



# Borough of Watchung

15 Mountain Boulevard  
Watchung, New Jersey 07069

## RE-ORGANIZATION MEETING AGENDA

**Thursday, January 6, 2022**

**6:00 P.M.**

### MAYOR

Keith S. Balla

### COUNCIL

Ronald Jubin, Ph.D.

Wendy Robinson

Pietro (Pete) Martino

Freddie Hayeck

Curt S. Dahl

Christine B. Ead

James J. Damato  
**Business Administrator**

Edith G. Gil  
**Borough Clerk**

**THIS MEETING WILL BE HELD IN-PERSON AND BROADCASTED LIVE VIA ZOOM. PUBLIC COMMENTS MAY BE SUBMITTED IN-PERSON, THROUGH ZOOM OR VIA EMAIL TO THE BOROUGH CLERK. BELOW ARE INSTRUCTIONS:**

To call into the meeting, dial 1 (646) 558-8656. It will prompt you for a meeting ID. Type **99501390087#**. You do not need a participating ID, just press # | To access the meeting using a smart phone or computer, download the free **ZOOM** app. Type in the **meeting ID 99501390087** or click on <https://zoom.us/j/99501390087> **Please enter your full name.** | To submit your public comments in writing, please mail them in or send an email **before 5:00 P.M.** by the meeting date to the Borough Clerk at [publiccomment@watchungnj.gov](mailto:publiccomment@watchungnj.gov)

**BOROUGH OF WATCHUNG  
RE-ORGANIZATION MEETING AGENDA**

**JANUARY 6, 2022 - 6:00 P.M.**

**MAYOR’S STATEMENT:** This meeting is being held in compliance with the Open Public Meetings Act. Under the provisions of N.J.S.A.10:4-6 et seq., notice of the time and place of this meeting was given by way of the Revised Annual Meeting Notice to the Courier News, Echoes Sentinel, the Star Ledger, posted at Borough Hall and on the Borough’s website. Public Comments will be accepted in-person, through zoom or by email to the Borough Clerk. For those joining through Zoom, please note that upon arrival you are automatically muted. If you wish to speak during the public portion, you will need to click on the “raise your hand” feature. For those joining us through the conference call line, you will need to press \*6 to unmute yourself.

**SALUTE TO THE FLAG and MOMENT OF SILENCE FOR OUR SERVICE MEN AND WOMEN,  
SERVING HOME AND ABROAD**

**OATH OF ALLEGIANCE AND OFFICE**

Curt S. Dahl	Council Member
Christine B. Ead	Council Member

**INVOCATION** – Rev. Msgr. William Benwell, St. Mary’s Church – Stony Hill

**ROLL CALL**

Jubin [ ] Robinson [ ] Martino [ ] Hayeck [ ] Dahl [ ] Ead [ ]

**OATH OF ALLEGIANCE AND OFFICE**

Matthew King	Rescue Squad Captain
Jeiner Betancourt	Rescue Squad First Lieutenant

**NOMINATION FOR COUNCIL PRESIDENT**

**APPOINTMENT OF STANDING COMMITTEES**

**CONSENT RESOLUTIONS**

*The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.*

- R1: Designation of Official Newspapers – Echoes Sentinel, Courier News, Star Ledger, and  
TAP into Watchung (Electronic News Source)
- R2: Adoption of Annual Calendar of Meeting Dates
- R3: Designation of Depositories – Investors Bank
- R4: Re-establish Petty Cash Funds – Borough Clerk, Police Chief

**BOROUGH OF WATCHUNG  
RE-ORGANIZATION MEETING AGENDA**

**JANUARY 6, 2022 - 6:00 P.M.**

- R5: Adoption of 2022 Temporary Budget
- R6: Payment of Property Taxes and Establishing Payment Procedures
- R7: Appointment of JIF Commissioner
- R8: Appointment of Fire Chief and Assistant Chief

