



Borough of Watchung
15 Mountain Blvd.
Watchung, New Jersey 07069

Foreclosed/Abandoned/Vacant Property Registration Form
New Update Renewal

1. PROPERTY INFORMATION (A SEPARATE FORM IS REQUIRED FOR EACH PROPERTY)

Property Address: _____ Block: _____ Lot: _____
____ Foreclosure (Vacant) ____ Foreclosure (Occupied) ____ Abandoned ____ Unoccupied
Is the property currently enclosed and secured from unauthorized entry (Boarded up): Yes ____ No: ____
Is there a sign affixed to the property indicating no trespassing, the name, address, and telephone
number of the owner and/or owner's authorized agent: Yes ____ No: ____
Date building became vacant: _____

2. PROPERTY OWNER INFORMATION

NAME: _____
Mailing Address (No P.O. Box) : _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

3. FINANCIAL INSTITUTION/BANK INFORMATION

Name of Financial Institution/Bank: _____
Name of Contact Agent: _____
Mailing Address (No P.O. Box): _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

4. PROPERTY MAINTENANCE INFORMATION (NEW JERSEY ADDRESSES ONLY)

Name of Maintenance Company: _____
Name of Contact Agent: _____
Mailing Address (No P.O. Box): _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

In accordance with the Borough of Watchung's registration requirements you:

- **Certify** that the information provided above is accurate, and agree to notify the Building & Inspections Department within 30 days after the building or structure becomes vacant, 30 days after assuming ownership, or within 10 days of receipt of notice by the Borough to file such a registration statement for a vacant building or structure.
- **Agree** to retain a local individual or local property management company responsible for securing and maintaining the property 24 hours day and 7 days a week, if the property is vacant and the other is unable to maintain the property.
- **Agree** that the local property maintenance/management company shall inspect and maintain the property on a regular basis for the duration of the vacancy, in accordance with the relevant ordinances of the Borough of Watchung. Our ordinances can be found on our website at www.Watchungnj.gov.

I, the undersigned hereby affirm that I am duly authorized to act on behalf of all the ownership interests in the above described property; that all information is true and correct; that all information herein will be updated and submitted to the Borough of Watchung; that any and all notices, including but not limited to legal service of process or citation, shall be sufficient if actually received and that failure to comply with local codes and ordinances, state sanitary codes, and all other laws applicable to this property, is subject to a summons.

Signature of Applicant: _____ Date: _____