



BOROUGH OF WATCHUNG

15 MOUNTAIN BOULEVARD
WATCHUNG, NEW JERSEY 07069

MAYOR & COUNCIL MEETING AGENDA

THURSDAY, APRIL 20, 2023

7:30 P.M.

MAYOR

Ronald Jubin, Ph.D.

COUNCIL

Christine B. Ead

Freddie Hayeck

Curt S. Dahl

Paul Fischer

Paolo Marano

Sonia Abi-Habib

James J. Damato
Business Administrator

Edith G. Gil
Borough Clerk

Joseph Sordillo, Esq.
Borough Attorney

THIS MEETING AND ALL BUSINESS SHALL BE CONDUCTED IN-PERSON, INCLUDING THE ACCEPTANCE OF PUBLIC COMMENT. No public comment shall be allowed to be made virtually or accepted in writing and read into the record. All writings received shall be acknowledged and accepted by the Council as regular correspondence. The Borough may broadcast its meetings virtually for public viewing as a courtesy.

VIEWING INSTRUCTIONS: To listen to the meeting via phone, dial 1 (646) 558-8656. It will prompt you for a meeting ID. Type **99501390087#**. You do not need a participating ID, just press # | To view the meeting using a smart phone or computer, download the free **ZOOM** app. Type in the **meeting ID 99501390087** or click on <https://zoom.us/j/99501390087>. **Agenda items can also be requested by emailing egil@watchungnj.gov**

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

APRIL 20, 2023- 7:30 P.M.

MAYOR’S STATEMENT: This meeting is being held in compliance with the Open Public Meetings Act. Under the provisions of N.J.S.A.10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice to the Courier News, Echoes Sentinel, the Star Ledger, posted at Borough Hall and on the Borough’s website. No public comment shall be allowed to be made virtually or accepted in writing and read into the record. All writings received shall be acknowledged and accepted by the Council as regular correspondence. The Borough may broadcast its meetings virtually for public viewing as a courtesy.

**SALUTE TO THE FLAG and MOMENT OF SILENCE FOR OUR SERVICE MEN AND WOMEN,
SERVING HOME AND ABROAD**

ROLL CALL

Ead [] Hayeck [] Dahl [] Fischer [] Marano [] Abi- Habib []

PROCLAMATION

❖ National Garden Month

SPECIAL PRESENTATION

❖ Watchung Hills Regional High School 2023 Budget Presentation
By Elizabeth C. Jewett, Ph.D., Superintendent
And Timothy Stys, Business Administrator

PUBLIC PORTION / AGENDA ITEMS ONLY

*A public portion is held prior to Council action **for comments of agenda items only**; another public portion is held at the end of the meeting for general discussion. Individuals commenting are limited to **3 minutes** per person, and will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given 5 minutes to make the presentation for the group.*

UNFINISHED BUSINESS

R1: Determining that the 2023 Budget be Read by Title

Public Hearing and Adoption of 2023 Municipal Budget
[Link to 2023 Budget](#)

R2: Adoption of 2023 Municipal Budget

Public Hearing and Adoption of OR 23/02

OR 23/02: AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF WATCHUNG, 2003, TO REPEAL CHAPTER 22, FLOOD DAMAGE PREVENTION, IN ITS ENTIRETY AND TO ESTABLISH A NEW CHAPTER 22,

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

APRIL 20, 2023- 7:30 P.M.

**"FLOODPLAIN MANAGEMENT REGULATIONS" AND ADOPT FLOOD HAZARD
MAPS, DESIGNATE A FLOODPLAIN ADMINISTRATOR, AND PROVIDING FOR
SEVERABILITY AND AN EFFECTIVE DATE**

- R3: Authorizing Adoption of Ordinance 23/02 to Repeal Chapter 22, Flood Damage Prevention and Replace with Chapter 22, Floodplain Management Regulations

Public Hearing and Adoption of OR 23/03

**OR 23/03: AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF WATCHUNG, 2003, CHAPTER 3, POLICE DEPARTMENT, TO
AMEND THE ORGANIZATION OF THE POLICE DEPARTMENT**

- R4: Authorizing Adoption of Ordinance 23/03 Amending the Organization of the Police Department to Increase the Number of Police Officers

Public Hearing and Adoption of OR 23/04

**OR 23/04: ORDINANCE AMENDING ARTICLE VII OF CHAPTER 2 OF THE CODE OF
THE BOROUGH OF WATCHUNG, ENTITLED "FEES FOR MUNICIPAL SERVICES" TO
UPDATE AND INCORPORATE THE BOROUGH'S RECREATIONAL FEES**

- R5: Authorizing Adoption of Ordinance 23/04 Amending Chapter 2 to Update and Incorporate the Borough's Recreation Fees

NEW BUSINESS

REPORTS & CORRESPONDENCE: *Matters listed within this section have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, any item may be removed by Council action.*

Acknowledging Receipt of the following Borough Reports:

Animal Control Solutions Monthly Report	March 2023
Engineers Monthly Status Report	March 2023
Mayor and Council Meeting Minutes	October 20, 2022 March 16, 2023
Mayor and Council Executive Session Minutes	March 16, 2023 April 6, 2023
PARSA Monthly Meeting Minutes	March 2, 2023
Police Activity Report	March 2023

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

APRIL 20, 2023- 7:30 P.M.

CONSENT RESOLUTIONS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

- R6: Authorizing Purchase Orders over Allowed Threshold – *PuroClean Disaster Response (PD building)*
S.E. Rose Trucking & Excavating, Inc (Phillips bridge)
CSM (PD equipment)
Atlantic Tactical (PD equipment)
Fun Services (Recreation)
Coban Tech (PD equipment)
- R7: Recognizing New Jersey Local Government Week April 16 - 22
- R8: Appointment of Pierce Jubin to Recreation Commission
- R9: Authorizing Redemption of Tax Sale Certificate #21-00003 by Evolve Bank & Trust on Block 7403
Lot 2, 1121 Johnston Drive
- R10: Requesting Authorization from NJ Division of Local Government Services to Establish Dedication
By Rider for the Borough of Watchung Fire Department Penalty Moneys
- R11: Requesting Authorization from NJ Division of Local Government Services to Establish Dedication
By Rider for the Borough of Watchung's Ness Property Cleanup Fund Donations
- R12: Requesting Authorization from NJ Division of Local Government Services to Establish Dedication
By Rider for Borough of Watchung's Police Federal Forfeiture Funds
- R13: Requesting Authorization from NJ Division of Local Government Services to Establish Dedication
By Rider for Borough of Watchung's Police Forfeiture Funds
- R14: Requesting Authorization from NJ Division of Local Government Services to Establish Dedication
By Rider for the Borough of Watchung's Sidewalk Fund Donations
- R15: Requesting Authorization from NJ Division of Local Government Services to Establish Dedication
By Rider for the Borough of Watchung's Tree Fund Donations
- R16: Authorizing Borough Attorney to File Tax Appeals and Petitions on Behalf of the Borough for 2023
- R17: Authorizing Bill List
- R18: Authorizing Submission of a Strategic Plan for the Watchung Hills Regional Municipal Alliance
Grant for Fiscal Year 2024

NON-CONSENT RESOLUTIONS

- R19: Waiving Borough Permit Application Fees for PTO Events Held in 2023

**BOROUGH OF WATCHUNG
MAYOR & COUNCIL MEETING AGENDA**

APRIL 20, 2023- 7:30 P.M.

R20: Authorizing Contract to Remington & Vernick Engineers for Contract Administration and Construction Observation Services for the FY 2023 NJDOT Municipal Aid Improvements to Various Roadways

PUBLIC PORTION - GENERAL DISCUSSION

*Individuals commenting are limited to **3 minutes** per person, and will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given 5 minutes to make the presentation for the group.*

R21: Authorizing Executive Session to Discuss Personnel Matters & Contract Negotiations

ADJOURNMENT

The next meeting of the Mayor and Council will be Thursday, May 4, 2023 at 7:30 P.M.

**BOROUGH OF WATCHUNG
RESOLUTION: R1**

WHEREAS, the Mayor and Council of the Borough of Watchung, County of Somerset hereby declare that the conditions concerning the public hearing of the municipal budget set forth in subsection 1a and 1b of N.J.S.A. 40A:4-8 have been met.

NOW, THEREFORE, BE IT RESOLVED by not less than a majority of the full membership of the Governing Body, that the 2023 Municipal Budget shall be read by title at the public hearing on April 20, 2023.

Paul Fischer, Council Member

Ronald Jubin, Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-BUDGET
C: B. HANCE

RESOLUTION: R2**SECTION 2 - UPON ADOPTION FOR YEAR 2023****RESOLUTION 7**

Be it Resolved by the COUNCIL MEMBERS of the BOROUGH
of WATCHUNG, County of SOMERSET that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 12,290,197.97 (Item 2 below) for municipal purposes, and
(b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
(c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
(d) \$ 402,428.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
(e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
(f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes

Nays

Abstained

Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	2,800,000.00
Miscellaneous Revenues Anticipated	13-099	\$	3,447,802.03
Receipts from Delinquent Taxes	15-499	\$	195,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	12,290,197.97
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added to the CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
Total Revenues	13-299	\$	18,733,000.00

**BOROUGH OF WATCHUNG
RESOLUTION: R3**

BE IT RESOLVED that Ordinance **OR:23/02** entitled:

AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF WATCHUNG, 2003, TO REPEAL CHAPTER 22, FLOOD DAMAGE PREVENTION, IN ITS ENTIRETY AND TO ESTABLISH A NEW CHAPTER 22, "FLOODPLAIN MANAGEMENT REGULATIONS" AND ADOPT FLOOD HAZARD MAPS, DESIGNATE A FLOODPLAIN ADMINISTRATOR, AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

can now be adopted after public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Clerk is hereby authorized to publish notice of adoption in accordance with law. This ordinance shall become effective after final passage, adoption and publication in accordance with law.

Christine B. Ead, Council President

Ronald Jubin, Mayor

ADOPTED: APRIL 20, 2023
INDEX: SEWERS,
C: B.HANCE, C. TAYLOR,
R. LACOSTA,

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF WATCHUNG, 2003, TO REPEAL CHAPTER 22, FLOOD DAMAGE PREVENTION, IN ITS ENTIRETY AND TO ESTABLISH A NEW CHAPTER 22, "FLOODPLAIN MANAGEMENT REGULATIONS" AND ADOPT FLOOD HAZARD MAPS, DESIGNATE A FLOODPLAIN ADMINISTRATOR, AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the Legislature of the State of New Jersey has, in N.J.S.A. 40:48 et seq and N.J.S.A. 40:55D et seq., conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of **Borough of Watchung** and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

WHEREAS, the **Borough of Watchung** was accepted for participation in the National Flood Insurance Program on **December 4, 1979** and the **Borough of Watchung's** Mayor and Council **desires** to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60 (most of the requirements for a community ordinance), 65 and 70 (mapping regulations) necessary for such participation; and

WHEREAS, the **Borough of Watchung** is required, pursuant to N.J.A.C. 5:23 et seq., to administer and enforce the State building codes, and such building codes contain certain provisions that apply to the design and construction of buildings and structures in flood hazard areas; and

WHEREAS, the **Borough of Watchung** is required, pursuant to N.J.S.A. 40:49-5, to enforce zoning codes that secure safety from floods and contain certain provisions that apply to the development of lands; and

WHEREAS, the **Borough of Watchung** is required, pursuant to N.J.S.A.58:16A-57, within 12 months after the delineation of any flood hazard area, to adopt rules and regulations concerning the development and use of land in the flood fringe area which at least conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following floodplain management regulations are hereby adopted.

SECTION 1. RECITALS.

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

The foregoing whereas clauses are incorporated herein by reference and made a part hereof.

SECTION 2. These regulations specifically repeal and replace the following ordinance(s) and regulation(s):

Repeal Borough of Watchung Municipal Code Chapter 22, Flood Damage Prevention and replace it with Chapter 22, Floodplain Management Regulations

SECTION 101 SCOPE AND ADMINISTRATION

101.1 Title. These regulations, in combination with the flood provisions of the Uniform Construction Code (UCC) N.J.A.C. 5:23 (hereinafter "Uniform Construction Code," consisting of the Building Code, Residential Code, Rehabilitation Subcode, and related codes, and the New Jersey Flood Hazard Area Control Act (hereinafter "FHACA"), N.J.A.C. 7:13, shall be known as the *Floodplain Management Regulations* of Borough of Watchung (hereinafter "these regulations").

101.2 Scope. These regulations, in combination with the flood provisions of the Uniform Construction Code and FHACA shall apply to all proposed development in flood hazard areas established in Section 102 of these regulations.

101.3 Purposes and objectives. The purposes and objectives of these regulations are to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific flood hazard areas through the establishment of comprehensive regulations for management of flood hazard areas, designed to:

- (1) Protect human life and health.
- (2) Prevent unnecessary disruption of commerce, access, and public service during times of flooding.
- (3) Manage the alteration of natural floodplains, stream channels and shorelines;
- (4) Manage filling, grading, dredging and other development which may increase flood damage or erosion potential.
- (5) Prevent or regulate the construction of flood barriers which will divert floodwater or increase flood hazards.
- (6) Contribute to improved construction techniques in the floodplain.
- (7) Minimize damage to public and private facilities and utilities.
- (8) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas.
- (9) Minimize the need for rescue and relief efforts associated with flooding.
- (10) Ensure that property owners, occupants, and potential owners are aware of property located in flood hazard areas.
- (11) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events.
- (12) Meet the requirements of the National Flood Insurance Program for community participation set forth in Title 44 Code of Federal Regulations, Section 59.22.

BOROUGH OF WATCHUNG
ORDINANCE 23/02

101.4 Coordination with Building Codes. Pursuant to the requirement established in N.J.A.C. 5:23, the Uniform Construction Code, that the **Borough of Watchung** administer and enforce the State building codes, Mayor and Council of **Borough of Watchung** does hereby acknowledge that the Uniform Construction Code contains certain provisions that apply to the design and construction of buildings and structures in flood hazard areas. Therefore, these regulations are intended to be administered and enforced in conjunction with the Uniform Construction Code.

101.5 Ordinary Building Maintenance and Minor Work. Improvements defined as ordinary building maintenance and minor work projects by the Uniform Construction Code including non-structural replacement-in-kind of windows, doors, cabinets, plumbing fixtures, decks, walls, partitions, new flooring materials, roofing, etc. shall be evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with the Substantial Damage and Substantial Improvement Section 103.14 of this ordinance.

101.6 Warning. The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. Enforcement of these regulations does not imply that land outside the special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage.

101.7 Other laws. The provisions of these regulations shall not be deemed to nullify any provisions of local, State, or Federal law.

101.8 Violations and Penalties for Noncompliance. No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation under N.J.S.A. 40:49-5. Any person who violates this ordinance or fails to comply with any of its requirements shall be subject to one (1) or more of the following: a fine of not more than \$1250, imprisonment for a term not exceeding ninety (90) days or a period of community service not exceeding 90 days.

Each day in which a violation of an ordinance exists shall be considered to be a separate and distinct violation subject to the imposition of a separate penalty for each day of the violation as the Court may determine except that the owner will be afforded the opportunity to cure or abate the condition during a 30-day period and shall be afforded the opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1,250 may be imposed if the court has not determined otherwise, or if upon reinspection of the property, it is determined that the abatement has not been substantially completed.

Any person who is convicted of violating an ordinance within one year of the date of a previous violation of the same ordinance and who was fined for the previous violation, shall be sentenced by a court to an additional fine as a repeat offender. The additional fine imposed by the court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of the ordinance, but shall be calculated separately from the fine imposed

BOROUGH OF WATCHUNG
ORDINANCE 23/02

for the violation of the ordinance.

101.8.1 Solid Waste Disposal in a Flood Hazard Area. Any person who has unlawfully disposed of solid waste in a floodway or floodplain who fails to comply with this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$2500 or up to a maximum penalty by a fine not exceeding \$10,000 under N.J.S.A. 40:49-5.

101.9 Abrogation and greater restrictions. These regulations supersede any ordinance in effect in flood hazard areas. However, these regulations are not intended to repeal or abrogate any existing ordinances including land development regulations, subdivision regulations, zoning ordinances, stormwater management regulations, or building codes. In the event of a conflict between these regulations and any other ordinance, code, or regulation, the more restrictive shall govern.

SECTION 102 APPLICABILITY

102.1 General. These regulations, in conjunction with the Uniform Construction Code, provide minimum requirements for development located in flood hazard areas, including the subdivision of land and other developments; site improvements and installation of utilities; placement and replacement of manufactured homes; placement of recreational vehicles; new construction and alterations, repair, reconstruction, rehabilitation or additions of existing buildings and structures; substantial improvement of existing buildings and structures, including repair of substantial damage; installation of tanks; temporary structures and temporary or permanent storage; utility and miscellaneous Group U buildings and structures; and certain building work exempt from permit under the Uniform Construction Code; and other buildings and development activities.

102.2 Establishment of Flood Hazard Areas. The Borough of Watchung was accepted for participation in the National Flood Insurance Program on December 4, 1979.

The National Flood Insurance Program (NFIP) floodplain management regulations encourage that all Federal, State, and Local regulations that are more stringent than the minimum NFIP standards take precedence in permitting decisions. The FHACA requires that the effective Flood Insurance Rate Map, most recent preliminary FEMA mapping and flood studies, and Department delineations be compared to determine the most restrictive mapping. The FHACA also regulates unstudied flood hazard areas in watersheds measuring 50 acres or greater in size and most riparian zones in New Jersey. Because of these higher standards, the regulated flood hazard area in New Jersey may be more expansive and more restrictive than the FEMA Special Flood Hazard Area. Maps and studies that establish flood hazard areas are on file at the office of the **Borough of Watchung Business Administrator, Watchung Municipal Building, 15 Mountain Boulevard, Watchung, NJ 07069.**

The following sources identify flood hazard areas in this jurisdiction and must be considered when determining the Best Available Flood Hazard Data Area:

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

- 1) **Effective Flood Insurance Study.** Special Flood Hazard Areas (SFHAs) identified by the Federal Emergency Management Agency in a scientific and engineering report entitled "Flood Insurance Study, Somerset County, New Jersey (All Jurisdictions)" dated November 4, 2016 and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table 102.2(1) whose effective date is September 28, 2007 are hereby adopted by reference.

Table 102.2(1)

Map Panel #	Effective Date	Revision Letter	Map Panel #	Effective Date	Revision Letter
34035C0087	09/28/2007	E	34035C0088	09/28/2007	E
34035C0089	09/28/2007	E	34035C0091	09/28/2007	E
34035C0092	09/28/2007	E	34035C0093	09/28/2007	E
34035C0094	09/28/2007	E	34035C0176	09/28/2007	E
34035C0177	09/28/2007	E			

- 2) **Federal Best Available Information.** Borough of Watchung shall utilize Federal flood information as listed in the table below that provides more detailed hazard information, higher flood elevations, larger flood hazard areas, and results in more restrictive regulations. This information may include but is not limited to preliminary flood elevation guidance from FEMA (such as Advisory Flood Hazard Area Maps, Work Maps or Preliminary FIS and FIRM). Additional Federal Best Available studies issued after the date of this ordinance must also be considered. These studies are listed on FEMA's Map Service Center. This information shall be used for floodplain regulation purposes only.