**NON-CONSENT RESOLUTIONS**

- R9: Awarding Professional Services Contract – Tax Appeal Attorney, DiFrancesco Bateman  
Kunzman, Davis, Lehrer & Flaum, P.C.
- R10: Awarding Professional Services Contract – Prosecutor, DiFrancesco Bateman  
Kunzman, Davis, Lehrer & Flaum, P.C.
- R11: Awarding Professional Services Contract – Labor Counsel, DiFrancesco Bateman  
Kunzman, Davis, Lehrer & Flaum, P.C.
- R12: Awarding Professional Services Contract - Borough Attorney, Weiner Law
- R13: Awarding Professional Services Contract – Professional Engineer, CME Associates
- R14: Awarding Professional Services Contract – Bond Counsel, Wilentz, Goldman & Spitzer, P.A.
- R15: Awarding Professional Services Contract – Auditor, Suplee, Clooney & Company
- R16: Awarding Professional Services Contract – IT Consultant, Marmic Associates
- R17: Appointments of Volunteers to Boards, Committees, Commissions
- R18: Appointing Municipal Court Judge – Brian Levine, Esq.
- R19: Awarding Professional Services Contract – Risk Manager, Reliance Insurance Group

**RECOGNITION OF EMPLOYEE SERVICES**

- 50 Years: Gary Greves, Fire Department
- 15 Years: Scott Otto, Fire Department
- 10 Years: Albert DeSandolo, Fire Department
- 5 Years: Nicholas Salvemini, Fire Department

**BOROUGH OF WATCHUNG  
RE-ORGANIZATION MEETING AGENDA**

**JANUARY 6, 2022 - 6:00 P.M.**

**MAYOR'S ADDRESS**

**COUNCIL REMARKS**

**PUBLIC PORTION**

**BENEDICTION** - Rev. Msgr. William Benwell, St. Mary's Church – Stony Hill

**ADJOURNMENT**

The next meeting of the Mayor and Council will be held on Saturday, January 8, 2022 at 8:30 A.M.

**BOROUGH OF WATCHUNG  
RESOLUTION: R1**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Star Ledger, Echoes Sentinel and Courier News be and are hereby designated as the official newspapers for the year 2022; and

**BE IT FURTHER RESOLVED**, that TAPinto Watchung be designated as an official electronic newspaper for the year 2022.

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Council President

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Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022

INDEX: MISC.

C:

**BOROUGH OF WATCHUNG  
RESOLUTION: R2**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following schedule of meeting dates for the 2022 calendar year, including the 2023 Re-Organization Meeting, are hereby confirmed.

- January 20
- February 3, 17
- March 3, 17
- April 7, 21
- May 5, 19
- June 2, 16
- July 14
- August 11
- September 1, 15
- October 6, 20
- November 3, 21\*
- December 1, 15
- January 5, 2023 (Re-Organization Meeting) to be held at 6:30 P.M.

**BE IT FURTHER RESOLVED** that while in-person council meetings can safely be held, following all State and CDC recommendations, they shall be held at 7:30 P.M. in the Council Chamber at Borough Hall, 15 Mountain Boulevard, Watchung, New Jersey and said meetings shall also be virtually available to the public.

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Council President

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Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: MISC.  
C:

**BOROUGH OF WATCHUNG  
RESOLUTION: R3**

**BE IT HEREBY RESOLVED** By the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following be designated as depositories for the year 2022:

**Investors Bank**

**BE IT FURTHER RESOLVED** that checks issued by the Borough of Watchung be signed by three officers as noted below, except payroll checks, which only require the signature of the Chief Financial Officer or Deputy Treasurer.

