue funds from the Watchung Branch account until such a time as an alternative relationship can be established.

Facilities

Doug Poswencyk outlined some of the physical needs of the library building. The committee discussed possible options for recruiting volunteers.

Supplementary Matters

Carolyn Telesmanich extended an invitation for the Committee to attend a meeting of the Watchung Seniors on October 9, 2013. Doug Poswencyk and Keith McCoy indicated they would attend and provide information regarding library services.

Adjournment

The committee moved to adjourn the meeting at 5:18 p.m. The motion was seconded and passed by unanimous voice vote.

Respectfully submitted,

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Carolyn Telesmanich,

Secretary, Watchung Library Advisory Committee