Table 102.2(2)

Map Panel #	Preliminary Date
<i>None as of the date of this ordinance</i>	

- 3) **Other Best Available Data.** Borough of Watchung shall utilize high water elevations from flood events, groundwater flooding areas, studies by federal or state agencies, or other information deemed appropriate by the Borough of Watchung. Other "best available information" may not be used which results in less restrictive flood elevations, design standards, or smaller flood hazard areas than the sources described in Section 102.2 (1) and (2), above. This information shall be used for floodplain regulation purposes only.
- 4) **State Regulated Flood Hazard Areas.** For State regulated waters, the NJ Department of Environmental Protection (NJDEP) identifies the flood hazard area as the land, and the space above that land, which lies below the "Flood Hazard Area Control Act Design Flood Elevation", as defined in Section 201, and as described in the New Jersey

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

Flood Hazard Area Control Act at N.J.A.C. 7:13. A FHACA flood hazard area exists along every regulated water that has a drainage area of 50 acres or greater. Such area may extend beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA. The following is a list of New Jersey State studied waters in this community under the FHACA, and their respective map identification numbers.

Table 102.2(3) List of State Studied Waters

Studied Water	File Name	Map Number
Stony Brook West Branch Tributary	C0000024	5
Stony Brook West Branch Tributary	C0000025	4
Stony Brook West Branch	C0000026	3
Stony Brook West Branch	C0000026	3
Stony Brook West Branch	C0000027	2
Stony Brook	C0000028	1
Green Brook	C0000036	5
Green Brook	C0000037	4
Green Brook	C0000038	3
Green Brook	C0000039	2
Green Brook	C0000040	1
Passaic River	PRM00028	20A
Blue Brook	SUPPX002	B-1
Green Brook	Y0000005	4 of 6
Stony Brook	Y0000008	6 of 6

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

102.3 Establishing the Local Design Flood Elevation (LDFE).

The Local Design Flood Elevation (LDFE) is established in the flood hazard areas determined in Section 102.2, above, using the best available flood hazard data sources, and the Flood Hazard Area Control Act minimum Statewide elevation requirements for the elevation of the top of lowest floors in A, and the elevation of the lowest horizontal structural member in Coastal A, and V zones, ASCE 24 requirements for critical facilities as specified by the building code, plus additional freeboard as specified by this ordinance.

At a minimum, the Local Design Flood Elevation shall be as follows:

- 1) For a delineated watercourse, the elevation associated with the Best Available Flood Hazard Data Area determined in Section 102.2, above plus one foot or as described by N.J.A.C. 7:13 of freeboard; or
- 2) For any undelineated watercourse (where mapping or studies described in 102.2 (1) and (2) above are not available) that has a contributory drainage area of 50 acres or more, the applicants must provide one of the following to determine the Local Design Flood Elevation:
 - a. A copy of an unexpired NJDEP Flood Hazard Area Verification plus one foot of or higher standard feet of freeboard and any additional freeboard as required by ASCE 24; or
 - b. A determination of the Flood Hazard Area Design Flood Elevation using Method 5 or Method 6 (as described in N.J.A.C. 7:13) plus one foot or higher standard feet of freeboard and any additional freeboard as required by ASCE 24. Any determination using these methods must be sealed and submitted according to Section 105.2-3.
- 3) AO Zones – For Zone AO areas on the municipality's FIRM (or on preliminary flood elevation guidance from FEMA), the Local Design Flood Elevation is determined from the FIRM panel as the highest adjacent grade plus the depth number specified plus one foot of freeboard. If no depth number is specified, the Local Design Flood Elevation is three (3) feet above the highest adjacent grade.
- 4) Class IV Critical Facilities - For any proposed development of new and substantially improved Flood Design Class IV Critical Facilities, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 2 feet of freeboard in accordance with ASCE 24.
- 5) Class III Critical Facilities - For proposed development of new and substantially improved Flood Design Class III Critical Facilities in coastal high hazard areas, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 1-foot freeboard in accordance with ASCE 24.

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

**SECTION 103 DUTIES AND POWERS OF THE FLOODPLAIN
ADMINISTRATOR**

103.1 Floodplain Administrator Designation. The Borough of Watchung, Director of Code Enforcement/Zoning is designated the Floodplain Administrator. The Floodplain Administrator shall have the authority to delegate performance of certain duties to other employees.

103.2 General. The Floodplain Administrator is authorized and directed to administer the provisions of these regulations. The Floodplain Administrator shall have the authority to render interpretations of these regulations consistent with the intent and purpose of these regulations and to establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be consistent with the intent and purpose of these regulations and the flood provisions of the building code and shall not have the effect of waiving specific requirements without the granting of a variance pursuant to Section 107 of these regulations.

103.3 Coordination. The Floodplain Administrator shall coordinate with the Construction Official to administer and enforce the flood provisions of the Uniform Construction Code.

103.4 Duties. The duties of the Floodplain Administrator shall include but are not limited to:

- (1) Review all permit applications to determine whether proposed development is located in flood hazard areas established in Section 102 of these regulations.
- (2) Require development in flood hazard areas to be reasonably safe from flooding and to be designed and constructed with methods, practices and materials that minimize flood damage.
- (3) Interpret flood hazard area boundaries and provide available flood elevation and flood hazard information.
- (4) Determine whether additional flood hazard data shall be obtained or developed.
- (5) Review required certifications and documentation specified by these regulations and the building code to determine that such certifications and documentations are complete.
- (6) Establish, in coordination with the Construction Official, written procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to Section 103.14 of these regulations.
- (7) Coordinate with the Construction Official and others to identify and investigate damaged buildings located in flood hazard areas and inform owners of the requirement to obtain permits for repairs.
- (8) Review requests submitted to the Construction Official seeking approval to modify the strict application of the flood load and flood resistant construction requirements of the Uniform Construction code to determine whether such requests require consideration as a variance pursuant to Section 107 of these regulations.
- (9) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such

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submissions shall be made within 6 months of such data becoming available.

- (10) Require applicants who propose alteration of a watercourse to notify adjacent jurisdictions and the NJDEP Bureau of Flood Engineering, and to submit copies of such notifications to the Federal Emergency Management Agency (FEMA).
- (11) Inspect development in accordance with Section 106 of these regulations and inspect flood hazard areas to determine if development is undertaken without issuance of permits.
- (12) Prepare comments and recommendations for consideration when applicants seek variances in accordance with Section 107 of these regulations.
- (13) Cite violations in accordance with Section 108 of these regulations.
- (14) Notify the Federal Emergency Management Agency when the corporate boundaries of **Borough of Watchung** have been modified.
- (15) Permit Ordinary Maintenance and Minor Work in the regulated areas discussed in Section 102.2.

103.5 Use of changed technical data. The Floodplain Administrator and the applicant shall not use changed flood hazard area boundaries or base flood elevations for proposed buildings or developments unless the Floodplain Administrator or applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) revision and has received the approval of the Federal Emergency Management Agency. A revision of the effective FIRM does not remove the related feature(s) on a flood hazard area delineation that has been promulgated by the NJDEP. A separate application must be made to the State pursuant to N.J.A.C. 7:13 for revision of a flood hazard design flood elevation, flood hazard area limit, floodway limit, and/or other related feature.

103.6 Other permits. It shall be the responsibility of the Floodplain Administrator to assure that approval of a proposed development shall not be given until proof that necessary permits have been granted by Federal or State agencies having jurisdiction over such development, including Section 404 of the Clean Water Act. In the event of conflicting permit requirements, the Floodplain Administrator must ensure that the most restrictive floodplain management standards are reflected in permit approvals.

103.7 Determination of Local Design Flood Elevations. If design flood elevations are not specified, the Floodplain Administrator is authorized to require the applicant to:

- (1) Obtain review, and reasonably utilize data available from a Federal, State, or other source, or

- (2) Determine the design flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques. Such analyses shall be performed and sealed by a licensed professional engineer. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator. The

accuracy of data submitted for such determination shall be the responsibility of the applicant.

It shall be the responsibility of the Floodplain Administrator to verify that the applicant's proposed Best Available Flood Hazard Data Area and the Local Design Flood Elevation in any development permit accurately applies the best available flood hazard data and methodologies

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for determining flood hazard areas and design elevations described in 102.2 and 102.3 respectively. This information shall be provided to the Construction Official and documented according to Section 103.15.

103.8 Requirement to submit new technical data. Base Flood Elevations may increase or decrease resulting from natural changes (e.g., erosion, accretion, channel migration, subsidence, uplift) or man-made physical changes (e.g., dredging, filling, excavation) affecting flooding conditions. As soon as practicable, but not later than six months after the date of a man-made change or when information about a natural change becomes available, the Floodplain Administrator shall notify the Federal Insurance Administrator of the changes by submitting technical or scientific data in accordance with Title 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

103.9 Activities in riverine flood hazard areas. In riverine flood hazard areas where design flood elevations are specified but floodways have not been designated, the Floodplain Administrator shall not permit any new construction, substantial improvement or other development, including the placement of fill, unless the applicant submits an engineering analysis prepared by a licensed professional engineer that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachment, will not increase the design flood elevation more than 0.2 feet at any point within the community.

103.10 Floodway encroachment. Prior to issuing a permit for any floodway encroachment, including fill, new construction, substantial improvements and other development or land-disturbing activity, the Floodplain Administrator shall require submission of a certification prepared by a licensed professional engineer, along with supporting technical data, that demonstrates that such development will not cause any increase in the base flood level.

103.10.1 Floodway revisions. A floodway encroachment that increases the level of the base flood is authorized if the applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) and has received the approval of FEMA.

103.11 Watercourse alteration. Prior to issuing a permit for any alteration or relocation of any watercourse, the Floodplain Administrator shall require the applicant to provide notification of the proposal to the appropriate authorities of all adjacent government jurisdictions, as well as the NJDEP Bureau of Flood Engineering and the Division of Land Resource Protection. A copy of the notification shall be maintained in the permit records and submitted to FEMA.

103.11.1 Engineering analysis. The Floodplain Administrator shall require submission of an engineering analysis prepared by a licensed professional engineer, demonstrating that the flood-carrying capacity of the altered or relocated portion of the watercourse will be maintained, neither increased nor decreased. Such watercourses shall be maintained in a manner that preserves the channel's flood-carrying capacity.

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103.12 Alterations in coastal areas. The excavation or alteration of sand dunes is governed by the New Jersey Coastal Zone Management (CZM) rules, N.J.A.C. 7:7. Prior to issuing a flood damage prevention permit for any alteration of sand dunes in coastal high hazard areas and Coastal A Zones, the Floodplain Administrator shall require that a New Jersey CZM permit be obtained and included in the flood damage prevention permit application. The applicant shall also provide documentation of any engineering analysis, prepared by a licensed professional engineer, that demonstrates that the proposed alteration will not increase the potential for flood damage.

103.13 Development in riparian zones All development in Riparian Zones as described in N.J.A.C. 7:13 is prohibited by this ordinance unless the applicant has received an individual or general permit or has complied with the requirements of a permit by rule or permit by certification from NJDEP Division of Land Resource Protection prior to application for a floodplain development permit and the project is compliant with all other Floodplain Development provisions of this ordinance. The width of the riparian zone can range between 50 and 300 feet and is determined by the attributes of the waterbody and designated in the New Jersey Surface Water Quality Standards N.J.A.C. 7:9B. The portion of the riparian zone located outside of a regulated water is measured landward from the top of bank. Applicants can request a verification of the riparian zone limits or a permit applicability determination to determine State permit requirements under N.J.A.C. 7:13 from the NJDEP Division of Land Resource Protection.

103.14 Substantial improvement and substantial damage determinations. When buildings and structures are damaged due to any cause including but not limited to man-made, structural, electrical, mechanical, or natural hazard events, or are determined to be unsafe as described in N.J.A.C. 5:23; and for applications for building permits to improve buildings and structures, including alterations, movement, repair, additions, rehabilitations, renovations, ordinary maintenance and minor work, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Construction Official, shall:

- (1) Estimate the market value, or require the applicant to obtain a professional appraisal prepared by a qualified independent appraiser, of the market value of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.
- (2) Determine and include the costs of all ordinary maintenance and minor work, as discussed in Section 102.2, performed in the floodplain regulated by this ordinance in addition to the costs of those improvements regulated by the Construction Official in substantial damage and substantial improvement calculations.
- (3) Compare the cost to perform the improvement, the cost to repair the damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, where applicable, to the market value of the building or structure.
- (4) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage. This determination requires the evaluation of previous permits issued for improvements and repairs over a period of 10 years prior to the permit application or substantial damage determination as specified in the definition of substantial improvement. This determination shall also include the evaluation of flood related damages

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over a 10-year period to determine if the costs of repairs at the times of each flood constitutes a repetitive loss as defined by this ordinance.

- (5) Notify the applicant in writing when it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the building code is required and notify the applicant in writing when it is determined that work does not constitute substantial improvement or repair of substantial damage. The Floodplain Administrator shall also provide all letters documenting substantial damage and compliance with flood resistant construction requirements of the building code to the NJDEP Bureau of Flood Engineering.

103.15 Department records. In addition to the requirements of the building code and these regulations, and regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of these regulations and the flood provisions of the Uniform Construction Code, including Flood Insurance Studies, Flood Insurance Rate Maps; documents from FEMA that amend or revise FIRMs; NJDEP delineations, records of issuance of permits and denial of permits; records of ordinary maintenance and minor work, determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required certifications and documentation specified by the Uniform Construction Code and these regulations including as-built Elevation Certificates; notifications to adjacent communities, FEMA, and the State related to alterations of watercourses; assurance that the flood carrying capacity of altered waterways will be maintained; documentation related to variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to these regulations and the flood resistant provisions of the Uniform Construction Code. The Floodplain Administrator shall also record the required elevation, determination method, and base flood elevation source used to determine the Local Design Flood Elevation in the floodplain development permit.

103.16 Liability. The Floodplain Administrator and any employee charged with the enforcement of these regulations, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by these regulations or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of these regulations shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Floodplain Administrator and any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of these regulations.

SECTION 104 PERMITS

104.1 Permits Required. Any person, owner or authorized agent who intends to conduct any development in a flood hazard area shall first make application to the Floodplain Administrator and shall obtain the required permit. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

104.2 Application for permit. The applicant shall file an application in writing on a

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form furnished by the Floodplain Administrator. Such application shall:

- (1) Identify and describe the development to be covered by the permit.
- (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- (3) Indicate the use and occupancy for which the proposed development is intended.
- (4) Be accompanied by a site plan and construction documents as specified in Section 105 of these regulations, grading and filling plans and other information deemed appropriate by the Floodplain Administrator.
- (5) State the valuation of the proposed work, including the valuation of ordinary maintenance and minor work.
- (6) Be signed by the applicant or the applicant's authorized agent.

104.3 Validity of permit. The issuance of a permit under these regulations or the Uniform Construction Code shall not be construed to be a permit for, or approval of, any violation of this appendix or any other ordinance of the jurisdiction. The issuance of a permit based on submitted documents and information shall not prevent the Floodplain Administrator from requiring the correction of errors. The Floodplain Administrator is authorized to prevent occupancy or use of a structure or site which is in violation of these regulations or other ordinances of this jurisdiction.

104.4 Expiration. A permit shall become invalid when the proposed development is not commenced within 180 days after its issuance, or when the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions shall be requested in writing and justifiable cause demonstrated. The Floodplain Administrator is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each.

104.5 Suspension or revocation. The Floodplain Administrator is authorized to suspend or revoke a permit issued under these regulations wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or code of this jurisdiction.

SECTION 105 SITE PLANS AND CONSTRUCTION DOCUMENTS

105.1 Information for development in flood hazard areas. The site plan or construction documents for any development subject to the requirements of these regulations shall be drawn to scale and shall include, as applicable to the proposed development:

- (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations when necessary for review of the proposed development. For buildings that are located in more than one flood hazard area, the elevation and provisions associated with the most restrictive flood hazard area shall apply.
- (2) Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with Section 105.2.
- (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than 5 acres and base flood elevations are not included on the

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FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with Section 105.2(3) of these regulations.

- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas and Coastal A zones, new buildings shall be located landward of the reach of mean high tide.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose. The applicant shall provide an engineering certification confirming that the proposal meets the flood storage displacement limitations of N.J.A.C. 7:13.
- (7) Extent of any proposed alteration of sand dunes.
- (8) Existing and proposed alignment of any proposed alteration of a watercourse.
- (9) Floodproofing certifications, V Zone and Breakaway Wall Certifications, Operations and Maintenance Plans, Warning and Evacuation Plans and other documentation required pursuant to FEMA publications.

The Floodplain Administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by these regulations but that are not required to be prepared by a registered design professional when it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance.

105.2 Information in flood hazard areas without base flood elevations (approximate Zone A). Where flood hazard areas are delineated on the effective or preliminary FIRM and base flood elevation data have not been provided, the applicant shall consult with the Floodplain Administrator to determine whether to:

- (1) Use the Approximation Method (Method 5) described in N.J.A.C. 7:13 in conjunction with Appendix 1 of the PHACA to determine the required flood elevation.
- (2) Obtain, review, and reasonably utilize data available from a Federal, State or other source when those data are deemed acceptable to the Floodplain Administrator to reasonably reflect flooding conditions.
- (3) Determine the base flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques according to Method 6 as described in N.J.A.C. 7:13. Such analyses shall be performed and sealed by a licensed professional engineer.

Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator prior to floodplain development permit issuance. The accuracy of data submitted for such determination shall be the responsibility of the applicant. Where the data are to be used to support a Letter of Map Change (LOMC) from FEMA, the applicant shall be responsible for satisfying the submittal requirements and pay the processing fees.

105.3 Analyses and certifications by a Licensed Professional Engineer. As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a licensed

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professional engineer for submission with the site plan and construction documents:

- (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in Section 105.4 of these regulations and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
- (2) For development activities proposed to be located in a riverine flood hazard area where base flood elevations are included in the FIS or FIRM but floodways have not been designated, hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments will not increase the base flood elevation more than 0.2 feet at any point within the jurisdiction. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.
- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained, neither increasing nor decreasing the channel's flood-carrying capacity. The applicant shall submit the analysis to FEMA as specified in Section 105.4 of these regulations. The applicant shall notify the chief executive officer of all affected adjacent jurisdictions, the NJDEP's Bureau of Flood Engineering and the Division of Land Resource Protection; and shall provide documentation of such notifications.
- (4) For activities that propose to alter sand dunes in coastal high hazard areas (Zone V) and Coastal A Zones, an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage and documentation of the issuance of a New Jersey Coastal Zone Management permit under N.J.A.C. 7:7.
- (5) For analyses performed using Methods 5 and 6 (as described in N.J.A.C. 7:13) in flood hazard zones without base flood elevations (approximate A zones).

105.4 Submission of additional data. When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a Letter of Map Change (LOMC) from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

SECTION 106 INSPECTIONS

106.1 General. Development for which a permit is required shall be subject to inspection. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of these regulations or the building code. Inspections presuming to give authority to violate or cancel the provisions of these regulations or the building code or other ordinances shall not be valid.

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106.2 Inspections of development. The Floodplain Administrator shall inspect all development in flood hazard areas authorized by issuance of permits under these regulations. The Floodplain Administrator shall inspect flood hazard areas from time to time to determine if development is undertaken without issuance of a permit.

106.3 Buildings and structures. The Construction Official shall make or cause to be made, inspections for buildings and structures in flood hazard areas authorized by permit in accordance with the Uniform Construction Code, N.J.A.C. 5:23.