One signature from  
the Mayor and

Mayor  
Finance Chair

Keith S. Balla

One signature from  
the Finance  
Department:

Chief Financial Officer  
Deputy Treasurer

William J. Hance  
Elvia Horsfall

One signature from  
the Borough Clerk's  
Office:

Borough Clerk  
Deputy Clerk

Edith G. Gil  
Regina Angelo

**BE IT FURTHER RESOLVED** that checks issued by the Borough of Watchung Municipal Court be signed as noted below:

One signature from  
The Municipal  
Court's Office:

Court Administrator

Jodi Mack

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Council President

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Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: FINANCE-MISC, MISC.  
C: W. HANCE

**BOROUGH OF WATCHUNG  
RESOLUTION: R4**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that based on prior approval of the Director of the Division of Local Government Services, Petty Cash Accounts be re-established as follows:

Chief of Police        \$300.00

Borough Clerk        \$100.00

\_\_\_\_\_  
Council President

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Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: MISC., FINANCE-BUDGET  
C: B. HANCE,



**BOROUGH OF WATCHUNG  
RESOLUTION: R5**

**BE IT HEREBY RESOLVED**, by the Mayor and Council of the Borough of Watchung that the following appropriations shall constitute the temporary budget for the year 2022: with the provisions of N.J.S.A. 40A:4-19 of the Local Budget Law which provides that the total of \$5,185,000.00 shall not exceed the temporary appropriations to provide for the period between January 1, 2022 and the adoption of the budget.

	<u>Salaries &amp; Wages</u>	<u>Other Expenses</u>
Borough Council	\$6,000.00	\$10,000.00
Administrative & Executive	\$34,000.00	\$15,000.00
Borough Clerk	\$51,000.00	\$15,000.00
Elections		\$500.00
Financial Administration	\$38,000.00	\$8,000.00
Auditor		\$15,000.00
Assessment of Taxes	\$23,000.00	\$10,000.00
Collection of Taxes	\$15,000.00	\$3,000.00
Legal Services & Costs		\$30,000.00
Engineering Services & Costs	\$29,000.00	\$30,000.00
Public Buildings	\$30,000.00	\$15,000.00
Bulk Pickup		\$500.00
Planning Board	\$5,000.00	\$5,000.00
Zoning Board of Adjustment	\$5,000.00	\$1,000.00
Recycling		\$15,000.00
Insurance:		
Group Insurance for Employees		\$300,000.00
Workers Compensation		\$45,000.00
Other Insured Premiums		\$50,000.00
Fire		\$25,000.00
Uniform Fire Safety Act	\$10,000.00	\$2,000.00
Police	\$891,009.20	\$55,000.00
Construction Code		
Building Inspector	\$25,000.00	\$5,000.00
Plumbing Inspector	\$6,000.00	
Fire Protection Official	\$6,500.00	
Electrical Inspector	\$6,000.00	
Emergency Management Services	\$1,500.00	\$500.00
First Aid Organization		\$500.00
Sewer System	\$12,000.00	\$5,000.00
Sewer Interlocal Agreements		\$100,000.00
Board of Health	\$500.00	\$25,000.00
Dog Regulation		\$2,000.00
Streets & Roads	\$205,000.00	\$50,000.00
Gas & Oil		\$45,000.00
Street Lighting		\$14,000.00

**BOROUGH OF WATCHUNG  
RESOLUTION: R5**

	<u>Salaries &amp; Wages</u>	<u>Other Expenses</u>
Traffic & Beautification		\$500.00
Environmental Commission		\$500.00
Historical Commission		\$500.00
Recreation Commission	\$5,000.00	\$5,000.00
County Library		\$12,000.00
Utilities		\$4,000.00
Public Defender	\$100.00	
Electricity		\$32,000.00
Public Employees Retirement System		\$140,000.00
Police & Fireman Retirement System		\$200,000.00
DCRP Employer Contribution		\$5,000.00
Contribution to Social Security System		\$120,000.00
Municipal Alliance Contribution		\$500.00
Municipal Court	\$20,000.00	\$25,000.00
Safe and Secure Communities-Local	\$10,000.00	
Water		\$3,000.00
Heating Fuel		\$10,000.00
Fire Hydrant Service		\$50,000.00
Telephone		\$15,000.00
Sub Total	\$1,434,609.20	\$1,521,000.00
Total		\$2,955,609.20
Capital Improvement Fund		\$10,000.00
Payment of Notes		\$200,000.00
Note Interest		\$50,000.00
Payment of Bond Principal		\$1,100,000.00
Interest on Bonds		\$700,000.00
EIT Loan:Principal & Interest		\$80,000.00
Green Trust Loan:Principal & Interest		\$30,455.60
Best Lake Dam Loan		\$46,637.40
EDA Principal & Interest		\$12,297.80
Sub Total		<u>\$2,229,390.80</u>
Grand Total		<u>\$5,185,000.00</u>

