

A special meeting of the Watchung Library Advisory Committee was held on March 21, 2022 in the Bicentennial Room of the Watchung Library. Public notice was provided in advance of the meeting via the borough website. A quorum was present (including both in-person and virtual participants) and the meeting was called to order shortly after 5:30PM.

Members gathered to formalize a list of items in the current building that need to be remediated and/or renovated. The purpose of this list is two-fold: certain items require immediate attention; other areas should be studied by the newly created ad hoc facilities committee with the end goal of pressing forward with repairs, remediation, renovations, and additions. Of note: All items need to be addressed. This list serves as a **starting** point for the committee.

Items requiring immediate attention; the borough council is pressed to dedicate funds for these library areas requiring remediation and/or renovation as soon as possible, regardless of the findings of the ad hoc committee:

- roof
- HVAC system
- electrical system

These items require attention; the WLAC encourages the ad hoc facilities committee to examine these items/issues during *at least one in-depth and on-site* visit to the library and then press forward with remediation and/or repair:

- windows (which may, in fact, need to be replaced to insure the highest efficiency of the new HVAC system)
- have the borough engineer review the 2014 Lortech structural report and conduct an on-site and written structural review himself
- conduct an architectural assessment regarding space making attic and basement areas fully usable as well as exploring the addition of usable space on the second floor over the children's room
- renovate all lavatories and ensure ADA compliance
- replace flooring (see the carpeted area/hardwood flooring in the Bicentennial Room)
- install an elevator to ensure ADA compliance and access to all floors of the building
- install a fire escape
- increase outdoor usable space in a low-cost, efficient manner by adding a deck
- add signage visible from Valley and Hillcrest Roads (directing people to park in the lower lot and encouraging visitors to use the walking bridge for lower level access)