- 1) **Lowest floor elevation.** Upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 2) **Lowest horizontal structural member.** In V zones and Coastal A zones, upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 3) **Installation of attendant utilities** (electrical, heating, ventilating, air-conditioning, and other service equipment) and sanitary facilities elevated as discussed in Section 801.2.
- 4) **Final inspection.** Prior to the final inspection, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.

106.4 Manufactured homes. The Floodplain Administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of these regulations and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted on an Elevation Certificate to the Floodplain Administrator prior to the final inspection.

SECTION 107 VARIANCES

107.1 General. The zoning board shall hear and decide requests for variances. The **zoning board** shall base its determination on technical justifications submitted by applicants, the considerations for issuance in Section 107.5, the conditions of issuance set forth in Section 107.6, and the comments and recommendations of the Floodplain Administrator and, as applicable, the Construction Official. The zoning **board** has the right to attach such conditions to variances as it deems necessary to further the purposes and objectives of these regulations.

107.2 Historic structures. A variance to the substantial improvement section of this ordinance is authorized provided that the repair or rehabilitation of a historic structure is completed according to N.J.A.C. 5:23-6.33, Section 1612 of the International Building Code and R322 of the International Residential Code, the repair or rehabilitation will not preclude the structure's continued designation as a historic structure, the structure meets the definition of the historic structure as described by this ordinance, and the variance is the minimum necessary to preserve the historic character and design of the structure.

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107.3 Functionally dependent uses. A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use provided the variance is the minimum necessary to allow the construction or substantial improvement, and that all due consideration has been given to use of methods and materials that minimize flood damage during the base flood and create no additional threats to public safety.

107.4 Restrictions in floodways. A variance shall not be issued for any proposed development in a floodway when any increase in flood levels would result during the base flood discharge, as evidenced by the applicable analysis and certification required in Section 105.3(1) of these regulations.

107.5 Considerations. In reviewing requests for variances, all technical evaluations, all relevant factors, all other portions of these regulations, and the following shall be considered:

- (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage.
- (2) The danger to life and property due to flooding or erosion damage.
- (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners.
- (4) The importance of the services provided by the proposed development to the community.
- (5) The availability of alternate locations for the proposed development that are not subject to flooding or erosion and the necessity of a waterfront location, where applicable.
- (6) The compatibility of the proposed development with existing and anticipated development.
- (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for that area.
- (8) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwater and the effects of wave action, where applicable, expected at the site.
- (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets, and bridges.

107.6 Conditions for issuance. Variances shall only be issued upon:

- (1) Submission by the applicant of a showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site limit compliance with any provision of these regulations or renders the elevation standards of the building code inappropriate.
- (2) A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable.
- (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances,

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cause fraud on or victimization of the public or conflict with existing local laws or ordinances.

- (4) A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- (5) Notification to the applicant in writing over the signature of the Floodplain Administrator that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and that such construction below the base flood level increases risks to life and property.

SECTION 108 VIOLATIONS

108.1 Violations. Any development in any flood hazard area that is being performed without an issued permit or that is in conflict with an issued permit shall be deemed a violation. A building or structure without the documentation of elevation of the lowest floor, the lowest horizontal structural member if in a V or Coastal A Zone, other required design certifications, or other evidence of compliance required by the building code is presumed to be a violation until such time as that documentation is provided.

108.2 Authority. The Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of property involved, to the owner's agent, or to the person or persons doing the work for development that is not within the scope of the Uniform Construction Code, but is regulated by these regulations and that is determined to be a violation.

108.3 Unlawful continuance. Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by N.J.S.A. 40:49-5 as appropriate.

108.4 Review Period to Correct Violations. A 30-day period shall be given to the property owner as an opportunity to cure or abate the condition. The property owner shall also be afforded an opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1,250.00 may be imposed if a court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed.

SECTION 201 DEFINITIONS

201.1 General. The following words and terms shall, for the purposes of these regulations, have the meanings shown herein. Other terms are defined in the Uniform Construction Code N.J.A.C. 5:23 and terms are defined where used in the International Residential Code and International Building Code (rather than in the definitions section). Where terms are not defined, such terms shall have ordinarily accepted meanings such as the context implies.

201.2 Definitions

30 DAY PERIOD – The period of time prescribed by N.J.S.A. 40:49-5 in which a property owner

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is afforded the opportunity to correct zoning and solid waste disposal after a notice of violation pertaining to this ordinance has been issued.

100 YEAR FLOOD ELEVATION – Elevation of flooding having a 1% annual chance of being equaled or exceeded in a given year which is also referred to as the Base Flood Elevation.

500 YEAR FLOOD ELEVATION – Elevation of flooding having a 0.2% annual chance of being equaled or exceeded in a given year.

A ZONES – Areas of 'Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation (BFE) in any given year shown on the Flood Insurance Rate Map (FIRM) zones A, AE, AH, A1–A30, AR, AR/A, AR/AE, AR/A1–A30, AR/AH, and AR/AO. When used in reference to the development of a structure in this ordinance, A Zones are not inclusive of Coastal A Zones because of the higher building code requirements for Coastal A Zones.

AH ZONES– Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

AO ZONES – Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

ACCESSORY STRUCTURE – Accessory structures are also referred to as appurtenant structures. An accessory structure is a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For example, a residential structure may have a detached garage or storage shed for garden tools as accessory structures. Other examples of accessory structures include gazebos, picnic pavilions, boathouses, small pole barns, storage sheds, and similar buildings.

AGRICULTURAL STRUCTURE - A structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Communities must require that new construction or substantial improvements of agricultural structures be elevated or floodproofed to or above the Base Flood Elevation (BFE) as any other nonresidential building. Under some circumstances it may be appropriate to wet-floodproof certain types of agricultural structures when located in wide, expansive floodplains through issuance of a variance. This should only be done for structures used for temporary storage of equipment or crops or temporary shelter for livestock and only in circumstances where it can be demonstrated that agricultural structures can be designed in such a manner that results in minimal damage to the structure and its contents and will create no additional threats to public safety. New construction or substantial improvement of livestock confinement buildings, poultry houses, dairy operations, similar livestock operations and any structure that represents more than a minimal investment must meet the elevation or dry-floodproofing requirements of 44 CFR 60.3(c)(3).

AREA OF SHALLOW FLOODING – A designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

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AREA OF SPECIAL FLOOD HAZARD – see SPECIAL FLOOD HAZARD AREA

ALTERATION OF A WATERCOURSE – A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

ASCE 7 – The standard for the Minimum Design Loads for Buildings and Other Structures, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. which includes but is not limited to methodology and equations necessary for determining structural and flood-related design requirements and determining the design requirements for structures that may experience a combination of loads including those from natural hazards. Flood related equations include those for determining erosion, scour, lateral, vertical, hydrostatic, hydrodynamic, buoyancy, breaking wave, and debris impact.

ASCE 24 – The standard for Flood Resistant Design and Construction, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. References to ASCE 24 shall mean ASCE 24-14 or the most recent version of ASCE 24 adopted in the UCC Code [N.J.A.C. 5:23].

BASE FLOOD ELEVATION (BFE) – The water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year, as shown on a published Flood Insurance Study (FIS), or preliminary flood elevation guidance from FEMA. May also be referred to as the “100-year flood elevation”.

BASEMENT – Any area of the building having its floor subgrade (below ground level) on all sides.

BEST AVAILABLE FLOOD HAZARD DATA - The most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA AREA- The areal mapped extent associated with the most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA ELEVATION - The most recent available preliminary flood elevation guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BREAKAWAY WALLS – Any type of wall subject to flooding that is not required to provide structural support to a building or other structure and that is designed and constructed such that, below the Local Design Flood Elevation, it will collapse under specific lateral loads such that (1) it allows the free passage of floodwaters, and (2) it does not damage the structure or supporting foundation system. Certification in the V Zone Certificate of the design, plans, and specifications by a licensed design professional that these walls are in accordance with accepted standards of practice is required as part of the permit application for new and substantially improved V Zone

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and Coastal A Zone structures. A completed certification must be submitted at permit application.

BUILDING – Per the FHACA, “Building” means a structure enclosed with exterior walls or fire walls, erected and framed of component structural parts, designed for the housing, shelter, enclosure, and support of individuals, animals, or property of any kind. A building may have a temporary or permanent foundation. A building that is intended for regular human occupation and/or residence is considered a habitable building.

CONDITIONAL LETTER OF MAP REVISION - A Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CONDITIONAL LETTER OF MAP REVISION - FILL -- A Conditional Letter of Map Revision - Fill (CLOMR-F) is FEMA's comment on a proposed project involving the placement of fill outside of the regulatory floodway that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CRITICAL BUILDING – Per the FHACA, “Critical Building” means that:

- a. It is essential to maintaining continuity of vital government operations and/or supporting emergency response, sheltering, and medical care functions before, during, and after a flood, such as a hospital, medical clinic, police station, fire station, emergency response center, or public shelter; or
- b. It serves large numbers of people who may be unable to leave the facility through their own efforts, thereby hindering or preventing safe evacuation of the building during a flood event, such as a school, college, dormitory, jail or detention facility, day care center, assisted living facility, or nursing home.

DEVELOPMENT – Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of materials, mining, dredging, filling, grading, paving, excavations, drilling operations and other land-disturbing activities.

DRY FLOODPROOFING – A combination of measures that results in a non-residential structure, including the attendant utilities and equipment as described in the latest version of ASCE 24, being watertight with all elements substantially impermeable and with structural

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components having the capacity to resist flood loads.

ELEVATED BUILDING – A building that has no basement and that has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns. Solid perimeter foundations walls are not an acceptable means of elevating buildings in V and VE Zones.

ELEVATION CERTIFICATE – An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support an application for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

ENCROACHMENT – The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

FEMA PUBLICATIONS – Any publication authored or referenced by FEMA related to building science, building safety, or floodplain management related to the National Flood Insurance Program. Publications shall include but are not limited to technical bulletins, desk references, and American Society of Civil Engineers Standards documents including ASCE 24.

FLOOD OR FLOODING

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 1. The overflow of inland or tidal waters.
 2. The unusual and rapid accumulation or runoff of surface waters from any source.
 3. Mudslides (I.e., mudflows) which are proximately caused by flooding as defined in (a) (2) of this definition and are akin to a river or liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

FLOOD HAZARD AREA DESIGN FLOOD ELEVATION – Per the FHACA, the peak water surface elevation that will occur in a water during the flood hazard area design flood. This elevation is determined via available flood mapping adopted by the State, flood mapping published by FEMA (including effective flood mapping dated on or after January 31, 1980, or any more recent advisory, preliminary, or pending flood mapping; whichever results in higher flood elevations, wider floodway limits, greater flow rates, or indicates a change from an A zone to a V zone or coastal A zone), approximation, or calculation pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.1 – 3.6 and is typically higher than FEMA's base flood elevation. A water that has a drainage area measuring less than 50 acres does not possess, and is not assigned, a flood hazard area design flood elevation.

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FLOOD INSURANCE RATE MAP (FIRM) – The official map on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) – The official report in which the Federal Emergency Management Agency has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

FLOODPLAIN OR FLOOD PRONE AREA – Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

FLOODPLAIN MANAGEMENT REGULATIONS – Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOODPROOFING – Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

FLOODPROOFING CERTIFICATE – Certification by a licensed design professional that the design and methods of construction for floodproofing a non-residential structure are in accordance with accepted standards of practice to a proposed height above the structure's lowest adjacent grade that meets or exceeds the Local Design Flood Elevation. A completed floodproofing certificate is required at permit application.

FLOODWAY – The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

FREEBOARD – A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE – A use that cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities necessary for the loading or unloading of cargo or passengers, and shipbuilding and ship repair facilities. The term does not include long-term storage or related manufacturing facilities.

HABITABLE BUILDING– Pursuant to the FHACA Rules (N.J.A.C. 7:13), means a building that is intended for regular human occupation and/or residence. Examples of a habitable building include a single-family home, duplex, multi-residence building, or critical building; a commercial building such as a retail store, restaurant, office building, or gymnasium; an accessory structure that is regularly occupied, such as a garage, barn, or workshop; mobile and manufactured homes, and trailers intended for human residence, which are set on a foundation and/or connected to utilities, such as in a mobile home park (not including campers and recreational vehicles); and any other building that is regularly occupied, such as a house of worship, community center, or

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meeting hall, or animal shelter that includes regular human access and occupation. Examples of a non-habitable building include a bus stop shelter, utility building, storage shed, self-storage unit, construction trailer, or an individual shelter for animals such as a doghouse or outdoor kennel.

HARDSHIP – As related to Section 107 of this ordinance, meaning the exceptional hardship that would result from a failure to grant the requested variance. The zoning board requires that the variance be exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

HISTORIC STRUCTURE – Any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c. Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 1. By an approved State program as determined by the Secretary of the Interior; or
 2. Directly by the Secretary of the Interior in States without approved programs.

LAWFULLY EXISTING – Per the FHACA, means an existing fill, structure and/or use, which meets all Federal, State, and local laws, and which is not in violation of the FHACA because it was established:

- a. Prior to January 31, 1980; or
- b. On or after January 31, 1980, in accordance with the requirements of the FHACA as it existed at the time the fill, structure and/or use was established.

Note: Substantially damaged properties and substantially improved properties that have not been elevated are not considered “lawfully existing” for the purposes of the NFIP. This definition is included in this ordinance to clarify the applicability of any more stringent statewide floodplain management standards required under the FHACA.

LETTER OF MAP AMENDMENT - A Letter of Map Amendment (LOMA) is an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map that is requested through the Letter of Map Change (LOMC) process. A LOMA establishes a property's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property has been inadvertently mapped as being in the floodplain but is actually on natural high ground above the base flood elevation. Because a LOMA officially amends the effective NFIP map, it is a public record that the community must maintain. Any LOMA should be noted on the

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community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP CHANGE – The Letter of Map Change (LOMC) process is a service provided by FEMA for a fee that allows the public to request a change in flood zone designation in an Area of Special Flood Hazard on a Flood Insurance Rate Map (FIRM). Conditional Letters of Map Revision, Conditional Letters of Map Revision – Fill, Letters of Map Revision, Letters of Map Revision-Fill, and Letters of Map Amendment are requested through the Letter of Map Change (LOMC) process.

LETTER OF MAP REVISION - A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM or FIS report. Because a LOMR officially revises the effective NFIP map, it is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP REVISION – FILL -- A Letter of Map Revision Based on Fill (LOMR-F) is FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway may be initiated through the Letter of Map Change (LOMC) Process. Because a LOMR-F officially revises the effective Flood Insurance Rate Map (FIRM) map, it is a public record that the community must maintain. Any LOMR-F should be noted on the community's master flood map and filed by panel number in an accessible location.

LICENSED DESIGN PROFESSIONAL – Licensed design professional shall refer to either a New Jersey Licensed Professional Engineer, licensed by the New Jersey State Board of Professional Engineers and Land Surveyors or a New Jersey Licensed Architect, licensed by the New Jersey State Board of Architects.

LICENSED PROFESSIONAL ENGINEER - A licensed professional engineer shall refer to individuals licensed by the New Jersey State Board of Professional Engineers and Land Surveyors.

LOCAL DESIGN FLOOD ELEVATION (LDFE) – The elevation reflective of the most recent available preliminary flood elevation guidance FEMA has provided as depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM which is also inclusive of freeboard specified by the New Jersey Flood Hazard Area Control Act and Uniform Construction Codes and any additional freeboard specified in the **Borough of Watchung's** ordinance. In no circumstances shall a project's LDFE be lower than a permit-specified Flood Hazard Area Design Flood Elevation or a valid NJDEP Flood Hazard Area Verification Letter plus the freeboard as required in ASCE 24 and the effective FEMA Base Flood Elevation.

LOWEST ADJACENT GRADE – The lowest point of ground, patio, or sidewalk slab immediately next a structure, except in AO Zones where it is the natural grade elevation.

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LOWEST FLOOR – In A Zones, the lowest floor is the top surface of the lowest floor of the lowest enclosed area (including basement). In V Zones and coastal A Zones, the bottom of the lowest horizontal structural member of a building is the lowest floor. An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other applicable non-elevation design requirements of these regulations.

MANUFACTURED HOME – A structure that is transportable in one or more sections, eight (8) feet or more in width and greater than four hundred (400) square feet, built on a permanent chassis, designed for use with or without a permanent foundation when attached to the required utilities, and constructed to the Federal Manufactured Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. The term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MARKET VALUE – The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in these regulations, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value shall be determined by one of the following methods (1) Actual Cash Value (replacement cost depreciated for age and quality of construction), (2) tax assessment value adjusted to approximate market value by a factor provided by the Property Appraiser, or (3) established by a qualified independent appraiser.

NEW CONSTRUCTION – Structures for which the start of construction commenced on or after the effective date of the first floodplain regulation adopted by Borough of Watchung; includes any subsequent improvements to such structures. New construction includes work determined to be a substantial improvement.

NON-RESIDENTIAL – Pursuant to ASCE 24, any building or structure or portion thereof that is not classified as residential.

ORDINARY MAINTENANCE AND MINOR WORK – This term refers to types of work excluded from construction permitting under N.J.A.C. 5:23 in the March 5, 2018, New Jersey Register. Some of these types of work must be considered in determinations of substantial improvement and substantial damage in regulated floodplains under 44 CFR 59.1. These types of work include but are not limited to replacements of roofing, siding, interior finishes, kitchen cabinets, plumbing fixtures and piping, HVAC and air conditioning equipment, exhaust fans, built in appliances, electrical wiring, etc. Improvements necessary to correct existing violations of State or local health, sanitation, or code enforcement officials which are the minimum necessary to assure safe living conditions and improvements of historic structures as discussed in 44 CFR 59.1 shall not be included in the determination of ordinary maintenance and minor work.

RECREATIONAL VEHICLE – A vehicle that is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light-duty truck, and designed primarily not for use as a permanent dwelling but as

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temporary living quarters for recreational, camping, travel or seasonal use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

REPETITIVE LOSS - Any flood-related damage sustained by a structure on two separate occasions during a 10 year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

RESIDENTIAL – Pursuant to the ASCE 24:

- a. Buildings and structures and portions thereof where people live or that are used for sleeping purposes on a transient or non-transient basis;
- b. Structures including but not limited to one- and two-family dwellings, townhouses, condominiums, multi-family dwellings, apartments, congregate residences, boarding houses, lodging houses, rooming houses, hotels, motels, apartment buildings, convents, monasteries, dormitories, fraternity houses, sorority houses, vacation time-share properties; and
- c. institutional facilities where people are cared for or live on a 24-hour basis in a supervised environment, including but not limited to board and care facilities, assisted living facilities, halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug centers, convalescent facilities, hospitals, nursing homes, mental hospitals, detoxification facilities, prisons, jails, reformatories, detention centers, correctional centers, and prerelease centers.

SOLID WASTE DISPOSAL – "Solid Waste Disposal" shall mean the storage, treatment, utilization, processing or final disposition of solid waste as described in N.J.A.C. 7:26-1.6 or the storage of unsecured materials as described in N.J.A.C. 7:13-2.3 for a period of greater than 6 months as specified in N.J.A.C. 7:26 which have been discharged, deposited, injected, dumped, spilled, leaked, or placed into any land or water such that such solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.

SPECIAL FLOOD HAZARD AREA – The greater of the following: (1) Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, shown on the FIRM as Zone V, VE, V1-3-, A, AO, A1-30, AE, A99, or AH; (2) Land and the space above that land, which lies below the peak water surface elevation of the flood hazard area design flood for a particular water, as determined using the methods set forth in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13; (3) Riparian Buffers as determined in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13. Also referred to as the AREA OF SPECIAL FLOOD HAZARD.