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Council President

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Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022

INDEX: FINANCE-MISC

C: W. HANCE

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R6**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey as follows:

1. Taxes shall be collected quarterly on February 1, May 1, August 1, and November 1, 2022.
2. Payment of taxes shall be remitted to the Tax Collector of the Borough of Watchung.
3. Interest shall be charged and calculated at the rate of 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date the actual payment is received.
4. There shall be a 10-day grace period, after which unpaid taxes will be charged interest from the due date.
5. Redemption fee for Tax Sale Certificate to the Municipality as follows:
  - a. 2% on certificates \$200.00 to \$4,999.99
  - b. 4% on certificates \$5,000.00 to \$9,999.99
  - c. 6% on certificates of \$10,000.00 or more
6. Redemption amounts shall be obtained from the Tax Collector. The property owners shall be entitled to receive two redemption calculations free of charge per calendar year. Subsequent calculations and calculations for the lienholder shall be charged of \$50 per calculation.
  - a. Duplicate Tax Sale Certificate or Certificate of Redemption - \$100
  - b. In lieu of publication, notice of tax sale to be mailed - \$25 per mailing
7. A fee of \$20.00 shall be charged on each returned payment.
8. Duplicate bill fee of \$5.00 shall be charged upon request, excluding property owners.
9. The Tax Collector is authorized pursuant to P.L. 1979, Chapter 82, as amended by P.L. 1996, Chapter 113 (C.40A:9-154.1) to cancel a refund and/or balance of any municipal charge of less than \$10.00 without further action of the Governing Body.
10. Be it further resolved that a 6% year-end penalty be assessed on the last day of the fiscal year on delinquent accounts when in excess of \$10,000.
11. The Borough Clerk is hereby directed to publish a copy of this resolution.

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Council President

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: FINANCE-MISC.  
C: W. HANCE, D. GAEBELE,

**BOROUGH OF WATCHUNG  
RESOLUTION: R7**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the appointment of Borough Administrator James J. Damato as Commissioner to the Suburban Municipal Joint Insurance Fund (JIF) for 2022, be and is hereby confirmed.

\_\_\_\_\_  
Council President

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: APPOINTMENTS  
C:

**BOROUGH OF WATCHUNG  
RESOLUTION: R8**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointments are hereby confirmed for one-year terms, ending December 31, 2022:

**Fire Chief**

**Albert DeSandolo**

**Assistant Fire Chief**

**Charles Pivnichny**

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Council President

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: APPOINTMENTS  
C:

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R9**

**WHEREAS**, it is necessary to retain the services of the Professional listed below for the year 2022; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 and said proposals were reviewed by the Mayor, Administrator, and CFO/QPA and the Mayor has recommended DiFrancesco Bateman Kunzman, Davis, Lehrer & Flaum, P.C. as the Borough's Tax Appeal Attorney for the year 2022; and

**WHEREAS**, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute individual contracts for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: DiFrancesco Bateman Kunzman, Davis, Lehrer & Flaum, P.C.  
15 Mountain Boulevard, Warren, NJ 07059

Amount: \$165.00 per hour, not to exceed \$50,000.00

**BE IT FURTHER RESOLVED** that these contracts have been awarded upon recommendation by the Administration, after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: AWARDS - PROFESSIONAL CONTRACTS  
C: W. HANCE

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R10**

**WHEREAS**, it is necessary to retain the services of the Professional listed below for the year 2022; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 and said proposals were reviewed by the Mayor, Administrator, and CFO/QPA and the Mayor has recommended DiFrancesco Bateman Kunzman, Davis, Lehrer & Flaum, P.C. as the Borough's Prosecutor for the year 2022; and

**WHEREAS**, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

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William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute individual contracts for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: DiFrancesco Bateman Kunzman, Davis, Lehrer & Flaum, P.C.  
15 Mountain Boulevard, Warren, NJ 07059

Amount: Not to exceed \$39,000.00

**BE IT FURTHER RESOLVED** that these contracts have been awarded upon recommendation by the Administration, after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

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Council Member

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Keith S. Balla, Mayor

Adopted: January 6, 2022

Index: Awards - Professional Contracts

C: W. Hance

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R11**

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 however the Mayor has authorized that additional proposals be solicited to expand the field of qualified firms with a due date of February 10, 2022; and

**WHEREAS**, it is necessary to retain the month-to-month services of the Professional listed below until such time a contract has been awarded for the year 2022 and the Mayor has recommended DiFrancesco Bateman Kunzman, Davis, Lehrer & Flaum, P.C. as the Borough's Labor Counsel on a month-to-month basis; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for Labor Counsel services for the following Professionals in their area(s) of expertise, in accordance with the proposal submitted:

Award to: DiFrancesco Bateman Kunzman, Davis, Lehrer & Flaum, P.C.  
15 Mountain Boulevard, Warren, NJ 07059

Amount: Not to exceed \$10,000.00

**BE IT FURTHER RESOLVED** this contract is being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. for a month-to-month as-needed basis and that the Borough Clerk is hereby authorized to advertise the award of this contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: AWARDS - PROFESSIONAL CONTRACTS  
C: W. HANCE



**BOROUGH OF WATCHUNG  
RESOLUTION: R12**

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 however the Mayor has authorized that additional proposals be solicited to expand the field of qualified firms with a due date of February 10, 2022; and

**WHEREAS**, it is necessary to retain the month-to-month services of the Professional listed below until such time a contract has been awarded for the remainder of 2022 and the Mayor has recommended Weiner Law Group, LLP as the Borough's Attorney on a month-to-month basis; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for the services of Borough Attorney in their area(s) of expertise, in accordance with the proposal submitted:

Award to: Weiner Law Group, LLP, 629 Parsippany Road, Parsippany, NJ 07054  
Amount: Not to exceed \$10,000.00

**BE IT FURTHER RESOLVED** this contract is being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. for a month-to-month as-needed basis and that the Borough Clerk is hereby authorized to advertise the award of this contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

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Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: AWARDS - PROFESSIONAL CONTRACTS  
C: W. HANCE

**BOROUGH OF WATCHUNG  
RESOLUTION: R13**

**WHEREAS**, it is necessary to retain the services of the Professional listed below for the year 2022; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 and said proposals were reviewed by the Mayor, Administrator, and CFO/QPA and the Mayor has recommended CME Associates as the Borough's Engineer for the year 2022; and

**WHEREAS**, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute individual contracts for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859  
Amount: \$181.00 per hour, not to exceed \$300,000.00

**BE IT FURTHER RESOLVED** that these contracts have been awarded upon recommendation by the Administration, after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: AWARDS - PROFESSIONAL CONTRACTS  
C: W. HANCE

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R14**

**WHEREAS**, it is necessary to retain the services of the Professional listed below for the year 2022; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 and said proposals were reviewed by the Mayor, Administrator, and CFO/QPA and the Mayor has recommended Wilentz, Goldman & Spitzer, P.A. as the Borough's Bond Counsel for the year 2022; and

**WHEREAS**, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute individual contracts for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: Wilentz, Goldman & Spitzer, P.A., 90 Woodbridge Center Drive,  
Suite 900, Box 10, Woodbridge, NJ 07095-0957