START OF CONSTRUCTION – The **Start of Construction** is as follows:

- a. **For other than new construction or substantial improvements, under the Coastal Barrier Resources Act (CBRA)**, this is the date the building permit was issued, provided that the actual start of construction, repair, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a building on site, such as the pouring of a slab or footing, the installation of piles, the construction of columns or any work beyond the stage of excavation;

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or the placement of a manufactured (mobile) home on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

- b. For the purposes of determining whether proposed construction must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change, the Start of Construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading, and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. Such development must also be permitted and must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised, and Base Flood Elevation's (BFEs) increase, or zones change.

For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

For determining if new construction and substantial improvements within the Coastal Barrier Resources System (CBRS) can obtain flood insurance, a different definition applies.

STRUCTURE – A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT – Any reconstruction, rehabilitation, addition, or other improvement of a structure taking place over a 10-year period, the cumulative cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. The period of accumulation for determining whether an improvement is a substantial improvement requires a review of all improvements over a 10-year period prior to the date of any proposed improvement. This term includes structures which have incurred “substantial damage”, regardless of the actual repair work performed. This term also includes structures which have incurred “repetitive loss” or “substantial damage”, regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of State or local

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health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or

- b. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

UTILITY AND MISCELLANEOUS GROUP U BUILDINGS AND STRUCTURES – Buildings and structures of an accessory character and miscellaneous structures not classified in any special occupancy, as described in ASCE 24.

VARIANCE – A grant of relief from the requirements of this section which permits construction in a manner otherwise prohibited by this section where specific enforcement would result in unnecessary hardship.

VIOLATION – A development that is not fully compliant with these regulations or the flood provisions of the building code. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION – the height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

WATERCOURSE. A river, creek, stream, channel, or other topographic feature in, on, through, or over which water flows at least periodically.

WET FLOODPROOFING – Floodproofing method that relies on the use of flood damage resistant materials and construction techniques in areas of a structure that are below the Local Design Flood Elevation by intentionally allowing them to flood. The application of wet floodproofing as a flood protection technique under the National Flood Insurance Program (NFIP) is limited to enclosures below elevated residential and non-residential structures and to accessory and agricultural structures that have been issued variances by the community.

SECTION 301 SUBDIVISIONS AND OTHER DEVELOPMENTS

301.1 General. Any subdivision proposal, including proposals for manufactured home parks and subdivisions, or other proposed new development in a flood hazard area shall be reviewed to assure that:

- (1) All such proposals are consistent with the need to minimize flood damage.
- (2) All public utilities and facilities, such as sewer, gas, electric and water systems are located and constructed to minimize or eliminate flood damage.
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwater around and away from structures.

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301.2 Subdivision requirements. Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:

- (1) The flood hazard area, including floodways, coastal high hazard areas, and Coastal A Zones, and base flood elevations, as appropriate, shall be delineated on tentative subdivision plats.
- (2) Residential building lots shall be provided with adequate buildable area outside the floodway.
- (3) The design criteria for utilities and facilities set forth in these regulations and appropriate codes shall be met.

SECTION 401 SITE IMPROVEMENT

401.1 Encroachment in floodways. Development, land disturbing activity, and encroachments in floodways shall not be authorized unless it has been demonstrated through hydrologic and hydraulic analyses required in accordance with Section 105.3(1) of these regulations, that the proposed encroachment will not result in any increase in the base flood level during occurrence of the base flood discharge. If Section 105.3(1) is satisfied, proposed elevation, addition, or reconstruction of a lawfully existing structure within a floodway shall also be in accordance with Section 801.2 of this ordinance and the floodway requirements of N.J.A.C. 7:13.

401.1.1 Prohibited in floodways. The following are prohibited activities:

- (1) The storage of unsecured materials is prohibited within a floodway pursuant to N.J.A.C. 7:13.
- (2) Fill and new structures are prohibited in floodways per N.J.A.C. 7:13.

401.2 Sewer facilities. All new and replaced sanitary sewer facilities, private sewage treatment plants (including all pumping stations and collector systems) and on-site waste disposal systems shall be designed in accordance with the New Jersey septic system regulations contained in N.J.A.C. 14A and N.J.A.C. 7:9A, the UCC Plumbing Subcode (N.J.A.C. 5:23) and Chapter 7, ASCE 24, to minimize or eliminate infiltration of floodwater into the facilities and discharge from the facilities into flood waters, or impairment of the facilities and systems.

401.3 Water facilities. All new and replacement water facilities shall be designed in accordance with the New Jersey Safe Drinking Water Act (N.J.A.C. 7:10) and the provisions of Chapter 7 ASCE 24, to minimize or eliminate infiltration of floodwater into the systems.

401.4 Storm drainage. Storm drainage shall be designed to convey the flow of surface waters to minimize or eliminate damage to persons or property.

401.5 Streets and sidewalks. Streets and sidewalks shall be designed to minimize potential for increasing or aggravating flood levels.

401.6 Limitations on placement of fill. Subject to the limitations of these regulations, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwater, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, when intended to support buildings and structures (Zone A only),

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fill shall comply with the requirements of the UCC (N.J.A.C. 5:23). Proposed fill and encroachments in flood hazard areas shall comply with the flood storage displacement limitations of N.J.A.C. 7:13.

401.7 Hazardous Materials. The placement or storage of any containers holding hazardous substances in a flood hazard area is prohibited unless the provisions of N.J.A.C. 7:13 which cover the placement of hazardous substances and solid waste is met.

SECTION 501 MANUFACTURED HOMES

501.1 General. All manufactured homes installed in flood hazard areas shall be installed pursuant to the Nationally Preemptive Manufactured Home Construction and Safety Standards Program (24 CFR 3280).

501.2 Elevation. All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be elevated such that the bottom of the frame is elevated to or above the elevation specified in Section 801.2.

501.3 Foundations. All new, relocated, and replacement manufactured homes, including substantial improvement of existing manufactured homes, shall be placed on foundations as specified by the manufacturer only if the manufacturer's installation instructions specify that the home has been designed for flood-resistant considerations and provides the conditions of applicability for velocities, depths, or wave action as required by 24 CFR Part 3285-302. The Floodplain Administrator is authorized to determine whether the design meets or exceeds the performance necessary based upon the proposed site location conditions as a precondition of issuing a flood damage prevention permit. If the Floodplain Administrator determines that the home's performance standards will not withstand the flood loads in the proposed location, the applicant must propose a design certified by a New Jersey licensed design professional and in accordance with 24 CFR 3285.301 (c) and (d) which conforms with ASCE 24, the accepted standard of engineering practice for flood resistant design and construction.

501.4 Anchoring. All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

501.5 Enclosures. Fully enclosed areas below elevated manufactured homes shall comply with the requirements of Section 801.2.

501.6 Protection of mechanical equipment and outside appliances. Mechanical equipment and outside appliances shall be elevated to or above the elevation of the bottom of the frame required in Section 801.2 of these regulations.

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

Exception. Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by Section 801.2, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 601 RECREATIONAL VEHICLES

601.1 Placement prohibited. The placement of recreational vehicles shall not be authorized in coastal high hazard areas and in floodways.

601.2 Temporary placement. Recreational vehicles in flood hazard areas shall be fully licensed and ready for highway use and shall be placed on a site for less than 180 consecutive days.

601.3 Permanent placement. Recreational vehicles that are not fully licensed and ready for highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of Section 801.2 for habitable buildings and Section 501.3.

SECTION 701 TANKS

701.1 Tanks. Underground and above-ground tanks shall be designed, constructed, installed, and anchored in accordance with ASCE 24 and N.J.A.C. 7:13.

SECTION 801 OTHER DEVELOPMENT AND BUILDING WORK

801.1 General requirements for other development and building work. All development and building work, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in these regulations or the Uniform Construction Code (N.J.A.C. 5:23), shall:

- (1) Be located and constructed to minimize flood damage;
- (2) Meet the limitations of Section 105.3(1) of this ordinance when located in a regulated floodway;
- (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic and hydrodynamic loads, including the effects of buoyancy, during the conditions of flooding up to the Local Design Flood Elevation determined according to Section 102.3;
- (4) Be constructed of flood damage-resistant materials as described in ASCE 24 Chapter 5;
- (5) Have mechanical, plumbing, and electrical systems above the Local Design Flood Elevation determined according to Section 102.3 or meet the requirements of ASCE 24 Chapter 7 which requires that attendant utilities are located above the Local Design Flood Elevation unless the attendant utilities and equipment are:
 - i. Specifically allowed below the Local Design Flood Elevation; and
 - ii. Designed, constructed, and installed to prevent floodwaters, including any

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

backflow through the system from entering or accumulating within the components.

- (6) Not exceed the flood storage displacement limitations in fluvial flood hazard areas in accordance with N.J.A.C. 7:13; and
- (7) Not exceed the impacts to frequency or depth of offsite flooding as required by N.J.A.C. 7:13 in floodways.

801.2 Requirements for Habitable Buildings and Structures.

- 1) Construction and Elevation in A Zones not including Coastal A Zones.
 - a. No portion of a building is located within a V Zone.
 - b. No portion of a building is located within a Coastal A Zone, unless a licensed design professional certifies that the building's foundation is designed in accordance with ASCE 24, Chapter 4.
 - c. All new construction and substantial improvement of any habitable building (as defined in Section 201) located in flood hazard areas shall have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.
 - d. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate; or
 - ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
 - 1. Meets the requirements of ASCE 24 Chapters 2 and 7; and
 - 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.
 - e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
 - iii. For habitable structures, be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited;
 - iv. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

- non-residential and the requirements of 801.2.1(d)ii are met;
- v. Be constructed to meet the requirements of ASCE 24 Chapter 2;
 - vi. Have openings documented on an Elevation Certificate; and
 - vii. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:
 - 1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
 - 2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation;
 - 3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;
- f. For new construction or substantial improvements, enclosures shall be less than 295 square feet in size.

801.3 Garages and accessory storage structures. Garages and accessory storage structures shall be designed and constructed in accordance with the Uniform Construction Code.

801.4 Fences. Fences in floodways that have the potential to block the passage of floodwater, such as stockade fences and wire mesh fences, shall meet the requirements of Section 105.3(1) of these regulations. Pursuant to N.J.A.C. 7:13, any fence located in a floodway shall have sufficiently large openings so as not to catch debris during a flood and thereby obstruct floodwaters, such as barbed-wire, split-rail, or strand fence. A fence with little or no open area, such as a chain link, lattice, or picket fence, does not meet this requirement. Foundations for fences greater than 6 feet in height must conform with the Uniform Construction Code. Fences for pool enclosures having openings not in conformance with this section but in conformance with the Uniform Construction Code to limit climbing require a variance as described in Section 107 of this ordinance.

801.5 Retaining walls, sidewalks, and driveways. Retaining walls, sidewalks and driveways that involve placement of fill in floodways shall meet the requirements of Section 105.3(1) of these regulations and N.J.A.C. 7:13.

801.6 Swimming pools. Swimming pools shall be designed and constructed in accordance with the Uniform Construction Code. Above-ground swimming pools and below-ground swimming pools that involve placement of fill in floodways shall also meet the requirements of Section 105.3(1) of these regulations. Above-ground swimming pools are prohibited in floodways by N.J.A.C. 7:13.

801.7 Roads and watercourse crossings.

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

- (1) For any railroad, roadway, or parking area proposed in a flood hazard area, the travel surface shall be constructed at least one foot above the Flood Hazard Area Design Elevation in accordance with N.J.A.C. 7:13.
- (2) Roads and watercourse crossings that encroach into regulated floodways or riverine waterways with base flood elevations where floodways have not been designated, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, shall meet the requirements of Section 105.3(1) of these regulations.

SECTION 901 TEMPORARY STRUCTURES AND TEMPORARY STORAGE

901.1 Temporary structures. Temporary structures shall be erected for a period of less than 180 days. Temporary structures shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood. Fully enclosed temporary structures shall have flood openings that are in accordance with ASCE 24 to allow for the automatic entry and exit of flood waters.

901.2 Temporary storage. Temporary storage includes storage of goods and materials for a period of less than 180 days. Stored materials shall not include hazardous materials.

901.3 Floodway encroachment. Temporary structures and temporary storage in floodways shall meet the requirements of Section 105.3(1) of these regulations.

SECTION 1001 UTILITY AND MISCELLANEOUS GROUP U

1001.1 Utility and Miscellaneous Group U. In accordance with Section 312 of the International Building Code, Utility and Miscellaneous Group U includes buildings and structures that are accessory in character and miscellaneous structures not classified in any specific occupancy in the Building Code, including, but not limited to, agricultural buildings, aircraft hangars (accessory to a one- or two-family residence), barns, carports, communication equipment structures (gross floor area less than 1,500 sq. ft.), fences more than 6 feet (1829 mm) high, grain silos (accessory to a residential occupancy), livestock shelters, private garages, retaining walls, sheds, stables, tanks and towers.

1001.2 Flood loads. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be anchored to prevent flotation, collapse or lateral movement resulting from flood loads, including the effects of buoyancy, during conditions up to the Local Design Flood Elevation as determined in Section 102.3.

1001.3 Elevation. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be elevated such that the lowest floor, including basement, is elevated to or above the Local Design Flood Elevation as determined in Section 102.3 and in accordance with ASCE 24. Utility lines shall be designed and elevated in accordance with N.J.A.C. 7:13.

1001.4 Enclosures below base flood elevation. Fully enclosed areas below the design flood elevation shall be constructed in accordance with Section 801.2 and with ASCE 24 for new construction and substantial improvements. Existing enclosures such as a basement or crawlspace having a floor that is below grade along all adjoining exterior walls shall be

**BOROUGH OF WATCHUNG
ORDINANCE 23/02**

abandoned, filled-in, and/or otherwise modified to conform with the requirements of N.J.A.C. 7:13 when the project has been determined to be a substantial improvement by the Floodplain Administrator.

1001.5 Flood-damage resistant materials. Flood-damage-resistant materials shall be used below the Local Design Flood Elevation determined in Section 102.3.

1001.6 Protection of mechanical, plumbing, and electrical systems. Mechanical, plumbing, and electrical systems, equipment and components, heating, ventilation, air conditioning, plumbing fixtures, duct systems, and other service equipment, shall be elevated to or above the Local Design Flood Elevation determined in Section 102.3.

Exception: Electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall be permitted to be located below the Local Design Flood Elevation provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the Local Design Flood Elevation in compliance with the flood-resistant construction requirements of ASCE 24. Electrical wiring systems shall be permitted to be located below the Local Design Flood Elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 3. SEVERABILITY.

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 4. EFFECTIVE DATE.

This ordinance shall take effect in accordance law.

ATTEST:

APPROVED:

Edith G. Gil, Borough Clerk

Ronald Jubin, Mayor

INTRODUCED: EAD
PASSED: APRIL 6, 2023
PUBLISHED: APRIL 13, 2023
ADOPTED:

INDEX: CODE, SEWERS, MISC,
C: B. HANCE, C. TAYLOR,
R. LACOSTA,

**BOROUGH OF WATCHUNG
RESOLUTION: R4**

BE IT RESOLVED that Ordinance **OR:23/03** entitled:

**AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF WATCHUNG, 2003, CHAPTER 3, POLICE
DEPARTMENT, TO AMEND THE ORGANIZATION OF THE POLICE
DEPARTMENT**

can now be adopted after public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Clerk is hereby authorized to publish notice of adoption in accordance with law. This ordinance shall become effective after final passage, adoption and publication in accordance with law.

Paolo Marano, Council Member

Ronald Jubin, Mayor

ADOPTED: APRIL 20, 2023
INDEX: POLICE, CODE
C: B.HANCE, A. HART,

**BOROUGH OF WATCHUNG
ORDINANCE: 23/03**

**AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF WATCHUNG, 2003, CHAPTER 3, POLICE
DEPARTMENT, TO AMEND THE ORGANIZATION OF THE POLICE
DEPARTMENT**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Section 3-1.2 entitled "Organization of Police Department" of Borough Chapter 3 entitled "Police Department" of the Code of the Borough of Watchung, as amended by Ordinance No. 22/08, adopted October 6, 2022, is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Chapter 3. Police Department

§ 3-1.2. Organization of Police Department.

The Police Department of the Borough of Watchung shall consist of a Chief of Police, a Captain, up to three Lieutenants of Police, up to six Sergeants of Police, up to ~~20~~**22** Police Officers, and such other employees as may, from time to time, be deemed necessary by the Governing Body to properly preserve the peace and good order within the Borough. The Chief of Police may, in his discretion, subject to review by the Police Committee, organize the Police Department into such divisions or bureaus as are necessary. Immediately subordinate to the Chief of Police in the line of authority is the Captain, who shall perform such duties and responsibilities as may be assigned by the Chief through the chain of command. Determination of the appointment of the Chief of Police, the Captain, the Lieutenants, Sergeants and Police Officers shall be based upon the recommendations of the Police Committee to the Mayor and the appointments then made as hereinafter provided. There shall also be persons designed as Police Aides who shall be subject to the rules and regulations of the Borough Police Department to the extent specified in the Personnel Policy of the Borough of Watchung as established pursuant to Chapter 5 of this Code. All secretarial and clerical help shall not be considered members of the Watchung Police Department, but rather employees of the Borough of Watchung assigned for such duties to the Police Department by the Governing Body.

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional

BOROUGH OF WATCHUNG
ORDINANCE: 23/03

or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: MARANO
PASSED: APRIL 6, 2023
PUBLISHED: APRIL 13, 2023
ADOPTED:

ATTEST: BOROUGH OF WATCHUNG

Edith Gil, Borough Clerk

By: _____
Ronald Jubin, Mayor

**BOROUGH OF WATCHUNG
RESOLUTION: R5**

BE IT RESOLVED that Ordinance **OR:23/04** entitled:

ORDINANCE AMENDING ARTICLE VII OF CHAPTER 2 OF THE CODE OF THE BOROUGH OF WATCHUNG, ENTITLED "FEES FOR MUNICIPAL SERVICES" TO UPDATE AND INCORPORATE THE BOROUGH'S RECREATIONAL FEES

can now be adopted after public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Clerk is hereby authorized to publish notice of adoption in accordance with law. This ordinance shall become effective after final passage, adoption and publication in accordance with law.

Freddie Hayeck, Council Member

Ronald Jubin, Mayor

ADOPTED: APRIL 20, 2023
INDEX: REC, CODE
C: L.MONETTI

BOROUGH OF WATCHUNG
ORDINANCE: 23/04

**ORDINANCE AMENDING ARTICLE VII OF CHAPTER 2 OF THE CODE
OF THE BOROUGH OF WATCHUNG, ENTITLED "FEES FOR
MUNICIPAL SERVICES" TO UPDATE AND INCORPORATE THE
BOROUGH'S RECREATIONAL FEES**

BE IT HEREBY ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Article VII entitled "Fees for Municipal Services" of Chapter 2 entitled "Administration" of the Code of the Borough of Watchung is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in ~~double strikethrough~~]

Article VII. Fees for Municipal Services

§ 2-62. FEES ENUMERATED.

§ 2-62.1 Fee Schedule for Copies.

~~§ 2-62.2 Amendments to Fee Schedule.~~

~~The Mayor and Council of the Borough of Watchung, by resolution, may amend the fee schedule as necessary.~~

§ 2-63 RECREATION COMMISSION FEES.

§ 2-63.1 Recreational Field Use.

The Recreation Commission is authorized to collect a fee, ~~such fee to be set by resolution~~, from each group/company requesting use of the fields in the Borough of Watchung. ~~Such resolution shall be kept on file with the Borough Clerk.~~ **The following schedule of fees shall be charged and collected by the Recreation Commission:**

<u>FIELD USE</u>	<u>FEE</u>
<u>Pavilion Rental:</u>	
<u>Resident</u>	<u>\$50.00 per event</u>
<u>Non-Resident / Commercial</u>	<u>\$100.00 per event</u>
<u>Port-A-John Rental</u>	<u>\$150.00 (includes delivery)</u>

**BOROUGH OF WATCHUNG
ORDINANCE: 23/04**

<u>FIELD USE</u>	<u>FEE</u>
<u>Mobus or Other Borough Fields:</u>	
<u>Sport Programs</u>	<u>\$15.00 per person/week or program</u>
<u>Events (Non-Profit) – Resident</u>	<u>\$50.00 per event</u>
<u>Events (Non-Profit) – Non-Resident</u>	<u>\$150.00 per event</u>
<u>Gazebo:</u>	
<u>Resident</u>	<u>\$50.00 per event</u>
<u>Non-Resident</u>	<u>\$100.00 per event</u>
<u>Seniors Room:</u>	
<u>Resident/Non-Profit</u>	<u>No Charge</u>
<u>For Profit Organizations</u>	<u>\$25.00 per hour/ \$100.00 minimum</u>

* All Watchung based non-profit sports programs, government or school-based events, and non-profit fund-raising events are exempt from the fee scheduled.

** All fees include removal of bagged garbage and access to electricity, if needed.

§ 2-63.2 Recreational Summer Camp Programs.

The Recreation Commission is authorized to collect a fee in connection with participation in the Borough's recreational sport programs, summer camp programs, daycare programs, and Round Top membership (discount). The following fee schedule shall be charged and collected by the Recreation Commission:

<u>PROGRAM</u>	<u>FEE</u>
<u>Summer Camp Program Registration</u>	<u>\$275.00 (per child /per week)</u>
<u>Early Registration (Registrations received by April 30th)</u>	<u>\$25.00 (discount per child /per week)</u>
<u>No Camp on July 4th (When the holiday falls on a weekday)</u>	<u>\$55.00 (discount per child)</u>
<u>Round Top Member Discount</u>	<u>\$50.00 (discount per child /per week) or \$10/off per day, per child</u>
<u>When Summer Camp is able to hold Early or After Care, the following additional fees shall apply</u>	

BOROUGH OF WATCHUNG
ORDINANCE: 23/04

<u>PROGRAM</u>	<u>FEE</u>
<u>Summer Camp Early Care (8:00 a.m. – 9:00 a.m.)</u>	<u>\$50.00/per week, per child</u>
<u>Summer Camp After Care (4:00 p.m. – 5:00 p.m.)</u>	<u>\$50.00/per week, per child</u>
<u>BASKETBALL PROGRAMS</u>	
<u>Recreational Basketball Registration</u>	<u>\$100.00 per child</u>
<u>Travel Basketball Registration</u>	<u>\$100.00 per child</u>
<u>Uniform costs vary by year and are passed down from the borough's vendor</u>	

§ 2-63.3 Amendments to Fee Schedule.

The Recreation Commission shall report to the Mayor and Council with regard to any necessary amendments or updates to the recreational fee schedules set forth herein.

§ 2-64. through § 2-69. (RESERVED)

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BOROUGH OF WATCHUNG
ORDINANCE: 23/04

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY: HAYECK
PASSED: APRIL 6, 2023
PUBLISHED: APRIL 13, 2023
ADOPTED:

INDEX:
CC:

ATTEST:

APPROVED:

Edith Gil, Borough Clerk

Ronald Jubin, Ph.D., Mayor

Public Hearing - 2nd Reading

**BOROUGH OF WATCHUNG
RESOLUTION: R6**

WHEREAS, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than the authorized bid threshold be awarded by a resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: PuroClean Disaster Response, 432 Lincoln Boulevard, Middlesex, NJ 08846
Item: Water Damage, PD Headquarters
Total Price: \$8,624.30
Charged to: 3-01-155-273

Vendor: S.E. Rose Trucking & Excavating, Inc., 27 Passaic Avenue, Warren, NJ 07059
Item: Repair of Phillip's Bridge
Total Price: \$6,600.00
Charged to: 2-01-610-201

Vendor: CSM, 111 Wood Avenue South, 6th Floor, Iselin, NJ 08830
Item: PD Equipment
Total Price: \$29,683.00
Charged to: 3-01-610-207

Vendor: Atlantic Tactical, 763 Corporate Circle, New Cumberland, PA 17070
Item: PD Equipment
Total Price: \$9,777.60
Charged to: 3-01-610-207

Vendor: Fun Services, 140 Furler Street, Totowa, NJ 07512
Item: Community Picnic Amusements
Total Price: \$8,000.00
Charged to: 3-01-245-201

Vendor: COBAN Technologies, Inc. 9411 S Sam Houston Pkwy W #300
Item: PD Equipment
Total Price: \$9,280.00
Charged to: 3-01-190-271 & 3-01-190-273

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: PURCHASING
C: B. HANCE

BOROUGH OF WATCHUNG

15 Mountain Boulevard

Watchung, NJ 07069

TEL (908)756-0080 FAX (908)757-7027

PURCHASE ORDERTHIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 23-00430

ORDER DATE: 03/17/23

REQUISITION NO:

DELIVERY DATE:

STATE CONTRACT:

ACCOUNT NUM:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

S H I P
WATCHUNG MUNICIPAL BUILDING
15 MOUNTAIN BLVD.
WATCHUNG, NJ 07069-6399**V E N D O R**
PuroClean Disaster Response
432 Lincoln Boulevard
Middlesex, NJ 08846

VENDOR #: PUROCLEA

Phone: (732)366-9300

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	water damage Police HQ	3-01- -155-273	8,624.3000	8,624.30
		Bldg.-Other Contracted Serv		
			TOTAL	8,624.30

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD

DATE

VENDOR MUST SIGN CERTIFICATION
STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF WATCHUNG
15 Mountain Boulevard
Watchung, NJ 07069

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT
IS SIGNED BELOW:

CFO/QPA

COUNCIL APPROVAL CAN BE SEEN

ON BILL LIST RESOLUTION PURCHASE

BOROUGH OF WATCHUNG

15 Mountain Boulevard

Watchung, NJ 07069

TEL (908)756-0080 FAX (908)757-7027

SHIP TO	WATCHUNG PUBLIC WORKS DEPT. 15 MOUNTAIN BOULEVARD WATCHUNG, NJ 07069 ATTN: MARIA T. FITTIPALDI
	VENDOR # : SERTE
VENDOR	S. E. ROSE TRUCKING & EXCAVATING, INC. 27 PASSAIC AVENUE WARREN, NJ 07059
	Phone: (908)626-9001

PURCHASE ORDERTHIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO.

23-00421

ORDER DATE: 04/04/23

REQUISITION NO: RR300242

DELIVERY DATE: 04/04/23

STATE CONTRACT:

ACCOUNT NUM:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 LB	REPAIR OF PHILLIP'S BRIDGE	2-01- -610-201	6,600.0000	6,600.00
		Infrastructure Improvements		
			TOTAL	6,600.00

CLAIMANT'S CERTIFICATION & DECLARATION I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one. X VENDOR SIGN HERE OFFICIAL POSITION DATE CLIA MAX TO NO. OR SOCIAL SECURITY NO.	OFFICER'S CERTIFICATION I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures. DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER, MAIL VOUCHER & ITEMIZED BILLS TO: BOROUGH OF WATCHUNG 15 Mountain Boulevard Watchung, NJ 07069	APPROVAL TO PURCHASE DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW. CFO/QPA COUNCIL APPROVAL CAN BE SEEN ON BILL LIST RESOLUTION PURCHASE
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BOROUGH OF WATCHUNG

15 Mountain Boulevard

Watchung, NJ 07069

TEL (908)756-0080 FAX (908)757-7027

SHIP TO	WATCHUNG POLICE DEPARTMENT 840 SOMERSET STREET WATCHUNG, NJ 07069-4952 ATTN: SERVICE DIVISION
	VENDOR #: CSM
VENDOR	CSM 111 Wood Avenue South 6th Floor Watchung, NJ 08830-2700 Phone: (732)243-7000 Fax: (732)951-7400

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 23-00426

ORDER DATE: 04/04/23

REQUISITION NO: RR300247

DELIVERY DATE:

STATE CONTRACT:

ACCOUNT NUM:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX ID #22-6002382 TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
5.00	Panasonic FX-55 14 Touchscreen Catalog #: FZ-55FZ-12KM	3-01- -610-207 Police Department Equipment	3,419.0000	17,095.00
12.00	Panasonic Docking Station Catalog #: HA-55LVD2L	3-01- -610-207 Police Department Equipment	1,049.0000	12,588.00
			TOTAL	29,683.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X
VENDOR SIGN HERE
OFFICIAL POSITION DATE
TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF WATCHUNG
15 Mountain Boulevard
Watchung, NJ 07069

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

CFO/QPA

COUNCIL APPROVAL CAN BE SEEN

ON BILL LIST RESOLUTION PURCHASE

BOROUGH OF WATCHUNG

15 Mountain Boulevard

Watchung, NJ 07069

TEL (908)756-0080 FAX (908)757-7027

SHIP TO
WATCHUNG POLICE DEPARTMENT
840 SOMERSET STREET
WATCHUNG, NJ 07069-4952
ATTN: SERVICE DIVISION

VENDOR
ATLANTIC TACTICAL
763 CORPORATE CIRCLE
NEW CUMBERLAND, PA 17070

VENDOR #: ATLAN

Phone: (732)377-3297 Fax: (732)537-0007

PURCHASE ORDERTHIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 23-00420

ORDER DATE: 04/04/23

REQUISITION NO: RR300241

DELIVERY DATE:

STATE CONTRACT: 17-FLEET-00787

ACCOUNT NUM:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
9.00	Safariland 1219784M SX LV1 2 Catalog #: SBA1219784M	3-01- -610-207 Police Department Equipment	868.0000	7,812.00
9.00	Safariland Armor 1348925 M Catalog #: SBA1348925NV	3-01- -610-207 - Police Department Equipment	109.2000	982.80
9.00	Safariland 1001632 Impact MT5x8 Catalog #: SBA1001632 NJ State Contract # 17-FLEET-00787	3-01- -610-207 Police Department Equipment	109.2000	982.80
TOTAL				9,777.60

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD

DATE

VENDOR MUST SIGN CERTIFICATION
STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF WATCHUNG
15 Mountain Boulevard
Watchung, NJ 07069

APPROVAL TO PURCHASEDO NOT ACCEPT THIS ORDER UNLESS IT
IS SIGNED BELOW.

CFO/QPA

COUNCIL APPROVAL CAN BE SEEN

ON BILL LIST RESOLUTION PURCHASE

BOROUGH OF WATCHUNG
 15 Mountain Boulevard
 Watchung, NJ 07069
 TEL (908)756-0080 FAX (908)757-7027

SHIP TO	WATCHUNG MUNICIPAL BUILDING 15 MOUNTAIN BLVD. WATCHUNG, NJ 07069-6399 LINDA MONETTI
	<div style="display: flex; justify-content: space-between;"> <div>VENDOR</div> <div>VENDOR #: FUN</div> </div> <div>FUN SERVICES 140 FURLER STREET TOTOWA, NJ 07512</div>

Phone: (800)439-3866 Fax: (973)450-8510

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	23-00467

ORDER DATE: 04/17/23
 REQUISITION NO: RR300263
 DELIVERY DATE:
 STATE CONTRACT:
 ACCOUNT NUM:

PAYMENT RECORD
CHECK NO.
DATE PAID

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	COMMUNITY PICNIC AMUSEMENTS SEE ATTACHED	3-01- -245-201 Community Picnic	8,000.0000	8,000.00
TOTAL				8,000.00

DRAFT

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>X</p> <p>_____ VENDOR SIGN HERE</p> <p>_____ OFFICIAL POSITION DATE</p> <p>_____ TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>_____ DEPT. HEAD DATE</p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:</p> <p>BOROUGH OF WATCHUNG 15 Mountain Boulevard Watchung, NJ 07069</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.</p> <p style="text-align: center;"><i>William J. Amice</i></p> <p>_____ CFO/QPA</p> <p>_____ COUNCIL APPROVAL CAN BE SEEN</p> <p>_____ ON BILL LIST RESOLUTION</p>

BOROUGH OF WATCHUNG
 15 Mountain Boulevard
 Watchung, NJ 07069
 TEL (908)756-0080 FAX (908)757-7027

SHIP TO	WATCHUNG POLICE DEPARTMENT 840 SOMERSET STREET WATCHUNG, NJ 07069-4952 ATTN: SERVICE DIVISION
	<div style="text-align: right;">VENDOR #: COBAN</div> COBAN Technologies, Inc. 9411 S Sam Houston Pkwy W #300 Missouri City, TX 77489 USA Phone: (281)925-0488 Fax: (281)925-0535


PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	23-00465

ORDER DATE: 04/17/23
 REQUISITION NO: RR300261
 DELIVERY DATE:
 STATE CONTRACT:
 ACCOUNT NUM:

PAYMENT RECORD
CHECK NO.
DATE PAID

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMA Hardware Direct Service	3-01- -190-273	1,725.0000	1,725.00
17.00	DES for In-Car System Software	Other Contractual Service		
32.00	DES software for BWC	3-01- -190-271	165.0000	2,805.00
1.00	Command Redact Maintenance	Equip. Repair & Maint.		
		3-01- -190-271	100.0000	3,200.00
		Equip. Repair & Maint.		
		3-01- -190-271	1,550.0000	1,550.00
		Equip. Repair & Maint.		
			TOTAL	9,280.00

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one. X _____ VENDOR SIGN HERE _____ OFFICIAL POSITION DATE _____ TAX ID NO. OR SOCIAL SECURITY NO.	I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures. _____ DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: BOROUGH OF WATCHUNG 15 Mountain Boulevard Watchung, NJ 07069	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW. <div style="text-align: center;">  _____ CFO/QPA COUNCIL APPROVAL CAN BE SEEN _____ ON BILL LIST RESOLUTION </div>

**BOROUGH OF WATCHUNG
RESOLUTION: R7**

***RECOGNIZING NJ LOCAL GOVERNMENT WEEK
APRIL 16-22, 2023***

Whereas, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

Whereas, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

Whereas, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

Whereas, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

Whereas, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

Whereas, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities; and

Whereas, Borough Officials encourage the continued partnerships between Borough government and our schools, houses of worship, and community civic groups organizations in Watchung.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and Council of the Borough of Watchung, County of Somerset as follows:

- 1) That the Mayor and Council encourage all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week.
- 2) That Watchung encourages educational partnerships between local government and schools, as well as civic groups and other organizations.
- 3) That Watchung supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: MISC
C:

**BOROUGH OF WATCHUNG
RESOLUTION: R8**

WHEREAS, Mayor Ronald Jubin has recommended the appointment of the individual for the term as listed below.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointments are hereby confirmed:

RECREATION COMMISSION

TERM

Pierce Jubin, Alternate #2

Ending on December 31, 2025
Filling Unexpired Vacancy

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: APRIL 20, 2023
INDEX: APPOINTMENTS
C: REC. COM,

**BOROUGH OF WATCHUNG
RESOLUTION: R9**

WHEREAS, funds have been remitted by FCI Lender Services, Inc. to redeem tax sale certificate #21-00003 held by Evolve Bank & Trust on Block 7403 Lot 2, 1121 Johnston Drive, assessed in the name Johnston Holding 112 LLC, and the Mayor and Council must approve the distribution of these funds.

NOW, THEREFORE BE IT RESOLVED, by the Mayor & Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Treasurer is authorized to remit payment to the lienholders as follows:

Principal	\$ 135.76
Fees	\$ 65.00
Premium	\$87,300.00
Total:	\$87,500.76

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-MISC.,
C: B. HANCE,

**BOROUGH OF WATCHUNG
RESOLUTION: R10**

***REQUESTING PERMISSION FOR DEDICATION BY RIDER FOR THE BOROUGH OF
WATCHUNG FIRE DEPARTMENT PENALTY MONEYS REQUIRED BY N.J.S.A 52:27d-
192 ET. SEQ.***

WHEREAS, permission is required of the Director of the Division of Local Government Services approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 52:27D-192 et seq. provides for receipts of dedicated penalties assessed for fire violations by the municipality to provide the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Fire Department Penalty Moneys are anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Watchung, County of Somerset, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Fire Department Penalty Moneys pursuant to N.J.S.A. 52:27D-192-et seq.
2. The Clerk of the Borough of Watchung, County of Somerset is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-BUDGET,
C: B. HANCE, DLGS

**BOROUGH OF WATCHUNG
RESOLUTION: R11**

***REQUESTING PERMISSION FOR DEDICATION BY RIDER FOR THE BOROUGH OF
WATCHUNG NESS PROPERTY CLEANUP FUND DONATIONS REQUIRED BY N.J.S.
40A:5-29.***

WHEREAS, permission is required of the Director of the Division of Local Government Services approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.40A:5-29 provides for receipts of donations for the Ness Property Cleanup Fund by the municipality to provide the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Ness Property Cleanup Fund are anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Watchung, County of Somerset, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Ness Property Cleanup Fund pursuant to N.J.S. 40A:5-29.
2. The Clerk of the Borough of Watchung, County of Somerset is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-BUDGET,
C: B. HANCE, DLGS

**BOROUGH OF WATCHUNG
RESOLUTION: R12**

***REQUESTING PERMISSION FOR DEDICATION BY RIDER FOR BOROUGH OF
WATCHUNG POLICE FEDERAL FORFEITURE FUNDS REQUIRED BY N.J.S. 2c:64-6.***

WHEREAS, permission is required of the Director of the Division of Local Government Services approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.2c:64-6 provides for receipts of Police Federal Forfeiture Funds by the municipality to provide the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Police Federal Forfeiture Fund are anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Watchung, County of Somerset, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Police Federal Forfeiture Fund pursuant to N.J.S. 40A:5-29.
2. The Clerk of the Borough of Watchung, County of Somerset is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-BUDGET,
C: B. HANCE, DLGS

**BOROUGH OF WATCHUNG
RESOLUTION: R13**

***REQUESTING PERMISSION FOR DEDICATION BY RIDER FOR BOROUGH OF
WATCHUNG POLICE FORFEITURE FUNDS REQUIRED BY N.J.S. 2c:64-6.***

WHEREAS, permission is required of the Director of the Division of Local Government Services approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.2c:64-6 provides for receipts of Police Forfeiture Funds by the municipality to provide the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Police Forfeiture Fund are anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Watchung, County of Somerset, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Police Forfeiture Fund pursuant to N.J.S. 40A:5-29.
2. The Clerk of the Borough of Watchung, County of Somerset is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-BUDGET,
C: B. HANCE, DLGS

**BOROUGH OF WATCHUNG
RESOLUTION: R14**

***REQUESTING PERMISSION FOR DEDICATION BY RIDER FOR THE BOROUGH OF
WATCHUNG SIDEWALK FUND DONATIONS REQUIRED BY N.J.S. 40A:5-29.***

WHEREAS, permission is required of the Director of the Division of Local Government Services approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.40A:5-29 provides for receipts of donations for the sidewalk trust fund by the municipality, to provide the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Sidewalk Trust Fund are anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Watchung, County of Somerset, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Sidewalk Trust Fund pursuant to N.J.S. 40A:5-29.
2. The Clerk of the Borough of Watchung, County of Somerset is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-BUDGET,
C: B. HANCE, DLGS

**BOROUGH OF WATCHUNG
RESOLUTION: R15**

***REQUESTING PERMISSION FOR DEDICATION BY RIDER FOR THE BOROUGH OF
WATCHUNG TREE FUND DONATIONS REQUIRED BY N.J.S. 40A:5-29.***

WHEREAS, permission is required of the Director of the Division of Local Government Services approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.40A:5-29 provides for receipts of donations for the tree trust fund by the municipality to provide the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Tree Trust Fund are anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Watchung, County of Somerset, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Tree Trust Fund pursuant to N.J.S. 40A:5-29.
2. The Clerk of the Borough of Watchung, County of Somerset is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D., Mayor

ADOPTED: APRIL 20, 2023
INDEX: FINANCE-BUDGET,
C: B. HANCE, DLGS

**BOROUGH OF WATCHUNG
RESOLUTION: R16**

WHEREAS, the Borough Tax Assessor may find it necessary to file tax appeals to correct or revise the Borough's assessments for 2023; and

WHEREAS, the Mayor and Council have authorized the Borough Attorney to file tax appeals on behalf of and at the direction of the Borough Tax Assessor; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Attorney is authorized to file petitions of tax appeal before the Somerset County Tax Board and the New Jersey Tax Court, in his reasonable discretion, upon the direction and advice of the Borough Tax Assessor.