Amount: Not to exceed \$25,000.00

**BE IT FURTHER RESOLVED** that these contracts have been awarded upon recommendation by the Administration, after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: AWARDS - PROFESSIONAL CONTRACTS  
C: W. HANCE

**BOROUGH OF WATCHUNG  
RESOLUTION: R15**

**WHEREAS**, it is necessary to retain the services of the Professional listed below for the year 2022; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 and said proposals were reviewed by the Mayor, Administrator, and CFO/QPA and the Mayor has recommended Suplee, Clooney & Company as the Borough's Auditor for the year 2022; and

**WHEREAS**, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: Suplee, Clooney & Company, 308 East Broad Street, Westfield, NJ 07090  
Amount: Not to exceed \$40,000.00

**BE IT FURTHER RESOLVED** that these contracts have been awarded upon recommendation by the Administration after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: AWARDS - PROFESSIONAL CONTRACTS  
C: W. HANCE

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R16**

**WHEREAS**, it is necessary to retain the services of the Professional listed below for the year 2022; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 and said proposals were reviewed by the Mayor, Administrator, and CFO/QPA and the Mayor has recommended Marmic Associates as the Borough's IT Consultant for the year 2022; and

**WHEREAS**, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: Marmic Associates, 13 Sneider Road, Warren, NJ 07059  
Amount: \$11,880.00 maintenance contract  
\$125.00/hr. for additional services at a rate not to exceed \$40,000.00

**BE IT FURTHER RESOLVED** that these contracts have been awarded upon recommendation by the Administration, after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: AWARDS - PROFESSIONAL CONTRACTS  
C: W. HANCE

**BOROUGH OF WATCHUNG  
RESOLUTION: R17**

**WHEREAS**, Mayor Keith S. Balla has recommended the appointment of certain individuals for various terms as listed below

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointments are hereby confirmed:

**BOARD OF ADJUSTMENT**

Doyle J. Hunsinger, III., Regular Member	4-year term, ending 12/31/2025
Richard Brown, Regular Member	4-year term, ending 12/31/2025

**BOARD OF HEALTH**

Charlene Virgilio, Regular Member	3-year term, ending 12/31/2024
Joel S. Cohen, MD, Regular Member	3-year term, ending 12/31/2024
Robert Blair Riedinger, Alternate #1	2-year term, ending 12/31/2023

**COMMUNITY EMERGENCY RESPONSE TEAM (CERT)**

Charles Delaney	Ending 12/31/2022
Mary Ann Weber	Ending 12/31/2022
William Hance	Ending 12/31/2022

**COUNTY COMMUNITY DEVELOPMENT COMMITTEE**

Carolyn Solon, OEM Coordinator	Ending 12/31/2022
Cindy Homer, Resident	Ending 12/31/2022

**ENVIRONMENTAL COMMISSION**

Coraleine Kitt	Ending 12/31/2024
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**GREEN BROOK FLOOD CONTROL COMMISSION**

Freddie Hayeck	Ending 12/31/2022
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**GREEN TEAM ADVISORY COMMITTEE**      **(1 Year Terms ending on 12/31/2022)**

Charlie Neiss  
Joan Tak  
Renata Blumberg  
Denise Soppas  
William Hance  
Baburao Koneru

**BOROUGH OF WATCHUNG  
RESOLUTION: R17**

**HISTORICAL COMMITTEE**

Chris Vander Fliet  
Freddie Hayeck Sr.  
John E. Malchow  
Maureen Greenbaum  
Stephen Pote  
Don Monetti  
Tim Logan  
Rick Stomber  
David Scharf  
Robert A. Mayers

**(1 Year Terms ending on 12/31/2022)**

Regular Member  
Regular Member  
Regular Member  
Regular Member  
Regular Member  
Regular Member  
Regular Member  
Regular Member  
Alternate #1  
Alternate #2