BE IT FURTHER RESOLVED that any actions heretofore taken by the Borough's Attorney on behalf of the Borough of Watchung are hereby affirmed.

Christine Ead, Council President

Ronald Jubin, Mayor

ADOPTED: APRIL 20, 2023
INDEX: Fin. Misc.
C: E. Kerwin
M.Allen

BOROUGH OF WATCHUNG
RESOLUTION: R17

BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung,
that the Borough Treasurer be, and is hereby directed to pay bills in the amount of
\$9,113,096.46 per the attached bill list. The expenditures can be broken
down into the following categories:

Affordable Housing Trust	\$	82.50
Animal Control	\$	15.00
Developer Escrow	\$	2,849.00
Other Escrow	\$	35,291.57
Somerset County Taxes	\$	1,816,904.54
Capital Fund	\$	71,255.30
Grant Fund	\$	3,402.66
Watchung Borough Board of Education	\$	3,134,022.00
Watchung Hills Regional High School	\$	1,857,162.00
Current Fund	\$	2,192,111.89
Total:	\$	9,113,096.46

Freddie Hayeck

Curt Dahl

Paul Fischer

Paolo Marano

Christine Ead, Council President

Sonia Abi Habib

William J. Hance, CFO

Ronald Jubin, Mayor

James Damato, Administrator

Date: 04/20/2023

Index: Finance

April 12, 2023
10:22 PM

BOROUGH OF WATCHUNG
Check Register By Check Date

Page No: 1

Range of Checking Accts: AFFORD HOUSING to WIRE TRANSFER Range of Check Dates: 03/11/23 to 04/12/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct

AFFORD HOUSING		AFFORDABLE HOUSING TRUST FUND		
686	04/12/23	BATEM DIFRANCESCO, BATEMAN, COLEY,		5624
23-00004	18	affordable housing	82.50 H-06- -100-101 Budget	1 1
			Affordable Housing Trust Fund	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	82.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	82.50	0.00

ANIMAL CONTROL		Investors Animal Control Trust		
1079	04/12/23	NJDHS NJ DEPT OF HEALTH & SENIOR SER		5622
23-00032	2	February dog lic #140-149	15.00 D-11- -100-201 Budget	1 1
			Animal Control Trust Fund	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	15.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	15.00	0.00

CAPITAL ACCOUNT		Investors Savings Capital Fund		
2339	04/12/23	REMITINGTO Remington & Vernick Engineers		5621
22-00447	11	NJDOT Roadway Projects	960.00 C-02- -104-A11 Budget	1 1
			2021 Roadway Improvements	
22-00448	9	2022 Roadway Improvements	1,600.00 C-02- -104-A11 Budget	2 1
			2021 Roadway Improvements	
22-00825	2	inflow & infiltration study	49,663.75 C-02- -104-A11 Budget	3 1
			2021 Roadway Improvements	
23-00016	33	February engineering	985.00 C-02- -104-A11 Budget	4 1
			2021 Roadway Improvements	
			53,208.75	
2340	04/12/23	WELDONMA Weldon Materials		5621
23-00428	1	communications tower lease	18,046.55 C-02- -815-B01 Budget	5 1
			Acquisition of Communications Equipment	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	71,255.30	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	71,255.30	0.00

CURRENT FUND		Investors Bank Current Fund		
40048	03/16/23	INTERGLO Interglobe Communications		5614
23-00360	1	Interglobe	1,211.08 3-01- -283-459 Budget	6 1
			Telephone	
40049	03/16/23	PSEG PSE&G CO.		5614
23-00352	1	Building Electricity	790.04 3-01- -283-163 Budget	1 1
			Electricity	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						
CURRENT FUND		Investors Bank Current Fund	Continued					
40049	PSE&G CO.	Continued						
23-00352	2	Sewer Account	2.40	3-01- -225-263	Budget		2	1
				Gas & Electric				
23-00352	3	Building Gas	3,131.52	3-01- -283-362	Budget		3	1
				Heating/AC				
23-00352	4	Street Traffic Lighting	13,631.84	3-01- -283-263	Budget		4	1
				Electricity				
23-00352	5	Street Traffic Lighting	6,681.38	3-01- -283-263	Budget		5	1
				Electricity				
			10,874.42					
40047	03/17/23	ASAP ASAP MAILING MARKETING						5613
23-00370	1	EDDM Sortation - Newsletter	831.60	3-01- -110-278	Budget		1	1
				Community Relations				
40050	03/17/23	WBBOE WATCHUNG BOROUGH BOARD OF ED						5615
23-00001	4	school taxes April	1,044,674.00	3-01- -901-999	Budget		1	1
				WAT BD OF ED TAXES PAYABLE				
40051	03/17/23	WHRHS WATCHUNG HILLS REG.HIGH SCHOOL						5615
23-00002	4	school taxes April	619,054.00	3-01- -902-999	Budget		2	1
				WHRHS TAXES PAYABLE				
40052	03/24/23	BARTO BARTON NURSERY						5616
22-01054	1	BOROUGH HALL PLANTS	2,276.00	2-01- -155-254	Budget		1	1
				Other Materials & Supplies				
22-01054	2	BOROUGH HALL PLANTS	250.00	2-01- -110-278	Budget		2	1
				Community Relations				
			2,526.00					
40053	03/24/23	DELICHEI Delicious Heights						5616
23-00392	1	event refreshments	931.50	3-01- -110-278	Budget		3	1
				Community Relations				
421	03/31/23	WAT01 WATCHUNG BORO. PAYROLL ACCT.						5617
23-00403	1	Watchung Boro Payroll	92.25	3-01- -165-111	Budget		1	1
				Salary & Wage				
23-00403	2	Watchung Boro Payroll	264.53	3-01- -200-111	Budget		2	1
				Salary & Wage				
23-00403	3	Watchung Boro Payroll	723.00	3-01- -255-111	Budget		3	1
				Salary & Wage				
23-00403	4	Watchung Boro Payroll	875.00	3-01- -110-111	Budget		4	1
				Salary & Wage				
23-00403	5	Watchung Boro Payroll	9,390.32	3-01- -115-111	Budget		5	1
				Salary & Wage				
23-00403	6	Watchung Boro Payroll	8,401.27	3-01- -130-111	Budget		6	1
				Salary & Wage				
23-00403	7	Watchung Boro Payroll	2,291.66	3-01- -140-111	Budget		7	1
				Salary & Wage				
23-00403	8	Watchung Boro Payroll	2,407.85	3-01- -150-111	Budget		8	1
				Salary & Wages				

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #		Item Description					Ref Seq	Acct
CURRENT FUND Investors Bank Current Fund Continued								
421 WATCHUNG BORO. PAYROLL ACCT. Continued								
23-00403	9	Watchung Boro Payroll	11,394.88	3-01- -205-111 Salary & Wage	Budget		9	1
23-00403	10	Watchung Boro Payroll	1,449.87	3-01- -205-112 Overtime	Budget		10	1
23-00403	11	Watchung Boro Payroll	1,457.97	3-01- -187-111 Salary & Wage	Budget		11	1
23-00403	12	Watchung Boro Payroll	155,129.75	3-01- -190-111 Salary & Wage	Budget		12	1
23-00403	13	Watchung Boro Payroll	10,986.18	3-01- -190-112 Overtime	Budget		13	1
23-00403	14	Watchung Boro Payroll	10,543.51	3-01- -205-111 Salary & Wage	Budget		14	1
23-00403	15	Watchung Boro Payroll	841.10	3-01- -205-111 Salary & Wage	Budget		15	1
23-00403	16	Watchung Boro Payroll	1,012.25	3-01- -265-111 Salary & Wage	Budget		16	1
23-00403	17	Watchung Boro Payroll	2,751.66	3-01- -405-111 Salary & Wage	Budget		17	1
23-00403	18	Watchung Boro Payroll	9,223.41	3-01- -310-218 Social Security / Medicare	Budget		18	1
23-00403	19	Watchung Boro Payroll	42.70	3-01- -307-283 DCRP	Budget		19	1
23-00403	20	Watchung Boro Payroll	8,301.63	3-01- -250-111 Salary & Wage	Budget		20	1
23-00403	22	Watchung Boro Payroll	3,724.46	3-01- -135-111 Salary & Wage	Budget		22	1
23-00403	23	Watchung Boro Payroll	8,189.18	3-01- -120-111 Salary & Wage	Budget		21	1
			249,494.43					
422 03/31/23 WAT01 WATCHUNG BORO. PAYROLL ACCT. 5617								
23-00377	1	Watchung Boro Payroll	2,083.33	3-01- -190-111 Salary & Wage	Budget		23	1
23-00377	2	Watchung Boro Payroll	375.00	3-01- -110-111 Salary & Wage	Budget		24	1
23-00377	3	Watchung Boro Payroll	184.50	3-01- -165-111 Salary & Wage	Budget		25	1
23-00377	4	Watchung Boro Payroll	264.53	3-01- -200-111 Salary & Wage	Budget		26	1
23-00377	5	Watchung Boro Payroll	723.00	3-01- -255-111 Salary & Wage	Budget		27	1
23-00377	6	Watchung Boro Payroll	500.00	3-01- -110-111 Salary & Wage	Budget		28	1
23-00377	7	Watchung Boro Payroll	9,390.32	3-01- -115-111 Salary & Wage	Budget		29	1
23-00377	8	Watchung Boro Payroll	8,189.18	3-01- -120-111 Salary & Wage	Budget		30	1
23-00377	9	Watchung Boro Payroll	8,401.27	3-01- -130-111 Salary & Wage	Budget		31	1
23-00377	10	Watchung Boro Payroll	3,247.31	3-01- -175-401 Health Insurance Waiver	Budget		32	1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #		Item Description						
CURRENT FUND Investors Bank Current Fund Continued								
422 WATCHUNG BORO. PAYROLL ACCT. Continued								
23-00377		11 Watchung Boro Payroll	4,179.46	3-01- -135-111 Salary & Wage	Budget		33	1
23-00377		12 Watchung Boro Payroll	2,291.66	3-01- -140-111 Salary & Wage	Budget		34	1
23-00377		13 Watchung Boro Payroll	2,407.85	3-01- -150-111 Salary & Wages	Budget		35	1
23-00377		14 Watchung Boro Payroll	11,394.88	3-01- -205-111 Salary & Wage	Budget		36	1
23-00377		15 Watchung Boro Payroll	1,217.44	3-01- -205-112 Overtime	Budget		37	1
23-00377		16 Watchung Boro Payroll	1,457.97	3-01- -187-111 Salary & Wage	Budget		38	1
23-00377		17 Watchung Boro Payroll	153,046.42	3-01- -190-111 Salary & Wage	Budget		39	1
23-00377		18 Watchung Boro Payroll	5,770.89	3-01- -190-112 Overtime	Budget		40	1
23-00377		19 Watchung Boro Payroll	1,671.40	T-93- -100-208 Accumulated Sick Leave	Budget		41	1
23-00377		20 Watchung Boro Payroll	5,000.00	3-01- -175-401 Health Insurance Waiver	Budget		42	1
23-00377		21 Watchung Boro Payroll	10,543.51	3-01- -205-111 Salary & Wage	Budget		43	1
23-00377		22 Watchung Boro Payroll	2,107.03	3-01- -205-111 Salary & Wage	Budget		44	1
23-00377		23 Watchung Boro Payroll	810.27	3-01- -175-401 Health Insurance Waiver	Budget		45	1
23-00377		24 Watchung Boro Payroll	8,117.11	3-01- -250-111 Salary & Wage	Budget		46	1
23-00377		25 Watchung Boro Payroll	1,012.25	3-01- -265-111 Salary & Wage	Budget		47	1
23-00377		26 Watchung Boro Payroll	64.87	3-01- -307-283 DCRP	Budget		48	1
23-00377		27 Watchung Boro Payroll	9,567.66	3-01- -310-218 Social Security / Medicare	Budget		49	1
			254,019.11					
423	04/11/23	PERS State of New Jersey						5619
23-00018		7 April health active	99,432.03	3-01- -175-393 Health Benefits Plan	Budget		1	1
424	04/11/23	PERS State of New Jersey						5619
23-00018		8 April health retired	73,050.55	3-01- -175-393 Health Benefits Plan	Budget		2	1
425	04/11/23	CLEARFLY Clearfly						5619
23-00019		3 telephone service	370.75	3-01- -283-459 Telephone	Budget		3	1
426	04/12/23	PERS State of New Jersey						5627
23-00450		1 annual PERS payment	223,431.00	3-01- -300-283 Unclassified Expenses	Budget		1	1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CURRENT FUND		Investors Bank Current Fund		Continued				
427	04/12/23	PFRS POLICE & FIREMANS RETIREMENT						5627
23-00451	1	Annual PFRS payment	1,047,705.00	3-01- -305-283 Unclassified Expenses	Budget		2	1
40054	04/12/23	ABIHABIB Sonia Abi-Habib						5620
23-00447	1	Womens event reimbursements	376.39	3-01- -110-278 Community Relations	Budget		136	1
40055	04/12/23	ACCSES NJ ACCSES New Jersey, Inc.						5620
23-00262	3	February cleaning	4,740.62	3-01- -155-272 Janitorial & Laundry Serv.	Budget		49	1
40056	04/12/23	ACDAUGHT AC DAUGHTRY SECURITY SYSTEMS						5620
23-00043	2	SECURITY/FIRE SYSTEM MONITOR	1,445.93	3-01- -155-273 Bldg.-Other Contracted Serv.	Budget		41	1
40057	04/12/23	ADS Action Data Services						5620
23-00023	8	payroll processing	297.03	3-01- -130-281 Prof. & Contr. Services-Other	Budget		36	1
23-00023	9	payroll processing	1,671.00	3-01- -130-281 Prof. & Contr. Services-Other	Budget		37	1
			1,968.03					
40058	04/12/23	ALLEGIAN ALLEGIANCE TRUCKS						5620
23-00400	1	REAR VIEW MIRROR - TRUCK 1	939.08	3-01- -205-247 Vehicular Parts & Accessories	Budget		99	1
40059	04/12/23	AMAZ Amazon Capital Services, Inc				04/12/23 VOID		0
40060	04/12/23	AMAZ Amazon Capital Services, Inc						5620
23-00331	1	Logitech Wireless Pointer	32.99	3-01- -190-233 Computer Expense	Budget		60	1
23-00331	2	Kodak Digital Camera	179.98	3-01- -190-233 Computer Expense	Budget		61	1
23-00331	3	ASUS 23.8" Monitor HDMI\DP\VGA	258.00	3-01- -190-233 Computer Expense	Budget		62	1
23-00335	1	Post It Notes 4x6 (5 Pads)	34.44	3-01- -190-227 Office Supplies & Materials	Budget		65	1
23-00335	2	Hornady RAPID Safe AR Locker	435.76	3-01- -190-232 General Supplies, NOC	Budget		66	1
23-00361	1	EGG HUNT SUPPLIES	886.03	3-01- -245-217 Special Events	Budget		74	1
23-00362	1	Partsam 4" Round LED Light	29.94	3-01- -190-223 Vehicular Equipment (Cars)	Budget		75	1
23-00381	1	PRIZES & SUPPLIES EGG HUNT	154.38	3-01- -245-217 Special Events	Budget		90	1
23-00383	1	FOOD STOCK WRIST BANDS	185.00	3-01- -110-278 Community Relations	Budget		92	1
23-00387	1	EGG HUNT PRIZES	49.95	3-01- -245-217 Special Events	Budget		94	1
23-00446	1	ncr paper	243.36	3-01- -250-227 Office Supplies & Materials	Budget		130	1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
CURRENT FUND Investors Bank Current Fund Continued								
40060	Amazon Capital Services, Inc	Continued						
23-00446	2	garden stakes	27.93	3-01- -275-227	Budget		131	1
				Office Supplies & Materials				
23-00446	3	bird house	160.92	3-01- -275-227	Budget		132	1
				Office Supplies & Materials				
23-00446	4	plates	46.05	3-01- -110-278	Budget		133	1
				Community Relations				
23-00446	5	microwave	190.97	3-01- -155-222	Budget		134	1
				Equipment For Building				
23-00446	6	coffee	127.55	3-01- -110-235	Budget		135	1
				Food & Drugs				
			3,043.25					
40061	04/12/23	AMERICAN American Van					5620	
23-00325	5	2 Jug Holder	59.50	2-01- -610-206	Budget		55	1
				Electric Vehicle				
40062	04/12/23	ANGELO1 Regina Angelo					5620	
23-00401	1		112.50	3-01- -120-274	Budget		100	1
				Conference Expense				
40063	04/12/23	ASCARANO Angelo Scarano Inc.					5620	
23-00365	1	TEMPORARY RESTROOM	125.00	3-01- -245-265	Budget		78	1
				Misc. Rental Costs				
40064	04/12/23	ASFH IIA FIRE DEPARTMENT TESTING					5620	
23-00363	1	FIRE HOSE & LADDER TESTING	4,401.63	3-01- -185-281	Budget		76	1
				Prof & Contr. Services-Other				
40065	04/12/23	ATT A T & T					5620	
23-00411	1	AT&T	99.54	3-01- -283-459	Budget		104	1
				Telephone				
40066	04/12/23	BATEM DIFRANCESCO, BATEMAN, COLEY					5620	
23-00004	12	February legal services	3,399.00	3-01- -145-279	Budget		11	1
				Prof. & Cons. Serv. Legal				
23-00004	13	Blue star development	99.00	3-01- -145-279	Budget		12	1
				Prof. & Cons. Serv. Legal				
23-00004	15	Weldon suit	82.50	3-01- -145-279	Budget		13	1
				Prof. & Cons. Serv. Legal				
23-00004	16	Bonnie Burn Road development	214.50	3-01- -145-279	Budget		14	1
				Prof. & Cons. Serv. Legal				
23-00004	17	Feb tax appeals	363.00	3-01- -145-279	Budget		15	1
				Prof. & Cons. Serv. Legal				
			4,158.00					
40067	04/12/23	BEL VERIZON					5620	
23-00434	1	VERIZON	6,000.81	3-01- -283-459	Budget		112	1
				Telephone				

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PO #	Item	Description					Seq Acct
CURRENT FUND		Investors Bank Current Fund	Continued				
40067	VERIZON	Continued					
23-00440	1	Verizon	600.00	3-01- -283-459	Budget		124 1
				Telephone			
			6,600.81				
40068	04/12/23	BLOOD005 Bloodgood Law Enforcement					5620
23-00329	1	Case Law for Cops Training	298.00	3-01- -190-276	Budget		58 1
				Training Aids & Program			
40069	04/12/23	BMORRIS BRIAN MORRIS					5620
23-00405	1	REFEREE REIMBURSEMENT	1,200.00	3-01- -245-209	Budget		101 1
				Travel Basketball			
40070	04/12/23	BRTTECHN BRT Technologies, LLC					5620
23-00267	2	assessor postage	93.92	3-01- -115-257	Budget		50 1
				Postage Expense			
40071	04/12/23	CHAMISHL LENNIE CHAMISH					5620
23-00332	1	REIMBURSEMENT-DAMAGED MAILBOX	55.00	3-01- -205-254	Budget		63 1
				Other Materials & Supplies			
40072	04/12/23	CROWN CROWN TROPHY OF GREEN BROOK					5620
23-00336	1	Nameplates for Lockers	30.00	3-01- -190-258	Budget		67 1
				Printing & Binding			
40073	04/12/23	CZAIKOV CRAIG ZAIKOV					5620
23-00345	1	REFEREE REIMBURSEMENT	3,000.00	3-01- -245-207	Budget		71 1
				Youth Basketball			
23-00372	1	REFEREE REIMBURSEMENTS	240.00	3-01- -245-209	Budget		81 1
				Travel Basketball			
			3,240.00				
40074	04/12/23	DAMATO James Damato					5620
23-00409	1	Paint, spray etc	33.52	3-01- -155-232	Budget		102 1
				General Supplies			
40075	04/12/23	DEER ReadyRefresh by Nestle					5620
23-00050	4	Monthly Drinking Water	226.98	3-01- -190-283	Budget		42 1
				Unclassified Expenses			
40076	04/12/23	ECH ECHOES SENTINEL					5620
23-00376	1	SUMMER CAMP COUNSELOR AD	80.48	3-01- -245-202	Budget		85 1
				Summer Camp			
40077	04/12/23	ESPOS ESPOS Law Enforcement LLC					5620
23-00320	1	Arrest,Search,Seizure Training	590.00	3-01- -190-276	Budget		54 1
				Training Aids & Program			
40078	04/12/23	FEDEX FEDEX					5620
23-00141	7	Stires	64.94	3-01- -165-281	Budget		46 1
				Prof. & Cons. Servs. Other			

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PO #	Item	Description							
CURRENT FUND		Investors Bank Current Fund	Continued						
40078	FEDEX								
23-00433	1	planning board postage	203.05	3-01- -160-281	Budget		111	1	
				Prof. & Cons. Servs. Other					
			267.99						
40079	04/12/23	FORT SUN LIFE FINANCIAL					5620		
23-00399	1	April Payment	517.76	3-01- -175-394	Budget		98	1	
				Life Insurance					
40080	04/12/23	FUN FUN SERVICES					5620		
23-00371	1	EASTER EGG HUNT ENTERTAINMENT	550.00	3-01- -245-217	Budget		80	1	
				Special Events					
40081	04/12/23	GENERALC General Code					5620		
23-00330	1	Code Analysis	3,481.01	3-01- -120-226	Budget		59	1	
				Books, Subs. & Periodicals					
40082	04/12/23	GFG GRAY'S FLORIST & GREENHOUSE					5620		
23-00243	1	WREATH/MUMS 9/11 MEMORIAL 2022	330.00	3-01- -110-278	Budget		47	1	
				Community Relations					
40083	04/12/23	GPU JCP & L					5620		
23-00431	1	JCP&L April	196.28	3-01- -283-263	Budget		109	1	
				Electricity					
40084	04/12/23	HATFIELD Hatfield Schwartz Law Group					5620		
23-00436	1	Martino Vs Watchung	3,282.00	3-01- -145-279	Budget		114	1	
				Prof. & Cons. Serv. Legal					
40085	04/12/23	HODE2 HOME DEPOT CREDIT SERVICES					5620		
23-00079	3	2023 DPW PURCHASES	6,046.94	3-01- -205-244	Budget		44	1	
				Hardware and Minor Tools					
40086	04/12/23	INTERGLO Interglobe Communications					5620		
23-00449	1	Interglobe April Payment	1,211.16	3-01- -283-459	Budget		140	1	
				Telephone					
40087	04/12/23	JAALLEXAN J.A. Alexander, Inc					5620		
22-00824	3	2022 roadway improvements	8,738.88	2-01- -610-201	Budget		1	1	
				Infrastructure Improvements					
40088	04/12/23	JCPAINTI JC Painting Service, LLC					5620		
23-00435	1	clubhouse powerwash & paint	4,250.00	3-01- -155-273	Budget		113	1	
				Bldg.-Other Contracted Serv.					
40089	04/12/23	JIF SUBURBAN JOINT INSURANCE FUND					5620		
23-00442	1	refund of insurance payment	246.47	3-01- -175-187	Budget		126	1	
				Commercial Liability Insurance					
40090	04/12/23	LINNU FRANCIS P LINNUS ESQ					5620		
23-00005	6	Bonnie Burn Road	49.50	3-01- -160-281	Budget		16	1	
				Prof. & Cons. Servs. Other					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CURRENT FUND		Investors Bank Current Fund	Continued					
40090	FRANCIS P	LINUS ESQ	Continued					
23-00005	7	Bonnie Burn Road lawsuit	5,601.75	3-01- -160-281	Budget		17	1
				Prof. & Cons. Servs. Other				
23-00005	8	learning experience lawsuit	82.50	3-01- -160-281	Budget		18	1
				Prof. & Cons. Servs. Other				
23-00005	9	general planning	41.25	3-01- -160-281	Budget		19	1
				Prof. & Cons. Servs. Other				
			5,775.00					
40091	04/12/23	LMON LINDA MONETTI					5620	
23-00368	1	YEARLY MEMBERSHIP	60.00	3-01- -245-256	Budget		79	1
				Membership Dues				
23-00422	1	EASTER EGG HUNT EXPENSES	235.65	3-01- -245-217	Budget		106	1
				Special Events				
			295.65					
40092	04/12/23	MARMIC Marmic Associates					5620	
23-00003	11	March proactive maintenance	990.00	3-01- -115-233	Budget		6	1
				Computer Expenses				
23-00003	12	March backups	200.00	3-01- -115-233	Budget		7	1
				Computer Expenses				
23-00003	13	March services	2,250.00	3-01- -115-233	Budget		8	1
				Computer Expenses				
23-00003	14	hard drive	58.20	3-01- -115-233	Budget		9	1
				Computer Expenses				
23-00003	15	webroot	1,650.00	3-01- -115-233	Budget		10	1
				Computer Expenses				
			5,148.20					
40093	04/12/23	MBHC MIDDLE BROOK HEALTH COMMISSION					5620	
23-00444	1	2023 health services	32,382.25	3-01- -425-281	Budget		128	1
				Prof. & Cons. Services - Other				
40094	04/12/23	NJASRO N.J. Assoc School Resource Off					5620	
23-00333	1	School Resource Ofc. Training	450.00	3-01- -190-276	Budget		64	1
				Training Aids & Program				
40095	04/12/23	NJAW2 NJ AMERICAN WATER COMPANY					5620	
23-00438	1	Library	137.67	3-01- -415-464	Budget		115	1
				Water				
23-00438	2	Stonegate Hydrants	363.98	3-01- -283-664	Budget		116	1
				Water (fire hydrant)				
23-00438	3	PD Fire Sprinkler	801.92	3-01- -283-564	Budget		117	1
				Water				
23-00438	4	Other Water charges	1,325.52	3-01- -283-664	Budget		118	1
				Water (fire hydrant)				
23-00438	5	Pub Hydrant	17,334.20	3-01- -283-664	Budget		119	1
				water (fire hydrant)				
			19,963.29					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT FUND							
Investors Bank Current Fund Continued							
40096	04/12/23	NJHMG005 New Jersey Hills Media Group					5620
23-00364	1	BOH Meetings	24.99	3-01- -425-255 Advertising Expense	Budget		77 1
40097	04/12/23	NJLM NJ LEAGUE OF MUNICIPALITIES					5620
23-00396	1	04/25/23 webinar	75.00	3-01- -130-276 Training Aids & Programs	Budget		95 1
23-00396	2	04/28/23 webinar	45.00	3-01- -130-276 Training Aids & Programs	Budget		96 1
			120.00				
40098	04/12/23	NJSHADE NJ Shade Tree Federation					5620
23-00445	1	2023 municipal membership	95.00	3-01- -275-256 Membership Dues	Budget		129 1
40099	04/12/23	NRTCTA NRTCTA					5620
23-00398	1	membership B. Hance	100.00	3-01- -130-256 Membership Dues	Budget		97 1
40100	04/12/23	PIU PUMP IT UP					5620
23-00316	1	CAMP TRIP DEPOSIT	800.00	3-01- -245-202 Summer Camp	Budget		53 1
40101	04/12/23	PSEG PSE&G CO.					5620
23-00439	1	Street Lighting	6,859.25	3-01- -283-263 Electricity	Budget		120 1
23-00439	2	Building Electricity	6,487.27	3-01- -283-163 Electricity	Budget		121 1
23-00439	3	Building Electricity	4,930.00	3-01- -283-362 Heating/AC	Budget		122 1
23-00439	4	Sewer	1,125.16	3-01- -225-263 Gas & Electric	Budget		123 1
			19,401.68				
40102	04/12/23	PSI POWERHOUSE STUDIOS INC					5620
23-00307	1	CAMP TRIP DEPOSIT	1,175.00	3-01- -245-202 Summer Camp	Budget		51 1
40103	04/12/23	PUROCLEA PuroClean Disaster Response					5620
23-00430	1	water damage Police HQ	8,624.30	3-01- -155-273 Bldg.-Other Contracted Serv.	Budget		108 1
40104	04/12/23	RACKSPAC Rackspace Email and Apps					5620
23-00131	4	2023 email services	957.00	3-01- -115-233 Computer Expenses	Budget		45 1
40105	04/12/23	REMINGTO Remington & Vernick Engineers					5620
23-00016	11	sewer	7,440.00	2-01- -610-201 Infrastructure Improvements	Budget		28 1
23-00016	12	storm culverts	737.50	2-01- -610-201 Infrastructure Improvements	Budget		29 1

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PO #	Item	Description						
CURRENT FUND Investors Bank Current Fund Continued								
40105 Remington & Vernick Engineers Continued								
23-00016	20	Bonnie Burn Rd	400.00	3-01- -150-281 Prof. & Cons. Serv. Other	Budget		30	1
23-00016	28	KRE Group	200.00	3-01- -165-281 Prof. & Cons. Servs. Other	Budget		31	1
23-00016	29	Bonnie Burn Rd	200.00	3-01- -165-281 Prof. & Cons. Servs. Other	Budget		32	1
23-00016	30	January Engineering	25,125.85	2-01- -610-201 Infrastructure Improvements	Budget		33	1
23-00016	31	February engineering	22,275.00	3-01- -150-281 Prof. & Cons. Serv. Other	Budget		34	1
23-00016	32	February engineering	2,812.50	2-01- -610-201 Infrastructure Improvements	Budget		35	1
			59,190.85					
40106	04/12/23	RPINT RAUL M PINTO					5620	
23-00347	2	court interpreter 3/22 & 3/29	300.00	3-01- -405-282 Specialized Services	Budget		72	1
23-00347	3	court interpreter 1/11 & 1/25	412.50	3-01- -405-282 Specialized Services	Budget		73	1
			712.50					
40107	04/12/23	RUTKO Rutko Engraving Systems, LLC					5620	
23-00419	1	Gavel, etc.	143.50	3-01- -110-227 Office Supplies & Materials	Budget		105	1
40108	04/12/23	SAVOSCHA Savo, Schalk, Corsini, Warner					5620	
23-00006	11	February general services	175.00	3-01- -165-281 Prof. & Cons. Servs. Other	Budget		20	1
23-00006	12	Kitt BA23-01	87.50	3-01- -165-281 Prof. & Cons. Servs. Other	Budget		21	1
			262.50					
40109	04/12/23	SCBA SOMERSET COUNTY BAR ASSOC.					5620	
23-00310	1	SCBA LAND USE SYMPOSIUM	210.00	3-01- -165-276 Training Aids & Programs	Budget		52	1
40110	04/12/23	SICA SELECTIVE INS. CO. OF AMERICA					5620	
23-00441	1	10 mtn garage flood insurance	1,949.00	3-01- -175-187 Commercial Liability Insurance	Budget		125	1
23-00443	1	10 mtn garage flood insurance	1,542.00	3-01- -175-187 Commercial Liability Insurance	Budget		127	1
			3,491.00					
40111	04/12/23	SOM10 SOMERSET C'TY TAXES					5620	
23-00024	2	2nd qtr 2023 services	1,464,341.82	3-01- -907-999 COUNTY TAXES PAYABLE	Budget		38	1
40112	04/12/23	SOM13 SOMERSET C'TY LIBRARY TAX					5620	
23-00025	2	county library taxes 2nd qtr	210,144.45	3-01- -908-999 COUNTY LIBRARY TAXES PAYABLE	Budget		39	1

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PO #		Item Description					Ref Seq Acct
CURRENT FUND Investors Bank Current Fund Continued							
40113	04/12/23	SOM14 SOMERSET C'TY OPEN SPACE TAX					5620
23-00026	2	county open space tax 2nd qtr	142,418.27	3-01- -909-999 COUNTY OPEN SPACE TAX PAYABLE	Budget		40 1
40114	04/12/23	SPEENEY2 Doug Speeney					5620
23-00378	1	Black Willow Live Stake - 2 ft	25.00	3-01- -275-227 Office Supplies & Materials	Budget		86 1
23-00378	2	Silky Dogwood Live Stake 2 ft	25.00	3-01- -275-227 Office Supplies & Materials	Budget		87 1
23-00378	3	Buttonbush Live Stakes 2 ft	25.00	3-01- -275-227 Office Supplies & Materials	Budget		88 1
			75.00				
40115	04/12/23	STAPL STAPLES BUSINESS ADVANTAGE					5620
23-00448	1	supplies	165.96	3-01- -120-228 Photocopy Expense	Budget		137 1
23-00448	2	supplies	64.60	3-01- -110-235 Food & Drugs	Budget		138 1
23-00448	3	storage boxes	59.80	3-01- -250-227 Office Supplies & Materials	Budget		139 1
			290.36				
40116	04/12/23	STREET Street Cop Training, LLC					5620
23-00382	1	NJ Case Law & Search/Seizure	199.00	3-01- -190-276 Training Aids & Program	Budget		91 1
40117	04/12/23	TAY Taylor Rental					5620
23-00385	1	Womens event rentals	117.80	3-01- -110-278 Community Relations	Budget		93 1
40118	04/12/23	TEAML TEAM LIFE, INC					5620
23-00379	1	REPLACEMENT PADS	223.00	3-01- -245-232 General Supplies	Budget		89 1
40119	04/12/23	TOSHI TOSHIBA BUSINESS SOLUTIONS					5620
23-00014	6	quarterly metered charges	126.98	3-01- -190-228 Photocopy Expense	Budget		22 1
23-00014	7	printer services	186.00	3-01- -120-228 Photocopy Expense	Budget		23 1
23-00014	8	printer service	186.00	3-01- -120-228 Photocopy Expense	Budget		24 1
23-00014	9	quarterly copier charges	142.54	3-01- -120-228 Photocopy Expense	Budget		25 1
23-00014	10	efax service 10/15/22-02/14/23	224.20	3-01- -283-459 Telephone	Budget		26 1
23-00014	11	efax service 3/15/23-4/14/23	44.84	3-01- -283-459 Telephone	Budget		27 1
			910.56				
40120	04/12/23	TROPIC Tropic Tint					5620
23-00327	1	Tint front doors Tahoe	300.00	3-01- -190-282 Specialized Services	Budget		56 1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
CURRENT FUND		Investors Bank Current Fund		Continued				
40120	Tropic Tint	Continued						
23-00327	2	Windshield Tint Tahoe for LEDs	100.00	3-01- -190-282 Specialized Services	Budget		57	1
23-00338	1	Transit window tint	425.00	3-01- -205-223 Vehicular Equipment	Budget		69	1
			825.00					
40121	04/12/23	TTSI TIMETRACK SYSTEMS INC.					5620	
23-00337	2	time clock system	105.00	3-01- -130-281 Prof. & Contr. Services-Other	Budget		68	1
40122	04/12/23	UCTOA Union Cnty Traffic Association					5620	
23-00374	1	Annual UCTOA Membership	60.00	3-01- -190-256 Membership Dues	Budget		82	1
40123	04/12/23	VANDERFL Christopher VanderFliet					5620	
23-00427	1	Reimbursement Staples	25.38	3-01- -280-227 Office Supplies/Materials	Budget		107	1
40124	04/12/23	VERFLEET Verizon - Connect NWF, Inc.					5620	
23-00051	4	Monthly GPS for Patrol	307.04	3-01- -190-268 Communications Equip. Serv.	Budget		43	1
40125	04/12/23	VW VERIZON WIRELESS					5620	
23-00432	1	Verizon March & April	829.45	3-01- -283-459 Telephone	Budget		110	1
40126	04/12/23	WAT CLERK PETTY CASH					5620	
23-00410	1	Clerk Petty cash	50.56	3-01- -905-999 WATCHUNG BORO. CLERK PETTY CASH	Budget		103	1
40127	04/12/23	WBBOE WATCHUNG BOROUGH BOARD OF ED					5620	
23-00001	5	school taxes May	1,044,674.00	3-01- -901-999 WAT BD OF ED TAXES PAYABLE	Budget		2	1
23-00001	6	school taxes June	1,044,674.00	3-01- -901-999 WAT BD OF ED TAXES PAYABLE	Budget		3	1
			2,089,348.00					
40128	04/12/23	WBMASON W.B Mason, Co Inc.					5620	
23-00344	1	OFFICE SUPPLIES	153.09	3-01- -120-227 Office Supplies & Materials	Budget		70	1
40129	04/12/23	WHRHS WATCHUNG HILLS REG.HIGH SCHOOL					5620	
23-00002	5	school taxes May	619,054.00	3-01- -902-999 WHRHS TAXES PAYABLE	Budget		4	1
23-00002	6	school taxes June	619,054.00	3-01- -902-999 WHRHS TAXES PAYABLE	Budget		5	1
			1,238,108.00					
40130	04/12/23	WONGTAYL Katty Wong-Taylor, Esq.					5620	
23-00261	2	municipal court judge jan-feb	1,600.00	3-01- -405-111 Salary & Wage	Budget		48	1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
CURRENT FUND Investors Bank Current Fund Continued								
40131	04/12/23	ZAION Sherif Zaiton						5620
23-00375	1	Notary Registration Service	30.00	3-01- -190-282	Budget		83	1
				Specialized Services				
23-00375	2	Value Notary Kit for NewJersey	74.10	3-01- -190-282	Budget		84	1
				Specialized Services				
			104.10					

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	91	1	9,000,200.43	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	91	1	9,000,200.43	0.00