**LIBRARY ADVISORY COMMITTEE**

Tamara Benc  
Margaret Ellis  
Gail B. Tafaro O'Donnell

3-year term, ending 12/31/2024  
3-year term, ending 12/31/2024  
Filling vacancy, ending 12/31/2022

**MUNICIPAL & COUNTY WASTEWATER MANAGEMENT COMMITTEE**  
**(1 Year Term ending on 12/31/2022)**

Borough Engineer  
Christine B. Ead, Council Member

**PLANNING BOARD**

Pietro Martino  
Don Speeney  
Ellen Spingler  
Troy Sims, Alternate #1

Class III  
Class IV  
Class IV  
Class IV

1-year term, ending 12/31/2022  
4-year term, ending 12/31/2025  
4-year term, ending 12/31/2025  
4-year term, ending 12/31/2023

**TRAFFIC AND BEAUTIFICATION**

Phyllis Juette  
Gail Tafaro O'Donnell  
Teresa DeFilippis  
Vondre Mott  
Julie Schlotterbeck  
MaryAnn Weber  
Sandra Epstein  
Kim DiDonato  
Catherine Leigh  
Matthew Murphy

**(1 Year Term ending on 12/31/2022)**

**BOROUGH OF WATCHUNG  
RESOLUTION: R17**

**WATCHUNG HILLS  
MUNICIPAL ALLIANCE**

**(1 Year Terms ending on 12/31/2022)**

Freddie Hayeck, Council Member  
Lindsay Goodloe

**YOUTH SERVICES COMMISSION**

**(1 Year Term ending on 12/31/2022)**

Richard Pepe  
George Alexis  
Karin Kidd  
Denise Fichner  
Lisa Delventhal  
Linda Monetti  
Nicole DiTota  
Brian McLaughlin

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: APPOINTMENTS  
C:



**BOROUGH OF WATCHUNG  
RESOLUTION: R18**

**WHEREAS**, the Borough of Watchung has a shared municipal court with the Borough of North Plainfield and the shared municipal court requires the appointment of a Municipal Court Judge and the Borough of Watchung wishes to make such an appointment.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the Mayor hereby nominates, and the Borough Council hereby appoints **Brian Levine, Esq.** as **Municipal Judge** for the Borough of Watchung for the annual salary of sixty-six thousand forty dollars (\$66,040.00), of which the Borough of Watchung's share of said salary is thirty percent (30%) of nineteen thousand eight hundred twelve dollars (~~\$19,812.00~~).

**BE IT FURTHER RESOLVED** that Judge Levine's appointment shall begin January 1, 2022 and he shall continue to serve a three (3) year term ending December 31, 2024 and until a successor is qualified and appointed and that this resolution is hereby ratified to January 1, 2022.

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022  
INDEX: APPOINTMENTS, COURTS  
C: B. HANCE, N. PLAINFIELD,  
COURT ADMIN.,

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R19**

**WHEREAS**, it is necessary to retain the services of the Professional listed below for the year 2022; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. provides for the Borough of Watchung to solicit proposals through the fair and open process; and

**WHEREAS**, the Borough received solicited proposals on November 30, 2021 and said proposals were reviewed by the Mayor, Administrator, and CFO/QPA and the Mayor has recommended Reliance Insurance Group as the Borough's Risk Manager for the year 2022; and

**WHEREAS**, the Chief Finance Officer has determined that the value of the contracts may exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: General Operating Budget

\_\_\_\_\_  
William J. Hance, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute individual contracts for the services of the following Professionals in their area(s) of expertise, in accordance with the proposals submitted:

Award to: Acrisure, LLC dba Reliance Insurance Group, 1460 Route 9 North, Suite 310,  
Woodbridge, NJ 07095

Amount: 6% of annual assessment

**BE IT FURTHER RESOLVED** that these contracts have been awarded upon recommendation by the Administration, after review and based on the merits and abilities of these professionals to provide the goods or services as described herein. These contracts are being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of these contracts within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Keith S. Balla, Mayor

ADOPTED: JANUARY 6, 2022

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C: W. HANCE