GRANT FUND Investors Savings Grant Fund								
3105	04/12/23	DSP DEBLYN SCREEN PRINTERS						5623
23-00437	1	clean communities shirts	737.50	G-03- -520-117	Budget		2	1
				Clean Communities Grant 2020				
3106	04/12/23	RECYCLIN Recyclingbin.com						5623
23-00358	1	Foam collection bin	60.63	G-03- -520-115	Budget		1	1
				Clean Communities Grant 2018				
23-00358	1	Foam collection bin	2,604.53	G-03- -520-114	Budget		1	2
				Clean Communities 2017				
			2,665.16					

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	3,402.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	3,402.66	0.00

PNC DEV ESCROW Investors Developer Escrow								
15532	04/12/23	BATEM DIFRANCESCO, BATEMAN, COLEY,						5626
23-00004	14	Seritage Starbucks	99.00	E-BA22-04	Project		1	1
				Starbucks 1666 Rt 22				
15533	04/12/23	REMGINTO Remington & Vernick Engineers						5626
23-00016	10	Weldon	400.00	E-E22-261	Project		2	1
				New Providence Road Weldon				
23-00016	13	Millers Ale	200.00	E-E19-096	Project		3	1
				1640 Route 22 E19-096				
23-00016	14	1344 johnston	150.00	E-E22-0018	Project		4	1
				1344 Johnston Drive				
23-00016	15	33 ridge	50.00	E-E21-0109	Project		5	1
				33 Ridge Road				
23-00016	16	127 sunlit	100.00	E-E22-0277	Project		6	1
				127 Sunlit Drive GCP-22-00277				
23-00016	17	201 Sunlit	100.00	E-E22-0075	Project		7	1
				201 Sunlit Drive GCP22-00075				
23-00016	18	25 price	400.00	E-E22-0272	Project		8	1
				25 Price Drive 22-00272				
23-00016	19	99East Dr	200.00	E-E20-130	Project		9	1
				99 East Drive				

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
PNC DEV ESCROW Investors Developer Escrow Continued								
15533 Remington & Vernick Engineers Continued								
23-00016	23	305 Ridge	200.00	E-E22-0039	Project		10	1
				305 Ridge Road				
23-00016	24	708 Mountain	350.00	E-BOND708M	Project		11	1
				708 Mountain Boulevard				
23-00016	25	1691 Route 22	100.00	E-E12-090	Project		12	1
				1691 Route 22				
23-00016	26	99 east drive	465.50	E-E20-130	Project		13	1
				99 East Drive				
23-00016	27	99 east drive	34.50	E-E22-0225	Project		14	1
				99 East Drive				
			2,750.00					

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	2,849.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	2,849.00	0.00

PNC OTHER ESC Investors Savings Other Escrow									
137	03/31/23	WAT01	WATCHUNG BORO. PAYROLL ACCT.					5618	
23-00407	1	Watchung Boro PD Payroll	7,650.00	T-93-	-100-5ED	Budget		1	1
				Extra Duty Solutions Funds					
23-00407	2	Watchung Boro PD Payroll	1,530.00	T-93-	-100-502	Budget		2	1
				Levin Management (Blue Star)					
			9,180.00						
138	03/31/23	WAT01	WATCHUNG BORO. PAYROLL ACCT.					5618	
23-00389	1	Watchung Boro PD Payroll	13,472.50	T-93-	-100-5ED	Budget		3	1
				Extra Duty Solutions Funds					
23-00389	2	Watchung Boro PD Payroll	1,350.00	T-93-	-100-502	Budget		4	1
				Levin Management (Blue Star)					
			14,822.50						
15401	04/12/23	REEFCO	Reefco Aquarium Service, LLC					5625	
23-00129	7	library aquarium services	100.00	T-93-	-100-110	Budget		3	1
				Watchung Public Library Advisory Board					
15402	04/12/23	REMGINTO	Remington & Vernick Engineers					5625	
23-00016	21	Ness Farm	4,399.87	T-93-	-100-213	Budget		1	1
				Ness Property Cleanup					
23-00016	22	Ness Farm	462.37	T-93-	-100-213	Budget		2	1
				Ness Property Cleanup					
			4,862.24						
15403	04/12/23	WALKERDI	Walker Display, Inc.					5625	
23-00393	1	Aluminum Moulding, unfinished	51.98	T-93-	-100-110	Budget		6	1
				Watchung Public Library Advisory Board					
23-00393	2	lock-on rod sleeve, silver	35.94	T-93-	-100-110	Budget		7	1
				Watchung Public Library Advisory Board					
23-00393	3	steel rod silver 4" 562-4	71.94	T-93-	-100-110	Budget		8	1
				Watchung Public Library Advisory Board					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #		Item Description						
PNC OTHER ESC Investors Savings Other Escrow Continued								
15403 Walker Display, Inc. Continued								
23-00393		4 hi-hook 362	11.98	T-93- -100-110	Budget		9	1
				Watchung Public Library Advisory Board				
23-00393		5 hi-hook 10 pack 362p	50.00	T-93- -100-110	Budget		10	1
				Watchung Public Library Advisory Board				
23-00393		6 delivery per quote#8420	29.99	T-93- -100-110	Budget		11	1
				Watchung Public Library Advisory Board				
			251.83					
15404 04/12/23 WAT03 WATCHUNG BOROUGH CURRENT FUND								
23-00390		1 Watchung Boro PD Admin Fees	3,487.00	T-93- -100-5ED	Budget		5625	
				Extra Duty Solutions Funds			4	1
23-00390		2 Watchung Boro PD Admin Fees	285.00	T-93- -100-502	Budget		5	1
				Levin Management (Blue Star)				
23-00408		1 Watchung Boro PD Admin Fees	1,980.00	T-93- -100-5ED	Budget		12	1
				Extra Duty Solutions Funds				
23-00408		2 Watchung Boro PD Admin Fees	323.00	T-93- -100-502	Budget		13	1
				Levin Management (Blue Star)				
			6,075.00					
Checking Account Totals								
		Paid	Void	Amount Paid	Amount Void			
	Checks:	6	0	35,291.57	0.00			
	Direct Deposit:	0	0	0.00	0.00			
	Total:	6	0	35,291.57	0.00			
Report Totals								
		Paid	Void	Amount Paid	Amount Void			
	Checks:	105	1	9,113,096.46	0.00			
	Direct Deposit:	0	0	0.00	0.00			
	Total:	105	1	9,113,096.46	0.00			

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	2-01	47,440.23	0.00	0.00	47,440.23
Current Fund	3-01	8,951,088.80	0.00	0.00	8,951,088.80
Capital Fund	C-02	71,255.30	0.00	0.00	71,255.30
	D-11	15.00	0.00	0.00	15.00
Grant Fund	G-03	3,402.66	0.00	0.00	3,402.66
	H-06	82.50	0.00	0.00	82.50
	T-93	36,962.97	0.00	0.00	36,962.97
Total of All Funds:		9,110,247.46	0.00	0.00	9,110,247.46

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Project Description	Project No.	Project Total
Starbucks 1666 Rt 22	E-BA22-04	99.00
708 Mountain Boulevard	E-BOND708M	350.00
1691 Route 22	E-E12-090	100.00
1640 Route 22 E19-096	E-E19-096	200.00
99 East Drive	E-E20-130	665.50
33 Ridge Road	E-E21-0109	50.00
1344 Johnston Drive	E-E22-0018	150.00
305 Ridge Road	E-E22-0039	200.00
201 Sunlit Drive GCP22-00075	E-E22-0075	100.00
99 East Drive	E-E22-0225	34.50
25 Price Drive 22-00272	E-E22-0272	400.00
127 Sunlit Drive GCP-22-00277	E-E22-0277	100.00
New Providence Road Weldon	E-E22-261	400.00
Total of All Projects:		<u>2,849.00</u>

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**BOROUGH OF WATCHUNG
RESOLUTION: R18
FORM 1B**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Watchung, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Somerset;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Watchung, County of Somerset, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Watchung Hills Regional Municipal Alliance grant for fiscal year 2024 in the amount of:

DEDR	\$ 8,066.10
Cash Match	\$ 2,016.52
In-Kind	\$ 6,049.58
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Borough Council accepts subsequent award of this grant.

APPROVED: _____
RONALD JUBIN, Ph.D., Mayor

CERTIFICATION

I, Edith G. Gil, Municipal Clerk of the Borough of Watchung, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 20th day of April, 2023.

Edith G. Gil, Municipal Clerk

**BOROUGH OF WATCHUNG
RESOLUTION: R19**

WHEREAS, the Borough of Watchung wishes to assist the Watchung PTO with their fundraising efforts by waiving the Mobile Food Establishment License fee and the required Fire Inspection permit fees for the Watchung PTO's events to be held April through December 2023.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that all Borough permit application and inspection fees are hereby waived in connection with events held by the Watchung PTO whose proceeds go directly to benefit Watchung's local schools.

BE IT FURTHER RESOLVED, that all other aspects of the approval process hereby remain in place and completed applications shall be on file for each event with the Borough.

Paul Fischer, Council Member

Ronald Jubin, Mayor

ADOPTED: APRIL 20, 2023
INDEX: BOH, MISC.
C: D. GRAY, C.CZUBA,

**BOROUGH OF WATCHUNG
RESOLUTION: R20**

WHEREAS, in accordance with the "New Jersey Local Unit Pay to Play" law, Public Law 2004, Chapter 19 (N.J.S.A. 19:44A-20.4 et seq), the Borough of Watchung solicited proposals for the professional services of an Engineer for the year 2023 and were opened on November 29, 2022; and

WHEREAS, the Borough Council previously awarded a contract on January 5, 2023 to Remington & Vernick Engineers, 429 Route 79, Suite 21, Morganville, NJ 07751 to perform the duties of Professional Engineer for the Borough including special assignments that may arise during the course of performing these duties; and

WHEREAS, Remington & Vernick Engineers as part of its services to the Borough during 2023 can provide engineering, design, bidding specifications/ support, contract administration and construction observation services for the FY 2023 NJDOT Municipal Aid Improvements to Various Roadways Project; and

WHEREAS, the need exists for Remington & Vernick Engineers to provide said services; and

WHEREAS, the Chief Financial Officer of the Borough of Watchung has certified that funds are available from the following Account: 301610201

William J. Hance, CFO

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung that Remington & Vernick Engineers is hereby authorized to provide engineering, design, bidding specifications/ support, contract administration and construction observation services as listed on the attached proposal, dated March 14, 2023, in an amount not to exceed \$330,000.00 for the improvement of Washington Rock Road, Reynolds Drive and Meadowlark Road.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the contract amendment within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) concerning the award of contracts for professional services.

Christine B. Ead, Council President

Ronald Jubin, Ph.D. Mayor

ADOPTED: APRIL 20, 2023
INDEX: AWARDS, ROADS, FINANCE-BONDS,
C: W. HANCE, ENG.,



**REMINGTON
& VERNICK
ENGINEERS**

429 Route 79, Suite 21
Morganville, NJ 07751
O: (732) 955-8000
F: (732) 591-2815

March 14, 2023

Mr. James Damato, Borough Administrator
Borough of Watchung
15 Mountain Boulevard
Watchung, New Jersey 07069

**Re: Borough of Watchung
Scope of Services & Cost Proposal for the FY' 2023 NJDOT Municipal Aid
Improvements to Various Roadways**

Dear Mr. Damato:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for engineering / design, bid documents / specifications, bidding / advertisement support, contract administration & construction observation services for improvements to the following roadways:

- Washington Rock Road (from #69 to Borough limit)
- Reynolds Drive (Public portion)
- Meadowlark Road (Entire roadway)

As you are aware, the Borough was awarded \$368,400.00 in FY' 2023 NJDOT Trust Fund grant money for the proposed roadway improvements. Although the grant allotment will not cover all the proposed improvements to the various roadways, our office recommends preparation of plans for the various roadways. The plans can be prepared with Base Bids & Alternate Bids with award of the project depending on available funding.

Our office proposes the following four (4) phased approach for the professional services required for the improvement of Washington Rock Road, Reynolds Drive and Meadowlark Road.

PHASE I: BASE PLAN PREPARATION & UTILITY NOTIFICATION

Base Plan Preparation

Our office has visited the roadways and have determined initial base plans can be prepared utilizing aerial imagery, with the exception of Meadowlark Drive, which will require survey to allow drainage design. Our staff will perform all necessary field / visits to accurately locate and identify existing features that may be required.

Base maps will be prepared in Auto-CAD at an approximate scale of 1"=30'.

Utility Organization / Agency Coordination

RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below ground utilities within the project limits. Additionally, the respective utilities will be notified of the Borough's intent to improve the roadway, and that they should check their proposed capital improvements or maintenance operation schedule to avoid disturbance of the roadway after the project is constructed. These utility organizations include:

- PSE&G, Gas Division
- PSE&G, Electric Division
- New Jersey American Water
- Verizon
- Comcast

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination / notification will be required.

PHASE II: PRELIMINARY ENGINEERING & DESIGN

This phase of the project will consist of the preparation and development of the proposed improvements, plans, specifications, bid documents, and engineer's estimate of cost to a point that the project design will be 95% complete.

Pavement Coring Services

RVE will perform pavement coring to determine the existing thickness of the roadway to assist with the final pavement design. This portion of the work has been completed to allow RVE to finalize scope and fees.

Permitting

Design services will include preparation of Somerset-Union Soil Conservation District (SUSCD) Soil Erosion and Sediment Control application, RFA application. Our office does not anticipate additional permits with this project.

Engineering & Design Standards

All roadway designs shall be in conformance with current Borough New Jersey Department of Transportation (NJDOT), or AASHTO "A Policy on Geometric Design of Roads and Highways" standards. Additionally, there are sections of the roadway which may require guiderail. Our office will evaluate the need for guiderail. If guiderail is needed, we will obtain cost figures from the successful contractor.

Stormwater Management

Stormwater management design will consist of replacing or retrofitting of existing storm drain inlets in accordance with current standards, as well as revisions and additions to the existing stormwater management system within Meadowlark Drive.

Bid Documents & Specifications

RVE will provide all documents necessary for bidding in accordance with the standards of the Borough and NJDOT. Specifications utilizing the NJDOT Standard Specifications for Road and Bridge Construction, with current supplemental specifications will be used.

A detailed Engineer's Estimate of cost for the project will be prepared and provided.

Plans Format/Layout

In general, the plans for the project will consist of the following pages:

- Title Page with Project Location Map
- Standard Legend, General Notes & Distribution of Quantities
- Construction Plan Sheets
- Construction Details
- Soil Erosion and Sediment Control Plans and Details
- Traffic Control Plan

NJDOT Submission

Our office will submit plans, specifications, engineers estimate and other documents to the NJDOT for approval as required with projects utilizing the grant funds. Upon receipt of all comments from NJDOT, RVE will make revisions, as needed, to the plans and specification for compliance.

Project Coordination with the Borough

RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, design, and improvement comments.

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid opening of the roadway after construction.

Upon receipt of all comments from the Borough and /or review agencies, we will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and /or required.

PHASE III: FINAL DESIGN & BIDDING / ADVERTISEMENT SUPPORT

This phase consists of the incorporation of all minor comments and recommendations received from the Preliminary Engineering & Design Phase. The following tasks will be performed:

- Revise plans in accordance with all NJDOT review comments.
- Provide fifteen (15) sets of contract documents for bid purposes.

- Perform all work necessary to coordinate advertisement and bid receipt date with the Borough.
- Answer and respond to all prospective bidder questions during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.
- Attendance at bid opening, review bid submissions, prepare bid tabulation, and prepare recommendation of award.

PHASE IV: CONSTRUCTION OBSERVATION & CONTRACT ADMINISTRATION

This phase consists of the professional services and tasks required after the project is formally awarded by the Borough for the construction phase of the project. Work efforts during this phase shall include, but are not necessarily limited to, the following major work items/tasks based on an anticipated ninety (90) day contract completion time:

- Prepare, coordinate, the execution and distribution of the construction contract documents to the successful bidder, and the Borough of Watchung.
- Coordinate and conduct the pre-construction meeting and prepare and distribute meeting minutes.
- Issue the Notice to Proceed, review construction schedule, and review of all required shop drawings and submittals.
- Perform field observation / inspection services on an as-needed basis. RVE will provide qualified construction observers during normal working hours, during critical aspects of construction.
- Review, prepare, and submit payment recommendations for the contractor to the Borough.
- Perform project coordination and "close out" work efforts associated with the grant agencies.

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Full Topographic survey of the Washington Rock Road and Reynolds Drive roadways.
- Preparation of applications for review / regulatory agencies not specifically indicated.
- Application fees for review and / or permits from regulatory agencies.
- Right-of-way acquisition & construction easement documents.
- Material testing costs by independent laboratory, as required by the NJDOT grant.
- Contract administration & construction observation services required in excess of the estimated ninety (90) calendar day contract time.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services and cost proposal for consideration and approval by the Borough.

COST OF SERVICES

Our time and material, not to exceed design/contract administration and inspection/materials testing fees are proposed as follows:

Washington Rock Road & Reynolds Drive - Mill & Pave

Estimated Construction Cost:	\$296,382.25
Design:	\$29,638.23 (10% of estimated construction)
Inspection/Testing/Contract Admin:	\$29,638.23 (10% of construction)
Total:	\$355,658.71

Meadowlark Road – Drainage Improvements & Mill & Pave

Estimated Construction Cost:	\$275,670.50
Survey:	\$7,500.00
Design:	\$27,567.05 (10% of estimated construction)
Inspection/Testing/Contract Admin:	\$27,567.05 (10% of construction)
Total:	\$338,304.60

Total Combined Project Costs:	\$693,963.31
NJDOT Grant Amount:	\$368,400.00
Total Borough Funded Cost:	\$325,563.31

The NJDOT does NOT participate in the payment for police officers and vehicle services. This cost is to be paid by the Borough and is NOT NJDOT grant reimbursable.

Design services will include preparation of construction plans and bid specifications, preparation of Somerset-Union Soil Conservation District (SUSCD) Soil Erosion and Sediment Control application, RFA application, bidding, attendance of the receipt of bids, and recommendation of award to low responsive bidder. **Permit application fees are not included in the above referenced figures but are anticipated to be less than \$2,000.00.**

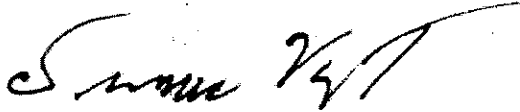
SCHEDULE

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work and look forward to working with you on this important project.

Borough of Watchung
Scope of Services & Cost Proposal for the FY' 2023 NJDOT Municipal Aid Improvements to Various Roadways
March 14, 2023
Page 6

Should you have any questions, please do not hesitate to contact Mr. Jason Cline, P.E. at
(732) 955-8000.

Sincerely,
REMINGTON & VERNICK ENGINEERS



Terence M. Vogt, PE, PP, CME
Principal, Regional Manager

cc: Mayor Ronald Jubin, PhD
Edith Gil, Clerk
William Hance, CFO
William McClave, DPW Director
George Allan, RVE

DRAFT

**BOROUGH OF WATCHUNG
RESOLUTION: R21**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9)) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Governing Body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Watchung, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the closed session of April 20, 2023.
2. The general nature of the subject matters to be discussed are Personnel Matters & Contract Negotiations involving Police Chief and Borough Clerk.
3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

Christine B. Ead, Council President

Ronald Jubin, Mayor

ADOPTED: APRIL 20, 2023
INDEX: MISC.
C: